

# STAFF REPORT TO COUNCIL

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**DATE:** December 19, 2017

**TO:** MAYOR AND COUNCIL

**NAME AND TITLE:** WALTER BABICZ, GENERAL MANAGER OF ADMINISTRATIVE SERVICES

**SUBJECT:** Adoption of Minutes

**ATTACHMENTS:** Minutes of regular Council Meeting held December 18, 2017  
Council Voting Summary for December 18, 2017

**RECOMMENDATION:**

That the minutes of the regular Council meeting held December 18, 2017 be adopted as read on this day and that such minutes as read set out all of the business before Council at that meeting and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting.

**PURPOSE:**

For Council decision.

**POLICY / REGULATORY ANALYSIS:**

As required by the *Community Charter*, the “City of Prince George Council Procedures Bylaw No. 8388, 2011” provides for the taking of minutes of Council meetings, including requiring certification of those minutes.

**OTHER CONSIDERATIONS:**

It is recommended that Council pass a resolution confirming that the minutes of the regular meeting held December 18, 2017 are an accurate record of the business considered by Council at that meeting. A Council voting summary table for the aforementioned meeting is also attached for reference.

**RESPECTFULLY SUBMITTED:**



Walter Babicz,  
General Manager of Administrative Services

**APPROVED:**



Rob Whitwham, Acting City Manager/  
General Manager of Community Services  
Meeting date: January 8, 2018