

**DATE:** JUNE 4, 2019

**TO:** MAYOR AND COUNCIL

**NAME AND TITLE:** WALTER BABICZ, GENERAL MANAGER OF ADMINISTRATIVE SERVICES

**SUBJECT:** Results of Alternative Approval Processes for Bylaw No.'s 9007 to 9017, 2019

**ATTACHMENTS:** Certificates of Insufficiency for Bylaw No.'s 9007 to 9017  
Summary of Results of Alternative Approval Processes

**RECOMMENDATIONS:**

THAT Council:

RECEIVE FOR INFORMATION the Certificates of Insufficiency attached to the report from Walter Babicz, General Manager of Administrative Services dated June 4, 2019, titled "Results of Alternative Approval Processes for Bylaw No.'s 9007 to 9017, 2019".

**PURPOSE:**

For Council information.

**POLICY / REGULATORY ANALYSIS:**

At its regular meeting held on February 25, 2019, City Council gave first three readings to the following eleven Bylaws, and approved an alternative approval process to be undertaken for each of the Bylaws, with a deadline of 5:00 p.m. on May 30, 2019 for electors to submit an elector response form in opposition to one or more of the Bylaws:

**1. Equipment Financing Bylaw No. 9007, 2019**

This proposed Bylaw authorizes City Council to borrow for the purposes of equipment financing for 2019, a sum not exceeding \$2,919,583 through loan agreements with the Municipal Finance Authority of British Columbia under section 175 of the *Community Charter*, repayable over a period no longer than ten (10) years, to match the expected service life of the new equipment.

**2. Mausoleum Expansion Phase 2 Loan Authorization Bylaw No. 9008, 2019**

This proposed bylaw authorizes City Council to borrow for the purposes of the Mausoleum Expansion Phase 2 Project, by way of debentures, a sum not exceeding \$1,400,000 repayable not later than twenty (20) years from the date of issue of such debentures.

**3. Civic Facility Roof Replacements 2019 - 2022 Loan Authorization Bylaw No. 9009, 2019**

This proposed Bylaw authorizes City Council to borrow for the purposes of the Civic Facility Roof Replacements 2019-2022 Project, by way of debentures, a sum not exceeding \$4,670,450 repayable not later than twenty (20) years from the date of issue of such debentures.

- 4. Aquatic Centre Renewal and Upgrade Loan Authorization Bylaw No. 9010, 2019**  
This proposed Bylaw authorizes City Council to borrow for the purposes of the Aquatic Centre Renewal and Upgrade Project, by way of debentures, a sum not exceeding \$10,205,500 repayable not later than twenty (20) years from the date of issue of such debentures.
- 5. Masich Stadium Amenities Refurbish Loan Authorization Bylaw No. 9011, 2019**  
This proposed Bylaw authorizes City Council to borrow for the purposes of the Masich Stadium Amenities Refurbish Project, by way of debentures, a sum not exceeding \$2,701,000 repayable not later than twenty (20) years from the date of issue of such debentures.
- 6. Ron Brent Park Redevelopment Phase 2 & 3 Loan Authorization Bylaw No. 9012, 2019**  
This proposed Bylaw authorizes City Council to borrow for the purposes of the Ron Brent Park Development Phase 2 & 3 Project, by way of debentures, a sum not exceeding \$1,675,000 repayable not later than twenty (20) years from the date of issue of such debentures.
- 7. 14<sup>th</sup> Avenue Upgrades (Irwin Street to Freeman Street) Loan Authorization Bylaw No. 9013, 2019**  
This proposed Bylaw authorizes City Council to borrow for the purposes of the 14<sup>th</sup> Avenue Upgrades (Irwin Street to Freeman Street) Project, by way of debentures, a sum not exceeding \$1,200,000 repayable not later than twenty (20) years from the date of issue of such debentures.
- 8. Domano and St. Lawrence Signalization Loan Authorization Bylaw No. 9014, 2019**  
This proposed Bylaw authorizes City Council to borrow for the purposes of the Domano and St. Lawrence Signalization Project, by way of debentures, a sum not exceeding \$500,000 repayable not later than twenty (20) years from the date of issue of such debentures.
- 9. Highway 16 West Frontage – Heyer Road to Henry Road Loan Authorization Bylaw No. 9015, 2019**  
This proposed Bylaw authorizes City Council to borrow for the purposes of the Highway 16 West Frontage – Heyer Road to Henry Road Project, by way of debentures, a sum not exceeding \$800,000 repayable not later than twenty (20) years from the date of issue of such debentures.
- 10. Goose Country Road Culvert Replacement Loan Authorization Bylaw No. 9016, 2019**  
This proposed Bylaw authorizes City Council to borrow for the purposes of the Goose Country Road Culvert Replacement Project, by way of debentures, a sum not exceeding \$1,100,000 repayable not later than twenty (20) years from the date of issue of such debentures.
- 11. Critical Street Light and Traffic Signal Replacement Loan Authorization Bylaw No. 9017, 2019**  
This proposed Bylaw authorizes City Council to borrow for the purposes of the Critical Street Light and Traffic Signal Replacement Project, by way of debentures, a sum not exceeding \$5,000,000 repayable not later than twenty (20) years from the date of issue of such debentures.

#### **Alternative Approval Processes**

Following the above Bylaws receiving first three readings, the City sought statutory approval for the loan authorization bylaws from the Inspector of Municipalities, as required by the *Community Charter*. The City received all required statutory approvals from the Inspector of Municipalities. This allowed the City to proceed with the planned alternative approval processes for the purposes of seeking approval of the electors for each of the eleven Bylaws. The *Community Charter* provides that Council may not consider adopting one of the subject Bylaws without first having received approval of the electors for that Bylaw.

Following receipt of the statutory approvals from the Inspector of Municipalities, the City posted public notice of the alternative approval processes for each of the eleven Bylaws in accordance with the requirements of the *Community Charter* and *City of Prince George Council Procedures Bylaw No. 8388, 2011*.

Elector Response Forms for each of the eleven Bylaws were made available to the public until 5:00 p.m. on May 30, 2019, being the deadline established to submit completed and signed Elector Response Forms to the City.

The *Community Charter* requires that after the deadline for an alternative approval process has passed, the Corporate Officer must determine and certify, on the basis of the Elector Response Forms received before the deadline, whether elector approval has been obtained. Approval of the electors for an individual Bylaw is obtained if the number of valid Elector Response Forms received by the deadline in relation to that Bylaw is less than 10% of the number of electors (10% of 55,455). In other words, approval of the electors for a Bylaw would be obtained if the number of Elector Response forms received by the deadline for that Bylaw is less than 5,546.

The eleven Corporate Officer's Certificates of Insufficiency attached to this report constitute the Corporate Officer's certification that elector approval has been obtained for each of the following eleven Bylaws:

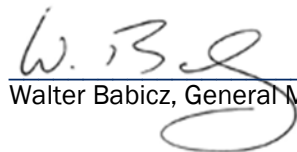
1. Equipment Financing Bylaw No. 9007, 2019;
2. Mausoleum Expansion Phase 2 Loan Authorization Bylaw No. 9008, 2019;
3. Civic Facility Roofs Replacements 2019 - 2022 Loan Authorization Bylaw No. 9009, 2019;
4. Aquatic Centre Renewal and Upgrade Loan Authorization Bylaw No. 9010, 2019;
5. Masich Stadium Amenities Refurbish Loan Authorization Bylaw No. 9011, 2019;
6. Ron Brent Park Redevelopment Phase 2 & 3 Loan Authorization Bylaw No. 9012, 2019;
7. 14<sup>th</sup> Avenue Upgrades (Irwin Street to Freeman Street) Loan Authorization Bylaw No. 9013, 2019;
8. Domano and St. Lawrence Signalization Loan Authorization Bylaw No. 9014, 2019;
9. Highway 16 West Frontage – Heyer Road to Henry Road Loan Authorization Bylaw No. 9015, 2019;
10. Goose Country Road Culvert Replacement Loan Authorization Bylaw No. 9016, 2019; and
11. Critical Street Light and Traffic Signal Replacement Loan Authorization Bylaw No. 9017, 2019.

A detailed summary of the results of the eleven alternative approval processes is also attached to this report for Council's information.

**SUMMARY AND CONCLUSION:**

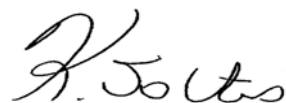
As indicated by the attached Certificates of Insufficiency, approval of the electors under the *Community Charter* has been obtained for each of Bylaw No.'s 9007, 9008, 9009, 9010, 9011, 9012, 9013, 9014, 9015, 9016 and 9017. Accordingly, Council may consider adopting the Bylaws.

**RESPECTFULLY SUBMITTED:**



Walter Babicz, General Manager of Administrative Services

**APPROVED:**



Kathleen Soltis, City Manager

Meeting date: June 10, 2019