

## REGULAR COUNCIL MEETING

Minutes of the Regular Meeting of Council of the City of Prince George, held in the Council Chambers of City Hall, 1100 Patricia Boulevard, Prince George, BC, on January 22, 2018 at 6:00 p.m.

### PRESENT:

Mayor Lyn Hall, Chair

Councillor Everitt  
Councillor Frizzell  
Councillor Koehler  
Councillor Krause  
Councillor Merrick  
Councillor Scott

### IN ATTENDANCE:

Mr. Walter **Babicz**, General Manager of Administrative Services; Ms. Kathleen **Soltis**, City Manager; Mr. Ian **Wells**, General Manager of Planning and Development; Mr. Kris **Dalio**, Director of Finance; Ms. Gina **Layte-Liston**, Director of Public Works/Acting General Manager of Engineering and Public Works; Mr. Rob **Whitwham**, General Manager of Community Services; Mr. Rob **van Adrichem**, Director of External Relations; and Ms. Leslie **Jackson**, Legislative Coordinator.

### A. ADOPTION OF AGENDA

#### **COUNCIL RESOLUTION:**

Moved by Councillor Frizzell, seconded by Councillor Krause, that the agenda for the Regular Meeting of Council scheduled for January 22, 2018, be amended by removing the Public Hearing items D.1: Rezoning Application No. RZ100571 (Bylaw No. 8891, 2017) and D.2: "City of Prince George Zoning Bylaw No. 7850, 2007, amendment Bylaw No. 8891, 2017" and replacing the correspondence at item G.1: Correspondence from Christine Havelka, Deputy City Clerk, City of Victoria: Victoria City Council Resolution regarding Modernizing the BC Motor Vehicle Act, and that the agenda BE ADOPTED AS AMENDED.

Carried Unanimously

### B. MINUTES

- B.1 Reported dated January 9, 2018 from Walter Babicz, General Manager of Administrative Services, regarding Adoption of Minutes.

#### **COUNCIL RESOLUTION:**

Moved by Councillor Koehler, seconded by Councillor Scott, that the minutes of the regular Council meeting held January 8, 2018 be adopted as read on this day and that such minutes as read set out all of the business before Council at that meeting and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting.

Carried Unanimously

### C. CONSENT AGENDA

Councillor Koehler requested further consideration of Consent Agenda item D.1.

- C.1 Report dated January 8, 2018 from Ian Wells, General Manager of Planning and Development, regarding Monthly Building Permit and Development Permit Summary, December 2017.

Discussion commenced.

- C.2 Report dated January 10, 2018 from Walter Babicz, General Manager of Administrative Services regarding Procurement Quarterly Report 2017 – Quarter Four (October – December).

#### **COUNCIL RESOLUTION:**

Moved by Councillor Koehler, seconded by Councillor Scott, that Consent Agenda items C.1 and C.2, BE RECEIVED FOR INFORMATION.

Carried Unanimously

### E. REPORTS

CITY MANAGER

- E.1 Report dated January 12, 2018 from Kathleen Soltis, City Manager, regarding Appointment of Chief Election Officer and Deputy Chief Election Officers.

**COUNCIL RESOLUTION:**

Moved by Councillor Frizzell, seconded by Councillor Krause, that pursuant to Section 58(1) of the Local Government Act, for the 2018 general local election:

- a. Walter Babicz, General Manager of Administrative Services, be appointed as Chief Election Officer; and
- b. Maureen Connelly, Manager of Legislative Services, and Joan Switzer, Supervisor of Information, Privacy and Records Management, each be appointed as a Deputy Chief Election Officer.

Carried Unanimously

GENERAL MANAGER OF COMMUNITY SERVICES

- E.2 Report dated January 12, 2018 from Rob Whitwham, General Manager of Community Services, regarding RCMP 2017 Year in Review.

Superintendent Warren Brown, Royal Canadian Mounted Police, attended Centre Table and provided a PowerPoint presentation regarding RCMP 2017 Year in Review, including information on file counts, prisoner counts, year to year comparisons, 2017/2018 annual performance plan, policing pressures, and moving forward in 2018.

Discussion commenced and Superintendent Brown responded to questions of Council.

**COUNCIL RESOLUTION:**

Moved by Councillor Everitt, seconded by Councillor Koehler, that the staff report dated January 12, 2018 from the General Manager of Community Services titled "RCMP 2017 Year in Review", BE RECEIVED FOR INFORMATION.

Carried Unanimously

- E.3 Report dated January 12, 2018 from Rob Whitwham, General Manager of Community Services, regarding Canada Games Plaza Ammonia Plant.

Discussion commenced and R. Whitwham, General Manager of Community Services, responded to questions of Council.

**COUNCIL RESOLUTION:**

Moved by Councillor Frizzell, seconded by Councillor Everitt, that Council POSTPONES consideration of the report regarding the decommissioning of the Canada Games Plaza Ammonia Plant to the January 29, 2018 budget Council meeting.

Carried

Councillor Merrick opposed.

E.4 Report dated January 16, 2018 from Rob Whitwham, General Manager of Community Services, regarding SportPG Grant Update.

Discussion commenced and K. Soltis, City Manager responded to questions of Council.

**COUNCIL RESOLUTION:**

Moved by Councillor Everitt, seconded by Councillor Koehler, that Council RECEIVES FOR INFORMATION the report dated January 16, 2018 from the General Manager of Community Services titled “SportPG Grant Update”.

Carried Unanimously

Mayor Hall called a recess from 6:51 p.m. to 7:00 p.m. Attendance of Council and Staff was the same as when the recess was called.

D. FORMAL PUBLIC HEARINGS – COMMENCED AT 7:00 P.M.

The Regular Meeting of Council adjourned to the Formal Public Hearing at 7:00 p.m.

Rezoning Application No. RZ100517 (Bylaw No. 8734)

D.3 Rezoning Application No. RZ100517 (Bylaw No. 8734)

APPLICANT: City of Prince George

LOCATION: City-wide and lands within the Agricultural Land Reserve

Council considered the following documents in conjunction with Rezoning Application No. RZ100571 (Bylaw No. 8734, 2017):

1. Staff Report dated November 9, 2017 from the General Manager of Planning and Development regarding Rezoning Application No. RZ100517 (Bylaw No. 8734, 2017); and
2. Exhibit “A” to Application No. RZ100517.

Gallery:

There were no submissions from the gallery.

**COUNCIL RESOLUTION:**

Moved by Councillor Frizzell, seconded by Councillor Everitt, that the Public Hearing for Rezoning Application No. RZ100517 (Bylaw No. 8734, 2017), BE CLOSED.

Carried Unanimously

The Formal Public Hearing adjourned to the Regular Meeting of Council at 7:02 p.m.

Regular Meeting of Council (7:02 p.m.)

D.4 City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 8734, 2017

**COUNCIL RESOLUTION:**

Moved by Councillor Frizzell, seconded by Councillor Krause, that “City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 8734, 2017”, BE GRANTED THIRD READING.

Carried Unanimously

The Regular Meeting of Council adjourned to the Formal Public Hearing at 7:02 p.m.

Rezoning Application No. RZ100580 (Bylaw No. 8930)

**D.5**      Rezoning Application No. RZ100580 (Bylaw No. 8930)  
APPLICANT: City of Prince George

Council considered the following documents in conjunction with Rezoning Application No. RZ100580 (Bylaw No. 8930):

1. Staff Report dated December 27, 2017 from the General Manager of Planning and Development regarding Rezoning Application No. RZ100580 (Bylaw No. 8930).

Gallery:

There were no submissions from the gallery.

**COUNCIL RESOLUTION:**

Moved by Councillor Everitt, seconded by Councillor Merrick, that the Public Hearing for Rezoning Application No. RZ100580 (Bylaw No. 8930), BE CLOSED.

Carried Unanimously

The Formal Public Hearing adjourned to the Regular Meeting of Council at 7:03 p.m.

Regular Meeting of Council (7:03 p.m.)

**D.6**      City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 8930, 2017

**COUNCIL RESOLUTION:**

Moved by Councillor Frizzell, seconded by Councillor Scott, that “City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 8930, 2017”, BE GRANTED THIRD READING .

Carried Unanimously

GENERAL MANAGER OF ENGINEERING AND PUBLIC WORKS

**E.5**      Report dated December 29, 2017 from Dave Dyer, General Manager of Engineering and Public Works, regarding 2018 Ball Diamond and Sport Field Strategy.

Laurie-Ann Kosec, Strategic Parks Planner, and Robyn McConkey, Community Coordinator, provided a PowerPoint presentation regarding the 2018 Ball Diamond and Sport Field Strategy including information on timelines, existing ball diamonds and sport fields, and future strategy regarding investment, usage and tournament hosting.

Discussion commenced. L. Kosec, Strategic Parks Planner, and R. McConkey, Community Coordinator, responded to questions of Council.

**COUNCIL RESOLUTION:**

Moved by Councillor Krause, seconded by Councillor Koehler, that Council APPROVES the 2018 Ball Diamond and Sport Field Strategy as attached to the report dated December 29, 2017 from the General Manager of Engineering and Public Works.

Carried Unanimously

**E.6** Report dated December 29, 2017 from Dave Dyer, General Manager of Engineering and Public Works, regarding Snow and Ice Control – Enhanced Sidewalk Snow Clearing and Removal.

Discussion commenced. B. McIntosh, Manager of Roads and Fleet, responded to questions of Council.

**COUNCIL RESOLUTION:**

Moved by Councillor Frizzell, seconded by Councillor Krause, that Council:

1. RECEIVES FOR INFORMATION the report dated December 29, 2017 from the General Manager of Engineering and Public Works titled "Snow and Ice Control – Enhanced Sidewalk Snow Clearing and Removal"; and
2. DIRECTS Administration to provide enhanced sidewalk snow clearing to the sidewalks listed in Appendix 1 attached to the report dated December 29, 2017 from the General Manager of Engineering and Public Works, and APPROVES 2018 estimated costs to be absorbed within the proposed \$7 million snow budget.

Carried Unanimously

**E.7** Report dated January 15, 2018 from Dave Dyer, General Manager of Engineering and Public Works, regarding Municipal RV Sewerage Dump Station.

Discussion commenced. G. Layte-Liston, Director of Public Works, K. Soltis, City Manager, and W. Babicz, General Manager of Administrative Services, responded to questions of Council.

**COUNCIL RESOLUTION:**

Moved by Councillor Koehler, seconded by Councillor Merrick, that Council NOT REOPEN the Municipal RV Sewerage Dump Station that was located at the Quinn Street Transfer Station.

Carried

Councillors Everitt, Frizzell and Krause opposed.

**COUNCIL RESOLUTION:**

Moved by Councillor Frizzell, seconded by Councillor Koehler, that the report dated January 15 2018 from the General Manager of Engineering and Public Works titled “Municipal RV Sewerage Dump Station”, BE RECEIVED FOR INFORMATION.

Carried

Mayor Hall and Councillor Everitt opposed.

GENERAL MANAGER OF PLANNING AND DEVELOPMENT

**E.8** Report dated January 10, 2018 from Ian Wells, General Manager of Planning and Development, regarding Official Community Plan 5 Year Monitoring Report 2011-2016.

Tiina Schaeffer, Manager of Sustainable Community Development, provided a PowerPoint presentation regarding Official Community Plan 5 Year Monitoring Report, including information on population and demographics, timeline, Official Community Plan topic areas, implementation of the Official Community Plan and next steps.

**COUNCIL RESOLUTION:**

Moved by Councillor Merrick, seconded by Councillor Everitt, that the report dated January 10, 2018 from the General Manager of Planning and Development titled "Official Community Plan 5 Year Monitoring Report 2011 - 2016", BE RECEIVED FOR INFORMATION.

Carried Unanimously

**E.9** Report dated January 12, 2018 from Ian Wells, General Manager of Planning and Development, regarding City of Prince George Downtown Business Improvement Area Bylaw No. 8929, 2018.

**COUNCIL RESOLUTION:**

Moved by Councillor Frizzell, seconded by Councillor Scott, that Council:

1. ESTABLISHES the deadline of 5:00 p.m. on Monday, March 5, 2018, for receiving Petition Forms in opposition to Bylaw No. 8929, 2018; and
2. DIRECTS the Corporate Officer to report the results of the Council Initiative Subject to Petition Against process, and if appropriate return Bylaw No. 8929, 2018 for Council's consideration of final reading and adoption.

**Carried Unanimously**

**E.10** City of Prince George Downtown Business Improvement Area Bylaw No. 8929, 2018

**COUNCIL RESOLUTION:**

Moved by Councillor Merrick, seconded by Councillor Frizzell, that "City of Prince George Downtown Prince George Business Improvement Area Bylaw No. 8929, 2018", BE GRANTED FIRST THREE READINGS.

**Carried Unanimously**

**GENERAL MANAGER OF ADMINISTRATIVE SERVICES**

**E.11** Report dated January 11, 2018 from Walter Babicz, General Manager of Administrative Services, regarding Proposed Amendment to 2018 Council Meeting Calendar.

**COUNCIL RESOLUTION:**

Moved by Councillor Frizzell, seconded by Councillor Everitt, that that Council AMENDS the 2018 Council Meeting Calendar to:

1. reflect the change in date of the North Central Local Government Association (NCLGA) Convention to May 8 - 10, 2018; and
2. add a regular Council meeting scheduled for Wednesday, May 2, 2018.

**Carried Unanimously**

**DIRECTOR OF EXTERNAL RELATIONS**

**E.12** Report dated January 15, 2018 from Rob van Adrichem, Director of External Relations, regarding Referendum Communications.

Discussion commenced and R. van Adrichem, Director of External Relations, responded to questions of Council.

**COUNCIL RESOLUTION:**

Moved by Councillor Koehler, seconded by Councillor Scott, that the report dated January 15, 2018 from the Director of External Relations titled "Referendum Communications," BE RECEIVED FOR INFORMATION.

**Carried Unanimously**

**F. BYLAWS – FINAL READING AND ADOPTION**

F.1 City of Prince George Building Bylaw No. 8922, 2018

**COUNCIL RESOLUTION:**

Moved by Councillor Frizzell, seconded by Councillor Koehler, that “City of Prince George Building Bylaw No. 8922, 2018”, BE GRANTED FINAL READING AND ADOPTION.

Carried Unanimously

F.2 City of Prince George Bylaw Notice Enforcement Bylaw No. 8813, 2016, Amendment Bylaw No. 8923, 2018

**COUNCIL RESOLUTION:**

Moved by Councillor Koehler, seconded by Councillor Everitt, that “City of Prince George Bylaw Notice Enforcement Bylaw No. 8813, 2016, Amendment Bylaw No. 8923, 2018”, BE GRANTED FINAL READING AND ADOPTION.

Carried Unanimously

F.3 City of Prince George Comprehensive Fees and Charges Bylaw No. 7557, 2004, Amendment Bylaw No. 8928, 2018

**COUNCIL RESOLUTION:**

Moved by Councillor Krause, seconded by Councillor Scott, that “City of Prince George Comprehensive Fees and Charges Bylaw No. 7557, 2004, Amendment Bylaw No. 8928, 2018”, BE GRANTED FINAL READING AND ADOPTION.

Carried Unanimously

F.4 City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 8884, 2017

**COUNCIL RESOLUTION:**

Moved by Councillor Merrick, seconded by Councillor Koehler, that “City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 8884, 2017”, BE GRANTED FINAL READING AND ADOPTION.

Carried Unanimously

F.5 City of Prince George Official Community Plan Bylaw No. 8383, 2011, Amendment Bylaw No. 8790, 2017

**COUNCIL RESOLUTION:**

Moved by Councillor Everitt, seconded by Councillor Frizzell, that “City of Prince George Official Community Plan Bylaw No. 8383, 2011, Amendment Bylaw No. 8790, 2017”, BE GRANTED FINAL READING AND ADOPTION.

Carried

Councillor Merrick opposed.

F.6 City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 8791, 2017

**COUNCIL RESOLUTION:**

Moved by Councillor Scott, seconded by Councillor Frizzell, that “City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 8791, 2017”, BE GRANTED FINAL READING AND ADOPTION.

Carried

Councillor Merrick opposed.

**F.7** City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 8693, 2016

**COUNCIL RESOLUTION:**

Moved by Councillor Koehler, seconded by Councillor Merrick, that “City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 8693, 2016”, BE GRANTED FINAL READING AND ADOPTION.

Carried Unanimously

**G.** CORRESPONDENCE

Councillor Merrick requested further consideration of Correspondence Item G.1.

**G.1** Correspondence from Mayor Lisa Helps, City of Victoria: Modernizing the BC Motor Vehicle Act

**COUNCIL RESOLUTION:**

Moved by Councillor Merrick, seconded by Councillor Krause, that the City of Prince George PROVIDES a letter in support of the City of Victoria's request that the Government of British Columbia review and modernize the BC Motor Vehicle Act to increase safety for all road users.

Carried Unanimously

**ADJOURNMENT**

**COUNCIL RESOLUTION:**

Moved by Councillor Koehler, seconded by Councillor Everitt, that there being no further business the Regular Meeting of Council, BE ADJOURNED.

Carried Unanimously

THE REGULAR MEETING OF COUNCIL ADJOURNED AT 8:31 P.M.

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CHAIRPERSON

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CERTIFIED CORRECT