

## ADVISORY COMMITTEE ON ACCESSIBILITY

Minutes of the City of Prince George Advisory Committee on Accessibility meeting, held in the 5<sup>th</sup> Floor Board Room, City Hall, 1100 Patricia Boulevard, Prince George, BC, on July 8, 2021 at 1:00 p.m.

### PRESENT:

Mr. Chris **Gobbi**, Chair; Ms. Brandy **Stiles**, Vice-Chair; Ms. Heather **Lamb**; Mr. Ken **Biron** <via Zoom, 1:24 p.m. to 2:00 p.m.>; Ms. Kia **Johnsen** <via Zoom>; Ms. Furqana **Khan** <via Zoom, 1:21 p.m. to 2:00 p.m.>; Mr. Kalena **Steiniger** <via Zoom>; and Ms. Gillian **Wigmore** <via Zoom>.

### IN ATTENDANCE:

Councillor Susan **Scott** <1:07 p.m. to 2:00 p.m.>; Mr. Ian **Sinclair**, Engineering Assistant/Staff Liaison; and Ms. Leslie **Kellett**, Legislative Coordinator.

#### **A. Commencement**

The meeting was called to order at 1:02 p.m.

#### **B. Adoption of Amended Agenda**

Moved by Ms. **Wigmore**, seconded by Ms. **Johnsen**, that the agenda for the July 8, 2021 Advisory Committee on Accessibility, BE ADOPTED.

Carried Unanimously

#### **C. Adoption of Minutes**

##### **C.1 Minutes from the Advisory Committee on Accessibility Meeting held May 6, 2021**

Moved by Ms. **Lamb**, seconded by Ms. **Johnsen**, that the minutes for the Advisory Committee on Accessibility meeting held May 6, 2021, BE ADOPTED.

Carried Unanimously

##### Minutes from the Advisory Committee on Accessibility Meeting held June 3, 2021

Moved by Ms. **Johnsen**, seconded by Ms. **Lamb**, that the minutes for the Advisory Committee on Accessibility meeting held June 3, 2021, BE ADOPTED.

Carried Unanimously

#### **D. Old Business**

##### **D.1 Sidewalk Obstruction During Construction Follow-Up**

Mr. **Gobbi** advised that he has received photo submissions from the committee illustrating both best practice examples and areas needing improvement related to sidewalk obstruction in construction zones. Mr. **Gobbi** requested that committee members continue to email photo submissions of examples found around town for the coming week to be included on the August 5, 2021 committee meeting agenda.

#### **E. Working Group Reports Business**

##### **E.1 Accessibility Barriers and Best Practices re: City Services and City-Owned Infrastructure**

There were no updates provided.

Councillor **Scott** entered the 5<sup>th</sup> Floor Board Room at 1:07 p.m.

##### **E.2 Pedestrian Barriers re: Sidewalks, Trails, and Walkways**

Ms. **Lamb** provided an overview of correspondence attached to the July 8, 2021 committee meeting agenda package and requested the committee's consideration to make a formal submission to Mayor and Council regarding the ongoing barriers within the pedestrian network.

The committee discussed submitting a report to the August 16, 2021 regular Council meeting including the photographs compiled by Mr. Gobbi regarding sidewalk obstructions in construction zones. A draft report to Council will be prepared for the committee's review/approval at the August 5, 2021 committee meeting.

**E.3 Advice and Guidance to other Council Committees**

There were no updates provided.

**E.4 Outreach and Education**

Ms. Stiles provided a verbal report advising the working group has compiled a list of outreach and education opportunities for the committee's consideration including:

- Improvement and updates to the City of Prince George website;
- Planning and Engagement Event with City Staff and Council; and
- Setting up an information table at city events such as Talktober.

Ms. Khan joined the committee meeting via Zoom at 1:21 p.m.

Mr. Biron joined the committee meeting via Zoom at 1:24 p.m.

The committee discussed presenting to other organizations such as the Rotary, Winston's Breakfast Group, and the Prince George Council of Seniors as a way to broaden community knowledge of the Advisory Committee on Accessibility and encourage other organizations and community business leaders to learn of and promote accessibility improvements within the areas under their purview.

**E.5 Review Terms of Reference**

Mr. Gobbi provided a verbal update stating that after a thorough review, the working group has determined there are no amendments to be made to the current Terms of Reference. This item will remain as a standing item on the Accessibility Workplan for an annual review in preparation of the committee's Annual Report to Council and/or should circumstances arise that require a review of the Terms of Reference.

**F. Business for Future Consideration**

**F.1 July/August 2021: Parking requirements within the City of Prince George Zoning Bylaw No. 7850, 2007**

An update will be provided in August 2021.

**F.2 Fall 2021: Report to Council re: Accessibility Committee Update**

The committee discussed two potential reports to Council including a report for the August 16, 2021 regular Council meeting regarding Sidewalk Obstructions and Barriers within the Pedestrian Network and a report for Fall 2021 as a report to promote and increase awareness of the Accessibility Committee and its mandate.

**G. Informational Items**

**G.1 Next Committee Meeting: August 5, 2021 at 1:00 p.m.**

Ms. Kellett advised that agenda items, background documents, and working group reports are due by 12pm, Tuesday, July 27 for inclusion on the August 5, 2021 committee meeting agenda.

**H. Adjournment**

**THE ADVISORY COMMITTEE ON ACCESSIBILITY MEETING ADJOURNED AT 2:00 P.M.**

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**Mr. Chris Gobbi, Chair**

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**Mr. Ian Sinclair, Engineering Assistant  
/Staff Liaison**

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**Mr. Tristin Deveau, Planner/Staff Liaison**

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