



MINUTES OF THE PRINCE GEORGE HERITAGE COMMISSION MEETING

March 9, 2023

11:00 am

2nd Floor Conference Room of City Hall
1100 Patricia Boulevard, Prince George, BC

PRESENT: Mr. George Davison
Ms. Ana Peasgood
Mr. Larry Merritt
Ms. Jennifer Herkes
Ms. Rachel Knudsen
Mr. Ben Levine
Ms. Victoria Gould <via Zoom>

IN ATTENDANCE: Mayor Simon Yu <11:13 a.m. to 11:48 a.m.>
Councillor Trudy Klassen
Ms. Kali Holahan, Supervisor of Land Use Planning/Staff Liaison
Ms. Imogene Broberg-Hull, Planner/Staff Liaison
Ms. Leslie Kellett, Deputy Corporate Officer
Ms. Catharine Sikobe, Legislative Services Assistant

A. COMMENCEMENT

The meeting was called to order at 11:00 a.m.

B. ADOPTION OF AMENDED AGENDA

Ms. Kellett introduced the agenda and advised of an amendment to include correspondence regarding an invitation to the Commission to participate in the Regional Heritage Fair on May 11, 2023.

Moved By Mr. Davison
Seconded By Ms. Herkes

That the agenda for the March 9, 2023 meeting of the Prince George Heritage Commission be amended by adding new item D.6 – Regional Heritage Fair, and that the agenda, BE ADOPTED AS AMENDED.

Carried Unanimously

C. ADOPTION OF MINUTES

C.1 Minutes from the Prince George Heritage Commission meeting held March 9, 2023

Moved By Ms. Knudsen
Seconded By Mr. Davison

That the minutes of the Prince George Heritage Commission meeting held March 9, 2023, BE ADOPTED.

Carried Unanimously

D. NEW BUSINESS**D.1 Introduction of Commission Members**

A roundtable of introductions was held for members of the Prince George Heritage Commission.

D.2 Overview of Committees, Commissions, and Boards

Ms. Kellett, Deputy Corporate Officer, provided a PowerPoint presentation regarding meeting decorum and an overview of the roles and responsibilities of the Legislative Support Person, Staff Liaison, Committee Members, and Chairperson as they relate to Council Committees and Commissions.

D.3 Appointment of Chair and Vice-Chair

Discussion commenced regarding the role of the Chairperson and Vice-Chairperson for the Commission. Mr. George Davison expressed interest in allowing his name to stand for the position of Chair of the Prince George Heritage Commission for the term beginning March 2023 and ending February 2024. No further nominations were made. Mr. Davison was appointed Chair by acclamation.

Moved By Mr. Merritt

Seconded By Mr. Levine

That the Prince George Heritage Commission APPOINTS Mr. George Davison as Chair of the Prince George Heritage Commission for the term beginning March 9, 2023 and ending February 28, 2024.

Carried Unanimously

Ms. Peasgood expressed interest in allowing her name to stand for the position of Vice-Chair of the Prince George Heritage Commission for the term March 2023 and ending February 2024. No further nominations were made. Ms. Peasgood was appointed Vice-Chair by acclamation.

Moved By Ms. Herkes

Seconded By Ms. Knudsen

That the Prince George Heritage Commission APPOINTS Ms. Ana Peasgood as Vice-Chair of the Prince George Heritage Commission for the term beginning March 9, 2023 and ending February 28, 2024.

D.4 Heritage Commission 2023 Work Plan

Ms. Broberg-Hull provided a line-by-line overview of the 2023 Heritage Commission Work Plan and advised that this year is intended to be a capacity-building year for the Committee.

Discussion commenced regarding the print size of the Heritage Registry and Inventory lists with a request that the text be enlarged.

Ms. Broberg-Hull provided an overview of how properties are added to the Heritage Register indicated that potential additions are considered by the Commission through nominations from the public and through interest of individual Commission members. The Commission inquired if the City promotes the opportunity for members of the public to nominate potential sites for consideration and Ms. Kellett, Deputy Corporate

Officer, responded to questions of the Commission noting that a promotional campaign has not taken place in recent years.

Discussion commenced regarding the budget noting that budgetary items related to interpretive sign installation and maintenance costs will be handled through the Parks Division and will no longer be factored into the Commission's budget.

The Commission discussed the desire to formalize the process for interpretive signs and advised that Oakville and Hamilton, Ontario has some processes that may be reviewed.

Mayor Yu entered the 2nd Floor Conference Room at 11:13 a.m.

The Commission discussed the Downtown Walking Tour which is available online through the Prince George Public Library website.

Mayor Yu thanked the Commission for their work, offered his support for their initiatives, and asked how having a site on the Heritage Register benefits the owner.

Ms. Kellett advised that there are various levels of protection and recognition of properties deemed to have heritage value and further advised that presently including a property on the Prince George Heritage Register does not prevent the property owner from modifying or renovating their property or structure. When a site is placed on the Heritage Register, a note is placed on title to indicate the significance of the site and that when updates or modifications are proposed for a Heritage Register property, the work is encouraged to keep with the era of the building.

Mayor Yu left the 2nd Floor Conference Room at 11:48 p.m.

D.5 Working Groups

Ms. Sikobe advised that at the December 8, 2022 Meeting of the Commission, the Commission opted to reinstate the "Heritage Buildings/Heritage Register", "Interpretive Signs", and "Community Outreach" Working Groups, but that members to these working groups have not been appointed and ratified.

Ms. Broberg-Hull provided an overview of the Working Groups and the responsibilities that fall under each category as they relate to the Work Plan.

The Commission inquired if it is possible to include Heritage Register properties and Interpretive Sign locations on PGMap and in the Official Community Plan (OCP). Ms. Holahan advised that the upcoming OCP review will include opportunity for the Prince George Heritage Commission to provide suggestions. Further, that the "Heritage Buildings/Heritage Register" Working Group may discuss the inclusion of Heritage Sites on PGMap, bring it to the Commission for ratification, and draft a Report to Council requesting an update to PGMap.

Discussion regarding appointments to the Working Groups commenced and members expressed their interest to the various Working Groups.

Moved By Mr. Levine
Seconded By Ms. Herkes

That the Prince George Heritage Commission APPOINTS Ms. Jennifer Herkes, Ms. Victoria Gould, Ms. Rachel Knudsen, Mr. Ben Levine, and Mr. Larry Merritt, to the “Heritage Buildings/Heritage Register” Working Group of the Prince George Heritage Commission.

Carried Unanimously

Moved By Ms. Knudsen
Seconded By Mr. Levine

That the Prince George Heritage Commission APPOINTS Mr. George Davison, Ms. Ana Peasgood, and Mr. Larry Merritt to the “Interpretive Signs” Working Group of the Prince George Heritage Commission.

Carried Unanimously

Moved By Mr. Davison
Seconded By Mr. Merritt

That the Prince George Heritage Commission APPOINTS Ms. Ana Peasgood and Ms. Rachel Knudsen to the “Community Outreach” Working Group of the Prince George Heritage Commission.

Carried Unanimously

The Commission inquired about social media exposure and will invite the City’s communications division to a future meeting to discuss ideas.

D.6 Regional Heritage Fair

Ms. Broberg-Hull presented the handout from Krystal Leason, Huble Homesteads, regarding the Regional Heritage Fair scheduled on May 11, 2023 and advised that the Commission’s participation has been requested. Ms. Broberg-Hull advised that in the past, the Commission sponsored and presented the Creative Spirit Award and went over the details of the award. In the past, the Commission has awarded the recipient with a medal (provided by the Regional Heritage Fair) and a prize package.

The Commission expressed their desire to participate on the Regional Heritage Fair as they had done in the past. As the Fair takes place before the next meeting of the Commission, Ms. Broberg-Hull will facilitate and confirm attendance via email as well as organize a prize for the recipient.

Moved By Ms. Knudsen
Seconded By Mr. Merritt

That the Prince George Heritage Commission APPROVES participation in the Regional Heritage Fair by sponsoring and presenting the Creative Spirit Award at the event on May 11, 2023.

Carried Unanimously

E. INFORMATIONAL ITEMS

E.1 Next Committee Meeting: June 8, 2023 at 11:00 a.m.

F. ADJOURNMENT

THE PRINCE GEORGE HERITAGE COMMISSION MEETING ADJOURNED AT 12:25 P.M.

Mr. George Davison, Chair

**Ms. Imogene Broberg-Hull,
Planner/Staff Liaison**

**Ms. Catharine Sikobe,
Legislative Services Assistant**

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