



CITY OF PRINCE GEORGE VOLUNTEER AWARDS



Thank you for nominating someone for a City of Prince George Volunteer Award!

Please submit the following information by **5:00pm on Thursday, April 15th, 2018.**

If you have any questions, please contact the Community Partnerships Division at 250-561-7640 or volunteerawards@princegeorge.ca

Choose the award category that best suits your nominee's volunteer efforts:

- Recreation & Culture Award**
Recognition of individuals who have contributed or are still contributing **significantly** to the development of Recreation or Culture in Prince George (including: Recreation, Sport, Culture, Visual Arts, and Performing Arts) for a minimum of 5 years.
- Community Service Award**
Recognition of individuals who have contributed or are still contributing **significantly** to the development of Community Services in Prince George for a minimum of 5 years. A community service is defined as service which aids people in need and which affects portions of the community. (Examples include: support groups, services for the disabled, counseling groups, food banks, etc.)
- Outstanding Volunteer Award**
Recognition of individuals who are **outstanding** volunteers. They have contributed or are still contributing to the development of the community of Prince George by volunteering their time to a number of organizations, groups or disciplines. These volunteers have gone above and beyond the call of duty and have provided exemplary volunteer service. They must have volunteered for a minimum of 15 years in various organizations, groups or disciplines.
- Youth of the Year**
Recognition of youth attending school in Prince George and between the ages of 13 – 18 years old. The individual must have shown school involvement (including average or above average academic standing, extra-curricular activities and volunteer committees) and must have made **significant** contributions in the community (outside of school) through volunteering.
- Community Champion Award**
Recognition of an individual or group whose exceptional volunteerism promoted positive action during the 2017 wildfire evacuations in Prince George. Examples may include: direct interactions with evacuees, delivery of programs services or events, care of animals, innovation or provision of services to support evacuees during or after their evacuation.

Nominator's Contact Details

We'll need to know your details, so we can contact you to inform you whether or not the person you nominated has been chosen to receive a Volunteer Award.

Your Name *

First _____

Last _____

Your Organization's Name (if applicable)

Your Email *

Phone *

Your relationship to the nominee *

E.g. Friend, Volunteer Manager, Fellow Volunteer, etc.

We cannot accept self-nominations or nominations from people related to or cohabiting with the nominee.

It's important to know that if your nominee is chosen to receive an award, they must be able to attend the awards ceremony on the evening of Friday May 4th 2018. *

I accept and understand this

Reference's Contact Details

In order for us to verify the information you have provided, we'll need the details of a person who is unrelated to the nominee and is willing to be a reference.

The reference should have credible knowledge of the nominee's background and accomplishments. References will only be contacted if the nominee has been shortlisted.

Reference's Name *

First _____

Last _____

Reference's Phone *

Reference's Email *

Reference's relationship to the nominee *

E.g. Friend, Volunteer Manager, Fellow Volunteer, etc.

We cannot accept references who are related to or cohabiting with the nominee.

Nominee's Details

Please provide below the details of the person you are nominating.

If the nominee has won an Award the nominator will be contacted first. If we cannot get a hold of the nominator we will contact the nominee directly. If the nominee is not receiving an Award we will contact the nominator only.

Nominee's Name *

First _____

Last _____

Nominee's Mailing Address and Postal Code *

Nominee's Email *

Nominee's Contribution to the Community

Please provide the following details regarding your nominee's contributions to the community.

How many years has the nominee been volunteering? _____

How has the nominee contributed to the community? *

Please describe:

- The type of volunteer work they do
- The names of the organizations/causes they have helped (if applicable)
- How long they have been actively involved in the community
- Any other relevant information about their contribution

Please limit your responses to the size of the box. If you require more space, clearly note that you are adding more information and attach the additional information to the email.

What difference or impact has their contribution made? *

Please describe:

- How individuals or the community as a whole have benefited from the nominee's volunteering
- The positive changes that took place as a result of their volunteering

Please limit your responses to the size of the box. If you require more space, clearly note that you are adding more information and attach the additional information to the email

What is unique or extraordinary about what they have done for their community? *

We're looking for exceptional volunteers. Please describe what is unique and extraordinary about the volunteer.

What is it about the nominee's volunteer work that sets them apart from others doing similar volunteering?

Supporting Information (optional)

If you wish, you may submit additional information you'd like the adjudication committee to review.

This could include:

- Letters of reference (maximum of 3 letters)
- Statements of support from colleagues, other volunteers or community members
- Press coverage of the nominee's volunteering

To submit your application form:

Via email:

Step 1: Save the form to your computer

Step 2: Compose an email to volunteerawards@princegeorge.ca

Step 3: The subject line should read: "Volunteer Award"

Step 4: Attach the SAVED application form to the email

Step 5 Optional: Attach supplementary documents (e.g. letters of support)

Step 6: Send the email

Via mail, fax or drop off:

Print the application form.

Mail, fax or drop off the completed application form to:

Community Partnerships Division, City of Prince George

Attn: Volunteer Awards

1100 Patricia Blvd, Prince George, BC V2L 3V9

Inquiries: 250.561.7640 // Fax: 250.561.7799