



CITY OF PRINCE GEORGE

Engineering and Public Works

In Pursuit of Service Excellence

1100 Patricia Blvd. Prince George, BC V2L 3V9

Tel: 250-561-7600

**Killarney-Sussex-Wildwood Sanitary Sewer LAS
Working Group Meeting
Minutes of September 23, 2015 – 6:30 pm**

City Representatives			
Hayley Sedola	Todd Angus		
Resident Representatives			
Bertha Strasdin	Rob Carstairs		

1. MINUTES OF PREVIOUS MEETING:

- September 10 meeting minutes approved. Any outstanding issues will be detailed below.

Item	Description	Action By
New Business		
1.	Feedback <ul style="list-style-type: none"> Working Group resident members received mostly positive feedback from residents after update letter was delivered There are a few residents who would like the project to be fully paid by the city, or some residents who have no septic issues 	n/a
2.	Information Package <ul style="list-style-type: none"> Information package will be sent out, by Registered Mail, to residents prior to the "Pre-Petition Information Session" Cost to residents will be updated to reflect the City's 87.5% contribution to road asphalt paving which will lower the \$24,600 cost per lot Will include recap of LAS Procedure, timelines and pricing Is it worth mentioning that the \$4000 hook-up fee is being waived? Other items for possible mention; water main completed at same time, city forces being used, \$140 plumbing permit will be paid by residents, 20% contingency, no-one pays until project is complete (possible 2 year project 2016/2017) 	City

<p>3.</p>	<p>Report to Council</p> <ul style="list-style-type: none"> • Due September 25, 2015 • Will be presented at October 5, 2015 Council Meeting • City staff will recommend we go for Formal Petition • Formal Petition Registered mail-out will be ready to go for October 6, 2015 • Do we need to include anything other than timelines, costs, map of LAS area? Any input from Working Group? 	
<p>4.</p>	<p>Pre-Petition Information Session</p> <ul style="list-style-type: none"> • Focus on the need to connect to the sewer system. Failing septic system, project costs will not decrease in future • LAS information, costs for project, contingency (use a different word-buffer/margin?), meeting to be scheduled for October 27, 2015 (tentative date). Working Group meeting on October 22, 2015? • Discuss annual costs on tax notice per lot, as well as total cost • We are just the messenger, here to discuss the LAS project, not the past. • Rob C will also make a statement on behalf of the Working Group • Discussed where all members of the Working Group will sit. City members at front of room, resident members may sit where comfortable, maybe front of room if speaking • Emphasize that Yes votes need to be returned, do not return voting package for No votes • Do we discuss the 50% homeowner(s) and property value vote rules? • After meeting; Formal Petition form and cover letter to be drafted • Venue, best choice is Hart Highlands Elementary, possibly Heather Park or Hart Pioneer centre 	
<p>Next Meeting: TBD – City Hall – 2nd Floor Conference Room</p>		
<p>Notes by: Todd Angus - Please contact the writer with any errors or omissions</p>		