



CITY OF PRINCE GEORGE

Engineering and Public Works

In Pursuit of Service Excellence

1100 Patricia Blvd. Prince George, BC V2L 3V9

Tel: 250-561-7600

Killarney-Sussex-Wildwood Sanitary Sewer LAS Working Group Meeting Minutes of July 21, 2015 – 6:30 pm

City Representatives			
Hayley Sedola	Gina Layte Liston	Al Clark	Todd Angus
Resident Representatives			
Sharon Lemp	Gord Simmons	Bertha Strasdin	Rob Carstairs
David Pow			

1. MINUTES OF PREVIOUS MEETING:

- Any outstanding issues will be detailed below. Minutes will help form the Agenda for the next meeting (date to be determined). The agenda will be sent out one week in advance.

Item	Description	Action By
New Business		
1.	<p>Communication Plan</p> <p>Webpage:</p> <ul style="list-style-type: none"> Hayley presented conceptual design of webpage Includes a map of the proposed service area, links to relevant documents and an overview of the LAS process showing where we are in the process Webpage is not yet live. We will arrange for it to be posted on the City's website in August. Questions received through the webpage will be discussed and recorded in the minutes. Minutes are posted to the webpage. If we have questions prior to the agenda or minutes being sent out, they will be included then. Q&A possibly posted to the FAQs which will be developed. FAQs could include technical questions about a generic sewer project Consensus was no for having the group's personal contact info on the webpage. Just names, no addresses E-Notify will be promoted on webpage and update letter to residents. Bertha volunteered to hand-deliver the letters. 	City

	<p>Notice Boards:</p> <ul style="list-style-type: none"> We could have information boards posted locally for residents providing information on parking, garbage collection, etc. 	
<p>2.</p>	<p>Cost Savings</p> <ul style="list-style-type: none"> Road Rehab. Instead of 75% road rehab costs, the City will pick up 12.5 of the remaining 25%, contributing a total of 87.5% Difficult to find other cost savings prior to the design being completed Discussed the stub on Calvin and possibly connecting on the side of 2220 Calvin Lane. We need to connect to the front of houses Directional drilling in deep pipe sections. Can be tricky, especially with sandy soil and a needed minimal slope Difficult to lessen overall lineal meters of project. Cost breakdown wanted, where does the \$29,000 per lot come from, then include areas of potential savings Other possible cost saving areas; City Workers vs. Contractors, Landscaping Materials, Fine Tuning Design City would need to decide after looking at resources if city forces or contractors would be used. Shoring could possibly provide savings. Ridgeview project should provide good information. Saves yards, trees, driveways, good dig crew safety 	
<p>3.</p>	<p>Action Items</p> <ul style="list-style-type: none"> Webpage and FAQ Update letter delivered to residents 	<p>City</p>
<p>Next Meeting: To be determined 6:30 pm – City Hall – 2nd Floor Conference Room</p>		
<p>Notes by: Todd Angus - Please contact the writer with any errors or omissions</p>		