

## BUDGET COUNCIL MEETING

Minutes of the Budget Meeting of Council of the City of Prince George, held in the Council Chambers of City Hall, 1100 Patricia Boulevard, Prince George, BC, on January 30, 2017 at 3:30 p.m.

### PRESENT:

His Worship Mayor Lyn Hall – Chairperson

Councillor Everitt  
Councillor Frizzell <via telephone>  
Councillor Koehler  
Councillor Krause  
Councillor McConnachie  
Councillor Scott  
Councillor Skakun

### IN ATTENDANCE:

Ms. Kathleen **Soltis**, City Manager; Mr. Walter **Babicz**, General Manager of Administrative Services; Mr. Ian **Wells**, General Manager of Planning and Development; Mr. Dave **Dyer**, General Manager of Engineering and Public Works; Mr. Rob **Whitwham**, General Manager of Community Services; Mr. Kris **Dalio**, Director of Finance; Mr. Rob **van Adrichem**, Director of External Relations and Ms. Leslie **Jackson**, Legislative Assistant.

### A. ADOPTION OF AGENDA AS AMENDED

#### COUNCIL RESOLUTION:

Moved by Councillor McConnachie, seconded by Councillor Scott, that the agenda for the Budget Meeting of Council scheduled for January 30, 2017 be amended by adding item E.5 – Correspondence dated January 27, 2017 from the Regional District of Bulkley-Nechako regarding Regional Public Transit and Para-Transit (Highway 16) Service Establishment, and that the agenda BE ADOPTED AS AMENDED.

**Carried Unanimously**

### B. PUBLIC INPUT (3:30 P.M. – 3:45 P.M.)

Mr. Mark Sinclair, Instructor in Sociology and Criminology at the College of New Caledonia, attended Centre Table and queried opportunities for comments with respect to the RCMP budget enhancement request.

Mr. Vic Steblin attended Centre Table and spoke relative to the support for seniors in the community and requested Council's consideration of the needs of this growing demographic throughout budget deliberations.

### C. BUDGET OVERVIEW AND PUBLIC CONSULTATION

#### C.1 Financial Plan Summary Letter regarding the 2017 – 2021 Financial Plan

Ms. Kathleen Soltis, City Manager, Mr. Kris Dalio, Director of Finance and Mr. Rob van Adrichem, Director of External Relations attended Centre Table and provided a PowerPoint presentation outlining the 2017-2021 Financial Plan including information on 2017 budget, legislative framework, public consultation, financial overview of the 2017 general operating expenses, and operating budget.

Discussion commenced. K. Soltis, City Manager, K. Dalio, Director of Finance, W. Babicz, General Manager of Administration and R. van Adrichem, Director of External Relations, responded to questions of Council.

### D. COMMUNITY SERVICES

Mr. Rob Whitwham, General Manager of Community Services, provided an overview of the Community Services 2017 - 2021 Operating Budget.

**D.1**     Police Protection

Mr. Rob Whitwham, General Manager of Community Services provided an introduction to the Police Protection Service Category.

RCMP Superintendent Warren Brown attended Centre Table and provided an overview of the Police Protection Service Category including the number of officers and staff at the Detachment, types of officers and specialized sections within the Detachment, community crime rate, retention challenges and succession planning and requested a service enhancement for two (2) additional positions to increase the current membership of the Detachment

Discussion commenced. Superintendent Brown responded to questions of Council.

**COUNCIL RESOLUTION:**  
**Moved by Councillor Skakun, seconded by Councillor Everitt, that the Police Protection Service Category BE APPROVED, as presented on pages 13 and 14 of the 2017 – 2021 Financial Plan.**  
**Carried Unanimously**

**D.2**     Fire Protection

Mr. Rob Whitwham, General Manager of Community Services provided an overview of the Fire Protection Service Category.

Discussion commenced. K. Soltis, City Manager, responded to questions of Council.

**COUNCIL RESOLUTION:**  
**Moved by Councillor Krause, seconded by Councillor Scott, that the Fire Protection Service Category BE APPROVED, as presented on pages 17 and 18 of the 2017 - 2021 Financial Plan.**  
**Carried Unanimously**

**D.3**     Emergency Measures

**COUNCIL RESOLUTION:**  
**Moved by Councillor Everitt, seconded by Councillor McConnachie, that the Emergency Measures Service Category BE APPROVED, as presented on pages 19 and 20 of the 2017 - 2021 Financial Plan.**  
**Carried Unanimously**

**D.4**     Aquatics

Mr. Rob Whitwham, General Manager of Community Services provided an overview of the Aquatics Service Category.

Discussion commenced. K. Soltis, City Manager, responded to questions of Council.

**COUNCIL RESOLUTION:**  
**Moved by Councillor Scott, seconded by Councillor Everitt, that the Aquatics Service Category BE APPROVED, as presented on pages 21 and 22 of the 2017 - 2021 Financial Plan.**  
**Carried Unanimously**

**D.5** CN Centre

Mr. Rob Whitwham, General Manager of Community Services provided an overview of the CN Centre Service Category noting increased fees and charges and upcoming events at the Centre in 2017.

Discussion commenced.

**COUNCIL RESOLUTION:**

**Moved by Councillor Krause, seconded by Councillor Scott, that the CN Centre Service Category BE APPROVED, as presented on pages 24 and 25 of the 2017 - 2021 Financial Plan.**

**Carried Unanimously**

**D.6** Events and Civic Centre

Mr. Rob Whitwham, General Manager of Community Services provided an overview of the Events and Civic Centre Service Category.

Discussion commenced. W. Babicz, General Manager of Administrative Services and R. Whitwham, General Manager of Community Services, responded to questions of Council.

**COUNCIL RESOLUTION:**

**Moved by Councillor Everitt, seconded by Councillor Koehler, that the Events and Civic Centre Service Category BE APPROVED, as presented on pages 26 and 27 of the 2017 - 2021 Financial Plan.**

**Carried Unanimously**

**D.7** Community Partnerships

Mr. Rob Whitwham, General Manager of Community Services provided an overview of the Community Partnerships Service Category.

Discussion commenced. R. Whitwham, General Manager of Community Services, responded to questions of Council.

**COUNCIL RESOLUTION:**

**Moved by Councillor Scott, seconded by Councillor Krause, that the Community Partnerships Service Category BE APPROVED, as presented on pages 28, 29 and 30 of the 2017 - 2021 Financial Plan.**

**Carried Unanimously**

**D.8** Community Arenas

Mr. Rob Whitwham, General Manager of Community Services provided an overview of the Community Arenas Service Category.

Discussion commenced. K. Dalio, Director of Finance and R. Whitwham, General Manager of Community Services, responded to questions of Council.

**COUNCIL RESOLUTION:**

**Moved by Councillor Skakun, seconded by Councillor Scott, that the Community Arenas Service Category BE APPROVED, as presented on pages 31, 32 and 33 of the 2017 - 2021 Financial Plan.**

**Carried Unanimously**

**E. PLANNING AND DEVELOPMENT SERVICES**

Mr. Ian Wells, General Manager of Planning and Development, provided an overview of the Planning and Development Services 2017 - 2021 Operating Budget.

**E.1 Bylaw Enforcement**

**COUNCIL RESOLUTION:**  
 Moved by Councillor Scott, seconded by Councillor Frizzell, that the Bylaw Enforcement Service Category BE APPROVED, as presented on pages 35 and 36 of the 2017 - 2021 Financial Plan.  
**Carried Unanimously**

**E.2 Development Planning and Administration**

**COUNCIL RESOLUTION:**  
 Moved by Councillor Everitt, seconded by Councillor McConnachie, that the Development Planning and Administration Service Category BE APPROVED, as presented on pages 37 and 38 of the 2017 - 2021 Financial Plan.  
**Carried Unanimously**

**E.3 Economic Development**

Discussion commenced. I. Wells, General Manager of Planning and Development, responded to questions of Council.

**COUNCIL RESOLUTION:**  
 Moved by Councillor Krause, seconded by Councillor Scott, that the Economic Development Service Category BE APPROVED, as presented on pages 39 and 40 of the 2017 - 2021 Financial Plan.  
**Carried Unanimously**

**E.4 Off-Street Parking**

Discussion commenced. K. Soltis, City Manager and I. Wells, General Manager of Planning and Development, responded to questions of Council.

**COUNCIL RESOLUTION:**  
 Moved by Councillor McConnachie, seconded by Councillor Scott, that the Off-Street Parking Service Category BE APPROVED, as presented on pages 41 and 42 of the 2017 - 2021 Financial Plan.  
**Carried Unanimously**

**E.5 Regional District of Bulkley-Nechako Regional Public Transit and Para-Transit (Highway 16) Service Establishment**

Ms. Soltis, City Manager, provided an overview of correspondence dated January 27, 2017 from the Regional District of Bulkley-Nechako requesting the City of Prince George provide a written letter of intent confirming financial contribution towards the Regional District of Bulkley-Nechako Regional Public Transit and Para-Transit (Highway 16) service establishment.

Discussion commenced. K. Soltis, City Manager, responded to questions of Council.

**COUNCIL RESOLUTION:**  
 Moved by Councillor Scott, seconded by Councillor Everitt, that Council APPROVES providing a written letter of intent from the City of Prince George to contribute fifty thousand (\$50,000) per year for five (5) years, subject to the Regional District of Bulkley-Nechako negotiating a Transit Service Agreement with BC Transit.  
**Carried Unanimously**

**COUNCIL RESOLUTION:**

**Moved by Councillor Frizzell, seconded by Councillor Koehler, that the January 30, 2017 budget Council meeting BE RECESSED and reconvened at 6:00 p.m.**

**Carried Unanimously**

The Budget Council Meeting recessed at 4:46 p.m. and reconvened at 6:00 p.m.

Attendance was the same as at the time recess was called.

**F. PUBLIC INPUT (6:00 P.M. – 6:15 P.M.)**

There were no submissions.

**G. SERVICE AGREEMENTS**

**G.1 Prince George Public Library**

Ms. Carolynne Burkholder-James, Chair of the Prince George Public Library Board and Ms. Janet Marren, Chief Librarian, provided a PowerPoint presentation on the proposed Prince George Public Library 2017 Budget.

Discussion commenced. Ms. Burkholder James and Ms. Marren responded to questions of Council.

**COUNCIL RESOLUTION:**

**Moved by Councillor Krause, seconded by Councillor Everitt, that the Prince George Public Library Service Category BE APPROVED, as presented on pages 44 and 45 of the 2017 - 2021 Financial Plan.**

**Carried Unanimously**

**G.2 Tourism Prince George**

Ms. Erica Hummel, Chief Executive Officer, and Ms. Elke Hierl-Steinbauer, Board Treasurer, provided a PowerPoint presentation on the proposed Tourism Prince George 2017 Budget.

Discussion commenced. K. Soltis, City Manager, Ms. Hummel and Ms. Hierl-Steinbauer responded to questions of Council.

**COUNCIL RESOLUTION:**

**Moved by Councillor Frizzell, seconded by Councillor Scott, that the Tourism Prince George Service Category BE APPROVED, as presented on pages 49 and 50 of the 2017 - 2021 Financial Plan.**

**Carried Unanimously**

**H. CORPORATE MANAGEMENT**

Ms. Kathleen Soltis, City Manager attended Centre Table and provided an overview of the Corporate Management 2017 - 2021 Operating Budget.

Discussion commenced. K. Dalio, Director of Finance, responded to questions of Council.

Ms. Chris Bone, Manager of Social Planning, attended Centre Table and provided a PowerPoint presentation regarding the Social Planning Service Category including information on the division's key priorities, budget enhancement requests and review of the division's 2017-2021 proposed budget and projected expenses.

H.1 Office of the City Manager

**COUNCIL RESOLUTION:**

Moved by Councillor Krause, seconded by Councillor Everitt, that the Office of the City Manager Service Category BE APPROVED, as presented on pages 54 and 55 of the 2017 - 2021 Financial Plan.

Carried Unanimously

H.2 Mayor and Council

**COUNCIL RESOLUTION:**

Moved by Councillor Frizzell, seconded by Councillor Scott, that the Mayor and Council Service Category BE APPROVED, as presented on pages 56 and 57 of the 2017 - 2021 Financial Plan.

Carried Unanimously

H.3 Social Planning

**COUNCIL RESOLUTION:**

Moved by Councillor Frizzell, seconded by Councillor Scott, that the Social Planning Service Category BE APPROVED, as presented on pages 58 and 59 of the 2017 - 2021 Financial Plan.

Carried Unanimously

H.4 Student Mentorship Program

**COUNCIL RESOLUTION:**

Moved by Councillor Scott, seconded by Councillor McConnachie, that Council POSTPONES consideration of the report dated January 17, 2017 from the Chair of the Select Committee on Student Needs titled “Student Mentorship Program” to the February 1, 2017 budget Council meeting.

Carried Unanimously

I. EXTERNAL RELATIONS

Mr. Rob van Adrichem, Director of External Relations, provided an overview of the External Relations 2017 - 2021 Operating Budget.

I.1 Communications

Discussion commenced. R. van Adrichem, Director of External Relations, responded to questions of Council.

**COUNCIL RESOLUTION:**

Moved by Councillor Koehler, seconded by Councillor Skakun, that the Communications Service Category BE APPROVED, as presented on pages 63 and 64 of the 2017 - 2021 Financial Plan.

Carried Unanimously

**ADJOURNMENT**

**COUNCIL RESOLUTION:**

Moved by Councillor Koehler, seconded by Councillor Scott, that there being no further business, the Budget Meeting of Council, BE ADJOURNED.

Carried Unanimously

THE REGULAR MEETING OF COUNCIL ADJOURNED AT 7:03 P.M.

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CHAIRPERSON

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