

ADVISORY COMMITTEE ON ENHANCING PRINCE GEORGE

Minutes of the City of Prince George Advisory Committee on Enhancing Prince George meeting, held in the 2nd Floor Conference Room at City Hall, 1100 Patricia Boulevard, Prince George, BC, on March 9, 2017 at 12:00 p.m.

PRESENT:

Ms. Terri **McClymont**, Chair; Ms. Marlies **Greulich**; Mr. Frank **Van der Lans**; Ms. Alisha **Rubadeau**; and Ms. Janet **Marren**.

IN ATTENDANCE:

Ms. Cheryl **Livingstone-Leman**, Community Coordinator/Staff Liaison; and Ms. Paulette **Wilson**, Community Coordinator/Staff Liaison.

A. Commencement

The meeting was called to order at 12:00 p.m.

B. Adoption of Agenda

Moved by Mr. Van der Lans, seconded by Ms. Rubadeau, that the agenda for the March 9, 2017 meeting of the Advisory Committee on Enhancing Prince George be amended to add item D.5: Highway 97 Flower Baskets, and that the agenda BE ADOPTED AS AMENDED.

Carried Unanimously

C. Adoption of Minutes

C.1 Minutes from the meeting held February 9, 2017

Moved by Ms. Greulich, seconded by Ms. Rubadeau, that the minutes of the February 9, 2017 meeting of the Advisory Committee on Enhancing Prince George, BE ADOPTED.

Carried Unanimously

D. New Business

D.1 Budget Update

Ms. Livingstone-Leman and Ms. Wilson will review the budget and provided an update at the next meeting. Eight thousand dollars (\$8000) of the sixteen thousand dollars (\$16,000) in grant funding will be distributed on March 15, 2017.

D.2 Community Events

The Committee discussed recent and upcoming community events including:

- Seedy Saturday (February 18, 2017)
- Earth Day Celebration (April 22, 2017)
- Annual Spring Clean Up (April 30, 2017)
- Participation in next year's Active Living Market
- Travelling Community Film Festival (March 8 – 16, 2017): There are several films regarding food sustainability and all Committee members are encouraged to attend. Ms. McClymont will attend with the Committee zip banner and greenhouse draw box.

The Committee discussed developing a portable Committee display kit that could be used for future community events.

Moved by Ms. Rubadeau, seconded by Ms. Greulich, that the Committee ALLOCATES an honorarium of three hundred dollars (\$300) towards children's activities at the Earth Day Celebration to be held April 22, 2017.

Carried Unanimously

D.3 Community Enhancement Grants (March 15, 2017)

The Community Enhancement Grants and the myPG Grants will be distributed by Mayor and Council at an event to be held on March 15, 2017 at the Public Library. All Committee members are invited to attend.

D.4 Enhance PG Committee Members 2017/18

The Committee discussed the new members starting their term in April 2017.

D.5 Highway 97 Flower Baskets

The Committee discussed the Highway 97 Flower Basket program. Community Partnerships management requested the Committee consider how to enhance the Flower Basket program along Highway 97.

Moved by Ms. McClymont, seconded by Mr. Van der Lans, that the Committee SUPPORTS the installation of flower baskets along Highway 97 in 2017 and will work on the program in coordination with Ms. Shirley Gratton.

Carried Unanimously

E. Administrative Report

E.1 Staff Liaison's Report

Ms. Livingstone-Leman commended Ms. McClymont for her presentation to the Committee of the Whole on March 8, 2017 where the Committee's 2016 Annual Report and 2017 Workplan were presented and approved.

Ms. Livingstone-Leman advised the March 2017 meeting will be her last Enhance PG Committee meeting as staff liaison after twelve (12) years as liaison for both Communities in Bloom and Advisory Committee on Enhancing Prince George. Ms. Livingstone-Leman shared her appreciation for the opportunity to work with engaged, creative and dedicated volunteers on the Committee. The new Staff Liaison, Paulette Wilson, will commence her role at the April 2017 Committee meeting.

E.2 Chair's Report

Ms. McClymont encouraged the Committee members to consider which projects from the 2017 workplan in which they may wish to become involved. Ms. McClymont attended the Jeanne Clarke Awards on behalf of the Committee. A letter was written on behalf of the Committee towards Shirley Gratton's nomination for an Order of BC Award.

Ms. McClymont advised further work is required with the Community Associations to help build their capacity. A "meet and greet" event was suggested which could include a "show and tell" for Community Association to talk about two or three highlights from their respective Associations. Further discussion on this topic will be held at the April Committee meeting.

F. Old Business

F.1 Community Acts of Kindness

There have been no new nominations received. Mr. van Adrichem, Director of External Relations, is collaborating with the staff liaison to develop a new certificate.

F.2 Little Free Library

Moved by Ms. Rubadeau, seconded by Ms. Marren, that the Committee APPROVES the purchase of two (2) Little Free Library boxes to be built by the Prince George Regional Correctional Centre (PGRCC).

Carried Unanimously

F.3 Library Speakers Series

The Committee discussed topics for the 2017 Library Speakers Series including Bear Aware, Tiny Homes and presentations by Don Basserman.

F.4 Display Tent

The Committee deferred discussion of the display tent to the April 2017 Committee meeting.

G. Information Items

G.1 Next Meeting

The next meeting will be held on Thursday, April 13, 2017 in the City Hall Annex.

H. Adjournment

ADVISORY COMMITTEE ON ENHANCING PRINCE GEORGE MEETING ADJOURNED AT 1:05 p.m.

Ms. Terri McClymont, Chair

Cheryl Livingstone-Leman, Community Coordinator
/Staff Liaison

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