



MINUTES OF THE REGULAR MEETING OF COUNCIL

October 30, 2023

6:00 pm

Council Chambers of City Hall

1100 Patricia Boulevard, Prince George, BC

PRESENT: Mayor Simon Yu <Chair>
Councillor Tim Bennett
Councillor Garth Frizzell
Councillor Trudy Klassen
Councillor Ron Polillo
Councillor Cori Ramsay
Councillor Kyle Sampson
Councillor Susan Scott

IN ATTENDANCE: Walter Babicz, City Manager
Deanna Wasnik, Director of Planning and Development
Kris Dalio, Director of Finance and IT Services
Andy Beesley, Director of Civic Facilities and Events
Adam Davey, Director of Public Safety
Blake McIntosh, Director of Civic Operations
Leslie Kellett, Deputy Corporate Officer
Elisha Leclair, Legislative Services Assistant

A. ADOPTION OF THE AGENDA

Moved By Councillor Scott

Seconded By Councillor Ramsay

That the agenda for the regular meeting of Council scheduled for October 30, 2023, BE ADOPTED.

Carried Unanimously

B. MINUTES

B.1 Adoption of the Regular Council Meeting Minutes – October 16, 2023

Moved By Councillor Bennett

Seconded By Councillor Polillo

That the minutes of the regular Council meeting held October 16, 2023, BE ADOPTED as read on this day and that such minutes as read set out all of the business before Council at that meeting and fully and properly record all of the resolutions passed by Council at that meeting.

Carried Unanimously

C. DELEGATION(S)

C.1 Royal Canadian Legion Prince George Branch 43

Sheldon Clare, Eric Callaghan, and John Scott provided a verbal presentation regarding the annual Remembrance Day ceremony hosted and organized by the Royal Canadian Legion Prince George Branch 43 and requested Council support the ceremony with a grant of \$18,000 to cover the associated costs.

Discussion commenced. Sheldon Clare, A. Beesley, Director of Civic Facilities and Events, K. Dalio, Director of Finance and IT Services, and W. Babicz, City Manager, responded to questions of Council.

Moved By Councillor Ramsay

Seconded By Councillor Scott

That Council DIRECTS Administration to return a report to Council at the November 20, 2023 regular council meeting regarding the request for financial support from the Royal Canadian Legion Prince George Branch 43 and including information on the scope of financial support already committed by the City.

Carried Unanimously

D. CONSENT AGENDA (FOR INFORMATION)

Councillor Sampson requested further consideration of consent agenda item D.1.

Councillor Bennett requested further consideration of consent agenda item D.4.

Councillor Ramsay requested further consideration of consent agenda item D.5.

Councillor Frizzell requested further consideration of consent agenda item D.6.

D.1 2023 Q3 Council Contingency Report

Discussion commenced. W. Babicz, City Manager, K. Dalio, Director of Finance and IT Services, and L. Kellett, Deputy Corporate Officer, responded to questions of Council.

Moved By Councillor Sampson

Seconded By Councillor Ramsay

That Council REFERS to a Committee of the Whole meeting before May 1, 2024 discussion on potential framework and considerations related to the disbursement of funds from the Council Contingency Fund.

Carried Unanimously

Moved By Councillor Klassen

Seconded By Councillor Scott

That Council REFERS to the Standing Committee on Intergovernmental Affairs the consideration of advocacy work related to the funding formal and criteria for provincial gaming grants.

Carried Unanimously

D.2 2023 Q3 Delegated Authority Report

D.3 2023 Q3 Consultant Spending Report

D.4 2023 Q3 Procurement Report

Discussion commenced and K. Dalio, Director of Finance and IT Services, responded to questions of Council.

D.5 2023 Financial Report on Significant Capital Projects

Discussion commenced and K. Dalio, Director of Finance and IT Services, responded to questions of Council.

D.6 Monthly Building Permit and Development Permit Summary (September 2023)

Discussion commenced and D. Wasnik, Director of Planning and Development, responded to questions of Council.

Moved By Councillor Frizzell

Seconded By Councillor Polillo

That Council RECEIVES FOR INFORMATION Consent Agenda items D.1 to D.6.

Carried Unanimously

H. RECONVENED PUBLIC HEARING

The Regular Council Meeting adjourned to the Public Hearing at 7:00 p.m.

H.1 Official Community Plan Amendment Application No. CP100192 (Bylaw No. 9341) and Rezoning Amendment Application No. RZ100746 (Bylaw No. 9342)

Applicant: 446065 B.C. Ltd., Inc. No. 446065

Location: 145 Brunswick Street

Documents for Council's consideration regarding "Official Community Plan Amendment Application No. CP100192 (Bylaw No. 9341) and Rezoning Amendment Application No. RZ100746 (Bylaw No. 9342)" included:

- Staff report dated October 20, 2023 from the Director of Planning and Development titled "Additional Information regarding Official Community Plan Amendment Application No. CP100192 (Bylaw No. 9341) and Rezoning Amendment Application No. RZ100746 (Bylaw No. 9342)";
- Rationale Letter (as attached to the previously submitted staff report report dated October 25, 2022);
- Zoning Bylaw No. 3482, 1980 (repealed) - C-1 Zoning Designation; and
- Zoning Bylaw No. 7850, 2007 - C-1 Zoning Designation;
- Previously submitted staff report dated September 20, 2023 from the Director of Planning and Development titled "Consultation for Official Community Plan Amendment Application No. CP100192 (Bylaw No. 9341, 2022)" (Considered at the October 26, 2023 regular council meeting);
- Distribution Area Map (Exhibit "A" to CP100192);
- Request for Comment Letter;
- Facebook Notice;
- Landscaping and Parking Plan; and
- Traffic Impact Analysis;
- Previously submitted staff report dated October 26, 2022 from the Director of Planning and Development titled "Official Community Plan Amendment Application No. CP100192 (Bylaw No. 9341) and Rezoning Amendment Application No. RZ100746 (Bylaw No. 9342)" (Considered at the May 31, 2023 regular council meeting);
- Location and Existing Zoning Map;
- Appendix "A" to Bylaw No. 9341;
- Appendix "A" to Bylaw No. 9342;
- Exhibit "A" to Application No. CP100192; and

- Supporting Documents.

Discussion commenced and D. Wasnik, Director of Planning and Development, responded to questions.

Applicant:

Curtis Armstrong, Publisher, Prince George Citizen (Applicant), was in attendance and available for questions.

Representations from Members of the Public:

There were no submissions from members of the public.

Moved By Councillor Ramsay

Seconded By Councillor Frizzell

That the Public Hearing regarding “Official Community Plan Amendment Application No. CP100192 (Bylaw No. 9341) and Rezoning Amendment Application No. RZ100746 (Bylaw No. 9342)”, BE CLOSED.

Carried Unanimously

The Public Hearing adjourned to the Regular Council Meeting at 7:09 p.m.

Moved By Councillor Frizzell

Seconded By Councillor Ramsay

That Council RECEIVES FOR INFORMATION the report dated September 20, 2023, from the Director of Planning and Development titled “Consultation for Official Community Plan Amendment Application No. CP100192 (Amendment Bylaw No. 9341, 2022).”

Carried Unanimously

Moved By Councillor Frizzell

Seconded By Councillor Polillo

That Council RECEIVES FOR INFORMATION the report dated October 20, 2023, from the Director of Planning and Development titled “Additional Information regarding Official Community Plan Amendment Application No. CP100192 (Bylaw No. 9341) and Rezoning Amendment Application No. RZ100746 (Bylaw No. 9342)”.

Carried Unanimously

Moved By Councillor Ramsay

Seconded By Councillor Scott

That Council GIVES THIRD READING of “City of Prince George Official Community Plan Bylaw No. 8383, 2011, Amendment Bylaw No. 9341, 2022”.

Carried Unanimously

Moved By Councillor Polillo

Seconded By Councillor Bennett

That Council GIVES THIRD READING of “City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 9342, 2022”.

Carried Unanimously

E. REPORTS

CITY MANAGER – WALTER BABICZ

E.1 Proposed 2024 Council Meeting Schedule

Discussion commenced. W. Babicz, City Manager, and L. Kellett, Deputy Corporate Officer, responded to questions of Council.

Moved By Councillor Frizzell

Seconded By Councillor Sampson

That Council APPROVES Appendix “B” as the 2024 Council Meeting Calendar, as attached to the report dated October 25, 2023, from the City Manager titled “Proposed 2024 Council Meeting Schedule”.

Carried Unanimously

DIRECTOR OF CIVIC OPERATIONS – BLAKE MCINTOSH

E.2 Update - Memorial Park Cemetery 2023

Discussion commenced. B. McIntosh, Director of Civic Operations, and S. Lebrun, Manager of Parks and Solid Waste, responded to questions of Council.

Moved By Councillor Polillo

Seconded By Councillor Scott

That Council DIRECTS Administration to continue with the existing industry standard process for charging a fee for services provided outside regular business hours.

Carried

Councillor Bennett opposed.

Moved By Councillor Bennett

Seconded By Councillor Frizzell

That Council RECEIVES FOR INFORMATION, the report dated September 7, 2023, from the Director of Civic Operations titled “Update – Memorial Park Cemetery 2023.”

Carried Unanimously

DIRECTOR OF CIVIC FACILITIES AND EVENTS – ANDY BEESLEY

E.3 2024 Federation of Canadian Municipalities (FCM) Board of Directors Meeting

Moved By Councillor Sampson

Seconded By Councillor Ramsay

That Council RECEIVES FOR INFORMATION the report dated October 30, 2023 from the Director of Civic Facilities and Events titled “2024 Federation of Canadian Municipalities (FCM) Board of Directors Meeting” awarding the City of Prince George as the host municipality for the FCM Board of Directors meeting.

Carried Unanimously

Moved By Mayor Yu
Seconded By Councillor Scott

That Council APPOINTS Councillor Garth Frizzell to the organizing committee for the Federation of Canadian Municipalities (FCM) Board of Directors meeting March 5-8, 2024.

Carried Unanimously

DIRECTOR OF PLANNING AND DEVELOPMENT – DEANNA WASNIK

E.4 Application to Rural Economic Diversification and Infrastructure Program

Moved By Councillor Sampson
Seconded By Councillor Frizzell

That Council SUPPORTS Administration's application to the Rural Economic Diversification and Infrastructure Program (REDIP) for a grant of up to \$400,000 to support the business and community development program, "SupportPG"; and AUTHORIZES the Director of Planning and Development to sign any necessary funding agreements.

Carried Unanimously

E.5 Temporary Use Permit Application No. TU000087

Applicant: Epik Products Inc. (Larissa Dawn Lebel) for 1292331 B.C. Ltd., Inc.
No. BC1292331
Location: 356 George Street

Documents for Council's consideration regarding "Temporary Use Permit Application No. TU000087" include:

- Staff report dated October 3, 2023 from the Director of Planning and Development titled "Temporary Use Permit Application No. TU000087";
- Location and Existing Zoning Map;
- Temporary Use Permit No. TU000087;
- Supporting Documents;
- Handout: Correspondence dated October 26, 2023 from Mark Zanolini in support of the application; and
- Handout: Correspondence dated October 30, 2023 from Dawn Lebel, Epik Products Inc. (Applicant), including a petition consisting of 11 names and a letter in support of the application.

Moved By Councillor Sampson
Seconded By Councillor Frizzell

That Council APPROVES Temporary Use Permit No. TU000087 for the property legally described as Lot 5, Block 135, District Lot 343, Cariboo District, Plan 1268.

Carried Unanimously

E.6 Development Variance Permit Application No. VP100654

Applicant: Nini and Eric Long
Location: 108 Bedford Place

Documents for Council's consideration regarding "Development Variance Permit Application No. VP100654" include:

- Staff report dated October 3, 2023 from the Director of Planning and Development titled "Development Variance Permit Application No. VP100654";
- Location and Existing Zoning Map;
- Development Variance Permit No. VP100654;
- Exhibit "A" to VP100654; and
- Supporting Documents:
 - Rationale Letters and Photos; and
 - Letters of Support and Associated Map.

Moved By Councillor Polillo

Seconded By Councillor Scott

That Council APPROVES Development Variance Permit No. VP100654 to vary "City of Prince George Zoning Bylaw No. 7850, 2007" for the property legally described as Lot B, District Lot 343, Cariboo District, Plan BCP33339, as follows:

- a. *Vary Section 10.2.6 4. by decreasing the minimum interior side yard for carriage and cottage housing from 1.5 m to 1.2 m, as shown on Exhibit "A" to VP100654.*

Carried Unanimously

E.7 Development Variance Permit Application No. VP100656

Applicant: Casey and Kimberly Brown
Location: 1430 Goose Country Road

Documents for Council's consideration regarding "Development Variance Permit Application No. VP100656" include:

- Staff report dated October 5, 2023 from the Director of Planning and Development titled "Development Variance Permit Application No. VP100656";
- Location and Existing Zoning Map;
- Development Variance Permit No. VP100656;
- Exhibit "A" to VP100656;
- Exhibit "B" to VP100656;
- Supporting Documents:
 - Rationale Letter; and
 - Letters of Support and Associated Map; and
- Handout: Correspondence dated October 25, 2023 from Paul Serup in support of the application.

Discussion commenced and D. Wasnik, Director of Planning and Development, responded to questions of Council.

Moved By Councillor Ramsay
Seconded By Councillor Bennett

That Council APPROVES Development Variance Permit No. VP100656 to vary “City of Prince George Zoning Bylaw No. 7850, 2007” for the subject property legally described as The East ½ of the South East ¼ of District Lot 4031, Cariboo District, Except Plans 34340 and PGP38106 as follows:

- a. *Vary Section 5.6.6 by increasing the maximum floor area of a secondary dwelling from 40% to 84% of the total floor area of the principal dwelling, as shown on Exhibit “A” to VP100656; and*
- b. *Vary Section 9.2.6 2. by increasing the maximum height for carriage housing from 7.0 m to 9.0 m, as shown on Exhibit “B” to VP100656.*

Carried Unanimously

E.8 Development Variance Permit Application No. VP100659

Applicant: Ed Rebelo for Fortwood Homes & Sons Ltd., Inc. No. BC0134738
Location: 7000 Husband Drive

Documents for Council's consideration regarding "Development Variance Permit Application No. VP100659" include:

- Staff report dated October 4, 2023 from the Director of Planning and Development titled "Development Variance Permit Application No. VP100659";
- Location and Existing Zoning Map;
- Development Variance Permit No. VP100659;
- Exhibit “A” to VP100659; and
- Exhibit “B” to VP100659;

Moved By Councillor Bennett
Seconded By Councillor Polillo

That Council APPROVES Development Variance Permit No. VP100659 to vary "City of Prince George Zoning Bylaw No. 7850, 2007” for the property legally described as Lot A, District Lot 2014, Cariboo District, Plan EPP125565, Except Phase 1 Strata Plan EPS9262, as follows:

- a. *Vary Section 10.11.5 3. by increasing the maximum height for two-unit housing from 10.0 m to 11.8 m, as shown on Exhibit “A” to VP100659; and*
- b. *Vary Section 10.11.5 4. by increasing the maximum number of storeys for two-unit housing from 2.5 to 3, as shown on Exhibit “A” to VP100659.*

Carried Unanimously

F. BYLAWS – FINAL READING AND ADOPTION

F.1 City of Prince George Permissive Tax Exemption Bylaw No. 9429, 2023

Councillor Polillo declared a non-pecuniary conflict of interest due to his involvement with proposed recipients of a permissive tax exemption and exited Council Chambers at 8:24 p.m.

Moved By Councillor Sampson
Seconded By Councillor Scott

That Council GRANTS FINAL READING AND ADOPTION of "City of Prince George Permissive Tax Exemption Bylaw No. 9429, 2023."

Carried Unanimously

Councillor Polillo returned to Council Chambers at 8:24 p.m.

F.2 City of Prince George Bylaw Notice Enforcement Bylaw No. 8813, 2016, Amendment Bylaw No. 9430, 2023

Moved By Councillor Scott
Seconded By Councillor Frizzell

That Council GRANTS FINAL READING AND ADOPTION of "City of Prince George Bylaw Notice Enforcement Bylaw No. 8813, 2016, Amendment Bylaw No. 9430, 2023."

Carried Unanimously

F.3 City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 9417, 2023

Moved By Councillor Polillo
Seconded By Councillor Frizzell

That Council GRANTS FINAL READING AND ADOPTION of "City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 9417, 2023."

Carried Unanimously

F.4 City of Prince George Road Closure Bylaw No. 9428, 2023

Moved By Councillor Sampson
Seconded By Councillor Bennett

That Council GRANTS FINAL READING AND ADOPTION of "City of Prince George Road Closure Bylaw No. 9428, 2023."

Carried Unanimously

G. CORRESPONDENCE

G.1 Correspondence dated October 16, 2023 from Edgar Dearden: Fossil Gas Terminology to Enhance Climate Change Communication and Action

Moved By Councillor Scott
Seconded By Councillor Polillo

That Council RECEIVES FOR INFORMATION Correspondence item G.1.

Carried Unanimously

I. ADJOURNMENT

Moved By Councillor Polillo

Seconded By Councillor Klassen

That there being no further business the Regular Council Meeting, BE ADJOURNED.

Carried Unanimously

THE REGULAR MEETING OF COUNCIL ADJOURNED AT 8:25 P.M.

CHAIRPERSON

CERTIFIED CORRECT