

REGULAR COUNCIL MEETING

Minutes of the Regular Meeting of Council of the City of Prince George, held in the Council Chambers of City Hall, 1100 Patricia Boulevard, Prince George, BC, on April 16, 2018 at 6:00 p.m.

**PRESENT:**

Acting Mayor Councillor Brian Skakun, Chair

Councillor Everitt  
Councillor Frizzell <via telephone 6:00 p.m. – 6:41 p.m.>  
Councillor Koehler  
Councillor Krause  
Councillor McConnachie  
Councillor Merrick  
Councillor Scott

**IN ATTENDANCE:**

Mr. Walter **Babicz**, General Manager of Administrative Services; Ms. Kathleen **Soltis**, City Manager; Mr. Ian **Wells**, General Manager of Planning and Development; Ms. Fyfe **Halvorson**, Supervisor of Financial Services / Acting Director of Finance; Mr. Dave **Dyer**, General Manager of Engineering and Public Works; Mr. Rob **Whitwham**, General Manager of Community Services; Mr. Rob **van Adrichem**, Director of External Relations; and Ms. Leslie **Jackson**, Legislative Coordinator.

**A. ADOPTION OF AGENDA**

**COUNCIL RESOLUTION:**

Moved by Councillor Scott, seconded by Councillor Koehler, that the agenda for the Regular Meeting of Council scheduled for April 16, 2018, BE ADOPTED.

Carried Unanimously

**B. MINUTES**

**B.1** Reported dated April 6, 2018 from Walter Babicz, General Manager of Administrative Services, regarding Adoption of Minutes.

**COUNCIL RESOLUTION:**

Moved by Councillor McConnachie, seconded by Councillor Scott, that the minutes of the regular Council meeting held March 26, 2018 BE ADOPTED as read on this day and that such minutes as read set out all of the business before Council at that meeting and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting.

Carried Unanimously

**C. DELEGATIONS**

**C.1** United Way of the Lower Mainland

Ms. Barbara McMillan, Community and Sector Development Coordinator, United Way, and Ms. Erin Anderlini, Director of Health, Prince George Native Friendship Centre provided a PowerPoint presentation regarding United Way Initiatives including information on the Raising the Profile Project and the Provincial Summit on Aging, issues specific to municipalities, short and long term goals, the Knowledge Hub, and the role of municipalities moving forward. An overview was also provided of the "Better at Home" Service funded by the Provincial government and managed by the United Way.

Discussion commenced. Ms. McMillan and Ms. Anderlini responded to questions of Council.

**D. CONSENT AGENDA**

- D.1 Report dated April 9, 2018 from Rob Whitwham, General Manager of Community Services, regarding Bike to Work and School Week – 2018 City Support.

**COUNCIL RESOLUTION:**

Moved by Councillor Everitt, seconded by Councillor McConnachie, that Council RECEIVES FOR INFORMATION the report dated April 9, 2018 from the General Manager of Community Services titled “Bike to Work and School Week – 2018 City Support.”

Carried Unanimously

F. REPORTS

MAYOR LYN HALL

- F.1 Report dated April 6, 2018 from Mayor Lyn Hall regarding Nomination of Councillor Frizzell to the Federation of Canadian Municipalities (FCM) Board of Directors.

Discussion commenced.

**COUNCIL RESOLUTION:**

Moved by Councillor Everitt, seconded by Councillor McConnachie, that:

WHEREAS the Federation of Canadian Municipalities (FCM) represents the interests of municipalities on policy and program matters that fall within federal jurisdiction;

WHEREAS FCM’s Board of Directors is comprised of elected municipal officials from all regions and sizes of communities to form a broad base of support and provide FCM with the prestige required to carry the municipal message to the federal government; and

WHEREAS FCM’s Annual Conference and Trade Show will take place from May 31 to June 3, 2018, during which time the Annual General Meeting will be held and followed by the election of FCM’s Board of Directors;

BE IT RESOLVED that Council of the City of Prince George endorse Councillor Garth Frizzell to stand for election on FCM’s Board of Directors for the period starting in June 2018 and ending in June 2019; and

BE IT FURTHER RESOLVED that Council assumes all costs associated with Councillor Garth Frizzell attending FCM’s Board of Directors meetings.

Carried Unanimously

- F.2 Report dated April 3, 2018 from Ian Wells, General Manager of Planning and Development, regarding Zoning Bylaw Amendment Application No. RZ100584, Bylaw No. 8935.

**COUNCIL RESOLUTION:**

Moved by Councillor Krause, seconded by Councillor Scott, that Council PERMIT the Public Hearing for proposed Bylaw No. 8935 to be WITHHELD until the following requirements have been met to the satisfaction of Administration:

- a. Receipt of a Traffic Impact Study; and
- b. Receipt of a Servicing Brief.

Carried Unanimously

- F.3 City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 8935, 2018

**COUNCIL RESOLUTION:**

Moved by Councillor McConnachie, seconded by Councillor Koehler, that Council GIVES FIRST TWO READINGS to “City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 8935, 2018.”

Carried Unanimously

- F.4 Report dated April 3, 2018 from Walter Babicz, General Manager of Administrative Services, and Kris Dalio, Director of Finance, regarding 2018 Loan Authorization Bylaws and Approval of the Electors' Options.

**COUNCIL RESOLUTION:**

Moved by Councillor Krause, seconded by Councillor Merrick, that an alternative approval process in accordance with section 86 of the Community Charter be used for the purpose of seeking approval of the electors in relation to Mobile Equipment Financing Bylaw No. 8952, 2018.

Carried Unanimously

**COUNCIL RESOLUTION:**

Moved by Councillor Koehler, seconded by Councillor Frizzell, that subject to obtaining statutory approval from the Inspector of Municipalities for Kelly Road North Culvert Replacement Loan Authorization Bylaw No. 8953, 2018, an alternative approval process in accordance with section 86 of the Community Charter be used for the purpose of seeking approval of the electors in relation to Kelly Road North Culvert Replacement Loan Authorization Bylaw No. 8953, 2018.

Carried Unanimously

**COUNCIL RESOLUTION:**

Moved by Councillor Scott, seconded by Councillor Everitt, that Council APPROVES the Elector Response Forms attached as Appendix A to the report dated April 3, 2018 titled "2018 Loan Authorization Bylaws and Approval of the Electors' Options" for use in the alternative approval processes for Bylaw No.'s 8952 and 8953.

Carried Unanimously

**COUNCIL RESOLUTION:**

Moved by Councillor McConnachie, seconded by Councillor Krause, that Council ESTABLISHES the deadline of 5:00 p.m. on Tuesday, July 10, 2018 for receiving Elector Response Forms for the alternative approval processes for Bylaw No. 8953, 2018 and Bylaw No. 8952, 2018.

Carried Unanimously

**COUNCIL RESOLUTION:**

Moved by Councillor Merrick, seconded by Councillor Koehler, that Council APPROVES the determination of the total number of electors of the area to which the two (2) alternative approval processes apply for Bylaw No.'s 8952 and 8953 as 53,889 electors, on the basis described in the report dated April 3, 2018 titled "2018 Loan Authorization Bylaws and Approval of the Electors' Options".

Carried Unanimously

**COUNCIL RESOLUTION:**

Moved by Councillor Merrick, seconded by Councillor Koehler, that Council DIRECTS the Corporate Officer to report the results of the two (2) alternative approval processes for Bylaw No.'s 8952 and 8953, and if required statutory approval and approval of the electors has been obtained, to return Bylaw No.'s 8952, 2018 and 8953, 2018 as appropriate, for Council's consideration of final reading and adoption.

Carried Unanimously

- F.5 Mobile Equipment Financing Bylaw No. 8952, 2018

**COUNCIL RESOLUTION:**

Moved by Councillor McConnachie, seconded by Councillor Scott, that Council GIVES FIRST THREE READINGS to "Mobile Equipment Financing Bylaw No. 8952, 2018."

Carried Unanimously

**F.6** Kelly Road North Culvert Replacement Loan Authorization Bylaw No. 8953, 2018

**COUNCIL RESOLUTION:**

Moved by Councillor McConnachie, seconded by Councillor Everitt, that Council GIVES FIRST THREE READINGS to “Kelly Road North Culvert Replacement Loan Authorization Bylaw No. 8953, 2018.”

Carried Unanimously

**G.** BYLAWS – FINAL READING AND ADOPTION

**G.1** City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 8925, 2018

**COUNCIL RESOLUTION:**

Moved by Councillor Merrick, seconded by Councillor Everitt, that “City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 8925, 2018”, BE GRANTED FINAL READING AND ADOPTION.

Carried Unanimously

**G.2** City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 8932, 2018

**COUNCIL RESOLUTION:**

Moved by Councillor Krause, seconded by Councillor Frizzell, that “City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 8932, 2018”, BE GRANTED FINAL READING AND ADOPTION.

Carried Unanimously

**G.3** City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 8933, 2018

**COUNCIL RESOLUTION:**

Moved by Councillor Merrick, seconded by Councillor McConnachie, that “City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 8933, 2018”, BE GRANTED FINAL READING AND ADOPTION.

Carried Unanimously

**G.4** City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 8947, 2018

**COUNCIL RESOLUTION:**

Moved by Councillor Everitt, seconded by Councillor Merrick, that “City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 8947, 2018”, BE GRANTED FINAL READING AND ADOPTION.

Carried Unanimously

**G.5** City of Prince George Comprehensive Fees and Charges Bylaw No. 7557, 2004, Amendment Bylaw No. 8950, 2018

**COUNCIL RESOLUTION:**

Moved by Councillor Koehler, seconded by Councillor Krause, that “City of Prince George Comprehensive Fees and Charges Bylaw No. 7557, 2004, Amendment Bylaw No. 8950, 2018”, BE GRANTED FINAL READING AND ADOPTION.

Carried Unanimously

**G.6** City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 8931, 2018

**COUNCIL RESOLUTION:**

Moved by Councillor Scott, seconded by Councillor Everitt, that “City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 8931, 2018”, BE GRANTED FINAL READING AND ADOPTION.

**Carried Unanimously**

**G.7** 6th Avenue and George Street A&T Project Road Closure Bylaw No. 8938, 2018

**COUNCIL RESOLUTION:**

Moved by Councillor Scott, seconded by Councillor McConnachie, that “6th Avenue and George Street A&T Project Road Closure Bylaw No. 8938, 2018”, BE GRANTED FINAL READING AND ADOPTION.

**Carried Unanimously**

**H.** CORRESPONDENCE

Councillor McConnachie requested further consideration of Correspondence item H.1.  
Councillor Merrick requested further consideration of Correspondence item H.5.

**COUNCIL RESOLUTION:**

Moved by Councillor Everitt, seconded by Councillor Krause, that Council RECEIVES FOR INFORMATION Correspondence Items H2, H3, H4, H6 and H.7.

**Carried Unanimously**

**H.1** Correspondence dated March 19, 2018 from Donna Flood, Executive Director, and Michele Santos, President, Prince George Hospice Society: Request for donation in support of the renovation and upgrades to the City of Prince George Lounge at the Prince George Hospice House

Discussion commenced and K. Soltis, City Manager, responded to questions of Council.

**COUNCIL RESOLUTION:**

Moved by Councillor McConnachie, seconded by Councillor Everitt, that Council DIRECTS Administration to report back to Council regarding the request for financial support outlined in the correspondence dated March 19, 2018 from the Prince George Hospice Society with respect to renovations and upgrades to the City of Prince George Lounge at the Prince George Hospice House.

**Carried Unanimously**

**H.2** Correspondence dated March 16, 2018 from Mayor Cindy Fortin, Corporation of the District of Peachland: Cannabis Sales Revenue Sharing

**H.3** Correspondence dated March 16, 2018 from Bill Miller, Chair, Regional District of Bulkley-Nechako: The Nechako Reservoir Dam Emergency Plan

**H.4** Correspondence dated March 23, 2018 from Kevin Creery, Protective Services Planning Analyst, Resort Municipality of Whistler: 2018 Lower Mainland Local Government Association Resolution - Collection of Unpaid Bylaw Fines

- H.5 Correspondence from Douglas Jeffery, Director, Special Projects, Greek Orthodox Church: Request for a resolution in support of a grant application to Northern Development Initiative Trust towards the installation of a wheelchair lift at the Greek Orthodox Church in Prince George

**COUNCIL RESOLUTION:**

Moved by Councillor Merrick, seconded by Councillor Everitt, that the City of Prince George SUPPORTS the application to Northern Development Initiative Trust from the Greek Orthodox Community of Prince George for a grant of up to thirty thousand dollars (\$30,000) for the construction costs associated with the installation of a wheelchair lift at the Greek Orthodox Church in Prince George.

**Carried Unanimously**

- H.6 Council Travel Expense Summary Report - Councillor Garth Frizzell  
Federal of Canadian Municipalities Board of Directors Meeting, March 5 - 9, 2018
- H.7 Council Travel Expense Summary Report - Councillor Garth Frizzell  
Presentation at 2018 High Ground Forum Regarding Community Lifecycle Infrastructure Costing (CLIC) - March 23, 2018

Acting Mayor Skakun called a recess of the regular Council meeting at 6:41 p.m.

Councillor Frizzell exited the meeting at 6:41 p.m.

The Regular Meeting of Council reconvened at 7:00 p.m.

- E. **FORMAL PUBLIC HEARINGS – COMMENCING AT 7:00 P.M.**

The Regular Meeting of Council adjourned to the Formal Public Hearing at 7:00 p.m.

Official Community Plan Amendment Application No. CP100141 (Bylaw No. 8895) and Rezoning Application No. RZ100554 (Bylaw No. 8896)

**E.1 Official Community Plan Amendment Application No. CP100141 (Bylaw No. 8895) and Rezoning Application No. RZ100554 (Bylaw No. 8896)**  
**APPLICANT: City of Prince George**  
**LOCATION: City Wide**

Council considered the following documents in conjunction with Official Community Plan Amendment Application No. CP100141 (Bylaw No. 8895) and Rezoning Application No. RZ100554 (Bylaw No. 8896):

1. Staff Report dated March 27, 2018 from Ian Wells, General Manager of Planning and Development regarding Consultation for Official Community Plan Amendment Application No. CP100141 (Amendment Bylaw No. 8895);
2. Newspaper Notice;
3. Correspondence dated March 29, 2018 from John Adams in opposition to the application;
4. Correspondence dated April 12, 2018 from Jacqueline McLaughlin in opposition to the application;
5. Correspondence received April 16, 2018 from Sheila Fleming in opposition to the application;
6. Previously Submitted Staff Report dated March 2, 2018 from Ian Wells, General Manager of Planning and Development regarding Official Community Plan Amendment Application No. CP100141 (Bylaw No. 8895) and Rezoning Application No. RZ100554 (Bylaw No. 8896);
7. Exhibit “A” to CP100141;
8. Exhibit “A” to RZ100554; and
9. Housing for Affordability Policy.

Discussion commenced and I. Wells, General Manager of Planning and Development, responded to questions of Council.

**Gallery:**

Mr. Brent Goerz attended Centre Table and spoke in support of the application noting the benefits secondary dwellings may provide for independent living for special needs adult children and aging parents while still in proximity to a support system.

Ms. Jacqueline McLaughlin attended Centre Table and spoke in opposition to the application noting concerns regarding the impact of the proposed rezoning on ten (10) zoning designations, inquired if Council or City Staff would have ability to review and control the look and size of secondary dwellings on an existing residential lot, and inquired if secondary dwellings could be sold separate from the primary dwelling on the same residential lot.

I. Wells, General Manager of Planning and Development, and W. Babicz, General Manager of Administrative Services, responded to questions of Council.

Ms. Sheila Fleming attended Centre Table and spoke in opposition to the application noting concerns that the cost of building secondary dwellings may result in increased rent. Ms. Fleming provided a written copy of her concerns which was distributed to Council.

I. Wells, General Manager of Planning and Development, responded to questions of Council.

Mr. Mansou Bagestoni attended Centre Table and spoke in support of the application noting the proposed rezoning may help reduce the number of illegal suites and the poor condition of such suites in residences throughout the community.

Mr. Brent Goerz attended Centre Table and spoke for a second time in support of the application and support for a “tiny house village” concept.

Ms. Sheila Fleming attended Centre Table and spoke for a second time in opposition to the application noting further concerns regarding potential rental costs of secondary dwelling.

**COUNCIL RESOLUTION:**

Moved by Councillor Everitt, seconded by Councillor McConnachie, that the Public Hearing for “Official Community Plan Amendment Application No. CP100141 (Bylaw No. 8895) and Rezoning Application No. RZ100554 (Bylaw No. 8896)”, BE CLOSED.

**Carried Unanimously**

The Formal Public Hearing adjourned to the Regular Meeting of Council at 7:45 p.m.

Discussion commenced.

**E.2** City of Prince George Official Community Plan Bylaw No. 8383, 2011, Amendment Bylaw No. 8895, 2018

**COUNCIL RESOLUTION:**

Moved by Councillor Merrick, seconded by Councillor McConnachie, that “City of Prince George Official Community Plan Bylaw No. 8383, 2011, Amendment Bylaw No. 8895, 2018”, BE GRANTED THIRD READING.

Carried Unanimously

**E.3** City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 8896, 2018

**COUNCIL RESOLUTION:**

Moved by Councillor Koehler, seconded by Councillor Everitt, that “City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 8896, 2018”, BE GRANTED THIRD READING.

Carried Unanimously

The Regular Meeting of Council adjourned to the Formal Public Hearing at 8:02 p.m.

Official Community Plan Amendment Application No. CP100143 (Bylaw No. 8926, 2018) and Rezoning Application No. RZ100577 (Bylaw No. 8927, 2018)

**E.4** Official Community Plan Amendment Application No. CP100143 (Bylaw No. 8926, 2018) and Rezoning Application No. RZ100577 (Bylaw No. 8927, 2018)

APPLICANT: L&M Engineering Ltd. for Aberdeen Glen Developments Ltd.

LOCATION: 2962 Northwood Pulpmill Road and 1267 Edinburgh Road

Council considered the following documents in conjunction with Official Community Plan Amendment Application No. CP100143 (Bylaw No. 8926, 2018) and Rezoning Application No. RZ100577 (Bylaw No. 8927, 2018):

1. Staff Report dated April 9, 2018 from Ian Wells, General Manager of Planning and Development regarding Consultation for Official Community Plan Amendment Application No. CP100143 (Amendment Bylaw No. 8926, 2018);
2. Distribution Area Map (Exhibit “A” to CP100143);
3. Request for Comment Letter;
4. Newspaper Notice;
5. Previously Submitted Staff Report dated March 1, 2018 from Ian Wells, General Manager of Planning and Development regarding Official Community Plan Amendment Application No. CP100143 (Bylaw No. 8926, 2018) and Rezoning Application No. RZ100577 (Bylaw No. 8927, 2018);
6. Location and Existing Zoning Map;
7. Appendix “A” to Bylaw No. 8926, 2018;
8. Appendix “A” to Bylaw No. 8927, 2018;
9. Exhibit “A” to Application No. CP100143; and
10. Community Meeting Summary Report from Applicant.

**Applicant:**

The applicant was present and available for questions.

**Gallery:**

There were no submissions from the gallery.



**COUNCIL RESOLUTION:**

Moved by Councillor Scott, seconded by Councillor Everitt, that the Public Hearing for “Official Community Plan Amendment Application No. CP100143 (Bylaw No. 8926, 2018) and Rezoning Application No. RZ100577 (Bylaw No. 8927, 2018)”, BE CLOSED.

Carried Unanimously

The Formal Public Hearing adjourned to the Regular Meeting of Council at 8:04 p.m.

E.5 City of Prince George Official Community Plan Bylaw No. 8383, 2011, Amendment Bylaw No. 8926, 2018

**COUNCIL RESOLUTION:**

Moved by Councillor Everitt, seconded by Councillor McConnachie, that “City of Prince George Official Community Plan Bylaw No. 8383, 2011, Amendment Bylaw No. 8926, 2018”, BE GRANTED THIRD READING.

Carried Unanimously

E.6 City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 8927, 2018

**COUNCIL RESOLUTION:**

Moved by Councillor Scott, seconded by Councillor Koehler, that “City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 8927, 2018”, BE GRANTED THIRD READING.

Carried Unanimously

The Regular Meeting of Council adjourned to the Formal Public Hearing at 8:05 p.m.

Zoning Bylaw Amendment Application No. RZ100583 (Bylaw No. 8934)

E.7 Zoning Bylaw Amendment Application No. RZ100583 (Bylaw No. 8934)

APPLICANT: City of Prince George  
LOCATION: 2202/2204 Massey Drive

Council considered the following documents in conjunction with Zoning Bylaw Amendment Application No. RZ100583 (Bylaw No. 8934):

1. Previously Submitted Staff Report dated March 1, 2018 from Ian Wells, General Manager of Planning and Development regarding Zoning Bylaw Amendment Application No. RZ100583, Bylaw No. 8934;
2. Location and Existing Zoning Map; and
3. Appendix “A” to Bylaw No. 8934.

Gallery:

There were no submissions from the gallery.

Discussion commenced. D. Dyer, General Manager of Engineering and Public Works, and K. Soltis, City Manager, responded to questions of Council.

**COUNCIL RESOLUTION:**

Moved by Councillor McConnachie, seconded by Councillor Everitt, that the Public Hearing for “Zoning Bylaw Amendment Application No. RZ100583, Bylaw No. 8934”, BE CLOSED.

Carried Unanimously

The Formal Public Hearing adjourned to the Regular Meeting of Council at 8:08 p.m.

**E.8** City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 8934, 2018

**COUNCIL RESOLUTION:**

Moved by Councillor Scott, seconded by Councillor Koehler, that “City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 8934, 2018”, BE GRANTED THIRD READING.

Carried Unanimously

**ADJOURNMENT**

**COUNCIL RESOLUTION:**

Moved by Councillor Koehler, seconded by Councillor Merrick, that there being no further business the Regular Meeting of Council, BE ADJOURNED.

Carried Unanimously

THE REGULAR MEETING OF COUNCIL ADJOURNED AT 8:08 P.M.

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CHAIRPERSON

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CERTIFIED CORRECT