

AUTHORIZATION TO RELEASE INTERIOR BUILDING PLANS/ DRAWINGS TO A THIRD PARTY

The personal information on this form is collected by the City of Prince George for the purposes of releasing interior building plans/drawings to a third party, under the authority of section 26(c) of the *Freedom of Information and Protection of Privacy Act*. If you have any questions about the collection of information, please contact the Privacy Officer at 1100 Patricia Boulevard, Prince George, BC, or by telephone 250-561-7600 or 311, or by email to privacy.office@princegeorge.ca.

Complete sections 1-3 of the form and have the registered owner or the authorized signatory of the registered owner of the subject property date, sign and complete their contact information in section 4.

1. Applicant Information

Individual:

I, _____,
Print name of the registered property owner

OR:

Business:

I, _____, am the
Print name and title (i.e., director, president) of the registered property owner

authorized signatory/representative of:

Print business/society/strata name

2. Property Information

declare that I am/represent the registered owner of real property located at:

_____ (the "subject property"),
Print civic address of subject property.

3. Authorized Individual

and I hereby authorize the City of Prince George to release, or arrange for viewing, copies of interior plans/drawings requested for the subject property to:

Print name of business or individual authorized to receive subject property records. (Please note that if you provide the name of a business and do not specify an individual, then the records can be released to or viewed by any employee of that business).

4. Contact information of the registered property owner

Dated this ____ day of _____, 20____. Phone number: _____

Email address: _____

Signature of the registered owner or the authorized signatory of the registered owner of the subject property