

## STANDING COMMITTEE ON FINANCE AND AUDIT

Minutes of the Standing Committee on Finance and Audit meeting held in the 2<sup>nd</sup> Floor Conference Room at City Hall, 1100 Patricia Boulevard, Prince George, BC on Monday, January 21, 2019 at 12:00 p.m.

**PRESENT:** Councillor Garth **Frizzell**, Chair; Mayor Lyn **Hall**; and Councillor Cori **Ramsay**

**IN ATTENDANCE:** Councillor Susan **Scott**; Councillor Kyle **Sampson**; Councillor Terri **McConnachie**; Ms. Kathleen **Soltis**, City Manager; Mr. Kris **Dalio**, Director of Finance; Mr. Dave **Dyer**, General Manager of Engineering and Public Works; Mr. Walter **Babicz**, General Manager of Administrative Services; Mr. Rob **Whitwham**, General Manager of Community Services; Mr. Ian **Wells**, General Manager of Planning and Development; Mr. Michael **Kellett**, Senior Communications Officer; Mr. Rob **van Adrichem**, Director of External Relations; Ms. Rae-Ann **Emery**, Director of Human Resources; Mr. Adam **Homes**, Director of Engineering; Ms. Gina **Layte-Liston**, Director of Public Works; and Ms. Leslie **Kellett**, Legislative Coordinator.

### **A. COMMENCEMENT**

The Standing Committee on Finance and Audit meeting was called to order at 12:11 p.m.

### **B. ADOPTION OF AGENDA**

**Moved by Mayor Hall, seconded by Councillor Ramsay, that the agenda for the January 21, 2019 Standing Committee on Finance and Audit meeting, BE ADOPTED.**

**Carried Unanimously**

### **C. ADOPTION OF MINUTES**

#### **C.1 Minutes of the Finance and Audit Committee Meeting held December 11, 2018**

**Moved by Councillor Ramsay, seconded by Mayor Hall, that the minutes of the meeting held December 11, 2018 for the Standing Committee on Finance and Audit, BE ADOPTED.**

**Carried Unanimously**

### **D. REPORTS**

#### **D.1 Report dated January 4, 2019 from Kris Dalio, Director of Finance, regarding Finance and Audit Committee Terms of Reference.**

The Committee reviewed the proposed Terms of Reference for the Standing Committee on Finance and Audit.

**Moved by Mayor Hall, seconded by Councillor Ramsay, that the Standing Committee on Finance and Audit RECOMMENDS to Council approval of the proposed Terms of Reference for the Standing Committee on Finance and Audit, as attached to the report dated January 4, 2019 from the Director of Finance.**

**Carried Unanimously**

#### **D.2 Report dated January 16, 2019 from Kris Dalio, Director of Finance, regarding 2019 Operating Budget – 3%, 4% and 5% Tax Levy Increase Options.**

Mr. Dalio presented a report of three (3) tax levy options for the Committee's consideration regarding the 2019 Operating Budget. The report included information regarding the individual cost drivers and that make up the total projected levy increase including General – Base, General – Employer's Health Tax, General Infrastructure Reinvestment Levy, Snow Control Levy and Road Rehabilitation Levy.

Discussion commenced regarding the proposed options of 3%, 4% and 5%. K. Dalio, Director of Finance, K. Soltis, City Manager, A. Homes, Director of Engineering, D. Dyer, General Manager of Engineering and Public Works, G. Layte-Liston, Director of Public Works, and R. Whitwham, General Manager of Community Services, responded to questions of the Committee.

**Moved by Councillor Ramsay, seconded by Mayor Hall, that the Standing Committee on Finance and Audit, RECEIVES FOR INFORMATION, the report dated January 16, 2019 from the Director of Finance regarding 2019 Operating Budget Tax Levy Increase Options.**

**Carried Unanimously**

Moved by Councillor Ramsay, seconded by Mayor Hall, that the Standing Committee on Finance and Audit RECOMMENDS that Administration prepare, for Council deliberation, the 2019 Operating Budget with a proposed tax levy increase of 4.04%.

Discussion commenced.

Moved by Councillor Ramsay, seconded by Mayor Hall, that the main motion BE AMENDED by deleting “4.04%” and replacing that with “up to four percent (4%).”

Carried Unanimously

The question was called on the main motion as amended.

Carried Unanimously

**D.3 Standing Committee on Finance and Audit – Work Plan Year 2019**

The Work Plan was reviewed with no amendments.

Moved by Mayor Hall, seconded by Councillor Ramsay, that the 2019 Work Plan for the Standing Committee on Finance and Audit, BE RECEIVED FOR INFORMATION.

Carried Unanimously

**E. ADJOURNMENT**

Moved by Mayor Hall, seconded by Councillor Ramsay, that there being no further business, the meeting of the Standing Committee on Finance and Audit BE ADJOURNED.

Carried Unanimously

The meeting adjourned at 12:47 p.m.

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Councillor Garth Frizzell, Chair

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