



# CITY OF PRINCE GEORGE

## Engineering & Public Works

*In Pursuit of Service Excellence*

1100 Patricia Blvd. Prince George, BC V2L 3V9

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### Killarney-Sussex-Wildwood Sanitary Sewer LAS Working Group Selection Meeting Minutes of April 28, 2015 – 6:30 pm

<b>City Representatives</b>			
Hayley Sedola	Gina Layte Liston	Kristy Brown	Todd Angus
<b>Resident Representatives</b>			
Sharon Lemp	Gord Simmons	Bertha Strasdin	Rob Carstairs
Dennis Friesen	David Pow		

#### 1. MINUTES OF PREVIOUS MEETING:

- Any outstanding issues will be detailed below. The next meeting will be held on Tuesday, May 26, 2015, 6:30 pm (location to be confirmed), and the agenda will be sent out one week in advance.

Item	Description	Action By
<b>New Business</b>		
1.	<b>Introductions/Working Group selection</b> <ul style="list-style-type: none"> <li>After round table introductions it was decided that the six residents attending the meeting would form the Working Group to represent their community</li> </ul>	
2.	<b>Working Group Roles and Responsibilities</b> <ul style="list-style-type: none"> <li>One meeting per month, July/August included</li> <li>Evening schedule is more convenient for members</li> <li>All Working Group members to review minutes from previous meetings and agenda items for next meeting (agenda sent one week prior to meeting)</li> <li>Next meeting will be on Tuesday, May 26<sup>th</sup>, 2015, at 6:30 pm (location to be confirmed). Future meetings will be scheduled at the May 26<sup>th</sup> meeting.</li> <li>Meetings will be 1-1.5 hours in length</li> <li>Need to get other residents to vote. Non-responses count as “No” votes (44% return rate for last survey)</li> </ul>	

<p><b>3.</b></p>	<p><b>Communication Plan</b></p> <ul style="list-style-type: none"> <li>• Communication plan to be developed at next meeting</li> <li>• City will provide resources (printing, mailing, etc.)</li> <li>• Resident representatives plan to talk with neighbours to get feedback on communications</li> <li>• Map and Working Group contact info email from Hayley April 29, 2015</li> </ul>	<p><b>Working Group City Resident Reps</b></p>
<p><b>4.</b></p>	<p><b>Formal Petition</b></p> <ul style="list-style-type: none"> <li>• Proposed target date for the petition to be mailed out is October 31, 2015.</li> <li>• Public meeting to be held prior to mail out, “highest probable cost” per resident property provided</li> </ul>	<p><b>Working Group</b></p>
<p><b>5.</b></p>	<p><b>Other Discussion</b></p> <ul style="list-style-type: none"> <li>• Reducing costs for LAS project – want to see more detailed cost estimate with unit pricing. Residents need figures backed up</li> <li>• How much will watermain project reduce LAS cost estimate</li> <li>• Watermain project still being scoped out. Will result in changes to sanitary design</li> <li>• Percentage of road reconstruction paid by City</li> <li>• Phase I project – where were cost savings realized (i.e. soil storage, City locator, weather, efficient foremen)</li> </ul>	
<p><b>6.</b></p>	<p><b>Action Items</b></p> <ul style="list-style-type: none"> <li>• Communication Plan – resident representatives will gather feedback from neighbourhood</li> <li>• Drawings – Hayley will bring preliminary drawings to next meeting</li> </ul>	<p><b>Resident Reps  Hayley</b></p>
<p><b>7.</b></p>	<p><b>Questions and Answers</b></p> <p>Q: When will we have a solid cost estimate for the watermain project? A: After the summer</p> <p>Q: Where will watermain cost savings come from, shallow excavation, road works A: Geotechnical, surveying, restoration will be areas of cost savings.</p> <p>Q: City employees, can they be booked? A: Yes, vote will be completed and construction planned in time to commit crews/hires to the project.</p>	
<p><b>Next Meeting:</b> Tuesday, May 26, 2015, 6:30 pm (location to be confirmed).</p>		
<p><b>Notes by:</b> Todd Angus - Please contact the writer with any errors or omissions</p>		