

PRINCE GEORGE HERITAGE COMMISSION

Minutes of the City of Prince George Heritage Commission meeting, held in the 2nd Floor Conference Room, 1100 Patricia Boulevard, Prince George, BC, on July 26, 2018 at 12:00 p.m.

PRESENT:

Ms. Alisha **Rubadeau** (Chair); Ms. Caroline **Ross**; Mr. Trelle **Morrow**; Ms. Meredith **Bogle** <12:03 p.m. – 12:31 p.m.>; Ms. Darcie **Smith**; and Ms. Mia **Reimers**.

IN ATTENDANCE:

Ms. Cheryl **Livingstone-Leman**, Community Coordinator/Staff Liaison; and Mr. Tristin **Deveau**, Planner /Staff Liaison.

A. Commencement

The meeting was called to order at 12:03 p.m.

B. Adoption of Agenda

Moved by Ms. Smith, seconded by Ms. Bogle, that the July 26, 2018 Prince George Heritage Commission meeting agenda, BE ADOPTED.

Carried Unanimously

C. Adoption of Minutes

C.1 Minutes from June 28, 2018

Moved by Ms. Smith, seconded by Ms. Bogle, that the minutes of the June 28, 2018 meeting of the Prince George Heritage Commission, BE ADOPTED.

Carried Unanimously

D. New Business

D.1 Budget Update

Ms. Livingstone-Leman and Ms. Rubadeau circulated a budget update noting the Commission is on track and working within the approved 2018 Work Plan. Discussion commenced regarding the ongoing work identified for action in the Work Plan and members were asked to continue on their selected projects. .

Prince George Public Library - Prince George Heritage Tour

D.2 Ms. Smith provided an update on the Downtown Walking Tours indicating that there has been a slow start this year, but numbers of participants have increased over the last few weeks with the help of marketing via Facebook posts and private tours.

Ms. Smith circulated the updated Downtown Walking Tour brochure and advised she will provide a digital copy to Commission members for feedback.

The Commission received an update on the Heritage Speaker Series with the next event tentatively scheduled for October 17, 2018 with speaker, author Sage Birchwater.

Heritage Commission Responsibility – 57 Heritage Interpretive Signs

D.3 Discussion commenced regarding the 57 Heritage Interpretive Signs for which the Commission is responsible for the maintenance and replacement. Mr. Deveau recommended that records be kept on the estimated cost per year for sign maintenance/replacement so that future budgeting can be done accordingly.

E. Old Business

E.1 Heritage Colouring Sheet

Ms. Ross reported that the Exploration Place will not be partnering in the inclusion of a heritage colouring sheet in the Active Living Guide. Discussion commenced regarding other ways to promote the colouring sheets including the City's social media.

E.2 Heritage Heroes Certificate

Ms. Livingstone-Leman circulated the final versions of the two Heritage Heroes Certificates and advised when a recipient is selected by the Commission, the Mayor's office will fill in the recipient name on the certificate to be presented.

Discussion commenced regarding the marketing of the following Heritage Commission initiatives:

- Downtown Walking Tours
- Colouring Sheets
- Heritage Heroes Certificates
- Did you Know? – history tidbits
- General information about how citizens can have a property added to the Heritage Register

The Committee discussed Ms. Livingstone-Leman further discussion marketing possibilities with the City's External Relations department.

E.3 British Columbia Northern Exhibition (BCNE) Display & Volunteers

Ms. Rubadeau circulated a sign-up sheet for volunteer shifts at the Heritage Commission booth during the BCNE's Senior's Day on Thursday, August 16, 2018. Ms. Livingstone-Leman advised the booth has been paid for and registered.

Ms. Livingstone-Leman circulated the plaque mounted poster from Heritage Week for the Commission's information. The Commission discussed and agreed to present the plaque mounted poster to the Exploration Place curatorial staff for their help and support of the Commission's work. Ms. Livingstone-Leman will deliver the poster to the Exploration Place curator.

Ms. Bogle exited the 2nd Floor Conference Room at 12:31 p.m.

F. Information Items

F.1 Next Meeting: Thursday, August 23, 2018 - Cancelled

Discussion commenced regarding member availability to attend the Commission meeting in August and agreed to cancel the meeting and schedule two (2) meetings in September – one at the regularly scheduled time (Thursday, September 27, 2018) and the second to be determined.

Discussion commenced regarding further education and advertisement of the Heritage Register including the use of traditional media, social media and personal presentations. The Committee reviewed the mandate of the Prince George Heritage Commission noting that the current focus has been on Heritage Buildings and landscapes, however, the preservation of "social heritage" is lacking.

Mr. Morrow advised he is developing a Statement of Significance for the Community Arts Council and the social implications of that organization.

Ms. Rubadeau offered to conduct research on what other communities are doing to document historical information about social context and significant people in a community.

In follow-up to a letter dated April 26, 2018 mailed to the Trinity United Church, Mr. Morrow advised he will contact the Trinity United Church regarding the inclusion of the Knox United Church on the Heritage Register and to request a date for the Commission to attend and provide an information presentation regarding the Heritage Register.

G. Adjournment

THE PRINCE GEORGE HERITAGE COMMISSION MEETING ADJOURNED AT 12:54 p.m.

Ms. Alisha-Rubadeau, Chair

**Ms. Cheryl Livingstone-Leman,
Community Coordinator/Staff Liaison**

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