



## MINUTES OF THE REGULAR MEETING OF COUNCIL

June 15, 2020

6:00 pm

Council Chambers of City Hall

1100 Patricia Boulevard, Prince George, BC

**PRESENT:** Mayor Lyn Hall, Chair  
Councillor Everitt  
Councillor Frizzell  
Councillor Krause  
Councillor McConnachie <via telephone>  
Councillor Ramsay  
Councillor Sampson  
Councillor Skakun

**IN ATTENDANCE:** Ms. Kathleen Soltis, City Manager  
Mr. Walter Babicz, General Manager of Administrative Services  
Mr. Ian Wells, General Manager of Planning and Development  
Mr. Kris Dalio, Director of Finance <6:00 p.m. to 6:58 p.m.>  
Mr. Adam Homes, Director of Infrastructure Services  
Ms. Gina Layte Liston, Director of Public Works <6:00 p.m. to 6:58 p.m.>  
Mr. Adam Davey, Director of Community Services and Public Safety <6:00 p.m. to 6:58 p.m.>  
Mr. Rob van Adrichem, Director of External Relations  
Ms. Kristy Bobbie, Asset Manager  
Ms. Leslie Kellett, Legislative Coordinator

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### A. ADOPTION OF THE AMENDED AGENDA

**Moved By** Councillor Skakun  
**Seconded By** Councillor Everitt

*That the agenda for the regular meeting of Council scheduled for June 15, 2020, be amended to include correspondence at report items D.9 and F.1, and that the agenda, BE ADOPTED AS AMENDED.*

**Carried Unanimously**

**B. MINUTES**

**B.1 Adoption of Minutes**

**Moved By** Councillor Krause

**Seconded By** Councillor McConnachie

*That the attached minutes of the regular Council meeting held May 25, 2020, be adopted as read on this day and that such minutes as read set out all of the business before Council at that meeting and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting.*

**Carried Unanimously**

**C. CONSENT AGENDA (FOR INFORMATION)**

Councillor Frizzell requested further consideration of Consent Agenda Item C.1.

**C.1 Monthly Building Permit and Development Permit Summary (May 2020)**

Discussion commenced.

**Moved By** Councillor Frizzell

**Seconded By** Councillor Everitt

*That Council RECEIVES FOR INFORMATION the report dated June 3, 2020, from the General Manager of Planning and Development, titled “Monthly Building Permit and Development Permit Summary (May 2020)”.*

**Carried Unanimously**

**D. REPORTS**

**DIRECTOR OF COMMUNITY SERVICES AND PUBLIC SAFETY - ADAM DAVEY**

**D.1 City Indoor Facilities: Tentative Reopening Dates**

Discussion commenced. K. Soltis, City Manager, and A. Davey, Director of Community Services and Public Safety, responded to questions of Council.

**Moved By** Councillor Frizzell

**Seconded By** Councillor Krause

*That Council RECEIVES FOR INFORMATION the report dated June 3, 2020, from the Director of Community Services and Public Safety, titled “City Indoor Facilities: Tentative Reopening Dates.”*

**Carried Unanimously**

**DIRECTOR OF PUBLIC WORKS - GINA LAYTE LISTON**

**D.2 COVID-19 Parks and Outdoor Recreation Facilities Plans**

Discussion commenced. K. Soltis, City Manager, G. Layte Liston, Director of Public Works, and R. van Adrichem, Director of External Relations, responded to questions of Council.

**Moved By** Councillor Krause  
**Seconded By** Councillor Ramsay

*That Council RECEIVES FOR INFORMATION the report dated June 8, 2020, from the General Manager of Infrastructure and Public Works, titled "COVID-19 Parks and Outdoor Recreation Facilities Plans."*

**Carried Unanimously**

K. Dalio, Director of Finance, A. Davey, Director of Community Services and Public Safety, and G. Layte Liston, Director of Finance, exited Council Chambers at 6:58 p.m.

Mayor Hall called a recess of the Regular Council Meeting at 6:58 p.m.

The Regular Council Meeting reconvened at 7:00 p.m.

The attendance of Council and Staff was the same as at the time the recess was called.

**F. FORMAL PUBLIC HEARING(S) - COMMENCING AT 7:00 P.M.**

1. *Information from Administration*
2. *Presentation by Applicant*
3. *Representations by Members of Gallery*
4. *Closure of Hearing*
5. *Third Reading of Bylaw (if appropriate)*

The Regular Meeting of Council adjourned to the Formal Public Hearing at 7:00 p.m.

**F.1 Official Community Plan Amendment Application No. CP100161 (Bylaw No. 9118, 2020) and Rezoning Amendment Application No. RZ100652 (Bylaw No. 9119, 2020)**

Applicant: L&M Engineering Ltd. for WPD Woodlands Property Development Corp.,  
Inc. No. BC0980240

Location: 9500 Woodvalley Drive

Documents for Council's consideration regarding "Official Community Plan Amendment Application No. CP100161 (Bylaw No. 9118, 2020) and Rezoning Amendment Application No. RZ100652 (Bylaw No. 9119, 2020)" included:

- Staff report dated May 29, 2020 from the General Manager of Planning and Development titled "Consultation for Official Community Plan Amendment Application No. CP100161 (Amendment Bylaw No. 9118)";
- Newspaper Notice;
- Previously submitted staff report dated April 23, 2020 from the General Manager of Planning and Development titled "Official Community Plan Amendment Application No. CP100161 (Bylaw No. 9118, 2020) and Rezoning Amendment Application No. RZ100652 (Bylaw No. 9119, 2020)" (*Considered at the May 11, 2020 regular Council meeting*);
- Location and Existing Zoning Map;
- Appendix "A" to Bylaw No. 9118;
- Appendix "B" to Bylaw No. 9118;
- Appendix "C" to Bylaw No. 9118;

- Appendix "A" to Bylaw No. 9119;
- Woodlands Neighbourhood Plan;
- Correspondence received June 8, 2020 from L&M Engineering Ltd. (Applicant) in support of the application; and
- Correspondence dated June 12, 2020 from Shelley Dagenais noting concerns regarding the application.

Discussion commenced. I. Wells, General Manager of Planning and Development, responded to questions of Council.

**Applicant:**

The applicant was in attendance and available for questions.

I. Wells, General Manager of Planning and Development, and Mr. Terry Fjellstrom, L&M Engineering Ltd. (Applicant), responded to questions of Council.

**Gallery:**

There were no submissions from the gallery.

**Moved By** Councillor Skakun

**Seconded By** Councillor Ramsay

*That the Formal Public Hearing regarding "Official Community Plan Amendment Application No. CP100161 (Bylaw No. 9118, 2020) and Rezoning Amendment Application No. RZ100652 (Bylaw No. 9119, 2020)", BE CLOSED.*

**Carried Unanimously**

*The Formal Public Hearing adjourned to the Regular Meeting of Council at 7:09 p.m.*

**City of Prince George Official Community Plan Bylaw No. 8383, 2011, Amendment Bylaw No. 9118, 2020**

**Moved By** Councillor Krause

**Seconded By** Councillor McConnachie

*That Council GRANTS THIRD READING to "City of Prince George Official Community Plan Bylaw No. 8383, 2011, Amendment Bylaw No. 9118, 2020."*

**Carried Unanimously**

**City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 9119, 2020**

**Moved By** Councillor Sampson

**Seconded By** Councillor Ramsay

*That Council GRANTS THIRD READING to "City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 9119, 2020."*

**Carried Unanimously**

DIRECTOR OF INFRASTRUCTURE SERVICES - ADAM HOMES

**D.3 Prince George Transit Service Options and Cost Savings**

Discussion commenced and A. Homes, Director of Infrastructure Services, responded to questions of Council.

**Moved By** Councillor Frizzell

**Seconded By** Councillor Krause

*That Council RECEIVES FOR INFORMATION the report dated June 1, 2020, from the General Manager of Infrastructure and Public Works, titled “Prince George Transit Service Options and Cost Savings”.*

**Carried Unanimously**

**D.4 Asset Management Strategy Update**

Ms. Kristy Bobbie, Asset Manager, provided a PowerPoint presentation regarding "Asset Management Strategy Update" including information on the areas of asset management progress: capacity building; leadership; integration; people and information; assets; planning; and implementation.

Councillor Skakun exited Council Chambers at 7:26 p.m. and returned at 7:29 p.m.

**Moved By** Councillor Sampson

**Seconded By** Councillor Ramsay

*That Council RECEIVES FOR INFORMATION the report dated May 25, 2020, from the General Manager of Infrastructure and Public Works, titled “Asset Management Strategy Update”.*

**Carried Unanimously**

**D.5 Capital Projects Update**

Mr. Adam Homes, Director of Infrastructure Services, provided a PowerPoint presentation regarding "Capital Projects Update" including information on the following projects: Fire Hall #1 Replacement; Four Seasons Leisure Pool Replacement; 14th Avenue Upgrades; Domano/St. Lawrence Signals; Highway 16 Frontage - Heyer to Henrey; Goose Country Road Culvert Replacement; Critical Street Light Replacement; Mausoleum Expansion Phase II; Ron Brent Park Redevelopment; Civic Facilities Roofs Replacement; Kelly Road North Culvert; and Updates to Radio Communications.

Discussion commenced. K. Soltis, City Manager, and A. Homes, Director of Infrastructure Services, responded to questions of Council.

**Moved By** Councillor Sampson

**Seconded By** Councillor Everitt

*That Council RECEIVES FOR INFORMATION the report dated May 31, 2020, from the General Manager of Infrastructure and Public Works, titled “Capital Projects Update”.*

**Carried Unanimously**

**Moved By** Councillor Ramsay  
**Seconded By** Councillor Skakun

*That Council REFERS the task of reviewing the City Manager's cumulative budget amendment authorization as outlined in the Sustainable Finance Guidelines to the Standing Committee on Finance and Audit, for a report back to Council.*

**Carried Unanimously**

GENERAL MANAGER OF PLANNING AND DEVELOPMENT - IAN WELLS

**D.6 Rezoning Amendment Application No. RZ100660 (Bylaw No. 9124)**

Applicant: Kidd Real Estate holdings Ltd., Inc. No. BC821509  
Location: 7008 Taft Drive

Documents for Council's consideration regarding "Rezoning Amendment Application No. RZ100660 (Bylaw No. 9124)" included:

- Staff report dated June 1, 2020 from the General Manager of Planning and Development titled "Rezoning Amendment Application No. RZ100660 (Bylaw No. 9124)";
- Location and Existing Zoning Map; and
- Appendix "A" to Bylaw No. 9124.

**City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 9124, 2020**

**Moved By** Councillor Sampson  
**Seconded By** Councillor Krause

*That Council GIVES First and Second Reading to “City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 9124, 2020”.*

**Carried Unanimously**

**Moved By** Councillor McConnachie  
**Seconded By** Councillor Everitt

*That Council WAIVES the requirements for a public hearing for proposed “City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 9124, 2020”, pursuant to Section 464(2) of the Local Government Act.*

**Carried Unanimously**

**D.7 Development Variance Permit No. VP100564**

Applicant: Troika Consulting Inc. on behalf of Richard and Barbara Girard  
Location: 5570 Moriarty Crescent

Documents for Council's consideration regarding "Development Variance Permit No. VP100564" included:

- Staff report dated May 25, 2020 from the General Manager of Planning and Development titled "Development Variance Permit No. VP100564";

- Location and Existing Zoning Map;
- Development Variance Permit No. VP100564;
- Exhibit "A" to VP100564; and
- Supporting Document to VP100564.

**Moved By** Councillor Sampson

**Seconded By** Councillor Skakun

*That Council APPROVES Development Variance Permit No. VP100564 to vary City of Prince George Zoning Bylaw No. 7850, 2007 for the property legally described as Lot 22, District Lot 753, Cariboo District, Plan 22474 as follows:*

- a. *Vary Section 10.1.6 1. by increasing the maximum total combined gross floor area of an accessory building from 90.0 m<sup>2</sup> to 109.8 m<sup>2</sup>, as shown on Exhibit "A" to VP100564.*

**Carried Unanimously**

#### **D.8 Rezoning Amendment Application No. RZ100649 (Bylaw No. 9100)**

Applicant: Chernoff Thompson Architects North for Devinder and Sarjawan Parmar

Location: 525 Alward Street

Documents for Council's consideration regarding "Rezoning Amendment Application No. RZ100649 (Bylaw No. 9100)" included:

- Previously submitted staff report dated April 29, 2020 from the General Manager of Planning and Development titled "Rezoning Application No. RZ100649 (Bylaw No. 9100)" (*Considered at the May 11, 2020 regular Council meeting*);
- Previously submitted staff report dated February 21, 2020 from the General Manager of Planning and Development titled "Rezoning Amendment Application No. RZ100649 (Bylaw No. 9100)" (*Considered at the March 9, 2020 regular Council meeting*);
- Location and Existing Zoning Map;
- Appendix "A" to Bylaw No. 9100;
- Supporting Documents;
- Correspondence dated May 13, 2020 from Seamus Hogan in opposition to the application;
- Correspondence dated May 17, 2020 from Rita Borkowsky in opposition to the application;
- Correspondence dated May 21, 2020 from Cam and Gwen Morris in opposition to the application; and
- Correspondence dated June 7, 2020 from Trudy Latchman in opposition to the application.

Discussion commenced. W. Babicz, General Manager of Administrative Services, and I. Wells, General Manager of Planning and Development, responded to questions of Council.

**City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 9100, 2019**

**Moved By** Councillor Skakun  
**Seconded By** Councillor Everitt

*That Council GRANTS THIRD READING to "City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 9100, 2019."*

**Carried Unanimously**

**Moved By** Councillor Krause  
**Seconded By** Councillor McConnachie

*That Council GRANTS FINAL READING AND ADOPTION to "City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 9100, 2019."*

**Carried Unanimously**

**D.9 Rezoning Amendment Application No. RZ100656 (Bylaw No. 9114)**

Applicant: Access Engineering Consultants Ltd. for Mor-D Enterprises Ltd., Inc.  
No. 286761

Location: 5787 Albert Place

Documents for Council's consideration regarding "Rezoning Amendment Application No. RZ100656 (Bylaw No. 9114)" included:

- Previously submitted staff report dated May 13, 2020 from the General Manager of Planning and Development titled "Rezoning Amendment Application No. RZ100656 (Bylaw No. 9114)" (*Considered at the May 25, 2020 regular Council meeting*);
- Location and Existing Zoning Map;
- Appendix "A" to Bylaw No. 9114;
- Supporting Documents;
- Correspondence dated May 25, 2020 from Hailey Veysey in support of the application;
- Correspondence dated May 26, 2020 from Danae Lamb in support of the application;
- Correspondence dated May 26, 2020 from Amy Hudson in opposition to the application;
- Correspondence dated May 26, 2020 from Terri McClymont in opposition to the application;
- Correspondence dated May 30, 2020 from Marjorie Nevison in opposition to the application;
- Correspondence dated June 4, 2020 from William (Roy) and Shirley Green in opposition to the application;
- Correspondence dated June 4, 2020 from Jon Ronan in support of the application;
- Correspondence dated June 4, 2020 from Linda Earles in opposition to the application;

- Correspondence dated June 6, 2020 from Natalia Stephens in opposition to the application;
- Correspondence dated June 8, 2020 from Majestic Management, Agent for the Roman Catholic Episcopal Corporation of Prince Rupert, in opposition to the application;
- Correspondence dated June 8, 2020 from Elizabeth Polsom in opposition to the application;
- Correspondence dated June 8, 2020 from Valerie Zboyovsky in opposition to the application;
- Correspondence dated June 9, 2020 from Marnie Fraser in opposition to the application;
- Correspondence dated June 14, 2020 from Judy Simms and John DeGrace in opposition to the application;
- Correspondence dated June 14, 2020 from Dr. Hassan Nijm in opposition to the application;
- Correspondence dated June 14, 2020 from Richard and Rose Sawatsky in opposition to the application;
- Correspondence dated June 15, 2020 from Bruce Johnston, Access Engineering (Applicant), in support of the application;
- Correspondence dated June 15, 2020 from Jan and Rick Beliveau in opposition to the application;
- Correspondence dated June 15, 2020 from Diana Duchscherer in opposition to the application;
- Correspondence dated June 15, 2020 from Matthew Thomson in opposition to the application; and
- Correspondence dated June 15, 2020 from Alicia Sawatsky in opposition to the application.

Discussion commenced. W. Babicz, General Manager of Administrative Services, and I. Wells, General Manager of Planning and Development, responded to questions of Council.

**City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 9114, 2020**

**Moved By** Councillor Skakun

**Seconded By** Councillor Sampson

*That Council GRANTS THIRD READING to “City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 9114, 2020.”*

**Carried Unanimously**

**D.10 Cannabis License Application No. CN000011**

Applicant: Access Engineering Consultants Ltd. for Mor-D Enterprises Ltd., Inc.  
No. 286761

Location: 5787 Albert Place

Documents for Council's consideration regarding "Cannabis License Application No. CN000011" included:

- Staff report dated May 21, 2020 from the General Manager of Planning and Development titled "Cannabis License Application No. CN000011";
- Location and Existing Zoning Map;
- Liquor and Cannabis Regulation Branch Approval; and
- Supporting Documents.

**Moved By** Councillor Skakun

**Seconded By** Councillor McConnachie

*That Council CONFIRMS that its comments on the Liquor and Cannabis Regulation Branch's prescribed considerations are as set out in the report dated May 21, 2020 from Ian Wells, General Manager of Planning and Development for Cannabis License Application No. CN000011.*

**Carried Unanimously**

**Moved By** Councillor Krause

**Seconded By** Councillor Everitt

*That Council CONFIRMS the methods used to gather the views of potentially affected property owners were in accordance with Section 33 of the Cannabis Control and Licensing Act and that the views of affected residents are as set out in the agenda and minutes of the Council Meeting held on June 15, 2020.*

**Carried Unanimously**

**Moved By** Councillor Frizzell

**Seconded By** Councillor Ramsay

*That Council SUPPORTS the issuance of the Retail Cannabis License to allow a non-medical cannabis retail store at 5787 Albert Place subject to the adoption of "City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 9114, 2020", for the following reasons:*

*This application is not expected to have a negative impact on the community or produce any significant negative land use impacts on adjacent properties.*

**Carried Unanimously**

**D.11 Liquor Primary and Manufacturer Establishment(s) Temporary Service Area Expansion**

Discussion commenced and I. Wells, General Manager of Planning and Development, responded to questions of Council.

**Moved By** Councillor Sampson

**Seconded By** Councillor Krause

*That Council PRE-APPROVES a Temporary Expanded Service Area Authorization to permit the Liquor and Cannabis Regulation Branch to issue, on application, liquor primary and manufacturer licensees a temporary expansion of their service areas until October 31, 2020, in accordance with Liquor and Cannabis Regulation Branch Policy Directive No. 20-13.*

**Carried Unanimously**

GENERAL MANAGER OF ADMINISTRATIVE SERVICES - WALTER BABICZ

**D.12 Conducting Electronic Public Hearings under Ministerial Order No. M139**

Discussion commenced and W. Babicz, General Manager of Administrative Services, responded to questions of Council.

**Moved By** Councillor Everitt

**Seconded By** Councillor Ramsay

*That Council:*

1. *APPROVES the use of telephone conferencing for the purposes of allowing the public to make representations during public hearings as authorized under Ministerial Order No. M139 and in accordance with section 465(2) of the Local Government Act, as set out in the report dated May 26, 2020 from the General Manager of Administrative Services titled "Conducting Electronic Public Hearings under Ministerial Order No. M139;" and*
2. *CONFIRMS the City Council Process Changes set out in the report dated March 31, 2020 from the General Manager of Administrative Services, titled "Council Procedures during COVID-19", continue to be effective under Ministerial Order No. M139, and any extensions of or replacements to that Order.*

**Carried Unanimously**

**Moved By** Councillor Ramsay

**Seconded By** Councillor Frizzell

*That Council REFERS the matter of electronic public hearings to the Standing Committee on Intergovernmental Resolutions to advocate to the Provincial Government for legislative changes to allow the continuation of the use of electronic or other communication facilities for public hearings and public participation beyond the provincial state of emergency declaration.*

**Carried Unanimously**

**D.13 Disclosure of Contract with a Council Member**

Councillor Sampson declared a pecuniary conflict of interest as his personal business is the subject of the contract and exited Council Chambers at 8:59 p.m.

**Moved By** Councillor Skakun

**Seconded By** Councillor Krause

*That Council RECEIVES FOR INFORMATION the report dated May 29, 2020, from the General Manager of Administrative Services, titled "Disclosure of Contract with a Council Member."*

**Carried Unanimously**

Councillor Sampson returned to Council Chambers at 9:00 p.m.

**E. BYLAWS - FINAL READING AND ADOPTION**

**E.1 City of Prince George 1440 Taylor Drive Road Closure Bylaw No. 9117, 2020**

Subject: To permanently close a portion of road located adjacent to 1440 Taylor Drive and to remove its highway dedication for the purpose of future disposal of the lands.

**Moved By** Councillor Frizzell  
**Seconded By** Councillor Sampson

*That Council GRANTS FINAL READING AND ADOPTION to "City of Prince George 1440 Taylor Drive Road Closure Bylaw No. 9117, 2020."*

**Carried Unanimously**

**G. ADJOURNMENT**

**THE REGULAR MEETING OF COUNCIL ADJOURNED AT 9:00 P.M.**

**Moved By** Councillor Sampson  
**Seconded By** Councillor Everitt

*That there being no further business the Regular Meeting of Council, BE ADJOURNED.*

**Carried Unanimously**

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CHAIRPERSON

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CERTIFIED CORRECT