



MINUTES OF THE ADVISORY COMMITTEE ON COUNCIL REMUNERATION MEETING

June 2, 2022

11:30 am

2<sup>nd</sup> Floor Conference Room of City Hall  
1100 Patricia Boulevard, Prince George, BC

**PRESENT:** Mr. Martin Taylor <via Zoom> <Chair>  
Mr. Ethan Anderson  
Ms. Kyanna Coe  
Mr. Solomon Kpeh <11:33 a.m. to 12:56 p.m.>

**IN ATTENDANCE:** Ms. Maureen Connelly, Manager of Legislative Services/  
Corporate Officer/Staff Liaison  
Ms. Tami Wicki, Supervisor of Pension and Benefits/Staff Liaison  
Ms. Leslie Kellett, Deputy Corporate Officer

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**A. COMMENCEMENT**

The meeting was called to order at 11:31 a.m.

**B. ADOPTION OF AMENDED AGENDA**

**Moved By** Mr. Anderson  
**Seconded By** Ms. Coe

*That the agenda for the June 2, 2022 meeting of the Advisory Committee on Council Remuneration, be amended by adding one document at agenda item D.3, and by adding a new agenda item: D.4 – Childcare Expenses, and that the agenda, BE ADOPTED AS AMENDED.*

**Carried Unanimously**

**C. ADOPTION OF MINUTES**

**C.1 Minutes of the Advisory Committee on Council Remuneration Meeting held  
May 26, 2022**

Mr. Kpeh entered the 2<sup>nd</sup> Floor Conference Room at 11:33 a.m.

**Moved By** Mr. Anderson  
**Seconded By** Ms. Coe

*That the minutes from the Advisory Committee on Council Remuneration meetings held April 14, 2022 and April 21, 2022, BE ADOPTED.*

**Carried Unanimously**

**D. OLD BUSINESS**

**D.1 Acting Mayor Remuneration**

M. Connelly, Manager of Legislative Services/Corporate Officer, provided a verbal update regarding the legislation pertaining to acting mayor remuneration noting that

there is no provincial legislation nor local municipal bylaws providing for remuneration of an acting mayor should the elected mayor require extended leave for illness or injury.

The committee discussed premiums of extended health and dental group benefit coverage. T. Wicki, Supervisor of Pension and Benefits, responded to questions of the Committee.

## **D.2 Annual Review of Council Salaries**

The committee discussed the salary increases approved at the May 26, 2022 committee meeting and clarified for staff that the intent is for those increases in 2023 and 2024 to be in addition to any calculated annual adjustment under section 2.4 of City of Prince George Council Remuneration Bylaw No. 8414, 2012.

T. Wicki, Supervisor of Pension and Benefits, requested the committee consider replacing section 2.4(b) of the “City of Prince George Council Remuneration Bylaw No. 8414, 2012” with the following text:

“the average of the wage adjustment for the second, third, and fourth quarter of the previous year and the wage adjustment for the first quarter of the current year for the public administration industry published by Human Resources and Skills Development Canada as the Average Annual Percentage Wage Adjustments by Quarter.”

**Moved By** Mr. Anderson

**Seconded By** Ms. Coe

*That the Advisory Committee on Council Remuneration RECOMMENDS that Section 2.4(b) of the “City of Prince George Council Remuneration Bylaw No. 8414, 2012” be deleted in its entirety and replaced with the following:*

*“the average of the wage adjustment for the second, third, and fourth quarter of the previous year and the wage adjustment for the first quarter of the current year for the public administration industry published by Human Resources and Skills Development Canada as the Average Annual Percentage Wage Adjustments by Quarter.”*

**Carried Unanimously**

## **D.3 City of Prince George Transportation Program**

The committee reviewed the City’s Transportation Program Administrative Procedure and the Canada Revenue Agency’s publication of reasonable per-kilometre allowance.

Discussion commenced regarding a monthly reimbursement to Councillors using personal vehicles for the discharge of their duties of the office and requested staff return to the next committee meeting with information from Sainas Consult Inc. regarding whether municipalities surveyed that provide a vehicle allowance to Council was inclusive or exclusive of kilometers.

## **D.4 Childcare Expenses**

Discussion commenced regarding the reimbursement of childcare expenses to Mayor and Councillors for the discharge of their duties of the office as a way to promote equity and inclusion.

**Moved By** Mr. Anderson

**Seconded By** Ms. Coe

*That the Advisory Committee on Council Remuneration RECOMMENDS that the City of Prince George reimburse the actual costs, to a maximum of \$40 per day, of babysitting or child-minding expenses for children under the age of twelve incurred by a Council member while attending a Council or Committee meeting, Event, or Official Function.*

**Carried Unanimously**

**E. NEW BUSINESS**

**E.1 Final Committee Report to Council**

The committee discussed refining and approving a final version of the committee report to Council at the June 16, 2022 committee meeting.

**F. INFORMATIONAL ITEMS**

**F.1 Next Committee Meeting: June 16, 2022 at 1:00 p.m.**

**G. ADJOURNMENT**

**THE ADVISORY COMMITTEE ON COUNCIL REMUNERATION MEETING ADJOURNED AT 12:56 P.M.**

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Mr. Martin Taylor, Chair

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Ms. Leslie Kellett, Deputy Corporate Officer

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