



MINUTES OF THE PRINCE GEORGE HERITAGE COMMISSION MEETING

March 10, 2022

11:00 am

2nd Floor Conference Room of City Hall
1100 Patricia Boulevard, Prince George, BC

PRESENT: Mr. Kim Rutherford
Mr. George Davison
Mr. Larry Merritt
Ms. Karen Cameron <via Zoom>
Mr. Ethan Fredeen <via Zoom> <Chair>
Ms. Rachel Knudsen <via Zoom>
Ms. Victoria Gould <via Zoom>
Mr. Jaxson Morrow <via Zoom>
Ms. Jennifer Herkes <via Zoom>

IN ATTENDANCE: Ms. Melissa Nitz, Planner/Staff Liaison
Ms. Leslie Kellett, Deputy Corporate Officer
Ms. Melissa Barnard, Legislative Services Assistant

A. COMMENCEMENT

The meeting was called to order at 11:04 a.m.

B. ADOPTION OF AGENDA

Moved By Ms. Cameron
Seconded By Mr. Fredeen

*That the agenda for the March 10, 2022 meeting of the Prince George Heritage Commission,
BE ADOPTED.*

Carried Unanimously

C. ADOPTION OF MINUTES

C.1 Minutes from the Prince George Heritage Commission meeting held June 10, 2021

Moved By Mr. Davison
Seconded By Ms. Cameron

*That the minutes of the meeting held June 10, 2021 for the Prince George Heritage
Commission, BE ADOPTED.*

Carried Unanimously

D. NEW BUSINESS**D.1 Introduction of Commission Members**

A roundtable of introductions was held for members newly appointed to the Prince George Heritage Commission.

D.2 Overview of Committees, Commissions and Boards

Ms. Kellett, Deputy Corporate Officer, provided a PowerPoint presentation regarding meeting decorum and an overview of the roles and responsibilities of the Legislative Support Person, Staff Liaison, Committee Members, and Chairperson as they relate to Council Committees.

D.3 Appointment of Chair and Vice-Chair

Discussion commenced regarding the role of the Chairperson and Vice-Chairperson for the Commission. Mr. Ethan Fredeen expressed interest in allowing his name to stand for the position of Chair of the Prince George Heritage Commission for term beginning March 2022 and ending February 2023. No further nominations were made. Mr. Fredeen was appointed Chair by acclamation.

Moved By Mr. Merritt

Seconded By Mr. Rutherford

That the Prince George Heritage Commission APPOINTS Mr. Ethan Fredeen as Chair of the Prince George Heritage Commission for the term beginning March 10, 2022 and ending February 28, 2023.

Carried Unanimously

Ms. Cameron expressed interest in allowing her name to stand for the position of Vice-Chair of the Prince George Heritage Commission for the term March 2022 and ending February 2023. No further nominations were made. Ms. Cameron was appointed Vice-Chair by acclamation.

Moved By Mr. Davison

Seconded By Mr. Merritt

That the Prince George Heritage Commission APPOINTS Ms. Karen Cameron as Vice-Chair of the Prince George Heritage Commission for the term beginning March 10, 2022 and ending February 28, 2023.

Carried Unanimously

D.4 Heritage Commission 2022 Work Plan

Ms. Melissa Nitz, Staff Liaison, provided an overview of the 2022 Prince George Heritage Commission Budget/Work Plan. Discussion commenced.

Ms. Kellett advised that the commission meets quarterly which had been determined through Council strategic priorities. The Committee is able to meet informally and Ms. Nitz will set up a meeting with the Chair and Vice-Chair.

Discussion commenced regarding Heritage BC Conference as a valuable resource and networking tool. Any Commission members interested in attending the virtual conference on May 4th, 11th, and 18th were asked to make themselves known.

Moved By Mr. Davison
Seconded By Mr. Rutherford

That the Prince George Heritage Commission ALLOCATES up to \$1000.00 (one thousand dollars) to support the attendance of Prince George Heritage Commission Members interested in attending the 2022 Heritage BC Conference scheduled to be held virtually in May 2022.

Carried Unanimously

The Commission noted that there will be an in-person Heritage BC conference scheduled for October 2022 and will discuss attendance of that conference at the June meeting.

Ms. Nitz provided an update that the Roads Division advised that the Heritage Interpretive sign located outside W.D. West Studios on third avenue is missing and needs to be replaced. Ms. Nitz will report back at the June meeting the cost of replacing the printed signs.

Mr. Ethan Fredeen exited the meeting at 11:53 a.m.

Ms. Nitz presented old photographs and map of downtown Prince George. Ms. Nitz will scan documents and provide to members via email.

H. INFORMATIONAL ITEMS

H.1 Next Committee Meeting: June 9, 2022 at 11:00 a.m.

All agenda items and background documents for the committee meeting should be provided to the Legislative Support Staff by Tuesday, May 31, 2022. June 9, 2022

I. ADJOURNMENT

THE PRINCE GEORGE HERITAGE COMMISSION MEETING ADJOURNED AT 11:57 A.M.

Mr. Ethan Fredeen, Chair

**Ms. Melissa Nitz
Planner/Staff Liaison**

**Ms. Melissa Barnard
Legislative Services Assistant**

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