

BUDGET COUNCIL MEETING

Minutes of the Budget Meeting of Council of the City of Prince George, held in the Council Chambers of City Hall, 1100 Patricia Boulevard, Prince George, BC, on January 29, 2018 at 3:30 p.m.

PRESENT:

His Worship Mayor Lyn Hall – Chairperson

Councillor Everitt
Councillor Frizzell
Councillor Koehler
Councillor Krause
Councillor McConnachie
Councillor Merrick
Councillor Scott
Councillor Skakun

IN ATTENDANCE:

Ms. Kathleen **Soltis**, City Manager; Mr. Walter **Babicz**, General Manager of Administrative Services; Mr. Ian **Wells**, General Manager of Planning and Development; Mr. Dave **Dyer**, General Manager of Engineering and Public Works; Mr. Rob **Whitwham**, General Manager of Community Services; Mr. Kris **Dalio**, Director of Finance; Mr. Rob **van Adrichem**, Director of External Relations and Ms. Leslie **Jackson**, Legislative Coordinator.

A. ADOPTION OF AGENDA

COUNCIL RESOLUTION:

Moved by Councillor Frizzell, seconded by Councillor Scott, that the agenda for the Budget Meeting of Council scheduled for January 29, 2018, BE ADOPTED.

Carried Unanimously

B. PUBLIC INPUT (3:30 P.M. – 3:45 P.M.)

There were no submissions.

C. BUDGET OVERVIEW AND PUBLIC CONSULTATION RESULTS

C.1 2018 – 2022 Financial Plan

Ms. Kathleen Soltis, City Manager, Mr. Kris Dalio, Director of Finance and Mr. Rob van Adrichem, Director of External Relations attended Centre Table and provided a PowerPoint presentation outlining the 2018 - 2022 Financial Plan, including information on legislative framework, financial overview, public consultation, capital expenditure plan and operating budget.

Discussion commenced. K. Soltis, City Manager, K. Dalio, Director of Finance, D. Dyer, General Manager of Engineering and Public Works, A. Homes, City Engineer, and G. Layte-Liston, Director of Public Works, responded to questions of Council.

C.2 Report dated January 12, 2018 from R. Whitwham, General Manager of Community Services, regarding “Canada Games Plaza Ammonia Plant”.

Discussion commenced.

COUNCIL RESOLUTION:

Moved by Councillor Frizzell, seconded by Councillor Skakun, that Council APPROVES the decommissioning of the Canada Games Plaza Ammonia Plant.

Carried Unanimously

- C.3** Report dated January 23, 2018 from D. Dyer, General Manager of Engineering and Public Works, regarding “Starlane Park Playground Replacement”.

Discussion commenced. K. Soltis, City Manager, K. Dalio, Director of Finance, G. Layte-Liston, Director of Public Works, responded to questions of Council.

Councillor Koehler exited Council Chambers at 4:19 p.m.

COUNCIL RESOLUTION:

Moved by Councillor Frizzell, seconded by Councillor Everitt, that Council RECEIVES FOR INFORMATION the report dated January 23, 2018 from the General Manager of Engineering and Public Works titled “Starlane Park Playground Replacement”.

Carried Unanimously

Councillor Koehler returned to Council Chambers at 4:21 p.m.

COUNCIL RESOLUTION:

Moved by Councillor McConnachie, seconded by Councillor Everitt, that Council APPROVES the inclusion of the “Starlane Park Playground Replacement Project” as a funded item in the 2018 Capital Budget Plan.

Moved by Councillor McConnachie, seconded by Councillor Scott, that the motion be TABLED for consideration immediately following agenda item N.3.

Carried Unanimously

D. 2018 – 2022 CAPITAL EXPENDITURE PLAN

- D.1** Report dated January 15, 2018 from K. Dalio, Director of Finance, regarding “2018 – 2022 Capital Plan”.

COUNCIL RESOLUTION:

Moved by Councillor Everitt, seconded by Councillor Skakun, that Council APPROVES the 2018 – 2022 Capital Plan.

Carried Unanimously

E. COMMUNITY SERVICES

Mr. Rob Whitwham, General Manager of Community Services, provided an overview of the Community Services 2018 - 2022 Operating Budget.

E.1 Police Protection

Mr. Rob Whitwham, General Manager of Community Services provided an introduction to the Police Protection Service Category.

RCMP Superintendent Warren Brown attended Centre Table and provided an overview of the Police Protection Service Category including the number of officers at the Detachment and community crime rate and requested a service enhancement for two (2) additional RCMP members starting September 2018.

Discussion commenced and Superintendent Brown responded to questions of Council.

COUNCIL RESOLUTION:
Moved by Councillor Skakun, seconded by Councillor Frizzell, that the Police Protection Service Category BE APPROVED, as presented on pages 13 and 14 of the 2018 – 2022 Operational Financial Plan.
Carried Unanimously

E.2 Fire Protection

COUNCIL RESOLUTION:
Moved by Councillor Merrick, seconded by Councillor Scott, that the Fire Protection Service Category BE APPROVED, as presented on pages 17 and 18 of the 2018 - 2022 Operational Financial Plan.
Carried Unanimously

E.3 Emergency Measures

COUNCIL RESOLUTION:
Moved by Councillor Krause, seconded by Councillor Frizzell, that the Emergency Measures Service Category BE APPROVED, as presented on pages 19 and 20 of the 2018 - 2022 Operational Financial Plan.
Carried Unanimously

E.4 Aquatics

Discussion commenced and R. Whitwham, General Manager of Community Services, responded to questions of Council.

COUNCIL RESOLUTION:
Moved by Councillor Scott, seconded by Councillor Everitt, that the Aquatics Service Category BE APPROVED, as presented on pages 22, 23 and 24 of the 2018 - 2022 Operational Financial Plan.
Carried Unanimously

E.5 CN Centre

COUNCIL RESOLUTION:
Moved by Councillor Skakun, seconded by Councillor McConnachie, that the CN Centre Service Category BE APPROVED, as presented on pages 25 and 26 of the 2018 - 2022 Operational Financial Plan.
Carried Unanimously

E.6 Events and Civic Centre

Discussion commenced and R. Whitwham, General Manager of Community Services, responded to questions of Council.

COUNCIL RESOLUTION:

Moved by Councillor McConnachie, seconded by Councillor Scott, that the Events and Civic Centre Service Category BE APPROVED, as presented on pages 27 and 28 of the 2018 - 2022 Operational Financial Plan.

Carried Unanimously

E.7 Community Partnerships

Discussion commenced and R. Whitwham, General Manager of Community Services, responded to questions of Council.

COUNCIL RESOLUTION:

Moved by Councillor Krause, seconded by Councillor McConnachie, that the Community Partnerships Service Category BE APPROVED, as presented on pages 29, 30 and 31 of the 2018 - 2022 Operational Financial Plan.

Carried Unanimously

E.8 Community Arenas

Discussion commenced and R. Whitwham, General Manager of Community Services, responded to questions of Council.

COUNCIL RESOLUTION:

Moved by Councillor Scott, seconded by Councillor Koehler, that the Community Arenas Service Category BE APPROVED, as presented on pages 32, 33 and 34 of the 2018 - 2022 Operational Financial Plan.

Carried Unanimously

F. PLANNING AND DEVELOPMENT SERVICES

Mr. Ian Wells, General Manager of Planning and Development, provided an overview of the Planning and Development Services 2018 - 2022 Operating Budget.

F.1 Bylaw Enforcement

COUNCIL RESOLUTION:

Moved by Councillor Scott, seconded by Councillor Everitt, that the Bylaw Enforcement Service Category BE APPROVED, as presented on pages 36 and 37 of the 2018 - 2022 Operational Financial Plan.

Carried Unanimously

F.2 Development Planning and Administration

COUNCIL RESOLUTION:

Moved by Councillor McConnachie, seconded by Councillor Koehler, that the Development Planning and Administration Service Category BE APPROVED, as presented on pages 39 and 40 of the 2018 - 2022 Operational Financial Plan.

Carried Unanimously

F.3 Economic Development

Discussion commenced and I. Wells, General Manager of Planning and Development, responded to questions of Council.

COUNCIL RESOLUTION:

Moved by Councillor Everitt, seconded by Councillor McConnachie, that the Economic Development Service Category BE APPROVED, as presented on pages 41 and 42 of the 2018 - 2022 Operational Financial Plan.

Carried Unanimously

F.4 Off-Street Parking**COUNCIL RESOLUTION:**

Moved by Councillor Krause, seconded by Councillor Koehler, that the Off-Street Parking Service Category BE APPROVED, as presented on pages 43 and 44 of the 2018 - 2022 Operational Financial Plan.

Carried Unanimously

COUNCIL RESOLUTION:

Moved by Councillor Frizzell, seconded by Councillor Merrick that the January 29, 2018 Budget Council Meeting agenda be AMENDED by moving agenda item I. 1 through J.1 to be considered immediately following agenda item F.4.

Carried Unanimously

I. CORPORATE MANAGEMENT

Ms. Kathleen Soltis, City Manager attended Centre Table and provided an overview of the Corporate Management 2018 - 2022 Operating Budget.

I.1 Office of the City Manager**COUNCIL RESOLUTION:**

Moved by Councillor Scott, seconded by Councillor Skakun, that the Office of the City Manager Service Category BE APPROVED, as presented on pages 56 and 57 of the 2018 - 2022 Operational Financial Plan.

Carried Unanimously

I.2 Mayor and Council**COUNCIL RESOLUTION:**

Moved by Councillor Frizzell, seconded by Councillor Koehler, that the Mayor and Council Service Category BE APPROVED, as presented on pages 58 and 59 of the 2018 - 2022 Operational Financial Plan.

Carried Unanimously

I.3 Social Planning

COUNCIL RESOLUTION:

Moved by Councillor Everitt, seconded by Councillor Scott, that the Social Planning Service Category BE APPROVED, as presented on pages 60 and 61 of the 2018 - 2022 Operational Financial Plan.

Carried Unanimously

J. EXTERNAL RELATIONS

Mr. Rob van Adrichem, Director of External Relations, provided an overview of the External Relations 2018 - 2022 Operating Budget.

J.1 Communications

Discussion commenced.

COUNCIL RESOLUTION:

Moved by Councillor Everitt, seconded by Councillor Scott, that the Communications Service Category BE APPROVED, as presented on pages 63 and 64 of the 2018 - 2022 Operational Financial Plan.

Carried Unanimously

COUNCIL RESOLUTION:

Moved by Councillor Krause, seconded by Councillor Frizzell that the January 29, 2018 Budget Council Meeting agenda be AMENDED by moving agenda item M.1 to be considered immediately following agenda item J.1.

Carried Unanimously

M. HUMAN RESOURCES

Ms. Rae-Ann Emery, Director of Human Resources, presented the proposed 2018 – 2022 Operating Budget for Human Resources.

M.1 Human Resources

Ms. Rae-Ann Emery, Director of Human Resources, provided an overview of the Human Resources 2018 – 2022 Operating Budget.

Discussion commenced and R. Emery, Director of Human Resources, responded to questions of Council.

COUNCIL RESOLUTION:

Moved by Councillor McConnachie, seconded by Councillor Koehler, that the Human Resources Division Service Category BE APPROVED, as presented on pages 115 and 116 of the 2018 – 2022 Operational Financial Plan.

Carried Unanimously

Mayor Hall called a recess at 5:01 p.m. until 6:00 p.m.

The Budget Council Meeting reconvened at 6:00 p.m.

Attendance was the same as at the time recess was called.

G. PUBLIC INPUT (6:00 P.M. – 6:15 P.M.)

There were no submissions.

H. SERVICE AGREEMENTS

H.1 Prince George Public Library

Ms. Carolynne Burkholder-James, Past Chair of the Prince George Public Library Board and Ms. Janet Marren, Chief Librarian, provided a PowerPoint presentation on the proposed Prince George Public Library 2018 Budget.

Discussion commenced. Ms. Burkholder James and Ms. Marren responded to questions of Council.

COUNCIL RESOLUTION:

Moved by Councillor McConnachie, seconded by Councillor Skakun, that the Prince George Public Library Service Category BE APPROVED, as presented on pages 46 and 47 of the 2018 - 2022 Operational Financial Plan.

Carried Unanimously

H.2 Tourism Prince George

Ms. Erica Hummel, Chief Executive Officer, and Ms. Elke Hierl-Steinbauer, Board Secretary-Treasurer, provided a PowerPoint presentation on the proposed Tourism Prince George 2018 Budget.

Discussion commenced. Ms. Hummel and Ms. Hierl-Steinbauer responded to questions of Council.

COUNCIL RESOLUTION:

Moved by Councillor Everitt, seconded by Councillor Krause, that the Tourism Prince George Service Category BE APPROVED, as presented on pages 51 and 52 of the 2018 - 2022 Operational Financial Plan.

Carried Unanimously

K. ENGINEERING AND PUBLIC WORKS

Mr. Dave Dyer, General Manager of Engineering and Public Works, Ms. Gina Layte-Liston, Director of Public Works and Mr. Adam Homes, City Engineer, presented the proposed 2018 – 2022 Operating Budget for Engineering and Public Works.

K.1 Snow Control

Discussion commenced. G. Layte-Liston, Director of Public Works, K. Soltis, City Manager, and K. Dalio, Director of Finance, responded to questions of Council.

COUNCIL RESOLUTION:

Moved by Councillor Scott, seconded by Councillor McConnachie, that the Snow Control Service Category BE APPROVED, as presented on pages 68 and 69 of the 2018 - 2022 Operational Financial Plan.

Carried Unanimously

K.2 Roads

Discussion commenced and G. Layte-Liston, Director of Public Works responded to questions of Council.

COUNCIL RESOLUTION:

Moved by Councillor Everitt, seconded by Councillor McConnachie, that the Roads Service Category BE APPROVED, as presented on pages 70, 71 and 72 of the 2018 - 2022 Operational Financial Plan.

Carried Unanimously

K.3 Storm Drainage

COUNCIL RESOLUTION:

Moved by Councillor Frizzell, seconded by Councillor Koehler, that the Storm Drainage Service Category BE APPROVED, as presented on pages 73, 74 and 75 of the 2018 - 2022 Operational Financial Plan.

Carried Unanimously

K.4 Fleet Services

COUNCIL RESOLUTION:

Moved by Councillor Krause, seconded by Councillor Everitt, that the Fleet Services Service Category BE APPROVED, as presented on pages 76 and 77 of the 2018 - 2022 Operational Financial Plan.

Carried Unanimously

K.5 Street Lighting

Discussion commenced and A. Homes, City Engineer, responded to questions of Council.

COUNCIL RESOLUTION:

Moved by Councillor McConnachie, seconded by Councillor Scott, that the Street Lighting Service Category BE APPROVED, as presented on pages 78 and 79 of the 2018 - 2022 Operational Financial Plan.

Carried Unanimously

K.6 Engineering and Public Works Administration

COUNCIL RESOLUTION:

Moved by Councillor Frizzell, seconded by Councillor Everitt, that the Engineering and Public Works Administration Service Category BE APPROVED, as presented on pages 80 and 81 of the 2018 - 2022 Operational Financial Plan.

Carried Unanimously

K.7 Solid Waste Services

COUNCIL RESOLUTION:

Moved by Councillor Koehler, seconded by Councillor Scott, that the Solid Waste Services Service Category BE APPROVED, as presented on pages 82 and 83 of the 2018 - 2022 Operational Financial Plan.

Carried Unanimously

K.8 Cemetery

COUNCIL RESOLUTION:
Moved by Councillor Scott, seconded by Councillor Everitt, that the Cemetery Service Category BE APPROVED, as presented on pages 84 and 85 of the 2018 - 2022 Operational Financial Plan.
Carried Unanimously

K.9 Sewer Operations

COUNCIL RESOLUTION:
Moved by Councillor Koehler, seconded by Councillor Krause, that the Sewer Operations Service Category BE APPROVED, as presented on pages 86, 87 and 88 of the 2018 - 2022 Operational Financial Plan.
Carried Unanimously

K.10 Water Operations

Discussion commenced and K. Dalio, Director of Finance, responded to questions of Council.

COUNCIL RESOLUTION:
Moved by Councillor Krause, seconded by Councillor Koehler, that the Water Operations Service Category BE APPROVED, as presented on pages 90 and 91 of the 2018 - 2022 Operational Financial Plan.
Carried Unanimously

K.11 Parks

Discussion commenced. G. Layte-Liston, Director of Public Works and A. Homes, City Engineer, responded to questions of Council.

COUNCIL RESOLUTION:
Moved by Councillor Frizzell, seconded by Councillor Koehler, that the Parks Service Category BE APPROVED, as presented on pages 93 and 94 of the 2018 - 2022 Operational Financial Plan.
Carried Unanimously

K.12 Civic Facilities

COUNCIL RESOLUTION:
Moved by Councillor Scott, seconded by Councillor McConnachie, that the Civic Facilities Service Category BE APPROVED, as presented on pages 95 to 98 of the 2018 - 2022 Operational Financial Plan.
Carried Unanimously

K.13 Engineering

COUNCIL RESOLUTION:
Moved by Councillor Skakun, seconded by Councillor Koehler, that the Engineering Service Category BE APPROVED, as presented on pages 99 and 100 of the 2018 - 2022 Operational Financial Plan.
Carried Unanimously

K.14 Asset Management

COUNCIL RESOLUTION:
Moved by Councillor Everitt, seconded by Councillor Koehler, that the Asset Management Service Category BE APPROVED, as presented on pages 101 and 102 of the 2018 - 2022 Operational Financial Plan.
Carried Unanimously

K.15 District Energy

Discussion commenced. G. Layte-Liston, Director of Public Works, and A. Homes, City Engineer, responded to questions of Council.

COUNCIL RESOLUTION:
Moved by Councillor Frizzell, seconded by Councillor Scott, that the District Energy Service Category BE APPROVED, as presented on pages 103 and 104 of the 2018 - 2022 Operational Financial Plan.
Carried Unanimously

L. ADMINISTRATIVE SERVICES

Mr. Walter Babicz, General Manager of Administrative Services, presented the proposed Operating Budget for Administrative Services.

L.1 Risk and Procurement

COUNCIL RESOLUTION:
Moved by Councillor Krause, seconded by Councillor Scott, that the Risk and Procurement Service Category BE APPROVED, as presented on pages 106 and 107 of the 2018 - 2022 Operational Financial Plan.
Carried Unanimously

L.2 Legislative Services

W. Babicz, General Manager of Administrative Services, provided an overview of the Legislative Services Service Category.

COUNCIL RESOLUTION:
Moved by Councillor McConnachie, seconded by Councillor Koehler, that the Legislative Services Service Category BE APPROVED, as presented on pages 108 and 109 of the 2018 - 2022 Operational Financial Plan.
Carried Unanimously

L.3 Service Centre

Discussion commenced.

COUNCIL RESOLUTION:
Moved by Councillor Scott, seconded by Councillor McConnachie, that the Service Centre Service Category BE APPROVED, as presented on pages 110 and 111 of the 2018 - 2022 Operational Financial Plan.
Carried Unanimously

L.4 Information Technology

COUNCIL RESOLUTION:
Moved by Councillor Frizzell, seconded by Councillor Krause, that the Information Technology Service Category BE APPROVED, as presented on pages 112 and 113 of the 2018 - 2022 Operational Financial Plan.
Carried Unanimously

N. REQUESTED ENHANCEMENTS

N.1 2018 Police Protection Service Enhancement

Mr. Rob Whitwham, General Manager of Community Services provided an overview of the requested 2018 Police Protection Service Enhancement.

Discussion commenced. R. Whitwham, General Manager of Community Services, K. Soltis, City Manager, and K. Dalio, Director of Finance, responded to questions of Council.

COUNCIL RESOLUTION:
Moved by Councillor Everitt, seconded by Councillor Frizzell, that the 2018 Police Protection Service Enhancement BE APPROVED, as presented on pages 15 and 16 of the 2018 – 2022 Operational Financial Plan.
Carried
Councillors McConnachie and Skakun opposed.

N.2 2018 Emergency Measures Service Enhancement

Mr. Rob Whitwham, General Manager of Community Services, provided an overview of the requested 2018 Emergency Measures Service Enhancement.

Discussion commenced. R. Whitwham, General Manager of Community Services, K. Soltis, City Manager, and K. Dalio, Director of Finance, responded to questions of Council.

COUNCIL RESOLUTION:
Moved by Councillor Skakun, seconded by Councillor Scott, that the 2018 Emergency Measure Aquatics Service Enhancement BE APPROVED, as presented on page 21 of the 2018 – 2022 Operational Financial Plan.
Carried
Councillor Frizzell opposed.

N.3 2018 Bylaw Enforcement Service Enhancement

Mr. Ian Wells, General Manager of Planning and Development, provided an overview of the requested 2018 Bylaw Enforcement Service Enhancement.

Discussion commenced. I. Wells, General Manager of Planning and Development, K. Soltis, City Manager, and K. Dalio, Director of Finance, responded to questions of Council.

COUNCIL RESOLUTION:
Moved by Councillor Scott, seconded by Councillor Everitt, that the 2018 Bylaw Enforcement Service Enhancement BE APPROVED, as presented on page 38 of the 2018 – 2022 Operational Financial Plan.
Carried Unanimously

- C.3 Report dated January 23, 2018 from D. Dyer, General Manager of Engineering and Public Works, regarding “Starlane Park Playground Replacement”.

Discussion commenced and K. Dalio, Director of Finance, responded to questions of Council.

TABLED COUNCIL RESOLUTION:

Moved by Councillor McConnachie, seconded by Councillor Everitt, that Council APPROVES the inclusion of the “Starlane Park Playground Replacement Project” as a funded item in the 2018 Capital Budget Plan.

Carried Unanimously

O. FINANCE

Mr. Kris Dalio, Director of Finance, presented the proposed Operating Budget for Finance.

O.1 Financial Services

Discussion commenced and K. Dalio, Director of Finance, responded to questions of Council.

COUNCIL RESOLUTION:

Moved by Councillor Krause, seconded by Councillor Koehler, that the Financial Services Service Category BE APPROVED, as presented on pages 118 and 119 of the 2018 – 2022 Operational Financial Plan.

Carried Unanimously

O.2 Fiscal Services

Mr. Kris Dalio, Director of Finance, provided an overview of the Fiscal Services Service Category. Mr. Walter Babicz, General Manager of Administrative Services spoke relative to an amendment required to ‘Taxes General’ and ‘Contribution to Capital Reserve’ due to the service enhancements approved by Council earlier in the meeting.

COUNCIL RESOLUTION:

Moved by Councillor Scott, seconded by Councillor Krause, that:

1. the Fiscal Services Service Category line item “Taxes General” 2018 proposed revenues on page 120 of the 2018 – 2022 Operational Financial Plan BE AMENDED from \$89,487,802 to be \$89,861,101 and the line item “Contr to Capital Reserve” 2018 on page 122 of the 2018 – 2022 Operational Financial Plan BE AMENDED from \$250,000 to be \$320,000, together with any consequential amendments; and
2. the Fiscal Services Service Category as presented on pages 120 to 123 of the 2018 – 2022 Operational Financial Plan, BE APPROVED AS AMENDED.

Carried Unanimously

ADJOURNMENT

COUNCIL RESOLUTION:

Moved by Councillor Koehler, seconded by Councillor Skakun, that there being no further business, the Budget Meeting of Council, BE ADJOURNED.

Carried Unanimously

THE REGULAR MEETING OF COUNCIL ADJOURNED AT 7:40 P.M.

CHAIRPERSON

CERTIFIED CORRECT