



myPG Community Grants Project Evaluation Report

Agency/Organization Information

Project Title:

Organization:

Contact Name:

Contact Phone and e-mail:

Evaluation Report Deadlines

Projects that receive funding in the spring are required to submit this evaluation **by March 15th of the following year**.
Projects that receive funding in the fall are required to submit this evaluation by **October 15th of the following year**.

If the project is not complete by those deadlines, please provide the information related to the project up to that date. That report will be considered an interim report and a final report must be submitted within 30 days of project completion.

Project Goal and Activities

1.) Project/Event Name:

2.) Describe the project goal and activities: (This section should align with the project summary/event details from your application form.)

3.) Describe how your project/event benefited the community.



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Results: Successes, Challenges and Lessons Learned

- 4.) Describe your results (be sure to include results specific to the measurement indicators you include in your application).

- 5.) Describe various partnerships and support from other agencies/community groups.

- 6.) What achievements (as part of this project/event) are you most proud of?

- 7.) What was a challenge you encountered and how did you address it?



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8.) What was an important lesson learned from developing and implementing this project/event?

Project Budget

9.) Did you make any significant modifications/decisions to the budget you submitted with your application? If yes, please explain.

10.) Do you plan to continue this project in subsequent years? If so, what are your plans?

Additional Information

Feel free to include any participant feedback, photos from your project/event or any other information you would like to share with us. Thank you for completing the evaluation report.