

PARCEL TAX ROLL REVIEW PANEL OF THE CITY OF PRINCE GEORGE

Minutes of the Parcel Tax Roll Review Panel of the City of Prince George, held in the Council Chambers of City Hall, 1100 Patricia Boulevard, Prince George, BC, on March 14, 2019 at 12:00 p.m.

PRESENT:

Councillor Skakun – Chairperson
Councillor Ramsay
Councillor Sampson

IN ATTENDANCE:

Mr. Walter **Babicz**, General Manager of Administrative Services/Corporate Officer; Mr. Kris **Dalio**, Director of Finance; Ms. **Dupreez**, Supervisor of Revenue Services; Mr. Adam **Homes**, Director of Engineering; Ms. Hayley **Sedola**, Supervisor of Engineering; Ms. **Switzer**, Deputy Corporate Officer, and Ms. Leslie **Kellett**, Legislative Coordinator.

A. CALL TO ORDER

The Corporate Officer called the meeting to order at 12:20 p.m.

B. NOMINATIONS / ELECTION OF CHAIR

PANEL RESOLUTION:

Moved by Councillor Sampson, seconded by Councillor Ramsay, that Councillor Skakun BE APPOINTED as Chair of the Parcel Tax Roll Review Panel for 2019.

Carried Unanimously

ADOPTION OF AGENDA

PANEL RESOLUTION:

Moved by Councillor Sampson, seconded by Councillor Ramsay, that the agenda for the Parcel Tax Roll Review Panel for March 14, 2019, BE ADOPTED.

Carried Unanimously

C. ADOPTION OF MINUTES

PANEL RESOLUTION:

Moved by Councillor Sampson, seconded by Councillor Ramsay, that the minutes of the Parcel Tax Roll Review Panel sitting held March 8, 2018, BE ADOPTED.

Carried Unanimously

D. CONFIRMATION AND AUTHENTICATION OF PARCEL TAX ROLL FOR “KILLARNEY-SUSSEX-WILDWOOD SANITARY SEWER EXTENSION LOCAL AREA SERVICE BYLAW NO. 8721, 2015”

D.1 Staff Report dated February 14, 2019 to Mayor and Council from Walter Babicz, General Manager of Administrative Services titled “Parcel Tax Roll Review Panel for Consideration of Killarney-Sussex-Wildwood Sanitary Sewer Extension Local Area Service Bylaw No. 8721, 2015” (*Previously received at the February 25, 2019 regular Council meeting. For Information and reference only.*)

D.2 Staff Report dated March 11, 2019 to Parcel Tax Roll Review Panel from Walter Babicz, General Manager of Administrative Services titled “Parcel Tax Roll Review Panel for Consideration of Killarney-Sussex-Wildwood Sanitary Sewer Extension Local Area Service Bylaw No. 8721, 2015”.

D.3

Representations from Complainant

Mr. Babicz referenced Correspondence dated March 12, 2109 from Randy Miles, 2923 Killarney Drive, alleging damage to the property and incomplete paving at the end of the driveway as a result of the work conducted on the Killarney-Sussex-Wildwood Sanitary Sewer Extension Local Area Service.

Mr. Adam Homes, Director of Engineering, and Ms. Hayley Sedola, Supervisor of Engineering, responded to questions of Council advising that the Engineering and Public Works department will contact the complainant regarding his concerns and will advise him on the timelines for repairing and paving of the driveway in the spring, after the snow has melted.

PANEL RESOLUTION:

Moved by Councillor Sampson, seconded by Councillor Ramsay, that the Parcel Tax Roll Review Panel CONFIRMS AND AUTHENTICATES the Parcel Tax Roll for “Killarney-Sussex-Wildwood Sanitary Sewer Extension Local Area Service Bylaw No. 8721, 2015”, by signing the Certificate attached as Appendix B to this report.

Carried Unanimously

SIGNING OF CERTIFICATE OF PARCEL TAX ROLL

E. Councillors Ramsay, Sampson and Skakun signed the Certificate of Authentication for the Parcel Tax Roll for “Killarney-Sussex-Wildwood Sanitary Sewer Extension Local Area Service Bylaw No. 8721, 2015”.

ADJOURNMENT

F.

PANEL RESOLUTION:

Moved by Councillor Sampson, seconded by Councillor Ramsay, that there being no further business, the Parcel Tax Roll Review Panel Meeting, BE ADJOURNED.

Carried Unanimously

THE PARCEL TAX ROLL REVIEW PANEL MEETING ADJOURNED AT 12:30 P.M.

CHAIRPERSON

CERTIFIED CORRECT