



## MINUTES OF THE SELECT COMMITTEE ON CITIZEN RECOGNITION PROGRAM

September 5, 2025  
10:00 am  
2<sup>nd</sup> Floor Conference Room of City Hall  
1100 Patricia Boulevard, Prince George, BC

*We respectfully acknowledge the unceded ancestral lands of the Lheidli T'enneh, on whose land we live, work, and play.*

**PRESENT:** Councillor Susan Scott <Chair>  
Councillor Kyle Sampson  
Councillor Brian Skakun  
Chantelle Grafton <via Zoom> <10:07 a.m. to 10:57 a.m.>  
Judy Mitchell

**IN ATTENDANCE:** Debbie Heywood, Manager of Event Services/Staff Liaison  
Elisha Leclair, Information and Records Coordinator

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### A. COMMENCEMENT

The meeting was called to order at 10:07 a.m.

### B. ADOPTION OF AGENDA

**Moved By** Councillor Skakun  
**Seconded By** Councillor Sampson

*That the agenda for the September 5, 2025 meeting of the Select Committee on Citizen Recognition Program, BE ADOPTED.*

**Carried Unanimously**

### C. ADOPTION OF MINUTES

#### C.1 Minutes from the Select Committee on Citizen Recognition Program Meeting held July 24, 2025

**Moved By** Councillor Skakun  
**Seconded By** J. Mitchell

*That the minutes of the Select Committee on Citizen Recognition Program meeting held July 24, 2025 be adopted as read on this day and that such minutes as read set out all the business before the committee at that meeting and fully and properly record all of the resolutions passed by the committee at that meeting.*

**Carried Unanimously**

### D. NEW BUSINESS

**D.1 Update on Citizen Recognition Program**

Rae-Ann Noonan, Prince George community Foundation, and Esther Prosser, David Douglas Botanical Society, were in attendance to discuss ways their respective programs could support the proposed Citizen Recognition Program.

**Moved By** Councillor Skakun

**Seconded By** Councillor Sampson

*That the Select Committee on Citizen Recognition Program RECOMMENDS to Council that the City establish a partnership with the Prince George Community Foundation to serve as the third- party service provider for the citizenship recognition award.*

**Carried Unanimously**

**Moved By** Councillor Sampson

**Seconded By** Councillor Skakun

*That the Select Committee on Citizen Recognition Program RECOMMENDS to Council that the City establish a partnership with the David Douglas Botanical Society to provide a location for the legacy component for the citizenship recognition award.*

**Carried Unanimously**

**Moved By** Councillor Skakun

**Seconded By** J. Mitchell

*That the Select Committee on Citizen Recognition Program REQUESTS that Council extend the Committee’s Terms of Reference to November 30, 2025.*

**Carried Unanimously**

Chantelle Grafton left the committee meeting via Zoom at 10:57 a.m.

**E. OLD BUSINESS**

**F. INFORMATIONAL ITEMS**

The committee meeting scheduled for September 18, 2025 will be cancelled and rescheduled to a future date subject to Council’s approval to extend the committee’s term.

**G. ADJOURNMENT**

**THE SELECT COMMITTEE ON CITIZEN RECOGNITION PROGRAM MEETING ADJOURNED AT 11:26 A.M.**

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Acting Chair

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