



## MINUTES OF THE REGULAR MEETING OF COUNCIL

September 25, 2023

6:00 pm

Council Chambers of City Hall

1100 Patricia Boulevard, Prince George, BC

**PRESENT:** Mayor Simon Yu <Chair>  
Councillor Tim Bennett  
Councillor Trudy Klassen  
Councillor Ron Polillo  
Councillor Cori Ramsay <via Zoom>  
Councillor Susan Scott  
Councillor Brian Skakun

**IN ATTENDANCE:** Walter Babicz, City Manager  
Deanna Wasnik, Director of Planning and Development  
Bill McCloskey, Manager of IT Services/Acting Director of Finance and IT Services  
Andy Beesley, Director of Civic Facilities and Events  
Devon Cooper, Manager of Police Support Services/Acting Director of Public Safety  
Blake McIntosh, Director of Civic Operations  
Leslie Kellett, Deputy Corporate Officer  
Elisha Leclair, Legislative Services Assistant

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### A. ADOPTION OF THE AGENDA

Moved By Councillor Scott  
Seconded By Councillor Bennett

*That the agenda for the regular meeting of Council scheduled for September 25, 2023, BE ADOPTED.*

**Carried Unanimously**

### B. MINUTES

#### B.1 Adoption of the Regular Council Meeting Minutes – September 11, 2023

Moved By Councillor Polillo  
Seconded By Councillor Skakun

*That the minutes of the regular Council meeting held September 11, 2023, BE ADOPTED as read on this day and that such minutes as read set out all of the business before Council at that meeting and fully and properly record all of the resolutions passed by Council at that meeting.*

**Carried Unanimously**

**C. DELLEGATION(S)**

**C.1 Prince George Airport Authority**

Gordon Duke, President and Chief Executive Officer, and Derek Dougherty, Chairman of the Board, Prince George Airport Authority, provided a PowerPoint presentation regarding the Airport Authority’s 2022 performance including information on their strategic plan, passenger activity, capital initiatives, statement of operations, financial position, and progress to date in 2023.

Discussion commenced and Gordon Duke responded to questions of Council.

**Moved By** Councillor Skakun

**Seconded By** Councillor Bennett

*That Council REQUESTS the Standing Committee on Intergovernmental Affairs to identify advocacy opportunities for Council to address airline pilot shortages.*

**Carried Unanimously**

**D. CONSENT AGENDA (FOR INFORMATION)**

**D.1 Monthly Building Permit and Development Permit Summary (August 2023)**

Discussion commenced and D. Wasnik, Director of Planning and Development, responded to questions of Council.

**Moved By** Councillor Scott

**Seconded By** Councillor Klassen

*That Council RECEIVES FOR INFORMATION the report dated September 14, 2023, from the Director of Planning and Development, titled “Monthly Building Permit and Development Permit Summary (August 2023)”.*

**Carried Unanimously**

**E. REPORTS**

**COUNCILLOR TRUDY KLASSEN AND COUNCILLOR BRIAN SKAKUN**

**E.1 Council - Staff Relations Communication Policy**

Discussion commenced and W. Babicz, City Manager, responded to questions of Council.

**Moved By** Councillor Skakun

**Seconded By** Councillor Klassen

*That Council DIRECTS Administration to develop a Council/Staff relations communications policy that incorporates the Council Code of Conduct or any other internal policies, as well as any applicable related sections of the Community Charter and Local Government Act. This policy shall include clear guidelines with respect to how the mayor and council give and receive information from City administration be it in private meetings, emails, text messages, phone calls, or in a public setting.*

**Carried**

**Councillor Ramsay opposed.**

## H. PUBLIC HEARING

The Regular Council Meeting adjourned to the Public Hearing at 7:04 p.m.

### H.1 Official Community Plan Amendment No. CP100196 (Bylaw No. 9371) and Zoning Bylaw Amendment Application No. RZ100779 (Bylaw No. 9372)

Applicant: Hayer R. Construction Firm Inc., Inc. No. BC0905719

Location: 4292 22<sup>nd</sup> Avenue

Documents for Council's consideration regarding "Official Community Plan Amendment No. CP100196 (Bylaw No. 9371) and Zoning Bylaw Amendment Application No. RZ100779 (Bylaw No. 9372)" included:

- Staff report dated August 24, 2023 from the Director of Planning and Development titled "Consultation for Official Community Plan Amendment Application No. CP100196 (Bylaw No. 9371, 2023)";
- Distribution Area Map (Exhibit "A" to CP100196);
- Aerial Photo & Zoning Map;
- Request for Comment Letter;
- Facebook Notice;
- Correspondence Received;
- Previously submitted staff report dated May 10, 2023 from the Director of Planning and Development titled "Official Community Plan Amendment No. CP100196 (Bylaw No. 9371) and Zoning Bylaw Amendment Application No. RZ100779 (Bylaw No. 9372)" (Considered at the May 31, 2023 regular council meeting);
- Location and Existing Zoning Map;
- Appendix "A" to Bylaw No. 9371;
- Appendix "A" to Bylaw No. 9372;
- Exhibit "A" to CP100196; and
- Exhibit "A" to RZ100779.

Correspondence for Council's consideration regarding "Official Community Plan Amendment No. CP100196 (Bylaw No. 9371) and Zoning Bylaw Amendment Application No. RZ100779 (Bylaw No. 9372)" include:

- Correspondence dated September 15, 2023 from Brad Kreitz in opposition to the application;
- Handout: Correspondence dated September 21, 2023 from Shirley Burkinshaw in opposition to the application;
- Handout: Correspondence dated September 23, 2023 from Henry Lee Goats in opposition to the application;
- Handout: Correspondence dated September 24, 2023 from Emily Fleming in opposition to the application; and
- Handout: Correspondence dated September 22, 2023 from Katherine Rockwell in opposition to the application.

Discussion commenced. D. Wasnik, Director of Planning and Development, responded to questions of Council and L. Kellett, Deputy Corporate Officer, responded to questions of Council.

#### **Applicant:**

Robin Hayer, Applicant, attended via telephone and provided an oral presentation including information on comparison of density of the proposed zone versus the

existing zone and noted improvements made to traffic with the installation of the light at Ospika Boulevard and 22<sup>nd</sup> Avenue.

**Representations from Members of the Public:**

Suzanne Webber attended Centre Table and spoke in opposition to the application noting concerns regarding the impact on the animal habitat in the area should the property be developed.

Chad Risdale attended Centre Table and spoke in opposition to the application noting concerns regarding the proposed rezoning of the P1: Parks and Recreation portion of the subject property.

D. Wasnik, Director of Planning and Development, responded to questions regarding the P1: Parks and Recreation zone noting it represents the property's frontage and would be developed similarly to that of the property immediately to the east of the subject property to include sidewalk, lighting, and other required utility installation.

Roy attended via telephone and spoke in opposition to the application noting concerns with development that would reduce park and recreation land.

Karen McIntyre attended Centre Table and spoke in opposition to the application noting concerns with the potential loss of greenspace should the property be developed and the potential for increase in traffic.

**Moved By** Councillor Skakun  
**Seconded By** Councillor Polillo

*That the Public Hearing regarding "Official Community Plan Amendment No. CP100196 (Bylaw No. 9371) and Zoning Bylaw Amendment Application No. RZ100779 (Bylaw No. 9372)", BE CLOSED.*

**Carried Unanimously**

The Public Hearing adjourned to the Regular Council Meeting at 7:34 p.m.

**City of Prince George Official Community Plan Bylaw No. 8383, 2011, Amendment Bylaw No. 9371, 2023**

**City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 9372, 2023**

**Moved By** Councillor Bennett  
**Seconded By** Councillor Scott

*That Council RECEIVES FOR INFORMATION the report dated August 24, 2023, from the Director of Planning and Development, titled "Consultation for Official Community Plan Amendment Application No. CP100196 (Bylaw No. 9371, 2023)".*

**Carried Unanimously**

**Moved By** Councillor Bennett  
**Seconded By** Councillor Scott

*That Council GIVES THIRD READING of "City of Prince George Official Community Plan Bylaw No. 8383, 2011, Amendment Bylaw No. 9371, 2023."*

**Carried**

**Councillor Skakun opposed.**

**Moved By** Councillor Polillo  
**Seconded By** Councillor Klassen

*That Council GIVES THIRD READING of “City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 9372, 2023.”*

**Carried**

**Councillor Skakun opposed.**

COUNCILLOR TRUDY KLASSEN

**E.2 Arts Hall of Fame**

Discussion commenced and A. Beesley, Director of Civic Facilities and Events, responded to questions of Council.

**Moved By** Councillor Klassen  
**Seconded By** Councillor Ramsay

*Whereas it is the pleasure of Council to encourage the recognition of those who contribute above and beyond through their efforts to support the Arts, Council:*

1. *INSTRUCTS administration to invite the Community Arts Council to work together to establish an award installing inductees to an Arts Hall of Fame that would hold an event recognizing the inductees and establish a recognition board in a visible location in City Hall and if appropriate, in a civic building dedicated to the Arts; and*
2. *DIRECTS Administration to return a report to Council on/or before November 20, 2023.*

**Carried Unanimously**

CITY MANAGER – WALTER BABICZ

**E.3 Partnering Agreement with Downtown Prince George**

Discussion commenced and W. Babicz, City Manager, responded to questions of Council.

**Moved By** Councillor Bennett  
**Seconded By** Councillor Polillo

*That Council:*

1. *APPROVES \$20,000 from the Council contingency fund to be allocated toward a Downtown Vibrancy and Vitality Initiative to be delivered and administered by the Prince George Downtown Business Improvement Association (“Downtown Prince George”) on behalf of the City;*
2. *AUTHORIZES public notice to be posted of the proposed partnering agreement with Downtown Prince George for the purposes of the Downtown Vibrancy and Vitality Initiative; and*
3. *following posting of the public notice, AUTHORIZES the City Manager to execute a partnering agreement with Downtown Prince George to provide services on behalf of the City for the Downtown Vibrancy and Vitality Initiative, on the terms outlined in the report dated September 20, 2023 from the City Manager titled “Partnering Agreement with Downtown Prince George”, and in the form otherwise satisfactory to the City Manager.*

**Carried**

**Mayor Yu, Councillor Klassen, and Councillor Skakun opposed.**

**E.4 Options for Advertising Council Committee Volunteer Recruitment Opportunities**

Discussion commenced and L. Kellett, Deputy Corporate Officer, responded to questions of Council.

**Moved By** Councillor Polillo

**Seconded By** Councillor Skakun

*That Council DIRECTS Administration to utilize Option 3 for advertising future internal/external committee recruitment opportunities as described in the report dated September 13, 2023 from the City Manager titled “Options for Advertising Council Committee Volunteer Recruitment Opportunities.”*

**Carried Unanimously**

**DIRECTOR OF PLANNING AND DEVELOPMENT – DEANNA WASNIK**

**E.5 Road Closure Application No. RCL00024 and Road Closure Application No. RCL00025 (Bylaw No. 9428, 2023)**

Applicant: Steven and Joyce Leach & Kevin Gunning and Tiffany Coffey  
Location: Road dedication between 8160 and 8174 St. John Crescent

Documents for Council's consideration regarding "Road Closure Application No. RCL00024 and Road Closure Application No. RCL00025 (Bylaw No. 9428, 2023)" include:

- Staff report dated August 7, 2023 from the Director of Planning and Development titled "Road Closure Application No. RCL00024 and Road Closure Application No. RCL00025 (Bylaw No. 9428, 2023)";
- Location Map;
- Appendix "A" to Bylaw No. 9428; and
- Exhibit "A" - Proposed Consolidation Plan.

Discussion commenced and D. Wasnik, Director of Planning and Development, responded to questions of Council.

***City of Prince George Road Closure Bylaw No. 9428, 2023***

**Moved By** Councillor Scott

**Seconded By** Councillor Polillo

*That Council GIVES FIRST AND SECOND READING of “City of Prince George Road Closure Bylaw No. 9428, 2023”.*

**Carried Unanimously**

**F. BYLAWS – FINAL READING AND ADOPTION**

**F.1 City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 9414, 2023**

**Moved By** Councillor Bennett

**Seconded By** Councillor Polillo

*That Council GRANTS FINAL READING AND ADOPTION of “City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 9414, 2023.”*

**Carried Unanimously**

**G. CORRESPONDENCE**

- G.1 Correspondence dated September 5, 2023 from Jacqueline deRaadt, Volunteer Logistics Coordinator, Rhythm of Life Society: Drum Run Adventure Tour is Coming to Prince George on Friday, October 27, 2023
- G.2 Correspondence dated September 6, 2023 from Mayor Simon Yu to New Horizons for Seniors Program: Indo-Canadian Seniors Society of Prince George Funding Application
- G.3 Correspondence dated September 15, 2023 from Mayor Simon Yu to the Ministry of Tourism, Arts, Culture and Sport: Caledonia Nordic Ski Club application for License of Occupation Expansion
- G.4 Correspondence dated September 13, 2023 from Leanne Strachan, Manager of Partnerships & Fund Development, St. John Ambulance: Request for Donation to St. John Ambulance
- G.5 Correspondence dated September 7, 2023 from Amelia Merrick: Decampment Process

**Moved By** Councillor Scott  
**Seconded By** Councillor Polillo

*That Council RECEIVES FOR INFORMATION Correspondence items G.1 to G.5.*

**Carried Unanimously**

**I. ADJOURNMENT**

**Moved By** Councillor Polillo  
**Seconded By** Councillor Skakun

*That there being no further business the Regular Council Meeting, BE ADJOURNED.*

**Carried Unanimously**

**THE REGULAR MEETING OF COUNCIL ADJOURNED AT 8:34 P.M.**

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CHAIRPERSON

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