



c. Experiences you bring in addressing the proposed project:

2. Describe your grant request.

a. What do you want to do?

b. Where do you want to do it?

c. Why do you need this grant?

d. Who will benefit and how?

e. Will you be working on your own or in partnership with others?

f. What tasks are involved in completing this project?

g. How will you reach out to those members of the community who have not traditionally been involved in this kind of project or program?

3. Have you previously received a Community Enhancement Grant?

Yes

No

If yes, for which year? Was it the same or a similar project?

4. Is receiving municipal support a condition of leveraging other grants?

Yes

No

5. If the amount of your grant request is reduced will you be able to complete the project?

Yes

No

If so, what changes/reductions would you make to your proposed plan.

<p>6. Budget Information</p> <p>Please identify your total project costs (left column below) and what portion of those costs you are asking for (right column below). Applicant may apply for funding up to 50% of the total project costs, to a maximum of \$1000.</p>			
<b>Total Project Costs</b>		<b>Funding Request</b>	
		Requests can be up to 50% of total project costs, to a maximum of \$1000	
<b>Labour:</b>		<b>Labour:</b>	
<b>Materials:</b>		<b>Materials:</b>	
<b>Equipment:</b>		<b>Equipment:</b>	
<b>Other (Describe):</b>		<b>Other (Describe):</b>	
<b>Total Project Cost:</b>		<b>Total Funding Request:</b>	
<p>7. Budget Clarification</p> <p>If there is anything to describe or clarify within your budget, please do so here.</p>			

**To submit your application form:**

Via email

- Step 1: Click the 'SAVE' button and save it to your computer.
- Step 2: Compose an email to [communitygrants@princegeorge.ca](mailto:communitygrants@princegeorge.ca)
- Step 3: The subject line should read "Grant Application Form".
- Step 4: Attach the SAVED application form.
- Step 5: Send the email.

Via mail, fax or drop off:

Click "PRINT" to print the application form.

Mail, fax or drop off the completed application form to:

Community Services Department, City of Prince George  
 Attn: Community Enhancement Grants  
 1100 Patricia Blvd, Prince George, BC V2L 3V9

**Inquiries:** 250.561.7798 // Fax: 250.561.7799