



**QUALIFICATIONS:**

**Education:** Completion of Grade 12.

**Experience:** Three (3) years of experience in concrete finishing work.

**Knowledge and Skills:** Considerable expertise regarding the methods, materials, tools and equipment used in concrete finishing. Considerable knowledge and understanding of the standard specifications pertaining to concrete construction work. Considerable knowledge and understanding of concrete mixtures as applied to various projects and in varying weather conditions. The ability to finish concrete surfaces to prescribed specifications in an efficient manner. The ability to read grade stakes and set forms to proper elevations. The ability to work with minimal supervision. Demonstrated skill in using a variety of hand tools and motorized equipment common to concrete finishing work. The ability to understand and effectively carry out oral and written instructions. The ability to lay out, supervise and check the work of helpers performing unskilled or semi-skilled tasks. Sufficient physical strength and stamina to perform the required duties. The ability to work outside in all weather conditions. Demonstrated commitment to customer service. Ability to work within a team environment. Ability to deal courteously, tactfully and diplomatically with members of the general public as well as internal customers and co-workers. Knowledge of WorkSafe BC regulations, occupational hazards and safe work procedures as it relates to the position, including but not limited to bullying and harassment, working alone and other significant hazards.

BC Driver's License:	Yes. Valid BC driver's license, unrestricted Class 5.
Vehicle Usage:	Yes. City-owned vehicles.
Police Information Check:	No.
Baseline Hearing Test	Yes

**Prepared by:** Frank Blues, Scott Cameron, Rae-Ann Emery  
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**Revised by:**