STANDING COMMITTEE ON FINANCE AND AUDIT

Minutes of the Standing Committee on Finance and Audit meeting held in the 2nd Floor Conference Room at City Hall, 1100 Patricia Boulevard, Prince George, BC on Monday, November 16, 2016 at 12:00 p.m.

PRESENT: Councillor **Frizzell**, Chair; Mayor **Hall;** Councillor **Everitt;** and Councillor **Scott**

IN ATTENDANCE: Councillor **Koehler**; Councillor **Merrick**; Ms. Kathleen **Soltis**, City Manager; Mr. Kris **Dalio**, Director of Finance; Mr. Dave **Dyer**, General Manager of Engineering and Public Works; Mr. Ian **Wells**, General Manager of Planning and Development; Mr. Walter **Babicz**, General Manager of Administrative Services; Mr. Rob **Whitwham**, General Manager of Community Services; Ms. Rae-Ann **Emery**, Director of Human Resources; Ms. Gina **Layte-Liston**, Director of Public Works; Mr. Adam **Homes**, Director of Engineering; Mr. Rob **van Adrichem**, Director of External Relations; and Ms. Leslie **Jackson**, Legislative Assistant.

A. COMMENCEMENT

Councillor Frizzell called the Standing Committee on Finance and Audit meeting to order at 12:00 p.m.

B. ADOPTION OF AGENDA

Moved by Councillor Scott, seconded by Councillor Everitt, that the agenda for the November 16, 2016 Standing Committee on Finance and Audit meeting, BE ADOPTED.

Carried Unanimously

C. ADOPTION OF MINUTES

C.1 Minutes of the Finance and Audit Committee Meeting held September 12, 2016

Moved by Mayor Hall, seconded by Councillor Scott, that the minutes of the meeting held September 12, 2016 for the Standing Committee on Finance and Audit, BE ADOPTED.

Carried Unanimously

D. REPORTS

D.1 Report dated November 10, 2016 from Kris Dalio, Director of Finance, regarding Operating Budget Guidelines 2017-2019.

Mr. Dalio provided an overview of the Operating Budget Guidelines for 2017 – 2019 including information on the Road Rehabilitation Levy, Funding Snow Control Levy, General Infrastructure Reinvestment Fund Levy and the Comprehensive Fees and Charges Bylaw.

The Committee discussed the recommendation to reallocate two million ($2,000,000) Community Works funds from road rehabilitation to sidewalk and parks capital projects and the impact that reallocation may have on the prioritization of road rehabilitation work planned for 2017. Information regarding the Capital budget will be presented at the December 19, 2016 Committee meeting.

Mr. Dalio advised public consultation in the way of Talktober and Citizen Budget helped form recommendations presented in the report. The reallocation of Community Works money will help address some of the public input received regarding sidewalks and parks.

Mr. Dalio addressed the Funding Snow Control Levy and advised the "sand removal pickup" expenses have been absorbed into the snow control budget with no increase to the levy. A comparison of the snow budget and net expenses for the past four years was provided.

The Committee reviewed the proposed changes to the Comprehensive Fees and Charges Bylaw that will be presented to Council at a meeting in December 2016.

The Committee discussed line items within "Table 2: Overall Projected Levy Increase for 2017-2019 – General

Operating Fund" of the report.

COMMITTEE RESOLUTION:

Moved by Mayor Hall, seconded by Councillor Everitt, that the report dated November 10, 2016 from the Director of Finance titled "Operating Budget Guidelines 2017-2019", BE RECEIVED FOR INFORMATION.

Carried Unanimously

D.2 2016 Schedule and Work Plan

The Committee reviewed the 2016 Schedule and Work Plan.

E. ADJOURNMENT

Moved by Councillor Scott, seconded by Councillor Everitt, that there being no further business, the meeting of the Standing Committee on Finance and Audit BE ADJOURNED.

Carried Unanimously

The meeting adjourned at 12:53 p.m.

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Councillor Frizzell, Chair

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