



MINUTES OF THE ADVISORY COMMITTEE ON ACCESSIBILITY MEETING

May 5, 2022

1:00 pm

2<sup>nd</sup> Floor Conference Room of City Hall  
1100 Patricia Boulevard, Prince George, BC

**PRESENT:** Mr. Ken Biron <via Zoom>  
Ms. Laura Grafton <via Zoom>  
Ms. Roberta Chartrand <via Zoom>  
Ms. Furqana Khan <via Zoom> <1:02 p.m. to 1:50 p.m.>  
Ms. Brandy Stiles <via Zoom>  
Ms. Kia Johnsen <via Zoom>  
Mr. Chris Gobbi <Chair>

**IN ATTENDANCE:** Mr. Chris Vliegthart, Supervisor of Transportation/Staff Liaison <via Zoom>  
Ms. Leslie Kellett, Deputy Corporate Officer  
Ms. Catharine Sikobe, Legislative Services Assistant  
Ms. Kali Holahan, Acting Supervisor, Planning <1:00 p.m. to 1:34 p.m.>  
Ms. Mandy Stanker, Acting Manager, Development Services <1:00 p.m. to 1:34 p.m.>

**REGRETS:** Ms. Lydia Troc

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**A. COMMENCEMENT**

The meeting was called to order at 1:00 p.m.

**B. ADOPTION OF AGENDA**

**Moved By** Ms. Johnsen  
**Seconded By** Ms. Stiles

*That the agenda for the May 5, 2022 meeting of the Advisory Committee on Accessibility, BE ADOPTED.*

**Carried Unanimously**

Ms. Furqana Khan joined the meeting at 1:02 p.m.

**C. ADOPTION OF MINUTES**

**C.1 Minutes from the Advisory Committee on Accessibility meeting held April 7, 2022**

**Moved By** Ms. Grafton  
**Seconded By** Ms. Stiles

*That the minutes of the meeting held April 7, 2022 for the Advisory Committee on Accessibility, BE ADOPTED.*

**Carried Unanimously**

## D. NEW BUSINESS

### D.1 Parking Section in the Zoning Bylaw

Ms. Holahan, Acting Supervisor, Planning, provided an overview of proposed amendments to the parking section of the Zoning Bylaw including the number of required accessible stalls for private developments and changes to wording within the Bylaw.

Following discussion around accessible charging stations for electric vehicles (EVs) and concern over accessible parking required for multi- and adaptable housing projects, Ms. Holahan agreed to take comments from the Committee until June 1, 2022 for consideration in the final draft to be presented to Council at a later date.

### D.2 Accessible and Adaptable Housing Statistics

Ms. Stanker, Acting Manager, Development Services, provided an overview on the City's current capacity to collect and record accessible and adaptable housing statistics from prospective developers within the community and noted the intent of the Department to acquire new software that would be better able to track these statistics in the future.

Furthering the discussion, at this time, municipalities are awaiting directives from the province to guide what they have the jurisdiction to require in terms of accessible and adaptable housing. In the meantime, the committee agreed that certain guidelines such as incentives and mandates, as well as definitions to guide these bylaws should be included in future work plans to encourage increased development of accessible and adaptable housing.

Ms. Holahan and Ms. Stanker departed from the meeting at 1:34 p.m.

### D.3 National AccessAbility Week

Ms. Kellett, Deputy Corporate Officer, highlighted the upcoming National AccessAbility Week and provided examples of what has been done in the past.

Due to ongoing pandemic uncertainty, the committee agreed to plan National AccessAbility Week events for 2023, and to invite Mayor and Council, as well as media to participate.

**Moved By Ms. Grafton**

**Seconded By Mr. Biron**

*That the Advisory Committee on Accessibility SUBMITS a letter to Council for inclusion on the May 30, 2022 regular Council meeting agenda as an invitation to participate in Access Awareness Day events in 2023 AND THAT the letter be drafted by Ms. Grafton and approved by the Committee via email.*

**Carried Unanimously**

### D.4 Invitation to the Committee: Red Shirt Day – June 1, 2022

Ms. Kellett extended an invitation to the committee to participate in the University of Northern British Columbia (UNBC)'s Red Shirt Day event on June 1, 2022 in support of

Access Awareness Day. Ms. Stiles advised that she would be attending the event hosted by UNBC and extended an invitation to the Committee.

**E. INFORMATIONAL ITEMS**

**E.1 Next Committee Meeting: June 2, 2022 at 1:00 p.m.**

**F. ADJOURNMENT**

**THE ADVISORY COMMITTEE ON ACCESSIBILITY MEETING ADJOURNED AT 1:50 P.M.**

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**Mr. Chris Gobbi, Chair**

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**Mr. Chris Vliegthart, Supervisor of Transportation/  
Staff Liaison**

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**Ms. Catharine Sikobe, Legislative Services Assistant**

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