



## **MINUTES OF THE REGULAR MEETING OF COUNCIL**

November 23, 2020

6:00 pm

Council Chambers of City Hall

1100 Patricia Boulevard, Prince George, BC

**PRESENT:**

- Mayor Lyn Hall, Chair**
- Councillor Frizzell**
- Councillor Krause**
- Councillor McConnachie <via telephone>**
- Councillor Ramsay**
- Councillor Sampson**
- Councillor Scott**
- Councillor Skakun**

**IN ATTENDANCE:**

- Mr. Walter Babicz, Acting City Manager**
- Mr. Ian Wells, Acting Deputy City Manager**
- Mr. Kris Dalio, Director of Finance**
- Mr. Blake MacIntosh, Acting Director of Civic Operations**
- Mr. Adam Davey, Director of Community Services and Public Safety**
- Mr. Rob van Adrichem, Director of External Relations**
- Ms. Maureen Connelly, Manager of Legislative Services**
- Ms. Melissa Barnard, Legislative Services Assistant**

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**A. CELEBRATING SUCCESS**

**A.1 Shirley Gratton, Recipient of the British Columbia Medal of Good Citizenship**

**B. ADOPTION OF THE AMENDED AGENDA**

**Moved By** Councillor Ramsay  
**Seconded By** Councillor Skakun

*That the agenda for the regular meeting of Council scheduled for November 23, 2020 be amended to add:*

- agenda item F.2.1 - report from the Acting City Manager titled "November 19 Public Health Order: Impacts to City Operations"; and
- one item of correspondence at agenda items H.1 and H.1.1;

*and that the agenda, BE ADOPTED AS AMENDED.*

**Carried Unanimously**

**C. MINUTES**

**C.1 Adoption of Minutes**

**Moved By** Councillor Scott  
**Seconded By** Councillor Krause

*That the attached minutes of the regular Council meeting held November 9, 2020, be adopted as read on this day and that such minutes as read set out all of the business before Council at that meeting and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting.*

**Carried Unanimously**

**D. DELEGATION(S)**

**D.1 Prince George Cougars**

Presenters: Andy Beesley, Vice President, and John Pateman, Owner/President/Alt. Governor  
Topic: Team Update

Mr. Andy Beesley, Vice President and Mr. John Pateman, Owner/President/Alt. Governor provided a PowerPoint presentation regarding information and updates on the Prince George Cougars, including their community contributions, partnership with the CN Centre and the City of Prince George, and the upcoming start of their modified season.

Discussion commenced.

**E. CONSENT AGENDA (FOR INFORMATION)**

**E.1 Monthly Building Permit and Development Permit Summary (October 2020)**

**Moved By** Councillor Skakun  
**Seconded By** Councillor Frizzell

*That Council RECEIVES FOR INFORMATION the report dated November 10, 2020 from the Acting Deputy City Manager titled “Monthly Building Permit and Development Permit Summary (October 2020)”.*

**Carried Unanimously**

**F. REPORTS**

**STANDING COMMITTEE ON FINANCE AND AUDIT - COUNCILLOR GARTH FRIZZELL, CHAIR**

**F.1 Budget Amendment Authority Review**

Discussion commenced. K. Dalio, Director of Finance, responded to questions of Council.

**Moved By** Councillor Frizzell  
**Seconded By** Councillor Skakun

That Council AMENDS Sustainable Finance Guideline 8.4 as follows, to be effective January 1, 2021:

*“The unspent amount of funding for an approved capital project may be carried forward to the following year’s Financial Plan, if the project has begun. Every year, unspent capital funds for projects that have not begun will be brought forward to the Standing Committee on Finance and Audit for information and reviewed and considered for carryforward approval by the Senior Leadership Team.”*

**Carried Unanimously**

**Moved By** Councillor Ramsay  
**Seconded By** Councillor Sampson

That Council AMENDS Sustainable Finance Guideline 14.1 as follows, to be effective January 1, 2021:

*“Budget amendments in a calendar year or transfers equal to the lower of: 5% of the capital project budget, or \$100,000 per project, may be approved by the City Manager. If the budget amendments in a calendar year exceed the above totals, subsequent budget amendments must be approved by Council.”*

**Carried Unanimously**

**ACTING CITY MANAGER - WALTER BABICZ**

**F.2 Designation of Municipal Employees under the *Financial Disclosure Act***

Discussion commenced. W. Babicz, Acting City Manager, responded to questions of Council.

**Moved By** Councillor Krause  
**Seconded By** Councillor Ramsay

*That Council DESIGNATES, as “municipal employees” under the Financial Disclosure Act, the positions identified in Schedule “A” attached to the report dated November 13, 2020 from the Acting City Manager titled “Designation of Municipal Employees under the Financial Disclosure Act.”*

**Carried Unanimously**

**F.2.1 November 19 Public Health Order: Impacts to City Operations**

Discussion commenced. W. Babicz, Acting City Manager, A. Davey, Director of Community Services and Public Safety and R. van Adrichem, Director of External Relations, responded to questions of Council.

**Moved By** Councillor Sampson  
**Seconded By** Councillor Scott

*That Council RECEIVES FOR INFORMATION the report dated November 20, 2020 titled “November 19 Public Health Order: Impacts to City Operations,” from the Acting City Manager.*

**Carried Unanimously**

**ACTING DEPUTY CITY MANAGER - IAN WELLS**

**F.3 Clean BC Communities Fund Grant Application; Kin Centre Arenas Chiller Replacement Project**

Discussion commenced. I. Wells, Acting Deputy City Manager and K. Dalio, Director of Finance, responded to questions of Council.

**Moved By** Councillor Frizzell  
**Seconded By** Councillor Scott

*That Council:*

1. APPROVES the Prince George Kin Centre Arenas Chiller Replacement project to be added to the 2021 – 2025 Financial Plan having a total project cost of \$4,450,000 with funding sources of \$3,259,519 third party funding and \$1,185,482 from the Carbon Tax Reserve Fund;
2. APPROVES the City of Prince George submitting a grant funding application for the Kin Centre Arenas Chiller Replacement project through the Investing in Canada Infrastructure Program – Green Infrastructure: Climate Change Mitigation Sub-Stream CleanBC Communities Fund; and
3. AUTHORIZES the City of Prince George Financial Officer and Acting City Manager to sign grant application documents and any resulting contract documents should grant approval be received.

**Carried Unanimously**

**F.4 City of Prince George Business Regulation and Licensing Bylaw No. 9040, 2020 and consequential amendments to the City of Prince George Fees and Charges Bylaw No. 7557, 2004**

Discussion commenced. I. Wells, Acting Deputy City Manager, responded to questions of Council.

**City of Prince George Business Regulation and Licensing Bylaw No. 9040, 2020**

**Moved By** Councillor Frizzell

**Seconded By** Councillor Sampson

*That Council GIVES FIRST THREE READINGS to "City of Prince George Business Regulation and Licensing Bylaw No. 9040, 2020".*

**Carried Unanimously**

**City of Prince George Comprehensive Fees and Charges Bylaw No. 7557, 2004, Amendment Bylaw No. 9161, 2020**

**Moved By** Councillor Sampson

**Seconded By** Councillor Ramsay

*That Council GIVES FIRST THREE READINGS to "City of Prince George Comprehensive Fees and Charges Bylaw No. 7557, 2004, Amendment Bylaw No. 9161, 2020".*

**Carried Unanimously**

**F.5 155 George Street Road Closure Bylaw No. 9141, 2020**

Applicant: City of Prince George

Location: 155 George Street

Documents for Council's consideration regarding "155 George Street Road Closure Bylaw No. 9141, 2020" include:

- Previously submitted staff report dated September 28, 2020, from the Acting Deputy City Manager, titled "155 George Street Road Closure Bylaw No. 9141, 2020" (*Considered at the October 19, 2020 regular Council meeting*);
- Appendix "A" - Proposed Road Closure;
- Exhibit "A" - Location Map; and
- Exhibit "B" - Proposed Consolidation.

**City of Prince George 155 George Street Road Closure Bylaw No. 9141, 2020**

**Moved By** Councillor Krause

**Seconded By** Councillor Scott

*That Council GIVES THIRD READING to "City of Prince George 155 George Street Road Closure Bylaw No. 9141, 2020."*

**Carried Unanimously**

**G. BYLAWS - FINAL READING AND ADOPTION**

**G.1 City of Prince George 2217 Regents Crescent Road Closure Bylaw No. 9147, 2020**

Applicant: City of Prince George  
Location: 2217 Regents Crescent

**Moved By** Councillor Scott  
**Seconded By** Councillor Ramsay

*That Council GRANTS FINAL READING AND ADOPTION to "City of Prince George 2217 Regents Crescent Road Closure Bylaw No. 9147, 2020."*

**Carried Unanimously**

Mayor Hall called a recess of the Regular Council Meeting at 6:55 p.m.

The Regular Council Meeting reconvened at 7:00 p.m.

The attendance of Council and Staff was the same at the time the recess was called.

**H. FORMAL PUBLIC HEARING(S) - COMMENCING AT 7:00 P.M.**

1. *Information from Administration*
2. *Presentation by Applicant*
3. *Representations by Members of Gallery*
4. *Closure of Hearing*
5. *Third Reading of Bylaw (if appropriate)*

The Regular Meeting of Council adjourned to the Formal Public Hearing at 7:00 p.m.

**H.1 Rezoning Application No. RZ100640 (Bylaw No. 9074, 2019)**

Applicant: Don Kehler for F. & I. Investments Ltd., Inc. No. 185071  
Location: 1073 Central Street

Documents for Council's consideration regarding "Rezoning Application No. RZ100640 (Bylaw No. 9074, 2019)" include:

- Previously submitted staff report dated December 6, 2019, from Deanna Wasnik, Acting General Manager of Planning and Development, titled "Rezoning Application No. RZ100640 (Bylaw No. 9074, 2019)" (*Considered at the December 16, 2019 regular Council meeting*);
- Location and Existing Zoning Map;
- Appendix "A" to Bylaw No. 9074, 2019; and
- Correspondence dated November 10, 2020, from W. Girard, noting concerns regarding the application; and
- Correspondence dated November 17, 2020, from Paul Robison, General Manager, Super 8 - Prince George, noting concerns regarding the application.

**City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 9074, 2019**

Discussion commenced. I. Wells, Acting Deputy City Manager, responded to questions of Council.

**Applicant:**

The applicant was in attendance via telephone and available for questions.

Bruce Johnston, Access Engineering Ltd., on behalf of the applicant, attended Centre Table and spoke in support of the application, noting significant site improvements, access proposed within the Kal Tire building, Development Permit application and approximate project cost.

**Gallery and Telephone:**

Wendy Girard, 1140 Dahl Street, attended Centre Table, and noted concerns regarding infill in the Spruceland area and improvements for area residents, property maintenance at the existing 10<sup>th</sup> Avenue Liquor Store location, the absence of sight lines, excessive litter, and the need for sidewalks and landscaping in the proposed new location at 1073 Central Street.

Discussion commenced. I. Wells, Acting Deputy City Manager responded to questions of Council.

**Moved By** Councillor Skakun

**Seconded By** Councillor Frizzell

*That the Formal Public Hearing regarding “Rezoning Application No. RZ100640 (Bylaw No. 9074, 2019),” BE CLOSED.*

**Carried Unanimously**

The Formal Public Hearing adjourned to the Regular Council Meeting at 7:19 p.m.

**Moved By** Councillor McConnachie

**Seconded By** Councillor Krause

*That Council GRANTS THIRD READING to "City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 9074, 2019."*

**Carried Unanimously**

**H.1.1 Liquor Licence Application No. LL100172**

Applicant: Spruceland 10th Avenue Liquor Store Ltd. for F. & I. Investments Ltd., Inc. No. 185071

Location: 1073 Central Street

Documents for Council's consideration regarding "Liquor License Application No. LL100172" include:

- Staff report dated October 30, 2020, from the Acting Deputy City Manager, titled "Liquor License Application No. 100172";

- Location and Existing Zoning Map;
- Supporting Documents - LCRB Application;
- Correspondence dated November 10, 2020, from W. Girard, noting concerns regarding the application; and
- Correspondence dated November 17, 2020, from Paul Robison, General Manager, Super 8 - Prince George, noting concerns regarding the application.

**Moved By** Councillor Sampson

**Seconded By** Councillor Ramsay

*That Council CONFIRMS that its comments on the Liquor and Cannabis Regulation Branch's prescribed considerations are as set out in the report dated October 30, 2020, from Ian Wells, Acting Deputy City Manager for Liquor Licence Application No. LL100172.*

**Carried Unanimously**

**Moved By** Councillor Krause

**Seconded By** Councillor McConnachie

*That Council CONFIRMS the methods used to gather the views of potentially affected property owners were in accordance with section 4: Public Consultation of the City of Prince George Liquor and Cannabis Licensing Policy and that the views of affected residents are as summarized in the minutes of the Council Meeting held on November 23, 2020.*

**Carried Unanimously**

**Moved By** Councillor Sampson

**Seconded By** Councillor Ramsay

*That Council SUPPORTS the approval of the Liquor Licence Application to allow the relocation of Spruceland 10th Avenue Liquor Store located at 1073 Central Street subject to the adoption of "City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 9074, 2019", for the following reasons:*

*This application is not expected to have a negative impact on the community or produce any significant negative land use impacts on adjacent properties.*

**Carried Unanimously**

## I. ADJOURNMENT

**Moved By** Councillor Sampson

**Seconded By** Councillor Krause

*That there being no further business the Regular Meeting of Council, BE ADJOURNED.*

**Carried Unanimously**



**THE REGULAR MEETING OF COUNCIL ADJOURNED AT 7:41 p.m.**

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CHAIRPERSON

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