

REGULAR COUNCIL MEETING

Minutes of the Regular Meeting of Council of the City of Prince George, held in the Council Chambers of City Hall, 1100 Patricia Boulevard, Prince George, BC, on May 13, 2019 at 6:00 p.m.

**PRESENT:**

His Worship, Mayor Lyn Hall, Chair

Councillor Everitt  
Councillor Frizzell  
Councillor Krause  
Councillor McConnachie  
Councillor Ramsay  
Councillor Sampson  
Councillor Scott  
Councillor Skakun

**IN ATTENDANCE:**

Mr. Walter **Babicz**, General Manager of Administrative Services/Acting City Manager; Mr. Ian **Wells**, General Manager of Planning and Development; Mr. Kris **Dalio**, Director of Finance; Mr. Dave **Dyer**, General Manager of Engineering and Public Works; Mr. Rob **Whitwham**, General Manager of Community Services; Mr. Rob **van Adrichem**, Director of External Relations; and Ms. Leslie **Kellett**, Legislative Coordinator.

**A. ADOPTION OF AGENDA**

**COUNCIL RESOLUTION:**

Moved by Councillor McConnachie, seconded by Councillor Krause, that the agenda for the regular meeting of Council scheduled for April 29, 2019, be amended to add correspondence item H.5: Correspondence dated May 8, 2019 from Angela Crowe, Funding and Grant Coordinator, Prince George 4-H District Council and H.6 Correspondence dated May 4, 2019 from Ken Veldman, Vice President, Public Affairs and Sustainability, Prince Rupert Port Authority, and that the agenda BE ADOPTED AS AMENDED.

Carried Unanimously

**B. MINUTES**

**B.1** Report dated April 30, 2019 from Walter Babicz, General Manager of Administrative Services, regarding Adoption of Minutes.

**COUNCIL RESOLUTION:**

Moved by Councillor Everitt, seconded by Councillor Ramsay, that the minutes of the regular Council meeting held April 29, 2019, BE ADOPTED as read on this day and that such minutes as read set out all of the business before Council at that meeting and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting.

Carried Unanimously

**C. DELEGATION(S)**

**C.1** Prince George Airport Authority

Mr. John Gibson, President and Chief Executive Officer, Mr. Dean Mason, Board Chair, and Mr. Don Zurowski, Treasurer, provided a PowerPoint presentation regarding the Prince George Airport Authority 2018 Annual Report including information on industry overview, passenger activity, air service, route development, community involvement, 2018 wild fire season, 2018 accomplishments, and 2018 financial performance.

Discussion commenced and Mr. Gibson responded to questions of Council.

**COUNCIL RESOLUTION:**

Moved by Councillor Sampson, seconded by Councillor Frizzell, that Council RECEIVES FOR INFORMATION the presentation provided by the Prince George Airport Authority regarding the 2018 Annual Report.

Carried Unanimously

**D. CONSENT AGENDA (FOR INFORMATION)**

Councillor Frizzell requested further consideration of Consent Agenda item D.2.  
Councillor McConnachie requested further consideration of Consent Agenda item D.1.

**D.1** Report dated April 29, 2019 from Kris Dalio, Director of Finance, regarding 2019 Q1 Consultant Spending Report.

Discussion commenced and W. Babicz, General Manager of Administrative Services, responded to questions of Council.

**D.2** Report dated May 1, 2019 from Ian Wells, General Manager of Planning and Development, regarding Monthly Building Permit and Development Permit Summary (April 2019).

Discussion commenced and I. Wells, General Manager of Planning and Development, responded to questions of Council.

**COUNCIL RESOLUTION:**

Moved by Councillor Scott, seconded by Councillor Everitt, that Council RECEIVES FOR INFORMATION Consent Agenda Items D.1 and D.2.

Carried Unanimously

**F. REPORTS**

**F.1** MAYOR LYN HALL

Report dated May 1, 2019 from Mayor Lyn Hall, regarding Nomination of Councillor Frizzell to the Federation of Canadian Municipalities (FCM) Board of Directors.

Discussion commenced.

**COUNCIL RESOLUTION:**

Moved by Councillor McConnachie, seconded by Councillor Scott, that:

WHEREAS the Federation of Canadian Municipalities (FCM) represents the interests of municipalities on policy and program matters that fall within federal jurisdiction; and

WHEREAS FCM's Board of Directors is comprised of elected municipal officials from all regions and sizes of communities to form a broad base of support and provide FCM with the prestige required to carry the municipal message to the federal government; and

WHEREAS FCM's Annual Conference and Trade Show will take place from May 30 to June 2, 2019, during which time the Annual General Meeting will be held and followed by the election of FCM's Board of Directors;

BE IT RESOLVED that Council of the City of Prince George endorse Councillor Garth Frizzell to stand for election on FCM's Board of Directors for the period starting in June 2019 and ending in June 2020; and

BE IT FURTHER RESOLVED that Council assumes all costs associated with Councillor Garth Frizzell attending FCM's Board of Directors meetings.

Carried Unanimously

COUNCILLOR KYLE SAMPSON

**F.2** Handout report dated April 23, 2019 from Councillor Kyle Sampson, regarding Available Property and Land Assets of the City of Prince George.

Discussion commenced. I. Wells, General Manager of Planning and Development, K. Dalio, Director of Finance, and W. Babicz, General Manager of Administrative Services, responded to questions of Council.

**COUNCIL RESOLUTION:**

Moved by Councillor McConnachie, seconded by Councillor Ramsay, that Council DIRECTS Administration to create a current list of:

- a. A minimum of ten (10) City owned properties with existing buildings, structures, services and infrastructure that can or should be sold to the current tenant, or for future development;
- b. A minimum of ten (10) undeveloped and under developed City owned properties that can or should be sold to the current tenant, or for future development.

Carried Unanimously

**COUNCIL RESOLUTION:**

Moved by Councillor Sampson, seconded by Councillor Scott, that the above lists be returned to Council by the July 15, 2019 Regular Council Meeting.

Carried Unanimously

COUNCIL COMMITTEE – STANDING COMMITTEE ON FINANCE AND AUDIT – COUNCILLOR GARTH FRIZZELL, CHAIR

**F.3** Report dated April 30, 2019 from Councillor Garth Frizzell, Chair, Standing Committee on Finance and Audit, regarding Sustainable Finance Guidelines.

Discussion commenced. K. Dalio, Director of Finance, W. Babicz, General Manager of Administrative Services, and Councillor Frizzell, Chair, Standing Committee on Finance and Audit, responded to questions of Council.

**COUNCIL RESOLUTION:**

Moved by Councillor Frizzell, seconded by Councillor Skakun, that Council APPROVES the "Sustainable Finance Guidelines – April 2019" attached to the report dated April 30, 2019 from the Standing Committee on Finance and Audit.

Carried Unanimously

**E.** FORMAL PUBLIC HEARING(S) – COMMENCING AT 7:07 P.M.

The Regular Meeting of Council adjourned to the Formal Public Hearing at 7:07 p.m.

**E.1 Official Community Plan Amendment Application No. CP100149 (Bylaw No. 8994, 2019) and Rezoning Application No. RZ100612 (Bylaw No. 8995, 2019)**

**Applicant: McElhanney Consulting Services, Ltd. for Triple P Investments Inc., No. BC0970758  
Location: 1755 Foothills Boulevard**

Council considered the following documents in conjunction with Official Community Plan Amendment Application No. CP100149 (Bylaw No. 8994, 2019) and Rezoning Application No. RZ100612 (Bylaw No. 8995, 2019):

1. Staff Report dated April 17, 2019 from the General Manager of Planning and Development regarding Consultation for Official Community Plan Amendment Application No. CP100149 (Amendment Bylaw No. 8994, 2019);
2. Exhibit “A” to Application No. CP100149;
3. Request for Comment Letter;
4. Newspaper Notices (March 14 and 21, 2019);
5. Previously Submitted Staff Report dated February 15, 2019 from the General Manager of Planning and Development regarding Official Community Plan Amendment Application No. CP100149 (Bylaw No. 8994, 2019) and Rezoning Application No. RZ100612 (Bylaw No. 8995, 2019)
6. Location and Existing Zoning Map;
7. Appendix “A” to Bylaw No. 8994;
8. Appendix “A” to Bylaw No. 8995; and
9. Exhibit “A” to Application No. CP100149.

Discussion commenced and I. Wells, General Manager of Planning and Development, responded to questions of Council.

**Applicant:**

The applicant was in attendance and available for questions.

**Gallery:**

There were no submissions from the gallery

**COUNCIL RESOLUTION:**

Moved by Councillor McConnachie, seconded by Councillor Everitt, that the Formal Public Hearing regarding “ Official Community Plan Amendment Application No. CP100149 (Bylaw No. 8994, 2019) and Rezoning Application No. RZ100612 (Bylaw No. 8995, 2019)”, BE CLOSED.

Carried Unanimously

The Formal Public Hearing adjourned to the Regular Council Meeting at 7:11 p.m.

**E.2 City of Prince George Official Community Plan Bylaw No. 8383, 2011, Amendment Bylaw No. 8994, 2019**

**COUNCIL RESOLUTION:**

Moved by Councillor Sampson, seconded by Councillor Scott, that “City of Prince George Official Community Plan Bylaw No. 8383, 2011, Amendment Bylaw No. 8994, 2019”, BE GRANTED THIRD READING.

Carried Unanimously

**E.3** City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 8995, 2019

**COUNCIL RESOLUTION:**

Moved by Councillor McConnachie, seconded by Councillor Frizzell, that “City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 8995, 2019”, BE GRANTED THIRD READING.

Carried Unanimously

GENERAL MANAGER OF ENGINEERING AND PUBLIC WORKS – DAVE DYER

**F.4** Report dated May 3, 2019 from Dave Dyer, General Manager of Engineering and Public Works, regarding Asset Management Policy and Strategy Update.

Ms. Kristy Bobbie, Asset Manager, provided a PowerPoint presentation regarding the Asset Management Policy, Strategy and Roadmap including information on the project, the need of an updated asset management policy, strategy and roadmap, the development of the policy and an overview of the proposed asset management policy.

Discussion commenced and K. Bobbie, Asset Manager, responded to questions of Council.

**COUNCIL RESOLUTION:**

Moved by Councillor Sampson, seconded by Councillor Everitt, that Council RECEIVES FOR INFORMATION the Staff report dated May 13, 2019 from the General Manager of Engineering and Public Works titled "Asset Management Policy and Strategy Update".

Carried Unanimously

**COUNCIL RESOLUTION:**

Moved by Councillor Frizzell, seconded by Councillor McConnachie, that Council REPEALS the Asset Management Policy dated December 03, 2012.

Carried Unanimously

**COUNCIL RESOLUTION:**

Moved by Councillor Krause, seconded by Councillor Scott, that Council APPROVES the Asset Management Policy attached to the report dated May 13, 2019 titled "Asset Management".

Carried Unanimously

GENERAL MANAGER OF PLANNING AND DEVELOPMENT – IAN WELLS

**F.5** Report dated April 23, 2019 from Ian Wells, General Manager of Planning and Development, regarding Rezoning Amendment Application No. RZ100622 (Amendment Bylaw No. 9024).

Discussion commenced and I. Wells, General Manager of Planning and Development, responded to questions of Council.

**F.6** City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 9024, 2019

**COUNCIL RESOLUTION:**

Moved by Councillor McConnachie, seconded by Councillor Ramsay, that Council GRANTS FIRST AND SECOND READINGS of the "City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 9024, 2019".

Carried Unanimously

- F.7 Report dated May 1, 2019 from Ian Wells, General Manager of Planning and Development, regarding Request for Concurrence – Radio Communications Tower For Proposed Fire Hall No. 1.

Discussion commenced and I. Wells, General Manager of Planning and Development, responded to questions of Council.

**COUNCIL RESOLUTION:**

Moved by Councillor Sampson, seconded by Councillor Scott, that Council INSTRUCTS the Corporate Officer to advise Innovation, Science and Economic Development Canada in writing that:

- a. the City of Prince George has satisfactorily completed its consultation with internal City Divisions;
- b. the City of Prince George has satisfactorily completed the public consultation process and does not require any further consultation with the public; and
- c. the City of Prince George concurs with the proposal to construct a radio communications tower in accordance with the attached plans at 2012 Massey Drive (Lot 2, District Lots 777 and 1430, Cariboo District, Plan 17961 Except Plans 19756, 21708, 22207 and PGP43681).

Carried Unanimously

- F.8 Report dated May 3, 2019 from Ian Wells, General Manager of Planning and Development, regarding Request for Concurrence – Radio Communications Tower.

**COUNCIL RESOLUTION:**

Moved by Councillor Everitt, seconded by Councillor Skakun, that Council INSTRUCTS the Corporate Officer to advise Innovation, Science and Economic Development Canada in writing that:

- a. The Regional District of Fraser-Fort George has satisfactorily completed its consultation with the City of Prince George;
- b. The City of Prince George is satisfied with the Regional District of Fraser-Fort George's public consultation process and does not require any further consultation with the public; and
- c. The City of Prince George concurs with the proposal to construct a radio communications tower in accordance with the attached plans at 3790 Opie Crescent (Lot 3, District Lot 2611, Cariboo District, Plan PGP42567).

Carried Unanimously

G. BYLAWS – FINAL READING AND ADOPTION

- G.1 City of Prince George 5-Year Operating and Capital Financial Plans Bylaw No. 9037, 2019

**COUNCIL RESOLUTION:**

Moved by Councillor Frizzell, seconded by Councillor Skakun, that "City of Prince George 5-Year Operating and Capital Financial Plans Bylaw No. 9037, 2019", BE GRANTED FINAL READING AND ADOPTION.

Carried Unanimously

- G.2 City of Prince George Tax Rates Bylaw No. 9038, 2019

**COUNCIL RESOLUTION:**

Moved by Councillor McConnachie, seconded by Councillor Krause, that "City of Prince George Tax Rates Bylaw No. 9038, 2019", BE GRANTED FINAL READING AND ADOPTION.

Carried Unanimously

**H. CORRESPONDENCE**

Councillor Sampson requested further consideration of Correspondence Items H.1 and H.5.  
Councillor Frizzell requested further consideration of Correspondence Items H.2 and H.3.  
Councillor Scott requested further consideration of Correspondence Item H.6.

**H.1** Correspondence dated April 29, 2019 from Rebecca Austin, Secretary, Prince George Farmers' Market Association: Request for a Resolution in Support of a Grant Application to Northern Development Initiative Trust for a Website Upgrade

Discussion commenced.

**COUNCIL RESOLUTION:**

Moved by Councillor Sampson, seconded by Councillor Everitt, that the City Council of Prince George SUPPORTS the Prince George Farmers' Market Association's application for \$1750 funding from Northern Development Initiative Trust, under the Prince George Regional Development Account, for its website upgrade.

Carried Unanimously

**H.2** Correspondence dated May 7, 2019 from Al LeFebvre, President, Prince George Community Foundation: Request for a Resolution in Support of a Grant Application to Northern Development Initiative Trust Towards the Creation of Four (4) Promotional Videos

Discussion commenced.

**COUNCIL RESOLUTION:**

Moved by Councillor Frizzell, seconded by Councillor Krause, that the City of Prince George SUPPORTS the application to Northern Development Initiative Trust from the Prince George Community Foundation for a grant of up to \$20,000 for the Marketing and Community Outreach Program from the Prince George Regional Development Account.

Carried Unanimously

**H.3** Correspondence dated May 6, 2019 from John Huybers, President, Caledonia Nordic Ski Club: Request for Resolution in Support of a Grant Application to Northern Development Initiative Trust for Accessibility Improvements to Its Existing Lodge at the Caledonia Nordic Ski Club

Discussion commenced.

**COUNCIL RESOLUTION:**

Moved by Councillor Frizzell, seconded by Councillor Krause, that the City of Prince George SUPPORTS the application to Northern Development Initiative Trust from the Caledonia Nordic Ski Club for a grant of up to \$15,000 for accessibility improvements to its existing lodge at the Caledonia Nordic Ski Club from the Community Halls and Recreation Facilities Account.

Carried Unanimously

**H.4** Correspondence dated May 2, 2019 from Mayor Mike Hurley, City of Burnaby requesting support for a resolution to expand investment opportunities

H.5 Correspondence dated May 8, 2019 from Angela Crowe, Funding and Grant Coordinator, Prince George 4-H District Council: Request for Resolution in Support of a Grant Application to Northern Development Initiative Trust fro Maintenance to the 4-H Office

Discussion commenced.

**COUNCIL RESOLUTION:**

Moved by Councillor Sampson, seconded by Councillor Everitt, that the City of Prince George SUPPORTS the application to Northern Development Initiative Trust from the Prince George 4-H District Council for a grant of up to \$3,500 for the application for the 4-H office Maintenance Application from the Community Halls and Recreation Facilities Grant.

Carried Unanimously

H.6 Correspondence dated May 4, 2019 from Ken Veldman, Vice President, Public Affairs and Sustainability, Prince George Port Authority: Requesting Council's Support for an Application to the National Trade Corridor Fund for Infrastructure Enhancements to the Port of Prince Rupert

Discussion commenced.

**COUNCIL RESOLUTION:**

Moved by Councillor Scott, seconded by Councillor Krause, that the City of Prince George PROVIDES a letter in support of the Prince George Port Authority's application to the National Trade Corridor Fund for Infrastructure Enhancements to the Port of Prince Rupert.

Carried Unanimously

**COUNCIL RESOLUTION:**

Moved by Councillor Skakun, seconded by Councillor Frizzell, that Correspondence Items H.1 through H.6, BE RECEIVED FOR INFORMATION.

Carried Unanimously

**ADJOURNMENT**

**COUNCIL RESOLUTION:**

Moved by Councillor Sampson, seconded by Councillor Ramsay, that there being no further business the Regular Meeting of Council, BE ADJOURNED.

Carried Unanimously

THE REGULAR MEETING OF COUNCIL ADJOURNED AT 7:36 P.M.

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CHAIRPERSON

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CERTIFIED CORRECT