



301 - 1268 Fifth Avenue
Prince George, BC V2L 3L2
Tel: 250-561-2525
Fax: 250-561-2563
info@northerndevelopment.bc.ca
www.northerndevelopment.bc.ca

CONFIDENTIAL

December 15, 2017

City of Prince George
1100 Patricia Boulevard
Prince George, BC V2L 3V9

Attention: Mayor Lyn Hall

Dear Mayor Hall:

**Subject: Civic Centre Sound System Upgrade
Community Halls and Recreation Facilities Program
Northern Development Project Number 5012 70**

We are pleased to enclose our cheque in the amount of \$19,329 which represents the grant disbursement for the Civic Centre Sound System Upgrade project.

As a reminder, Northern Development will be asking you to report measures of success on an annual basis for the next two years by way of an annual report. To that end, we ask that you keep sufficient records in order to provide that information to us. Northern Development staff will contact your office at the close of each calendar year to ask for reporting on the economic benefits to the local and/or regional economy as well as annual revenues and direct job creation.

Congratulations on the successful completion of the Civic Centre Sound System Upgrade project. If you require additional information, please don't hesitate to contact Brenda Gendron, Chief Financial Officer at (250) 561-2525.

Sincerely,

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CITY OF PRINCE GEORGE
SERVICE CENTRE


Joel McKay
Chief Executive Officer

c: Kathleen Soltis, City Manager, City of Prince George
Myles Tycholis, Manager, Events and Civic Centre, City of Prince George

Building a
Stronger North