



MINUTES OF THE PRINCE GEORGE HERITAGE COMMISSION MEETING

March 13, 2025

11:00 am

2<sup>nd</sup> Floor Conference Room of City Hall  
1100 Patricia Boulevard, Prince George, BC

*We respectfully acknowledge the unceded ancestral lands of the Lheidli T'enneh,  
on whose land we live, work, and play.*

**PRESENT:** George Davison <Chair>  
Rebecca Campbell  
Caroline deGans  
Daniel Dillon  
Larry Merritt  
Shawn Rennebohm  
Ayesha Rogers

**IN ATTENDANCE:** Leslie Kellett, Deputy Cooperate Officer  
Elisha Leclair, Information and Records Coordinator  
Kali Holahan, Supervisor of Land Use and Planning  
Melissa Pritchard, Planner/ Staff Liaison

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**A. COMMENCEMENT**

The meeting was called to order at 11:00 a.m.

**B. ADOPTION OF AGENDA**

**Moved By** G. Davison  
**Seconded By** A. Rogers

*That the agenda for the March 13, 2025 meeting of the Prince George Heritage Commission, BE ADOPTED.*

**Carried Unanimously**

**C. ADOPTION OF MINUTES**

**C.1 Minutes from the Prince George Heritage Commission meeting held December 12, 2024**

**Moved By** C. deGans  
**Seconded By** L. Merritt

*That the minutes of the Prince George Heritage Commission meeting held December 12, 2024 be adopted as read on this day and that such minutes as read set out all the business before the commission at that meeting and fully and properly record all of the resolutions passed by the commission at that meeting.*

**Carried Unanimously**

**D. NEW BUSINESS**

**D.1 Roundtable of Introductions**

A roundtable of introductions was conducted.

**D.2 Overview of Committees, Commissions, and Boards**

Elisha Leclair, Information and Records Coordinator, provided a PowerPoint presentation regarding an “Overview of Committees, Commissions, and Boards.”

**Moved By** L. Merritt

**Seconded By** A. Rogers

*That the Prince George Heritage Commission RECEIVES FOR INFORMATION the presentation regarding an "Overview of Committees, Commissions, and Boards" as attached to the March 13, 2025 commission meeting agenda.*

**Carried Unanimously**

**D.3 Appointment of Chair**

**Moved By** C. deGans

**Seconded By** L. Merritt

*That the Prince George Heritage Commission NOMINATES AND APPOINTS G. Davison as Chair for the term beginning March 13, 2025 and ending February 28, 2026.*

**Carried Unanimously**

**Appointment of Vice Chair**

**Moved By** C. deGans

**Seconded By** G. Davison

*That the Prince George Heritage Commission NOMINATES AND APPOINTS A. Rogers as Vice-Chair for the term beginning March 13, 2025 and ending February 28, 2026.*

**Carried Unanimously**

**D.4 Draft Heritage Commission 2025 Work Plan**

G. Davison, Chair, and Melissa Pritchard, Planner/Staff Liaison, provided an overview of the Heritage Commission’s 2025 Work Plan.

**D.5 Heritage Commission Working Groups**

Leslie Kellett, Deputy Corporate Officer, provided an overview of the Commission’s working groups and possible work projects aligned with the Commission’s 2025 Work Plan.

**Moved By** S. Rennebohm

**Seconded By** L. Merritt

*That the Prince George Heritage Commission APPOINTS members to the working groups as follows:*

*Heritage Buildings/Heritage Register: A. Rogers, D. Dillon, L. Campbell, J. Waller, G. Davison;*

*Heritage Interpretive Signs: C. deGans, L. Merritt, G. Davison;*

*Community Outreach and Education: R. Campbell, S. Rennebohm, G. Davison, L. Campbell; and*

*Networking and Capacity Building: S. Rennebohm, R. Campbell, C. deGans, and G. Davison.*

**Carried Unanimously**

**D.6 Heritage Register Nominations - Update**

Melissa Pritchard, Planner/Staff Liaison, distributed the Heritage Register Evaluation Forms and the Statements of Significance for the proposed Heritage Register nominations of Knox United Church and 2299 Laurier Crescent (House by Greenwell). Commission members are asked to complete the evaluation forms and review the statements to ensure their accuracy and completeness. The forms and statements will be reviewed for approval at the June Commission meeting.

The Heritage Buildings/Heritage Register Working Group was asked to review the proposed edits to the Heritage Register Nomination Form and present a final version to the Commission for approval.

**Moved By** G. Davison

**Seconded By** S. Rennebohm

*That the Prince George Heritage Commission RECEIVES FOR INFORMATION the report dated February 27, 2025 from the Heritage Commission Staff Liaison, titled "Heritage Register Nominations - Update."*

**Carried Unanimously**

**D.7 Heritage Commission Chair Report and Presentation**

**Moved By** A. Rogers

**Seconded By** L. Merritt

*That the Prince George Heritage Commission RECEIVES FOR INFORMATION the report dated February 27, 2025 and Heritage in Prince George PowerPoint Presentation from the Heritage Commission Chair, as attached to the March 13, 2025 committee meeting agenda.*

**E. INFORMATIONAL ITEMS**

**E.1 Next Committee Meeting: June 12, 2025 at 11:00 a.m.**

The Commission was advised that the deadline to submit agenda items, including their background materials, is 12:00 p.m., Tuesday, June 3, 2025.

**G. ADJOURNMENT**

**THE PRINCE GEORGE HERITAGE COMMISSION MEETING ADJOURNED AT 12:36 P.M.**

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**George Davison, Chair**

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