

## REGULAR COUNCIL MEETING

Minutes of the Regular Meeting of Council of the City of Prince George, held in the Council Chambers of City Hall, 1100 Patricia Boulevard, Prince George, BC, on February 19, 2018 at 6:00 p.m.

### PRESENT:

Mayor Lyn Hall, Chair

Councillor Everitt  
Councillor Frizzell  
Councillor Koehler  
Councillor Krause  
Councillor McConnachie  
Councillor Merrick  
Councillor Scott

### IN ATTENDANCE:

Mr. Walter **Babicz**, General Manager of Administrative Services; Ms. Kathleen **Soltis**, City Manager; Mr. Ian **Wells**, General Manager of Planning and Development; Mr. Kris **Dalio**, Director of Finance; Mr. Dave **Dyer**, General Manager of Engineering and Public Works; Mr. Rob **Whitwham**, General Manager of Community Services; Mr. Rob **van Adrichem**, Director of External Relations; and Ms. Leslie **Jackson**, Legislative Coordinator.

### A. ADOPTION OF AGENDA

#### **COUNCIL RESOLUTION:**

Moved by Councillor Scott, seconded by Councillor Frizzell, that the agenda for the Regular Meeting of Council scheduled for February 19, 2018, be amended by adding Correspondence Item H.4 and that the Agenda BE ADOPTED AS AMENDED.

Carried Unanimously

### B. MINUTES

#### B.1 Reported dated February 6, 2018 from Walter Babicz, General Manager of Administrative Services, regarding Adoption of Minutes.

#### **COUNCIL RESOLUTION:**

Moved by Councillor Koehler, seconded by Councillor McConnachie, that the minutes of the budget Council meeting held January 29, 2018 and the regular Council meeting held February 5, 2018 BE ADOPTED as read on this day and that such minutes as read set out all of the business before Council at those meetings and fully and properly record all of the resolutions and bylaws passed and adopted by Council at those meetings.

Carried Unanimously

### C. DELEGATIONS

#### C.1 College of New Caledonia

Mr. Henry Reiser, President, Ms. Alyson Gourley-Cramer, Executive Director of Communication Services, and Mr. Sorin Pasca, Director of Applied Research and Innovation, College of New Caledonia provided a PowerPoint presentation regarding College of New Caledonia (CNC): A True Community College including information on the CNC's campuses, student success, aboriginal initiatives, international education, digital delivery instruction, applied research and innovation, city partnerships and the community involvement.

Discussion commenced and Mr. Reiser responded to questions of Council.

#### C.2 Climb for Cancer

Mr. David Duck, Campaign Chair, and Ms. Sandra Blackwell, Volunteer Coordinator, Climb for Cancer, provided a PowerPoint presentation regarding the Third Annual Climb for Cancer to be held on April 21, 2018 including information on past events, campaign volunteers, 2018 fundraising initiative for Kordyban Lodge, information on participant registration and an invitation for Council to attend the event.

Discussion commenced. Mr. Duck and Ms. Blackwell responded to questions of Council.

**D. CONSENT AGENDA (FOR INFORMATION ONLY)**

Councillor Koehler requested further consideration of Consent Agenda Item D.1.

**D.1** Report dated February 5, 2018 from Ian Wells, General Manager of Planning and Development, regarding Monthly Building Permit and Development Permit Summary, January 2018.

Discussion commenced.

**D.2** Report dated February 9, 2018 from Kris Dalio, Director of Finance, regarding 2017 Q4 Consultant Spending Report.

**COUNCIL RESOLUTION:**

Moved by Councillor Frizzell, seconded by Councillor Koehler, that Consent Agenda items D.1 and D.2, BE RECEIVED FOR INFORMATION.

Carried Unanimously

**F. REPORTS**

CITY MANAGER

**F.1** Report dated February 9, 2018 from Kathleen Soltis, City Manager, regarding Council Remuneration Review.

Discussion commenced.

**COUNCIL RESOLUTION:**

Moved by Councillor Frizzell, seconded by Councillor McConnachie, that Council:

1. **AUTHORIZES** the establishment of an Advisory Committee on Council Remuneration as required by "City of Prince George Council Remuneration Bylaw No. 8414, 2012", to conduct an independent review of Council remuneration with any adjustments that Council may approve, to be effective January 1, 2019;
2. **APPROVES** the draft Advisory Committee on Council Remuneration Terms of Reference attached as Appendix "A" to the report dated February 9, 2018 titled "Council Remuneration Review;"
3. **ENDORSES** Rae-Ann Emery, Director of Human Resources, Tami Wicki, Supervisor of Payroll and Benefits and Maureen Connelly, Manager of Legislative Services to be appointed as Staff Liaisons (non-voting roles) to the Advisory Committee on Council Remuneration; and
4. **DIRECTS** Administration to post public notice in a newspaper and on the City's website inviting community members to apply to Council to be on the Advisory Committee on Council Remuneration.

Carried Unanimously

GENERAL MANAGER OF PLANNING AND DEVELOPMENT

- F.2 Report dated February 1, 2018 from Ian Wells, General Manager of Planning and Development, regarding Rezoning Application No. RZ100572 (Bylaw No. 8942) and Land Use Contract No. LU000044 (Bylaw No. 8943).

**COUNCIL RESOLUTION:**

Moved by Councillor McConnachie, seconded by Councillor Everitt, that Council PERMITS that consideration of Final Reading of proposed Bylaws No. 8942 and 8943 BE WITHHELD until the following requirements have been met to the satisfaction of Administration:

- a. Receipt of a Servicing Brief; and
- b. Receipt of a Traffic Impact Study.

**Carried Unanimously**

- F.3 City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 8942, 2018

**COUNCIL RESOLUTION:**

Moved by Councillor McConnachie, seconded by Councillor Koehler, that Council GIVES FIRST AND SECOND READINGS to “City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 8942, 2018”.

**Carried Unanimously**

- F.4 Authorization Issuance Land Use Contract No. N1363, By-Law No. 3034, 1977; No. 0990, By-Law No. 3319, 1978; No. Y17477, Bylaw No. 4715, 1986, Discharge Bylaw No. 8943, 2018

**COUNCIL RESOLUTION:**

Moved by Councillor Koehler, seconded by Councillor Scott, that Council GIVES FIRST AND SECOND READINGS to “Authorization Issuance Land Use Contract No. N1363, By-Law No. 3034, 1977; No. 0990, By-Law No. 3319, 1978; No. Y17477, Bylaw No. 4715, 1986, Discharge Bylaw No. 8943, 2018”.

**Carried Unanimously**

- F.5 Report dated February 9, 2018 from Ian Wells, General Manager of Planning and Development, regarding Rezoning Application No. RZ100576 (Bylaw No. 8925, 2018).

Discussion commenced and I. Wells, General Manager of Planning and Development, responded to questions of Council.

- F.6 City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 8925, 2018

**COUNCIL RESOLUTION:**

Moved by Councillor Frizzell, seconded by Councillor McConnachie, that Council GIVES FIRST AND SECOND READINGS to “City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 8925, 2018”.

**Carried Unanimously**

GENERAL MANAGER OF ADMINISTRATIVE SERVICES

- F.7 Report dated February 9, 2018 from Walter Babicz, General Manager of Administrative Services, regarding Parcel Tax Roll Review Panel for Consideration of Ridgeview Sanitary Sewer Extension Local Area Service Bylaw No. 8662, 2016 and PG Pulpmill Road Erosion Protection Local Area Service Bylaw No 8743, 2016.

Councillor Krause declared a conflict of interest due to his ownership of one of the subject properties in relation to “PG Pulpmill Road Erosion Protection Local Area Service Bylaw No. 8743, 2016” and exited Council Chambers at 6:51 p.m.

Discussion commenced and W. Babicz, General Manager of Administrative Services, responded to questions of Council.

**COUNCIL RESOLUTION:**

Moved by Councillor Everitt, seconded by Councillor McConnachie, that Council APPOINTS Councillor Everitt, Councillor Merrick and Councillor Scott and alternate member Councillor Koehler (to serve in the absence of any Panel member) to serve as the Parcel Tax Roll Review Panel for the subject Bylaws, "Ridgeview Sanitary Sewer Extension Local Area Service Bylaw No. 8662, 2015" and "PG Pulpmill Road Erosion Protection Local Area Service Bylaw No. 8743, 2016".

Carried Unanimously

**COUNCIL RESOLUTION:**

Moved by Councillor Frizzell, seconded by Councillor McConnachie, that Council ESTABLISHES March 8, 2018, at 12:00 p.m. in Council Chambers, City Hall, as the date, time and place for the sitting of the Parcel Tax Roll Review Panel.

Carried Unanimously

**COUNCIL RESOLUTION:**

Moved by Councillor Frizzell, seconded by Councillor Everitt, that Council DIRECTS Administration to publish advance notice of the time and place of the Panel's sitting in accordance with section 94 of the *Community Charter*.

Carried Unanimously

Councillor Krause returned to Council Chambers at 6:54 p.m.

**G. BYLAWS – FINAL READING AND ADOPTION**

**G.1 Dunbar Place Sanitary Sewer Extension Local Area Service Bylaw No. 8910, 2017**

**COUNCIL RESOLUTION:**

Moved by Councillor Frizzell, seconded by Councillor McConnachie, that "Dunbar Place Sanitary Sewer Extension Local Area Service Bylaw No. 8910, 2017", BE GRANTED FINAL READING AND ADOPTION.

Carried Unanimously

**G.2 Dunbar Place Sanitary Sewer Extension Local Area Service Loan Authorization Bylaw No. 8911, 2017**

**COUNCIL RESOLUTION:**

Moved by Councillor Scott, seconded by Councillor Koehler, that "Dunbar Place Sanitary Sewer Extension Local Area Service Loan Authorization Bylaw No. 8911, 2017", BE GRANTED FINAL READING AND ADOPTION.

Carried Unanimously

**G.3 City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 8885, 2017**

**COUNCIL RESOLUTION:**

Moved by Councillor Frizzell, seconded by Councillor Everitt, that "City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 8885, 2017", BE GRANTED FINAL READING AND ADOPTION.

Carried Unanimously

**H. CORRESPONDENCE**

Councillor Merrick requested further consideration of Correspondence Item H.2.  
Councillor Frizzell requested further consideration of Correspondence Item H.4.

**COUNCIL RESOLUTION:**

**Moved by Councillor Everitt, seconded by Councillor McConnachie, that Council RECEIVES FOR INFORMATION Correspondence Items H.1 and H.3.**

**Carried Unanimously**

**H.1** Correspondence dated January 31, 2018 from Heather O'Hara, Executive Director and Wylie Bystedt, President, Board of Directors, BC Association of Farmers' Markets: Results of the BC Farmers' Market Nutrition Coupon Program for 2017

**H.2** Correspondence dated February 9, 2018 from Terry Robert, Executive Director, Prince George Air Improvement Roundtable Society: Request for Resolution in Support of a grant application to Northern Development Initiative Trust for the PGAIR Tenth Anniversary Website and Graphic Design Projects

**COUNCIL RESOLUTION:**

**Moved by Councillor Merrick, seconded by Councillor Scott, that the City of Prince George SUPPORTS the application to Northern Development Initiative Trust from the Prince George Air Improvement Roundtable Society (PGAIR) for a grant of up to two thousand dollars (\$2000) for the PGAIR Tenth Anniversary Website and Graphic Design Projects from the Prince George Regional Development Account.**

**Carried Unanimously**

**H.3** Correspondence dated February 8, 2018 from Mayor Lisa Helps, City of Victoria: Letter to Honourable Minister Robinson, Minister of Municipal Affairs and Housing requesting the BC government take a leadership role in housing affordability

**H.4** Petition dated February 9, 2018 containing 1614 signatures: Request for the City to build a swimming pool in the Hart Highlands Area

Discussion commenced.

**COUNCIL RESOLUTION:**

**Moved by Councillor Frizzell, seconded by Councillor Everitt, that Council RECEIVES FOR INFORMATION Correspondence Item H.4.**

**Carried Unanimously**

**E. INFORMAL HEARINGS – COMMENCING AT 7:03 P.M.**

The Regular Meeting of Council adjourned to the Informal Hearing at 7:03 p.m.

Development Variance Permit Application No. VP100493

**E.1 Development Variance Permit Application No. VP100493**

**APPLICANT:** Shane Hennebury and Tracy Hennebury

**LOCATION:** 6680 Lilac Crescent

Council considered the following documents in conjunction with Development Variance Permit Application No. VP100493:

1. Staff Report dated January 30, 2018 from the General Manager of Planning and Development regarding Development Variance Permit Application No. VP100493;
2. Location and Existing Zoning Map;
3. Development Variance Permit No. VP100493;
4. Exhibit "A" to VP100493; and
5. Exhibit "B" to VP100493.

**Applicant:**

The applicant was available for questions.

**Gallery:**

There were no submissions from the gallery.

The Informal Hearing adjourned to the Regular Meeting of Council at 7:05 p.m.

**Regular Meeting of Council (7:05 p.m.)**

**E.1 Development Variance Permit Application No. VP100493**

**APPLICANT:** Shane Hennebury and Tracy Hennebury

**LOCATION:** 6680 Lilac Crescent

**COUNCIL RESOLUTION:**

Moved by Councillor Frizzell, seconded by Councillor McConnachie, that Council APPROVES Development Variance Permit No. VP100493 to vary "City of Prince George Zoning Bylaw No. 7850, 2007" for the property legally described Lot 4, District Lot 4048, Cariboo District, Plan 20605 as follows:

- a. Vary Section 10.1.6 2. by increasing the maximum height of an accessory building from 5.0 metres to 5.5 metres, as shown on Exhibit "A" to VP100493.

**Carried Unanimously**

The Regular Meeting of Council adjourned to the Informal Hearing at 7:05 p.m.

**Development Variance Permit Application No. VP100494**

E.2 Development Variance Permit Application No. VP100494

APPLICANT: Neil Mundreon and Willow Mundreon

LOCATION: 7670 St. Mark Crescent

Council considered the following documents in conjunction with Development Variance Permit Application No. VP100494:

- 6. Staff Report dated January 25, 2018 from the General Manager of Planning and Development regarding Development Variance Permit Application No. VP100494;
- 7. Location and Existing Zoning Map;
- 8. Development Variance Permit No. VP100494; and
- 9. Exhibit "A" to VP100494.

Discussion commenced and I. Wells, General Manager of Planning and Development, responded to questions of Council.

Applicant:

The applicant was available for questions.

Gallery:

There were no submissions from the gallery.

The Informal Hearing adjourned to the Regular Meeting of Council at 7:07 p.m.

Regular Meeting of Council (7:07 p.m.)

E.2 Development Variance Permit Application No. VP100494

APPLICANT: Neil Mundreon and Willow Mundreon

LOCATION: 7670 St. Mark Crescent

**COUNCIL RESOLUTION:**

Moved by Councillor Frizzell, seconded by Councillor McConnachie, that Council APPROVES Variance Permit No. VP100494 to vary "City of Prince George Zoning Bylaw No. 7850, 2007" for the property legally described Lot 25, District Lot 754 and 2013, Cariboo District, Plan 23862 as follows:

- a. Vary Section 10.2.5 5. by decreasing the minimum front yard setback for a principal development from 4.5 metres to 3.8 metres, as shown on Exhibit "A" to VP100494.

Carried Unanimously

**ADJOURNMENT**

**COUNCIL RESOLUTION:**

Moved by Councillor Koehler, seconded by Councillor McConnachie, that there being no further business the Regular Meeting of Council, BE ADJOURNED.

Carried Unanimously

THE REGULAR MEETING OF COUNCIL ADJOURNED AT 7:07 P.M.

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CHAIRPERSON

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CERTIFIED CORRECT