

REGULAR COUNCIL MEETING

Minutes of the Regular Meeting of Council of the City of Prince George, held in the Council Chambers of City Hall, 1100 Patricia Boulevard, Prince George, BC, on October 15, 2018 at 6:00 p.m.

PRESENT:

Mayor Lyn Hall, Chair

Councillor Everitt
Councillor Frizzell <6:17 p.m. to 8:52 p.m.>
Councillor Krause
Councillor McConnachie
Councillor Merrick
Councillor Scott
Councillor Skakun

IN ATTENDANCE:

Mr. Walter **Babicz**, General Manager of Administrative Services; Mr. Ian **Wells**, General Manager of Planning and Development/Acting City Manager; Mr. Kris **Dalio**, Director of Finance; Mr. Dave **Dyer**, General Manager of Engineering and Public Works; Mr. Rob **Whitwham**, General Manager of Community Services; Mr. Rob **van Adrichem**, Director of External Relations; and Ms. Leslie **Jackson**, Legislative Coordinator.

A. ADOPTION OF AGENDA

COUNCIL RESOLUTION:

Moved by Councillor Skakun, seconded by Councillor Everitt, that the agenda for the regular meeting of Council scheduled for October 15, 2018, BE ADOPTED.

Carried Unanimously

B. MINUTES

B.1 Report dated October 2, 2018 from Walter Babicz, General Manager of Administrative Services, regarding Adoption of Minutes.

COUNCIL RESOLUTION:

Moved by Councillor Krause, seconded by Councillor Scott, that the minutes of the regular Council meeting held October 1, 2018, BE ADOPTED as read on this day and that such minutes as read set out all of the business before Council at that meeting and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting.

Carried Unanimously

C. DELEGATION(S)

C.1 ConnectPG

Ms. Laurie Dillman, Project Lead, ConnectPG, provided a PowerPoint presentation regarding "ConnectPG Program Update" including information on the work of volunteers acting as a "Community Connector" by discussing shared interests and introducing new residents of Prince George to new people, new events and new locations based on their interests.

Discussion commenced and Ms. Dillman responded to questions of Council.

C.2 Prince George Agricultural and Historical Association

Ms. Sylvia Layzell, President, and Mr. Curt Wallach, Vice President, Prince George Agricultural and Historical Association, provided an update on the 2018 British Columbia Northern Exhibition (BCNE) and presented a plaque of appreciation to the City of Prince George.

Discussion commenced and Ms. Layzell responded to questions of Council.

Councillor Frizzell entered Council Chambers at 6:17 p.m.

D. CONSENT AGENDA (FOR INFORMATION)

Councillor Skakun requested further consideration of Consent Agenda item D.1

D.1 Report dated October 3, 2018 from Ian Wells, General Manager of Planning and Development, regarding Monthly Building Permit and Development Permit Summary (September 2018).

Discussion commenced.

COUNCIL RESOLUTION:

Moved by Councillor Frizzell, seconded by Councillor Everitt, that Consent Agenda item D.1, BE RECEIVED FOR INFORMATION.

Carried Unanimously

G. REPORTS

COUNCIL COMMITTEES
SELECT COMMITTEE ON EDUCATION

G.1 Report dated October 9, 2018 from Councillor Albert Koehler, Chair, Select Committee on Education, regarding Report from the Chair of the Select Committee on Education.

Discussion commenced.

COUNCIL RESOLUTION:

Moved by Councillor Scott, seconded by Councillor McConnachie, that Council DISSOLVES the Select Committee on Education, as the Committee has achieved the objectives outlined in its mandate as defined in the Committee's Terms of Reference.

Carried Unanimously

COUNCIL COMMITTEES
SELECT COMMITTEE ON STUDENT NEEDS

G.2 Report dated October 9, 2018 from Councillor Jillian Merrick, Chair, Select Committee on Student Needs, regarding Student Mentorship Recipients and Future of the Select Committee on Student Needs.

Mr. Emilio Caputo, Student Mentorship Recipient, provided a verbal report regarding his experience attending the 2018 Federation of Canadian Municipalities Convention and the importance of student and youth engagement in government.

Discussion commenced.

COUNCIL RESOLUTION:

Moved by Councillor Merrick, seconded by Councillor Frizzell, that Council:

- 1. RECEIVES FOR INFORMATION the report dated October 9, 2018, from Councillor Merrick, titled "2018 Student Mentorship Recipients and Future of the Select Committee on Student Needs"; and**
- 2. DISSOLVES the Select Committee on Student Needs, as the Committee has achieved the objectives outlined in its mandate as defined in the Committee's Terms of Reference.**

Carried Unanimously

CITY MANAGER – Kathleen Soltis

- G.3** Report dated October 16, 2018 from Kathleen Soltis, City Manager, regarding Union of British Columbia Municipalities (UBCM) 2019 Age-friendly Communities Grant Program – Stream 2 Project Funding.

Discussion commenced.

COUNCIL RESOLUTION:

Moved by Councillor Scott, seconded by Councillor Krause, that Council:

- 1. APPROVES that the City of Prince George submit an application under UBCM's 2019 Age-friendly Communities Grant Program in the amount of \$15,000 to work in partnership with the Prince George Council of Seniors, to plan and host a housing information and dialogue session; and**
- 2. AUTHORIZES Administration to enter into any associated funding agreements.**

Carried Unanimously

GENERAL MANAGER OF COMMUNITY SERVICES – Rob Whitwham

- G.4** Report dated October 4, 2018 from Rob Whitwham, General Manager of Community Services, regarding Union of British Columbia Municipalities (UBCM) Community Emergency Preparedness Fund - Emergency Social Services (ESS).

COUNCIL RESOLUTION:

Moved by Councillor Scott, seconded by Councillor McConnachie, that the City of Prince George SUPPORTS the Union of British Columbia Municipalities (UBCM) Community Emergency Preparedness Fund - Emergency Social Services grant application in the amount of ten thousand dollars (\$10,000) to host and participate in the 7th Annual 2019 Northern Emergency Social Services Training (NESST) Conference.

Carried Unanimously

- G.5** Report dated October 5, 2018 from Rob Whitwham, General Manager of Community Services, regarding Becoming a Canadian Sport for Life Community.

Mr. Brad Beckett, Manager of Community Partnerships, Ms. Mandi Graham, Executive Director, Engage Sport North, and Ms. Leanne Schinkel, Manager of Sport and Event Development, Tourism Prince George, provided a presentation regarding Prince George becoming a Sport for Life Community including a video presentation regarding physical literacy and healthy active lifestyles.

Discussion commenced. Mr. Beckett, Ms. Graham and Ms. Schinkel responded to questions of Council.

COUNCIL RESOLUTION:

Moved by Councillor Frizzell, seconded by Councillor Everitt, that Council:

- 1. RECEIVES this report for information and;**
- 2. APPROVES Prince George as a Canadian Sport for Life Community by:**
 - Recognizing the importance of physical literacy for all residents;**
 - Believing that all children and youth should have the opportunity to master fundamental movement skills and develop physical literacy through quality active programming in the community;**
 - Supporting opportunities for all residents to develop physical literacy and maintain healthy active lifestyles.**

Carried Unanimously

GENERAL MANAGER OF PLANNING AND DEVELOPMENT – Ian Wells

- G.6 Report dated October 2, 2018 from Ian Wells, General Manager of Planning and Development, regarding City of Prince George Participation in the Regional Land Use Planning Services (2019 - 2022).

Discussion commenced and I. Wells, General Manager of Planning and Development, responded to questions of Council.

COUNCIL RESOLUTION:

Moved by Councillor Frizzell, seconded by Councillor Krause, that Council:

1. APPROVES the Draft Regional Land Use Planning Service - Participation Agreement between the Regional District of Fraser-Fort George and the City of Prince George (the Agreement) attached to the report dated October 2, 2018, from the General Manager of Planning and Development titled "Regional Land Use Planning Service - Participation Agreement"; and
2. AUTHORIZES the Mayor and Corporate Officer to sign the Agreement.

Carried Unanimously

H. **BYLAWS – FINAL READING AND ADOPTION**

- H.1 City of Prince George Permissive Tax Exemption Bylaw No. 8990, 2018

COUNCIL RESOLUTION:

Moved by Councillor Everitt, seconded by Councillor McConnachie, that "City of Prince George Permissive Tax Exemption Bylaw No. 8990, 2018", BE GRANTED FINAL READING AND ADOPTION.

Carried Unanimously

- H.2 City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 8974, 2018

Discussion commenced and I. Wells, General Manager of Planning and Development, responded to questions of Council.

COUNCIL RESOLUTION:

Moved by Councillor Frizzell, seconded by Councillor Scott, that "City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 8974, 2018", BE GRANTED FINAL READING AND ADOPTION.

Carried Unanimously

- H.3 City of Prince George Business License Bylaw No. 7851, 2007, Amendment Bylaw No. 8975, 2018

COUNCIL RESOLUTION:

Moved by Councillor McConnachie, seconded by Councillor Everitt, that "City of Prince George Business License Bylaw No. 7851, 2007, Amendment Bylaw No. 8975, 2018", BE GRANTED FINAL READING AND ADOPTION.

Carried Unanimously

- H.4 City of Prince George Comprehensive Fees and Charges Bylaw No. 7557, 2007, Amendment Bylaw No. 8976, 2018

COUNCIL RESOLUTION:

Moved by Councillor Everitt, seconded by Councillor Skakun, that "City of Prince George Comprehensive Fees and Charges Bylaw No. 7557, 2007, Amendment Bylaw No. 8976, 2018", BE GRANTED FINAL READING AND ADOPTION.

Carried Unanimously

I. CORRESPONDENCE

Councillor Frizzell requested further consideration of Correspondence item I.1.

Councillor Scott requested further consideration of Correspondence item I.2.

I.1 Correspondence dated October 2, 2018 from Vonda Hofferd, Board of Directors, Prince George Golf and Curling Club: Request for resolution of support for a Northern Development Initiative Trust grant application for a patio deck accessibility enabling project

Discussion commenced.

COUNCIL RESOLUTION:

Moved by Councillor Frizzell, seconded by Councillor Everitt, that the City of Prince George SUPPORTS the Northern Development Initiative Trust Community Halls and Recreation Facility Grant application October submission from The Prince George Golf and Curling Club for an amount up to \$15,000 for the patio deck enabling accessibility project, to be paid from the Prince George Regional Development Account.

Carried Unanimously

I.2 Correspondence dated October 4, 2018 from the Honourable Katrine Conroy, Minister of Children and Family Development, proclaiming October as Foster Family Month in British Columbia

Discussion commenced.

I.3 Correspondence dated October 9, 2018, from the Honourable Selina Robinson, Minister of Municipal Affairs and Housing, thanking Mayor Hall and Councillors for attendance of the City of Prince George delegation at a meeting with the Minister of Municipal Affairs and Housing during the 2018 Union of British Columbia Municipalities (UBCM) Convention**COUNCIL RESOLUTION:**

Moved by Councillor Scott, seconded by Councillor Krause, that Correspondence items I.1 to I.3, BE RECEIVED FOR INFORMATION.

Carried Unanimously

Mayor Hall called a recess of the regular Council meeting at 6:54 p.m.

The regular Council meeting reconvened at 7:00 p.m. and attendance of Council and Staff was the same as at the time recess was called.

E. INFORMAL HEARING(S) – COMMENCING AT 7:00 P.M.

The Regular Meeting of Council adjourned to the Informal Hearing at 7:00 p.m.

**E.1 Development Variance Permit Application No. VP100520
APPLICANT: L&M Engineering Ltd. for Clayton and Tania Sharko
LOCATION: 2924 Austin Road East**

Council considered the following documents in conjunction with Development Variance Permit Application No. VP100520:

1. Staff Report dated September 13, 2018 from Ian Wells, General Manager of Planning and Development, regarding Development Variance Permit Application No. VP100520;
2. Location and Existing Zoning Map;
3. Land Use Contract Bylaw No. 3095, 1977;
4. Development Variance Permit No. VP100520;
5. Exhibit "A" to VP100520;
6. Letter of Support;
7. Conceptual Site Plan;
8. Correspondence dated September 19, 2018 from L&M Engineering Limited in Support of the Application;
9. PowerPoint Presentation received October 9, 2018 from L&M Engineering on behalf of Clayton and

**Tania Sharko in Support of the Application; and
10. Correspondence received October 12, 2018 from Daniel and Elaine Aubry in Opposition to the Application.**

Discussion commenced and I. Wells, General Manager of Planning and Development, responded to questions of Council.

Applicant:

Ms. Ashley Elliott, Planner, L&M Engineering, Ltd., Mr. Clayton Sharko and Ms. Tania Sharko attended Centre Table and provided a PowerPoint presentation in support of the application, including information on the existing Land Use Contract, size and aesthetics of the proposed workshop, property constraints and conformation of the application with the “City of Prince George Zoning Bylaw No. 7850, 2007” for the AR3 zone.

Gallery:

Mr. Daniel Aubry and Ms. Elaine Aubry, 6703 Butte Place, attended Centre table and spoke in opposition to the application, noting that the existing Land Use Contract that sets the interior side yard setback at 9.1 metres (m) was a factor in their purchase and development of their property. They submitted that the application to vary the existing Land Use Contract will result in a reduction of green space at the property line and does not provide sufficient screening between their house at 6703 Butte Place and the applicant’s proposed workshop. Ms. Aubry advised of her attempt to rebuild the natural vegetation along their property line to increase the green space buffer before the Land Use Contract expires in 2024, and permitting the variance before that expiration date will not provide enough time to create a visual screening.

Discussion commenced. Ms. Aubry and I. Wells, General Manager of Planning and Development, responded to questions of Council.

Ms. Tandra Massey, 7050 Valleyview Drive, attended Centre Table and spoke in support of the application, noting the need for the applicants to protect and secure equipment and recreational vehicles stored on their property in an aesthetically pleasing workshop rather than an unsecured tarp.

Mr. Ryan Swanson, 2915 Austin Road, attended Centre Table and spoke in support of the application, noting the applicants have worked to improve the value of their property through yard maintenance and that there would be no negative visual impact should the application be approved.

The Informal Hearing adjourned to the Regular Meeting of Council at 7:34 p.m.

Discussion commenced.

**E.1 Development Variance Permit Application No. VP100520
APPLICANT: L&M Engineering Ltd. for Clayton and Tania Sharko
LOCATION: 2924 Austin Road East**

COUNCIL RESOLUTION:

Moved by Councillor Skakun, seconded by Councillor McConnachie, that Council APPROVES Development Variance Permit No. VP100520 to vary Schedule "A", Special Conditions 1 (a) of "Land Use Contract Bylaw No. 3095, 1977" (Land Title Office Document No. N17871) for the property legally described as Lot 14, District Lot 4028, Cariboo District, Plan 24401 as follows:

- a. Reduce the interior side yard setback from 9.1 metres (m) to 1.5 metres (m) for the construction of a 90 square metres (m2) accessory development, as shown on Exhibit "A" to VP100520.

Carried Unanimously

F. FORMAL PUBLIC HEARING(S) – COMMENCING AT 7:37 P.M.

The Regular Meeting of Council adjourned to the Formal Public Hearing at 7:37 p.m.

F.1 Liquor License Application No. LL00154

APPLICANT: Jacqueline Marion

LOCATION: 1180 3rd Avenue

Council considered the following documents in conjunction with Liquor License Application No. LL00154:

1. Staff Report dated September 24, 2018 from Ian Wells, General Manager of Planning and Development, regarding Liquor License Application No. LL00154;
2. Location and Existing Zoning Map;
3. Appendix “A” Resolution for LL100154;
4. Letter of Intent from the Applicant;
5. Liquor and Cannabis Regulation Branch Application;
6. Correspondence dated October 5, 2018 from Ben Levine in opposition to the application; and
7. Correspondence received October 15, 2018 from Ben and Marlene Spyker in opposition to the application.

Heard in conjunction with:

F.2 Rezoning Application No. RZ100593 (Bylaw No. 8963, 2018)

APPLICANT: Jacqueline Marion

LOCATION: 1180 3rd Avenue

Council considered the following documents in conjunction with Rezoning Application No. RZ100593 (Bylaw No. 8963, 2018):

1. Previous Staff Report dated September 14, 2018 from Ian Wells, General Manager of Planning and Development, regarding Rezoning Application No. RZ100593 (Bylaw No. 8963, 2018);
2. Location and Existing Zoning Map;
3. Appendix “A” to Bylaw No. 8963, 2018;
4. Correspondence dated October 5, 2018 from Ben Levine in opposition to the application; and
5. Correspondence received October 15, 2018 from Ben and Marlene Spyker in opposition to the application.

Discussion commenced and I. Wells, General Manager of Planning and Development, responded to questions of Council.

Applicant:

Mr. Walter McCue, Ms. Jacqueline Marion and Mr. Ron Craig attended Centre Table and provided a verbal report in support of the application including information on the purpose of the Liquor License application, history of the business, and salon services currently offered at the location.

Discussion commenced and Ms. Marion responded to questions of Council.

Gallery:

Mr. Ben Steiger, Ms. Marlene Spyker, and Mr. Donald Trudeau, Prince George New Life Centre Society, 1164 3rd Avenue, attended Centre Table and spoke in opposition of the application, noting concerns that the proposed rezoning would remain for future building owners which could operate other types of establishments, and further noted concerns that the selling of liquor at the salon is in conflict with services provided by Prince George New Life Centre Society that provides assistance to underprivileged and homeless people.

Discussion commenced. I. Wells, General Manager of Planning and Development, Ms. Spyker, Mr. McCue, Ms. Marion, and W. Babicz, General Manager of Administrative Services, responded to questions of Council.

Ms. Marlene Spyker, Prince George New Life Centre Society, 1164 3rd Avenue, attended Centre Table for a second time and provided information that the hours of operation of the Society are similar to those of the applicant’s business.

COUNCIL RESOLUTION:

Moved by Councillor McConnachie, seconded by Councillor Frizzell, that Formal Public Hearing regarding Liquor License Application No. LL00154 and Rezoning Application No. RZ100593 (Bylaw No. 8963, 2018), BE CLOSED.

Carried Unanimously

The Formal Public Hearing adjourned to the Regular Meeting of Council at 8:14 p.m.

Discussion commenced.

COUNCIL RESOLUTION:

Moved by Councillor Everitt, seconded by Councillor Skakun, that:

Be it resolved that:

1. Subject to adoption of "City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 8963, 2018", Council supports the issuance of a Liquor Primary License for liquor service for the Special Beauty Parlor & Day Spa located at 1180 3rd Avenue for the following reasons:

This application is not expected to have a negative impact on the community or produce any significant negative land use impacts on adjacent properties.

2. Council's comments on the prescribed considerations are as set out in the September 24, 2018 staff report from Ian Wells, General Manager of Planning and Development, for Liquor Licence Application No. LL100154.
3. The methods used to gather the views of residents are as follows: The views of potentially affected property owners were collected in a Public Hearing held on October 15, 2018 in Council Chambers. The public notice for this hearing included 1) a sign was posted on the property ten (10) days prior to the hearing, 2) written notification to owners and tenants in occupation of all parcels within the area that was the subject of the application, and within a distance of 30 metres from the land that was the subject of this application ten (10) days prior to the hearing, and 3) advertisements were placed in two (2) consecutive issues of a newspaper, not less than three (3) and not more than ten (10) days before the hearing.

The views of affected property owners are as summarized in the minutes of the Public Hearing held on October 15, 2018.

F.3 City of Prince George Zoning Bylaw No. 7850, Amendment Bylaw No. 8963, 2018

COUNCIL RESOLUTION:

Moved by Councillor Skakun, by Councillor McConnachie, that "City of Prince George Zoning Bylaw No. 7850, Amendment Bylaw No. 8963, 2018", BE GRANTED THIRD READING.

Carried Unanimously

The Regular Meeting of Council adjourned to the Formal Public Hearing at 8:20 p.m.

F.4 Rezoning Application No. RZ100592 (Bylaw No. 8962, 2018)

APPLICANT: Keystone Architecture & Planning Ltd. for Kelson Investments Ltd., Inc. No. BC0754748

LOCATION: 4441, 4427 and 4413 Glen Shee Road

Council considered the following documents in conjunction with Rezoning Application No. RZ100592 (Bylaw No. 8962, 2018):

1. Staff Report dated August 27, 2018 from Ian Wells, General Manager of Planning and Development, regarding Rezoning Application No. RZ100592 (Bylaw No. 8962, 2018);
2. Location and Existing Zoning Map;
3. Appendix “A” to Bylaw No. 8962;
4. Conceptual Site Layout; and
5. Correspondence dated October 8, 2018 from Karin Kingston in support of the application.

Applicant:

The applicant was in attendance and available for questions.

Gallery:

Ms. Chelsea VanTassel, 4427 Glen Shee Road, attended Centre Table and inquired on the impacts of the application on the current apartments located on Glen Shee Road.

Discussion commenced. I. Wells, General Manager of Planning and Development, responded to questions of Council.

Applicants, Mr. Kelly Fawcett, Vice President of Maintenance and Construction, Kelson Investments Ltd., and Mr. Steven Bartok, Project Manager and Associate, Keystone Architecture, attended Centre Table and responded to questions of Council noting there is no intent to evict existing tenants or modify the existing buildings located on Glen Shee Road and that the only known impact to the existing residents may be normal construction noise during the construction of the proposed building.

COUNCIL RESOLUTION:

Moved by Councillor Skakun, seconded by Councillor Krause, that Formal Public Hearing regarding “Rezoning Application No. RZ100592 (Bylaw No. 8962, 2018)”, BE CLOSED.

Carried Unanimously

The Formal Public Hearing adjourned to the Regular Meeting of Council at 8:27 p.m.

F.5 City of Prince George Zoning Bylaw No. 7850, Amendment Bylaw No. 8962, 2018

COUNCIL RESOLUTION:

Moved by Councillor McConnachie, by Councillor Everitt, that “City of Prince George Zoning Bylaw No. 7850, Amendment Bylaw No. 8962, 2018”, BE GRANTED THIRD READING.

Carried Unanimously

ADJOURNMENT

COUNCIL RESOLUTION:

Moved by Councillor Merrick, seconded by Mayor Hall, that there being no further business the Regular Meeting of Council, BE ADJOURNED.

Carried Unanimously

THE REGULAR MEETING OF COUNCIL ADJOURNED AT 8:52 P.M.

CHAIRPERSON

CERTIFIED CORRECT