



PARCEL TAX ROLL REVIEW PANEL OF THE CITY OF PRINCE GEORGE

MARCH 14, 2019

12:00 P.M.

COUNCIL CHAMBERS, CITY HALL
1100 PATRICIA BLVD. PRINCE GEORGE, BC

- A. CALL TO ORDER
- B. NOMINATIONS / ELECTION OF CHAIR
ADOPTION OF AGENDA
- C. ADOPTION OF MINUTES
- C.1 Minutes of the March 8, 2018 Parcel Tax Roll Review Panel Sitting
- D. **Confirmation and Authentication of Parcel Tax Roll for “Killarney-Sussex-Wildwood Sanitary Sewer Extension Local Area Service Loan Authorization Bylaw No. 8721, 2015”.**
- D.1 Staff Report dated February 14, 2019 to Mayor and Council from Walter Babicz, General Manager of Administrative Services titled “Parcel Tax Roll Review Panel for Consideration of Killarney-Sussex-Wildwood Sanitary Sewer Extension Local Area Service Bylaw No. 8721, 2015” *(Previously received at the February 25, 2019 regular Council meeting. For Information and reference only).*
- D.2 Staff Report dated March 13, 2019 to Parcel Tax Roll Review Panel from Walter Babicz, General Manager of Administrative Services titled “Parcel Tax Roll Review Panel Consideration of Killarney-Sussex-Wildwood Sanitary Sewer Extension Local Area Service Bylaw No. 8721, 2015”.
- D.3 Representations from Complainant.
- E. **Signing of Certificate of Authentication for Parcel Tax Roll**
- F. ADJOURNMENT

Any inquiries related to the above meeting may be directed to the Legislative Services division at (250) 561-7686 or cityclerk@princegeorge.ca

PARCEL TAX ROLL REVIEW PANEL OF THE CITY OF PRINCE GEORGE

Minutes of the Parcel Tax Roll Review Panel of the City of Prince George, held in the Council Chambers of City Hall, 1100 Patricia Boulevard, Prince George, BC, on March 8, 2018 at 12:00 p.m.

PRESENT:

Councillor Merrick – Chairperson
 Councillor Everitt
 Councillor Scott

IN ATTENDANCE:

Mr. Walter Babicz, General Manager of Administrative Services/Corporate Officer; Mr. Kris Dallo, Director of Finance; Ms. Dupreez, Supervisor of Revenue Services; and Ms. Connelly, Manager of Legislative Services.

A. CALL TO ORDER

The Corporate Officer called the meeting to order at 12:00 p.m.

B. NOMINATIONS / ELECTION OF CHAIR

PANEL RESOLUTION:

Moved by Councillor Scott, seconded by Councillor Everitt, that Councillor Merrick be appointed to the position of Chair of the Parcel Tax Roll Review Panel for 2018.

Carried Unanimously

ADOPTION OF AGENDA

PANEL RESOLUTION:

Moved by Councillor Everitt, seconded by Councillor Scott that the agenda for the Parcel Tax Roll Review Panel for March 8, 2018, BE ADOPTED.

Carried Unanimously

C. ADOPTION OF MINUTES

PANEL RESOLUTION:

Moved by Councillor Scott, seconded by Councillor Everitt, that the minutes of the Parcel Tax Roll Review Panel sitting held March 31, 2016, BE ADOPTED.

Carried Unanimously

D. CONFIRMATION AND AUTHENTICATION OF PARCEL TAX ROLL FOR "RIDGEVIEW SANITARY SEWER EXTENSION LOCAL AREA SERVICE BYLAW NO. 8662, 2015" AND "PG PULPMILL ROAD EROSION PROTECTION LOCAL AREA SERVICE BYLAW NO. 8743, 2016"

D.1 Staff Report dated February 9, 2018 from Walter Babicz, General Manager of Administrative Services titled "Parcel Tax Roll Review Panel for Consideration of Ridgeview Sanitary Sewer Extension Local Area Service Bylaw No. 8662, 2015 and PG Pulpmill Road Erosion Protection Local Area Service Bylaw No. 8743, 2016" (Previously received at the February 19, 2018 regular Council meeting. For information and reference only)

D.2 Staff Report dated March 11, 2019 to Parcel Tax Roll Review Panel from Maureen Connelly, Manager of Legislative Services titled "Parcel Tax Roll Review Panel for Consideration of Ridgeview Sanitary Sewer Extension Local Area Service Bylaw No. 8662, 2015 and PG Pulpmill Road Erosion Protection Local Area Service Bylaw No. 8743, 2016."

PANEL RESOLUTION:

Moved by Councillor Everitt, seconded by Councillor Scott, that the report dated March 1, 2018 titled "Parcel Tax Roll Review Panel for Consideration of Ridgeview Sanitary Sewer Extension Local Area Service Bylaw No. 8662, 2015 and PG Pulpmill Road Erosion Protection Local Area Service Bylaw No. 8743, 2016"; BE RECEIVED FOR INFORMATION.

Carried Unanimously

PANEL RESOLUTION:

Moved by Councillor Scott, seconded by Councillor Everitt, that the Parcel Tax Roll Review Panel CONFIRMS AND AUTHENTICATES the Parcel Tax Roll for "Ridgeview Sanitary Sewer Extension Local Area Service Bylaw No. 8662, 2015" and "PG Pulpmill Road Erosion Protection Local Area Service Bylaw No. 8743, 2016", by signing the Certificates attached as Appendix C to this report.

Carried Unanimously

SIGNING OF CERTIFICATE OF PARCEL TAX ROLL

- F. Councillors Everitt, Merrick and Scott signed the Certificate of the Parcel Tax Roll for "Ridgeview Sanitary Sewer Extension Local Area Service Bylaw No. 8662, 2015" and "PG Pulpmill Road Erosion Protection Local Area Service Bylaw No. 8743, 2016."

ADJOURNMENT

- G. **PANEL RESOLUTION:**
 Moved by Councillor Everitt, seconded by Councillor Scott, that there being no further business, the Parcel Tax Roll Review Panel Meeting, BE ADJOURNED.

Carried Unanimously

THE PARCEL TAX ROLL REVIEW PANEL MEETING ADJOURNED AT 12:04 P.M.

CHAIRPERSON

CERTIFIED CORRECT



STAFF REPORT TO COUNCIL

1100 Patricia Blvd. | Prince George, BC, Canada V2L 3V9 | www.princegeorge.ca

DATE: February 14, 2019

TO: MAYOR AND COUNCIL

NAME AND TITLE: WALTER BABICZ, GENERAL MANAGER OF ADMINISTRATIVE SERVICES

SUBJECT: Parcel Tax Roll Review Panel for Consideration of Killarney-Sussex-Wildwood Sanitary Sewer Extension Local Area Service Bylaw No. 8721, 2015

ATTACHMENTS: Appendix "A" – "Killarney-Sussex-Wildwood Sanitary Sewer Extension Local Area Service Bylaw No. 8721, 2015"

RECOMMENDATIONS

THAT Council:

1. APPOINT three (3) of its members to serve as the Parcel Tax Roll Review Panel for "Killarney-Sussex-Wildwood Sanitary Sewer Extension Local Area Service Bylaw No. 8721, 2015";
2. ESTABLISH Thursday, March 14, 2019, at 12:00 p.m. in Council Chambers, City Hall, as the date, time and place for the sitting of the Parcel Tax Roll Review Panel; and
3. DIRECT Administration to publish advance notice of the time and place of the Panel's sitting in accordance with section 94 of the *Community Charter*.

PURPOSE:

This report requests Council decisions with respect to appointments to the Parcel Tax Roll Review Panel and the authorization to proceed with a notice regarding the Panel's sitting in connection with "Killarney-Sussex-Wildwood Sanitary Sewer Extension Local Area Service Bylaw No. 8721, 2015".

POLICY / REGULATORY ANALYSIS:

The Engineering and Public Works Department advises that project work is now complete in relation to "Killarney-Sussex-Wildwood Sanitary Sewer Extension Local Area Service Bylaw No. 8721, 2015". A copy of that Bylaw is attached for reference as Appendix "A" to this report.

The *Community Charter* requires that after work is completed on a local area service project and before a parcel tax is imposed with respect to the project for the first time, a pre-notification process take place for those properties being assessed the City's parcel tax. As a result of this process, the Parcel Tax Roll Review Panel appointed by Council considers any complaints respecting the parcel tax roll and authenticates the roll in accordance with legislation.

The parcel tax roll has been prepared by the Finance Department and accordingly, a Parcel Tax Roll Review Panel must now be appointed by City Council. Parcel Tax Roll Review Panels have traditionally held sittings in the Council Chambers commencing at 12 noon.

The *Community Charter* requires that after Council has established the Panel, advance public notice of the time and place of the sitting of the Panel must be published in a newspaper once each week for two (2) consecutive weeks.

CONCLUSION:

Arrangements should be put in place for the establishment of a Parcel Tax Roll Review Panel in connection with "Killarney-Sussex-Wildwood Sanitary Sewer Extension Local Area Service Bylaw No. 8721, 2015". It is recommended that Council appoint three (3) of its members to serve on the Panel and establish Thursday, March 14, 2019, at 12:00 noon in City Hall Council Chambers as the time and place for the Panel's sitting.

RESPECTFULLY SUBMITTED:



Walter Babicz,
General Manager of Administrative Services

APPROVED:



Kathleen Soltis, City Manager
Meeting date: February 25, 2019

CITY OF PRINCE GEORGE
BYLAW NO.8721

A Bylaw of the City of Prince George to authorize the construction of works as a local area service for the purposes of a sanitary sewer main extension along Killarney Drive, Wildwood Crescent, Sussex Lane, Sussex Place and Calvin Lane.

WHEREAS Section 211 of the Community Charter S.B.C. 2003 c.26 authorizes the Council of the City of Prince George, by bylaw, to establish a local area service;

AND WHEREAS Council of the City of Prince George has been petitioned by owners within the boundaries of the Local Area Service as defined in this Bylaw pursuant to Section 212 of the *Community Charter* to undertake the service described in this Bylaw;

AND WHEREAS the Corporate Officer assigned responsibility under Section 148 of the *Community Charter* has certified the sufficiency of the Petition pursuant to Section 212 of the *Community Charter*;

AND WHEREAS the highest probable project cost of the works is \$1,944,000, of which the full amount shall be borne by the property owners within the boundary of the local area service;

NOW THEREFORE the Council of the City of Prince George, in open meeting assembled, **ENACTS AS FOLLOWS:**

1. Council hereby establishes the following works and services as a local area service:
 - Construction of an approximate 1400 metre extension of a 200 millimetre diameter gravity sanitary sewer main along Killarney Drive, Sussex Lane, Sussex Place, Wildwood Crescent, and Calvin Lane, as shown outlined in bold black on the map attached to, and forming part of, this bylaw as Appendix "A".
2. The boundaries of the local area service shall be the lands as shown outlined in bold black on the map attached to, and forming part of, this bylaw as Appendix "A".
3. The entire cost of the local area service shall be recovered by a local service tax in the form of a parcel tax.
4. Upon completion of the local area service works, the actual construction cost will be specially charged against the parcels benefiting from, or abutting the works, being the parcels shown outlined in bold black on the map attached to, and forming part of, this bylaw as Appendix "A".
5. The total number of parcels included in the local service area is eighty (80).

- 6. The parcel tax charged to owners' within the boundaries of the local service area shall be determined by dividing the total construction cost of the local area service by the number of parcels included in the local service area.
- 7. The parcel tax to recover the owners' share shall be imposed for a period of twenty (20) years commencing in the year after completion of construction.
- 8. The highest probable cost per parcel as a single lump sum is twenty four thousand, three hundred dollars (\$24,300) and the highest probable cost per parcel over a period of twenty (20) years with an interest rate of 3% is thirty two thousand, three hundred forty four dollars and fourteen cents (\$32,344.14).
- 9. An owner of a parcel within the local service area may pay the parcel tax determined pursuant to section 6 of this bylaw as follows:
 - a. by making payment in full no later than thirty (30) days after the authentication of the parcel tax roll by the parcel tax roll review panel; or
 - b. by annual payments over a period of twenty (20) years, with an interest rate of 3% per year.
- 10. Notwithstanding section 9(b), an owner may pay the remaining balance of the parcel tax in full, at any time, once during the twenty (20) year period.
- 11. The Mayor and Corporate Officer are hereby empowered to do all things necessary to give effect to this bylaw.
- 12. This bylaw may be cited for all purposes as "Killarney-Sussex-Wildwood Sanitary Sewer Extension Local Area Service Bylaw No. 8721, 2015".

READ A FIRST TIME THIS 14th DAY OF DECEMBER , 2015.

READ A SECOND TIME THIS 14th DAY OF DECEMBER , 2015.

READ A THIRD TIME THIS 14th DAY OF DECEMBER , 2015.

All three readings passed by a unanimous decision of Members of City Council present and eligible to vote.

ADOPTED THIS 7th DAY OF MARCH, 2016,
BY A UNANIMOUS DECISION OF ALL MEMBERS OF CITY COUNCIL
PRESENT AND ELIGIBLE TO VOTE.



ACTING MAYOR



CORPORATE OFFICER



Legend

- Proposed Local Service Area
- Existing Sanitary Sewer Main

0 40 80 120 160 Meters

Coordinate System: NAD 1983 UTM Zone 10N
 Projection: Transverse Mercator
 Datum: North American 1983

1:4000

Appendix "A" to Bylaw No. 8721





STAFF REPORT TO PARCEL TAX ROLL REVIEW PANEL

1100 Patricia Blvd. | Prince George, BC, Canada V2L 3V9 | www.princegeorge.ca

DATE: March 13, 2019

TO: MAYOR AND COUNCIL

NAME AND TITLE: WALTER BABICZ, GENERAL MANAGER OF ADMINISTRATIVE SERVICES

SUBJECT: Parcel Tax Roll Review Panel Consideration of "Killarney-Sussex-Wildwood Sanitary Sewer Extension Local Area Service Bylaw No. 8721, 2015"

ATTACHMENT: Appendix A - Letter dated February 26, 2019 to property owners regarding Notice of Parcel Tax Roll Review Panel Sitting for "Killarney-Sussex-Wildwood Sanitary Sewer Extension Local Area Service Bylaw No. 8721, 2015"

Appendix B - Certificate of Authentication

RECOMMENDATION:

1. THAT the Parcel Tax Roll Review Panel confirm and authenticate the Parcel Tax Roll for "Killarney-Sussex-Wildwood Sanitary Sewer Extension Local Area Service Bylaw No. 8721, 2015", by signing the Certificate attached as Appendix B to this report.

PURPOSE:

For Panel decision with respect to authentication of the parcel tax roll related to "Killarney-Sussex-Wildwood Sanitary Sewer Extension Local Area Service Bylaw No. 8721, 2015".

DISCUSSION:

On March 7, 2016, Council adopted "Killarney-Sussex-Wildwood Sanitary Sewer Extension Local Area Service Bylaw No. 8721, 2015".

The Engineering and Public Works Department advises that the sanitary sewer extension work is now complete for this local area service project. Before a local area service parcel tax is imposed with respect to the project for the first time, a Parcel Tax Roll Review Panel appointed by Council must consider complaints respecting the parcel tax roll and authenticate the roll in accordance with the *Community Charter* requirements.

At the regular Council meeting on February 25, 2019, Council appointed Councillor Krause, Councillor Ramsay and Councillor Skakun to serve as the Parcel Tax Roll Review Panel for Bylaw No. 8721, 2015, and appointed Councillor Sampson as an alternate to serve in the place of any one of the three appointed panel members. Council also established Thursday, March 14, 2019 at 12:00 p.m. in Council Chambers, City Hall, as the date, time and place for the sitting of the Parcel Tax Roll Review Panel.

Statutory requirements for public notice have been completed and the Parcel Tax Roll has been available for public inspection in City Hall during its regular office hours since February 27, 2019.

The *Community Charter* provides that a complaint may be made on one or more of the following grounds:

- (a) there is an error or omission respecting a name or address on the parcel tax roll;
- (b) there is an error or omission respecting the inclusion of a parcel;
- (c) there is an error or omission respecting the taxable area or the taxable frontage of a parcel (*not applicable for this parcel tax*); or
- (d) an exemption has been improperly allowed or disallowed.

Further, complaints must not be heard by the Parcel Tax Roll Review Panel unless written notice of the complaint was submitted to the Corporate Officer at least 48 hours prior to the time that the Review Panel sits.

One written complaint falling within the above grounds was received. The complaint relates to 2923 Killarney Drive. The complainant submits that the City has not re-paved the end of his driveway and has damaged his property, and therefore the subject property should not be assessed the parcel tax until that issue has been addressed and completed. City staff will be available to answer questions from the panel during the panel's consideration of this complaint.

CONCLUSION:

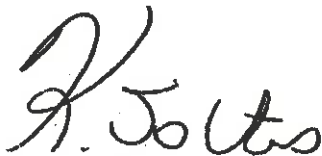
Subject to the panel's consideration of the complaint received, it would be in order for the Parcel Tax Roll Review Panel to confirm and authenticate the Parcel Tax Roll for the local area service project by way of signing a certificate. Following authentication of the Parcel Tax Roll, notice of the Panel's decision will be mailed to property owners subject to the tax.

RESPECTFULLY SUBMITTED:



Walter Babicz,
General Manager of Administrative Services

APPROVED:



Kathleen Soltis, City Manager
Meeting date: March 14, 2019



FINANCE DEPARTMENT

1100 Patricia Blvd. | Prince George, BC, Canada V2L 3V9
p: 250.561.7600 | www.princegeorge.ca

February 26, 2019

Dear Property Owner:

RE: Notice of Parcel Tax Roll Review Panel Sitting for Consideration of a Parcel Tax related to "Killarney-Sussex-Wildwood Sanitary Extension Local Area Service Bylaw No. 8721, 2015"

Project work is now complete in relation to "Killarney-Sussex-Wildwood Sanitary Sewer Extension Local Area Service Bylaw No. 8721, 2015", a copy of which is enclosed for reference. Bylaw No. 8721 pertains to the installation of a sanitary sewer main extension in the Hart Highlands Area as a Local Area Service (LAS) along Killarney Drive, Sussex Lane, Sussex Place, Wildwood Crescent and Calvin Lane, as shown in bold black on Appendix "A" attached to the Bylaw.

The *Community Charter* requires that after work is completed on a local area service project and before a parcel tax is imposed with respect to the project for the first time, a pre-notification process take place for those properties being assessed the City's parcel tax. This letter is being sent to all property owners within the local area service area to provide you with the required notification.

The parcel tax roll has been prepared by the Finance Department and accordingly, a Parcel Tax Roll Review Panel must consider any complaints respecting the parcel tax roll, and authenticate the roll in accordance with legislation.

The Parcel Tax Roll Review Panel will hear complaints and make corrections to the parcel tax roll only on one of the following grounds:

- There is an error or omission respecting a name or address on the parcel tax roll;
- There is an error or omission respecting the inclusion of a parcel; or
- An exemption has been improperly allowed or disallowed.

The total taxable cost of the Killarney Drive, Sussex Lane, Sussex Place, Wildwood Crescent, and Calvin Lane Sanitary Sewer Extension Local Area Service project is \$1,645,741.52 (One million, six hundred and forty-five thousand, seven hundred and forty-one dollars and fifty-two cents) and the proportion of the cost of the local area service to be subject to the local service tax is 100%. The parcel tax has been determined by dividing the total construction cost of the local area service by the number of parcels included in the local service area, as outlined in section 6 of the Bylaw, as follows:

Killarney Drive, Sussex Lane, Sussex Place, Wildwood Crescent, Calvin Lane Sanitary Sewer Extension LAS - Allocation of Cost Shares			
Property (Civic Address & Parcel ID)	Cost (Lump Sum)	Cost (20 Years @ 3%)	Cost (per year)
2220 Calvin Lane PID: 006 916 759	\$20,571.77	\$27,026.00	\$1,351.30
2804 Killarney Drive PID: 009 277 960	\$20,571.77	\$27,026.00	\$1,351.30
2808 Killarney Drive PID: 009 278 001	\$20,571.77	\$27,026.00	\$1,351.30
2809 Killarney Drive PID: 009 278 176	\$20,571.77	\$27,026.00	\$1,351.30
2812 Killarney Drive PID: 009 278 010	\$20,571.77	\$27,026.00	\$1,351.30
2816 Killarney Drive PID: 009 278 028	\$20,571.77	\$27,026.00	\$1,351.30
2817 Killarney Drive PID: 009 278 150	\$20,571.77	\$27,026.00	\$1,351.30
2820 Killarney Drive PID: 009 278 044	\$20,571.77	\$27,026.00	\$1,351.30
2824 Killarney Drive PID: 009 278 052	\$20,571.77	\$27,026.00	\$1,351.30
2825 Killarney Drive PID: 009 278 117	\$20,571.77	\$27,026.00	\$1,351.30
2828 Killarney Drive PID: 008 277 303	\$20,571.77	\$27,026.00	\$1,351.30
2830 Killarney Drive PID: 009 557 024	\$20,571.77	\$27,026.00	\$1,351.30
2835 Killarney Drive PID: 009 278 095	\$20,571.77	\$27,026.00	\$1,351.30
2845 Killarney Drive PID: 009 278 079	\$20,571.77	\$27,026.00	\$1,351.30
2855 Killarney Drive PID: 009 557 903	\$20,571.77	\$27,026.00	\$1,351.30
2862 Killarney Drive PID: 009 557 946	\$20,571.77	\$27,026.00	\$1,351.30
2863 Killarney Drive PID: 009 558 063	\$20,571.77	\$27,026.00	\$1,351.30
2873 Killarney Drive PID: 009 558 187	\$20,571.77	\$27,026.00	\$1,351.30
2874 Killarney Drive PID: 012 934 208	\$20,571.77	\$27,026.00	\$1,351.30
2883 Killarney Drive PID: 009 558 110	\$20,571.77	\$27,026.00	\$1,351.30
2886 Killarney Drive PID: 009 559 809	\$20,571.77	\$27,026.00	\$1,351.30
2891 Killarney Drive PID: 009 558 144	\$20,571.77	\$27,026.00	\$1,351.30
2898 Killarney Drive PID: 009 557 121	\$20,571.77	\$27,026.00	\$1,351.30
2901 Killarney Drive PID: 009 558 195	\$20,571.77	\$27,026.00	\$1,351.30
2911 Killarney Drive PID: 004 201 671	\$20,571.77	\$27,026.00	\$1,351.30
2923 Killarney Drive PID: 009 558 179	\$20,571.77	\$27,026.00	\$1,351.30
2940 Killarney Drive PID: 009 557 377	\$20,571.77	\$27,026.00	\$1,351.30
2943 Killarney Drive PID: 009 558 161	\$20,571.77	\$27,026.00	\$1,351.30

Killarney Drive, Sussex Lane, Sussex Place, Wildwood Crescent, Calvin Lane Sanitary Sewer Extension LAS - Allocation of Cost Shares			
Property (Civic Address & Parcel ID)	Cost (Lump Sum)	Cost (20 Years @ 3%)	Cost (per year)
2948 Killarney Drive PID: 009 560 009	\$20,571.77	\$27,026.00	\$1,351.30
2953 Killarney Drive PID: 007 647 662	\$20,571.77	\$27,026.00	\$1,351.30
2956 Killarney Drive PID: 009 560 033	\$20,571.77	\$27,026.00	\$1,351.30
2963 Killarney Drive PID: 009 558 098	\$20,571.77	\$27,026.00	\$1,351.30
2964 Killarney Drive PID: 009 560 050	\$20,571.77	\$27,026.00	\$1,351.30
2972 Killarney Drive PID: 009 605 789	\$20,571.77	\$27,026.00	\$1,351.30
2982 Killarney Drive PID: 009 605 771	\$20,571.77	\$27,026.00	\$1,351.30
2987 Killarney Drive PID: 009 605 762	\$20,571.77	\$27,026.00	\$1,351.30
2992 Killarney Drive PID: 009 873 945	\$20,571.77	\$27,026.00	\$1,351.30
2997 Killarney Drive PID: 009 875 077	\$20,571.77	\$27,026.00	\$1,351.30
3004 Killarney Drive PID: 003 981 894	\$20,571.77	\$27,026.00	\$1,351.30
3009 Killarney Drive PID: 009 873 872	\$20,571.77	\$27,026.00	\$1,351.30
3014 Killarney Drive PID: 009 875 026	\$20,571.77	\$27,026.00	\$1,351.30
3019 Killarney Drive PID: 007 335 407	\$20,571.77	\$27,026.00	\$1,351.30
3026 Killarney Drive PID: 009 874 224	\$20,571.77	\$27,026.00	\$1,351.30
3029 Killarney Drive PID: 009 874 321	\$20,571.77	\$27,026.00	\$1,351.30
3036 Killarney Drive PID: 012 936 111	\$20,571.77	\$27,026.00	\$1,351.30
3039 Killarney Drive PID: 012 936 103	\$20,571.77	\$27,026.00	\$1,351.30
3046 Killarney Drive PID: 009 174 214	\$20,571.77	\$27,026.00	\$1,351.30
3051 Killarney Drive PID: 009 876 031	\$20,571.77	\$27,026.00	\$1,351.30
3056 Killarney Drive PID: 009 874 330	\$20,571.77	\$27,026.00	\$1,351.30
3061 Killarney Drive PID: 009 876 014	\$20,571.77	\$27,026.00	\$1,351.30
2155 Sussex Lane PID: 009 556 818	\$20,571.77	\$27,026.00	\$1,351.30
2160 Sussex Lane PID: 009 557 059	\$20,571.77	\$27,026.00	\$1,351.30
2167 Sussex Lane PID: 009 557 202	\$20,571.77	\$27,026.00	\$1,351.30
2177 Sussex Lane PID: 009 556 842	\$20,571.77	\$27,026.00	\$1,351.30

Killarney Drive, Sussex Lane, Sussex Place, Wildwood Crescent, Calvin Lane Sanitary Sewer Extension LAS - Allocation of Cost Shares			
Property (Civic Address & Parcel ID)	Cost (Lump Sum)	Cost (20 Years @ 3%)	Cost (per year)
2180 Sussex Lane PID: 009 558 039	\$20,571.77	\$27,026.00	\$1,351.30
2187 Sussex Lane PID: 008 805 539	\$20,571.77	\$27,026.00	\$1,351.30
2216 Sussex Lane PID: 009 559 906	\$20,571.77	\$27,026.00	\$1,351.30
2236 Sussex Lane PID: 009 559 914	\$20,571.77	\$27,026.00	\$1,351.30
2248 Sussex Lane PID: 009 557 105	\$20,571.77	\$27,026.00	\$1,351.30
2847 Sussex Place PID: 009 557 148	\$20,571.77	\$27,026.00	\$1,351.30
2850 Sussex Place PID: 009 556 877	\$20,571.77	\$27,026.00	\$1,351.30
2857 Sussex Place PID: 009 557 083	\$20,571.77	\$27,026.00	\$1,351.30
2860 Sussex Place PID: 009 559 876	\$20,571.77	\$27,026.00	\$1,351.30
2810 Wildwood Crescent PID: 009 557 067	\$20,571.77	\$27,026.00	\$1,351.30
2820 Wildwood Crescent PID: 007 141 751	\$20,571.77	\$27,026.00	\$1,351.30
2830 Wildwood Crescent PID: 009 557 351	\$20,571.77	\$27,026.00	\$1,351.30
2840 Wildwood Crescent PID: 009 556 966	\$20,571.77	\$27,026.00	\$1,351.30
2845 Wildwood Crescent PID: 009 559 850	\$20,571.77	\$27,026.00	\$1,351.30
2860 Wildwood Crescent PID: 008 708 321	\$20,571.77	\$27,026.00	\$1,351.30
2863 Wildwood Crescent PID: 009 559 833	\$20,571.77	\$27,026.00	\$1,351.30
2870 Wildwood Crescent PID: 009 557 041	\$20,571.77	\$27,026.00	\$1,351.30
2871 Wildwood Crescent PID: 009 556 982	\$20,571.77	\$27,026.00	\$1,351.30
2879 Wildwood Crescent PID: 009 558 080	\$20,571.77	\$27,026.00	\$1,351.30
2880 Wildwood Crescent PID: 009 557 181	\$20,571.77	\$27,026.00	\$1,351.30
2887 Wildwood Crescent PID: 009 449 582	\$20,571.77	\$27,026.00	\$1,351.30
2890 Wildwood Crescent PID: 009 557 300	\$20,571.77	\$27,026.00	\$1,351.30
2895 Wildwood Crescent PID: 009 557 407	\$20,571.77	\$27,026.00	\$1,351.30
2910 Wildwood Crescent PID: 009 557 016	\$20,571.77	\$27,026.00	\$1,351.30
2920 Wildwood Crescent PID: 009 557 164	\$20,571.77	\$27,026.00	\$1,351.30

Killarney Drive, Sussex Lane, Sussex Place, Wildwood Crescent, Calvin Lane Sanitary Sewer Extension LAS - Allocation of Cost Shares			
Property (Civic Address & Parcel ID)	Cost (Lump Sum)	Cost (20 Years @ 3%)	Cost (per year)
2930 Wildwood Crescent PID: 009 559 957	\$20,571.77	\$27,026.00	\$1,351.30

The local area service costs, as calculated in section 6 of the Bylaw, plus financing costs, will be borne by the owners of parcels within the local area service boundary and will result in an annual charge being levied over a twenty (20) year period commencing in 2019, unless the parcel owner elects to commute payment, (i.e. make a lump sum payment in full) in accordance with section 9 of the Bylaw.

Section 9 of the Bylaw stipulates that an owner of a parcel within the local service area may pay the parcel tax determined pursuant to section 6 of the bylaw as follows:

- (a) by making payment in full no later than thirty (30) days after the authentication of the parcel tax roll by the parcel tax roll review panel; or
- (b) by annual payments over a period of twenty (20) years, with an interest rate of 3% per year.

If you wish to have a complaint heard by the Parcel Tax Roll Review Panel, you must give written notice of your complaint to the Corporate Officer at least forty-eight (48) hours before the time set for the sitting of the Parcel Tax Roll Review Panel at 12:00 p.m., March 14, 2019. In other words, we must receive the written notice of your complaint by 12:00 p.m. on March 12, 2019. Complaints may be submitted as follows:

Hand Delivery or Mail:

Attention: Corporate Officer
City of Prince George
5th Floor - 1100 Patricia Blvd.
Prince George, BC V2L 3V9

Fax: (250) 561-0183

Email: cityclerk@princegeorge.ca

The Parcel Tax Roll may be inspected on the 1st or the 5th Floors of Prince George City Hall, 1100 Patricia Boulevard, Prince George, B.C., between the hours of 8:30 a.m. and 5:00 p.m., Monday to Friday, excluding statutory holidays.

For questions concerning the above information, please contact Santa Dupreez, Supervisor of Revenue Services at (250) 561-7781 or santa.dupreez@princegeorge.ca.

Yours truly,

CITY OF PRINCE GEORGE

Per:



Kris Dalio,
Director of Finance

/js

Encl. Killarney-Sussex-Wildwood Sanitary Sewer Extension Local Area Service Bylaw No. 8721, 2015
cc: Walter Babicz, General Manager of Administrative Services
Santa Dupreez, Supervisor of Revenue Services



Certificate of Parcel Tax Roll Authentication for
"Killarney-Sussex-Wildwood Sanitary Sewer Extension Local Area Service Bylaw No. 8721, 2015"

Certificate

Pursuant to section 206 of the *Community Charter*, the Parcel Tax Roll in the form attached hereto for "Killarney-Sussex-Wildwood Sanitary Sewer Extension Local Area Service Bylaw No. 8721, 2015" is hereby confirmed and authenticated by the Parcel Tax Roll Review Panel of the City of Prince George.

Dated this 14th day of March, 2019 at the City of Prince George, British Columbia.

Councillor Murry Krause

Councillor Cori Ramsay

Councillor Brian Skakun