



# CITY OF PRINCE GEORGE COMPREHENSIVE FEES AND CHARGES

Bylaw No. 7557, 2004

CONSOLIDATED VERSION

CONSOLIDATED FOR CONVENIENCE

Revised: August 31, 2022

**CONSOLIDATED VERSION**  
**PRINCE GEORGE COMPREHENSIVE FEES AND CHARGES BYLAW NO. 7557, 2004**

This is a consolidation of the bylaws listed below and includes amendments up to the date noted on the cover page. This document is for convenience only and is not the legal or official version. Certified copies of the original bylaws should be consulted for all interpretations and applications of the subject bylaw. Copies can be obtained through the Legislative Services Division at City Hall.

AMENDING BYLAW	EFFECTIVE DATE	AMENDMENT
9339, 2022	1-Sep-22	<i>B-4 - Aquatics</i>
9313, 2022	13-Jun-22	<i>B-5 - Pine Valley Golf Course</i>
9269, 2021	20-Dec-21	<i>Section A-9b7 - Garbage Collection; Section A-9b9 - Sanitary Sewer; Section A-16b4 - Water Rates and Regulation.</i>
9263, 2021	22-Nov-21	<i>Section A - 9b - Sanitary Sewer, Section 8: Special User Rates” subsection 8.1.2</i>
9221, 2021	18-Oct-21	<i>Section A-3 - Cemetery Fees</i>
9176, 2020	8-Feb-20	<i>Section A-6 - Garbage Collection; Section A-9 - Sanitary Sewer; Section A-16 - Water Rates and Regulation; Section B-1 - CN Centre; Section B-2 - Community Arenas Section C-2 - Parking and Traffic</i>
9171, 2020	21-Dec-20	<i>Section A - 9b - Sanitary Sewer, “Section 8: Special User Rates”, subsection 8.1.2.</i>
9161, 2020	1-Jan-21	<i>Section A-2a - Business Licence Add Section A-2b - Miscellaneous Business Licence Fees”</i>
9126, 2020	30-Apr-20	<i>Section A-6b - Garbage Collection Section A-9b9 - Sanitary Sewer; Section A-16b3 - Water Rates and Regulation.</i>
9101, 2020	3-Feb-20	<i>Section A-9 b - Sanitary Sewer; Section B-3f - Prince George Conference and Civic Centre; Section B-6b - City Park Facilities and School District #57 Facility Rentals</i>

AMENDING BYLAW	EFFECTIVE DATE	AMENDMENT
9080, 2019	16-Dec-19	Cemetery Fees – A-3a to g; Sections A-6a, A-7, A-9, A-145, A-16, A-17, and A-18; Storm Sewer - Section A-13a; Sections B-1b, B-1c, B-1d, B-1e, B-1f, B-1h, B-1j and B-1l; Community Arenas - Sections B-2e, B-2f, B-2g, B-2h, and B-2k; Prince George Conference and Civic Centre – Section B-3; Aquatics – Section B-4; Parks and Recreation – Section B-6; Prince George Playhouse Theatre - Section B-7; Public Safety and Civic Facilities –Section C-2c; Records Administration – Section C-3; Fire Protection and Fireworks – Section C-4; RCMP Support Services, Section C-5.
8976, 2018	14-Oct-18	Development Services – Business License
8950, 2018	18-Apr-18	Development Services – A-5a & A-8
8946, 2018	26-Mar-18	Building, Demolition, Moving and Plumbing Permits – A-1a
8928, 2018	22-Jan-18	Building, Demolition, Moving and Plumbing Permits – A-1a
8912, 2017	1-Jan-18	Sanitary Sewer – A-9b; Off-Street Parking Facilities Fee – C-2c
8899, 2017	1-Jan-18	Animal Control – C-1
8882, 2017	24-Jul-17	Building - A-1 a
8839, 2017	1-Jan-17	Community Services – B-3
8830, 2016	1-Jan-17	Cemetery Fees – A-3; Garbage Collection – A-6; CN Centre – B-1; Community Arenas – B-2; Prince George Civic Conference and Civic Centre B-3; Aquatics – B-4; Pine Valley Golf Course – B-5; Park Use, Masich Place Stadium and School User Fees – B-6; Prince George Playhouse Theatre – B-7; Community Services – B-8; Active Living Guide – B-9; Animal Control – C-1; Parking and Traffic – C-2; Records Administration – C-3; Corporate Services – D-1
8779, 2016	12-Sep-16	Parking and Traffic – C-2
8732, 2016	18-Jan-16	Garbage Collection – A-6; Community Services – B-4
8729, 2015	14-Dec-15	Community Services – B-4
8728, 2015	14-Dec-15	Garbage Collection – A-6

AMENDING BYLAW	EFFECTIVE DATE	AMENDMENT
8708, 2015	30-Nov-15	Garbage Collection – A-6; Sanitary Sewer – A-9; Water Rates and Regulation – A-16; Prince George Civic Centre – B-3
8673, 2016	13-Jun-16	Community Services– B-7
8653, 2015	30-Mar-15	Parking and Traffic – C-2 and Table of Contents – Section 1
8631, 2014	15-Dec-14	Records Administration – C-3 RCMP Support Services – C-5
8569, 2014	31-Mar-14	Parking Fees – C-2
8562, 2014	20-Jan-14	deleting Section B-8 – Athletic Commission
8542, 2013	7-Oct-13	Business Licence – A-2
8533, 2013	23-Sep-13	Development Procedures – A-5; Highways –A-7; Signage – A-11; Soil Removal and Deposit – A-12; Subdivision Control – A-14; Water Regulation and Rates – A-16; Real Estate Services – A-19; CN Centre – B-1; Community Arenas – B-2; Prince George Civic Centre – B-3; Aquatics –B-4; Park Use, Masich Place Stadium, and School User Fees – B-6; Gifts and Legacies – B-9; Active Living Guide – B-10; Animal Control –C-1; Parking and Traffic – C-2; RCMP Support Services – C-5
8494, 2013	4-Mar-13	Building Permits – A-1
8491, 2013	4-Mar-13	Cemetery Fees – A-3; Parks, Fields, Schools, and Masich Place – B-6
8482, 2012	20-Dec-12	Building Permits - A-1; Cemetery – A-3; Garbage Collection – A-6; Sanitary Sewer – A-9; Water Rates – A-16; CN Centre – B-1; Community Arenas – B-2; Civic Centre – B-3; Aquatics – B-4; Pine Valley Golf Course – B-5; Parks, Fields, Schools, and Masich Place Stadium – B-6, Corporate Services – D-1

AMENDING BYLAW	EFFECTIVE DATE	AMENDMENT
8472, 2012	1-Oct-12	<i>Business Licence – A-2; Animal Control – C-1</i>
8450, 2012	1-Oct-12	<i>Development Procedures – A-5</i>
8416, 2012	25-Jun-12	<i>Development Procedures – A-5</i>
8395, 2011	12-Dec-11	<i>Sanitary Sewer – A-9; Water Rates and Regulation – A-16</i>
8392, 2011	5-Dec-11	<i>Business Licence – A-2, Development Procedures – A-5, Garbage Collection – A-6, Gifts and Legacies – B-9</i>
8375, 2011	7-Nov-11	<i>CN Centre – B-1; Community Arenas – B-2; Civic Centre – B-3; Aquatics – B-4; Parks, Fields, Schools, and Masich Place Stadium – B-6; Animal Control – C-1</i>
8360, 2011	13-Jun-11	<i>Water Rates and Regulation – A-16</i>
8347, 2011	30-May-11	<i>Parking Fees – C-2</i>
8331, 2011	7-Feb-11	<i>Development Procedures – A-5</i>
8327, 2010	10-Jan-11	<i>Prince George Civic Centre – B-3</i>
8321, 2010	1-Nov-10	<i>Business Licence – A-2; Snow Dumping – A-18</i>
8314, 2010	4-Oct-10	<i>Aquatics – B-4</i>
8307, 2010	4-Oct-10	<i>Animal Control – C-1</i>
8305, 2010	4-Oct-10	<i>Sanitary Sewer – A-9; Water Rates and Regulation – A-16; Pine Valley Golf Course – B-5; Park Use, Massey Place and School User Fees – B-6; Prince George Playhouse Theatre</i>
8297, 2010	5-Jul-10	<i>Highway Fees – A-7</i>
8294, 2010	21-Jun-10	<i>Garbage Collection Rates – A-6</i>
8288, 2010	17-May-10	<i>Cemetery Fees – A-3</i>
8259, 2009	4-Jan-10	<i>Establishment of RCMP Support Services – C-5</i>
8255, 2009	15-Dec-09	<i>Water Regulation &amp; Rates – A-16; Garbage Collection A-6; Sanitary Sewer – A-9; CN Centre – B1</i>
8249, 2009	30-Nov-09	<i>Removal of Records Administration’s Municipal Digital Mapping Products – C-3b</i>
8245, 2013	18-Nov-13	<i>Fire Protection and Emergency Response – C-4</i>
8239, 2009	19-Oct-09	<i>Pine Valley Golf – B-5, Parks, Fields, Schools, and Masich Place Stadium – B-6 PG Playhouse – B-7</i>

AMENDING BYLAW	EFFECTIVE DATE	AMENDMENT
8227, 2009	27-Jul-09	CN Centre – B-1; Community Arenas – B-2; Records Administration – C-3; Corporate Services – D-1
8223, 2009	29-Jun-09	Garbage Rates – A-6; Sanitary Sewer Rates – A-9; Water Regulation & Rates – A-16
8211, 2009	27-Apr-09	Civic Centre Rates – B-3
8209, 2009	6-Apr-09	Aquatic Rates – B-4
8194, 2008	15-Dec-08	Water Regulation & Rates – A16
8188, 2008	17-Nov-08	Parking & Traffic – C2
8139, 2008	23-Jun-08	Prince George Playhouse Theatre – B7
8136, 2008	9-Jun-08	Sanitary Sewer – A9; Water Regulation & Rates – A16; Snow Dumping Fees – A-18
8102, 2007	7-Jan-08	Garbage Collection – A-6
8074, 2007	5-Nov-07	Sanitary Sewer – A-9; Storm Sewer – A-13; Water – A-16
8038, 2007	28-Jun-07	Water – A-16
8030, 2007	25-Jun-07	Garbage Collection – A-6
8029, 2007	25-Jun-07	Sanitary Sewer – A-9; Water – A-16
7965, 2007	30-Apr-07	Civic Centre – B-3; Pine Valley Golf Centre – B-5
7942, 2006	8-Jan-07	Parks, Fields, and Schools
7941, 2006	8-Jan-07	Prince George Civic Centre - B-3
7930, 2006	18-Dec-06	Sanitary Sewer Rates – A-9
7915, 2006	30-Oct-06	Cemetery Rates - Mausoleum
7907, 2006	4-Dec-06	Gifts & Legacies
7906, 2006	4-Dec-06	2007 Aquatic Rates
7892, 2006	16-Oct-06	Sanitary Sewer Rates
7878, 2006	26-Jun-06	Solid Waste Utility Rates
7859, 2007	30-Apr-07	A-17: Commerical Vehicle Licencing
7825, 2007	6-Apr-09	Remove DCC Rates – A-4
7800, 2006	20-Mar-06	2006 Aquatic Rates
7799, 2005	20-Feb-06	CN Centre, Arena Fees, & Athletic Commission Rates
7798, 2005	19-Dec-05	Section A-9a and A-9b - Sanitary Sewer Section A-16a and A-16b - Water Regulation and Rates
7779, 2006	18-Dec-06	Section C-4 by replacing it in entirety
7778, 2004	19-Sep-05	Animal Control, Section C-1a - Dog Licence Fees Section C-1b - Dog Impoundment/Maintenance Fees C-1c Other Animal Impoundment/Maintenance Fees

AMENDING BYLAW	EFFECTIVE DATE	AMENDMENT
7777, 2005	19-Sep-05	<i>Section A-16b - Development Services - Water Regulation and Rates - Metred User Rates</i>
7769, 2005	19-Sep-05	<i>Section A-5a - Temporary Commercial or Industrial Use Permit Applications</i>
7729, 2005	2-May-05	<i>Section B-3 - Leisure Services - Prince George Civic Centre</i>
7724, 2005	4-Apr-05	<i>Section B-6e - Additional Services</i>
7723, 2005	4-Apr-05	<i>Adding Section B-7 - Leisure Services - Prince George Plahouse Theatre</i>
7709, 2005	7-Feb-05	<i>Section C-3a by replacing it in entirety</i>
7700, 2005	7-Mar-05	<i>Section C-3a by replacing it in entirety</i>
7699, 2004	10-Jan-05	<i>Section A-5 - Development Procedures by replacing it in entirety</i>
7684, 2004	1-Nov-04	<i>Section A-14 - Subdivision Control by replacing it in entirety. Section C-3 - Records Administration by replacing it in entirety. Adding Section C-4 - Fire.</i>

**CITY OF PRINCE GEORGE**  
**BYLAW NO. 7557**

Amending Bylaws		
	<p><b>A Bylaw of the City of Prince George to consolidate fees and charges from various Bylaws for various City services and/or uses of facilities owned or operated by the City of Prince George.</b></p> <p><b>WHEREAS</b>, pursuant to the <i>Community Charter</i>, a Council may, by bylaw, operate any service that the Council considers necessary or desirable for all or part of the municipality;</p> <p><b>AND WHEREAS</b> the Council of the City of Prince George deems it desirable to make rules and regulations regarding the admissions, management, maintenance, improvement, operation, conservation, control and use of property owned or held by the City or other uses of the public, and to levy fees and charges therefore;</p> <p><b>AND WHEREAS</b> the Council of the City of Prince George deems it desirable to consolidate fees and charges, levied for various services, within a single bylaw for convenience;</p> <p><b>NOW THEREFORE</b> the Council of the City of Prince George, in open meeting assembled, <b>ENACTS AS FOLLOWS:</b></p>	
	<p>1. Fees levied by the City of Prince George for admissions, applications received, services rendered and goods supplied shall be in accordance with the following schedules, which are attached to and form part of this Bylaw:</p>	
	SCHEDULES	DESCRIPTION
	"A"	<i>DEVELOPMENT SERVICES</i>
8928, 2018	A - 1	Building, Demolition, Moving & Plumbing Permits
	A - 2	Business Licence
	A - 3	Cemetery
7825, 2007	A - 4	Development Cost Charges
	A - 5	Development Procedures
	A - 6	Garbage Collection
	A - 7	Highways
8950, 2018	A - 8	Manufactured Home Park
	A - 9	Sanitary Sewer
	A - 10	Sidewalk Vendors
	A - 11	Signage
	A - 12	Soil Removal and Deposit
	A - 13	Storm Sewer
	A - 14	Subdivision Control
	A - 15	Tree Protection
	A - 16	Water Regulation and Rates
7859, 2007	A - 17	Commercial Vehicle Licencing
8931, 2010	A - 18	Snow Dumping Fees
8533, 2013	A - 19	Real Estate Services



	<b><i>"B"</i></b>	<b><i>COMMUNITY SERVICES (Formerly Known as "LEISURE SERVICES")</i></b>
9176, 2021	B- 1	CN Centre
9176, 2021	B- 2	CN Centre and Community Arenas
8830, 2016	B - 3	Prince George Conference and Civic Centre
	B - 4	Aquatics
	B - 5	Pine Valley Golf Course
9080, 2019	B - 6	Parks & Recreation: City Park Facilities and School District #57 Facility Rentals
	B - 7	Prince George Playhouse Theatre
8562, 2014	B - 8	<del>Athletic Commission</del>
8562, 2014	B - 8	Gifts and Legacies
8562, 2014	B - 9	<del>Gifts and Legacies</del>
8562, 2014	B - 9	Active Living Guide
8562, 2014	B - 10	<del>Active Living Guide</del>
	<b><i>"C"</i></b>	<b><i>ADMINISTRATIVE SERVICES</i></b>
	C- 1	Animal Control
	C- 2	Parking and Traffic
	C- 3	Records Administration
8245, 2013	C-4	Fire Protection and Emergency Response
8259, 2009	C-5	RCMP Support Services
	<b><i>"D"</i></b>	<b><i>CORPORATE SERVICES</i></b>
	D-1	Corporate Services
8491, 2013	1.1 Cash payments received for fees levied by the City of Prince George for admissions, applications received, services rendered, and goods supplied, shall be rounded either up or down to the nearest five-cent increment, in accordance with the Government of Canada rounding guidelines.	
	2. That "Leisure Services Facilities Fees and Charges bylaw No. 7279, 2001" and all its amendments are hereby repealed in their entirety and replaced with Schedule "B" of this Bylaw.	
	3. That "Corporate Services Fees and Charges Rates Bylaw No. 7368, 2002" is hereby repealed in its entirety and replaced with Schedule "D" of this Bylaw.	
	4. If any section, subsection, clause, or phrase of this Bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, the decision shall not affect the validity of the remaining portions of this Bylaw.	
	5. The Mayor and Clerk are hereby empowered to do all things necessary to give effect to this Bylaw.	
	6. This Bylaw may be cited for all purposes as "City of Prince George Comprehensive Fees and Charges Bylaw No. 7557, 2004".	

READ A FIRST TIME THIS                    4<sup>TH</sup>            DAY OF                    **OCTOBER**                    , 2004.

READ A SECOND TIME THIS                    4<sup>TH</sup>            DAY OF                    **OCTOBER**                    , 2004.

READ A THIRD TIME THIS                    4<sup>TH</sup>            DAY OF                    **OCTOBER**                    , 2004.

All three readings passed by a                    **UNANIMOUS**    decision of Members of City Council present  
and eligible to vote.

ADOPTED THIS                    18<sup>TH</sup>            DAY OF                    **OCTOBER**                    , 2004,

BY A            **UNANIMOUS**    DECISION OF ALL MEMBERS OF CITY COUNCIL PRESENT AND  
ELIGIBLE TO VOTE

COLIN KINSLEY  
MAYOR

DON SCHAFFER  
CLERK

Schedule "A"City of Prince George Comprehensive Fees & Charges Bylaw No. 7557, 2004DEVELOPMENT SERVICES

## Index

Section No.	Description	Index	
		Main Bylaw	Amendments
A - 1	<b>Building, Demolition, Moving &amp; Plumbing Permits</b> Fees and Charges	7557, 2004	8928, 2018 8946, 2018
A - 2	<b>Business Licence</b> Fees and Charges	7557,2004	8321, 2010 8392, 2011 8472, 2012 8542, 2013 9161, 2020
A- 3	<b>Cemetery</b> Fees and Charges	7557, 2004	7915, 2006 8288, 2010 8482, 2012 8491, 2013 8830, 2016 9080, 2019 9221, 2021
A - 4	<b>Development Cost Charges</b> <i>Section "A-4" repealed by BL7825 - for fees and charges for DCC refer to BL7825</i>	7825, 2007 (Adopted April 6, 2009)	
A - 5	<b>Development Procedures</b> Fees and Charges	7635, 2005	7699, 2004 7769, 2005 8331, 2011 8392, 2011 8416, 2012 8450, 2012 8533, 2013 8950, 2018
A - 6	<b>Garbage Collection</b> Fees and Charges	7661, 2004	7878, 2006 8030, 2007 8102, 2007 8223, 2009 8255, 2009 8294, 2010 8392, 2011 8482, 2012 8653, 2015 8728, 2015 8732, 2016 8830, 2016 9080, 2019 9126, 2020 9176, 2021 9269, 2021
A - 7	<b>Highways</b> Fees and Charges	8065, 2008	8297, 2010 8533, 2013 9080, 2019

A – 8	<b>Manufactured Home Park</b> <i>Section “A-8” repealed by BL8950</i>	7557, 2004	8950, 2018	
A – 9	<b>Sanitary Sewer</b> Fees and Charges	7897, 2006	7798, 2005 7892, 2006 7930, 2006 8029, 2007 8074, 2007 8136, 2008 8223, 2009 8255, 2009 8305, 2010 8395, 2011	8482, 2012 8653, 2015 8912, 2017 9080, 2019 9101, 2020 9126, 2020 9171, 2020 9176, 2021 9263, 2021 9269, 2021
A – 10	<b>Sidewalk Vendors</b> Fees and Charges	5032, 1988	7566, 2004	
A – 11	<b>Signage</b> Fees and Charges	7202, 2001	8533, 2013	
A – 12	<b>Soil Removal and Deposit</b> Fees and Charges	7022, 1999	8533, 2013	
A – 13	<b>Storm Sewer</b> Fees and Charges	2656, 1974	8074, 2007 9080, 2019	
A – 14	<b>Subdivision Control</b> Fees and Charges	8618, 2014	9080, 2019	
A – 15	<b>Tree Protection</b> Fees and Charges	6343, 1995		
A – 16	<b>Water Regulation and Rates</b> Fees and Charges	7479, 2003	7777, 2005 7798, 2005 8030, 2007 8038, 2007 8074, 2007 8136, 2008 8194, 2008 8223, 2009 8255, 2009 8305, 2010	8360, 2011 8395, 2011 8482, 2012 8533, 2013 8653, 2015 9080, 2019 9126, 2020 9176, 2021 9269, 2021
A – 17	<b>Commercial Vehicle Licensing</b> Fees and Charges		7859, 2007 9080, 2019	

A - 18	<b>Snow Dumping</b> Fees and Charges	8136, 2008	8321, 2010 9080, 2019	
A - 19	<b>Real Estate Services</b> Fees and Charges		8533, 2013	

## “A – 1”

DEVELOPMENT SERVICESFees and Charges for Building, Demolition, Moving and Plumbing Permits

EFFECTIVE: January 22, 2018

**A-1(a)**

<b>Amending Bylaws</b>		<b>Fee</b>
	<b><u>Building Permit Fees</u></b>	
	Minimum processing fee for all applications (non-refundable)	\$100.00
	Estimated value of construction:	
	\$0.00-\$10,000.00	\$200.00
	Exceeds \$10,000.00	\$200.00 plus \$6.50 per \$1,000.00 or fraction thereof by which the said work exceeds \$10,000.00
<b>8928, 2018</b>	When the City, the <i>authorized person or building official</i> has relied upon the letters of assurance that have been provided pursuant to the relevant sections of this bylaw in the form of Schedule B referred to in section 2.2.7 of Division C Part 2 of the <i>Building Code</i> as certification that the design and plans to which the letters of assurance relate comply with the <i>Building Code</i> , the <i>Plumbing Code</i> and other applicable enactments relating to safety, the permit fee shall be reduced by 2.5% of the fees payable pursuant to the “City of Prince George Comprehensive Fees and Charges 7757, 2004”, up to a maximum reduction of \$500.00, but not so as to reduce the permit fee below \$75.00.	
	<b><u>Plumbing Permit Fees</u></b>	
	Minimum processing fee for all applications (non-refundable)	\$70.00
	For the installation, alteration or repair of a plumbing system.	\$70.00 plus \$8.00 for each plumbing fixture.
<b>8946, 2018</b>	For the installation, alteration or repair of a building sewer, building storm sewer and/or water service pipe	\$70.00
	<b><u>Moving Permit</u></b>	\$75.00
	<b><u>Demolition Permit</u></b>	\$75.00
	<b><u>Security for Moving and Demolition Permits</u></b>	\$2,000.00
<b>8928, 2018</b>	<b><u>Permit Transfer or Assignment Fee</u></b>	\$35.00 or 10% of the original permit fee, whichever is greater.
	<b><u>Permit Extension Fee</u></b>	\$40.00 or 10% of the original permit fee, whichever is greater.
	<b><u>Re-inspection Fee</u></b>	\$75.00

	<b>Re-plan check Fee</b>	\$50.00 flat rate or \$70.00 per hour, whichever is greater.
	<b>Inspections, reviews or plan checks not specifically described in this Schedule</b>	\$50.00 flat rate or \$70.00 per hour, whichever is greater.

## "A – 2"

**BUSINESS LICENCE***Fees and Charges for Business Licence*

EFFECTIVE: January 1, 2021

## A-2(a)

Amending Bylaws				
Business Licence Category Fee(s)				
	"City of Prince George Business Regulation and Licensing Bylaw No. 9040, 2020"	Former "City of Prince George Business Regulation and Licensing 7851, 2007"	"City of Prince George Zoning 7850, 2007"	Business Licence Fee
9161, 2020	Accommodation		Agri-Tourist Accommodation	\$140.00
		Building Rental	Apartment Hotel	\$140.00
			Boarding or Lodging House	\$140.00
		Residential Building Rental	Building Rental - Residential	\$171.00
		Building Rental – Civic (Annual)	Building Rental - Civic	\$983.00
		Hotel	Hotel	\$701.00
		Motel	Motel	\$280.00
	Adult Only	Body Rub Parlour/Relaxation Clinic	Entertainment, Adult- Oriented	\$4,206.00
		Escort Service	Retail, Adult-Oriented	\$4,206.00
		Exotic Dance Service	Service, Dating or Escort	\$4,206.00
	Bed and Breakfast	Bed and Breakfast	Bed and Breakfast	\$87.00
	Campground	Travel Trailer Park	Campground	\$140.00
	Cannabis Production Facility/Retail		Cannabis Production Facility	\$1,000.00
			Retail, Cannabis	\$1,000.00
	Carnival and Midway	Exhibition	Carnival	\$421.00
	Commercial Education	Commercial Service (100 m <sup>2</sup> or less floor area)	Education, Commercial	\$140.00
		Commercial Service (more than 100 m <sup>2</sup> floor area)	Education, Higher	\$280.00
			Education	
	Commercial Recreation (<1000 m <sup>2</sup> in GFA)			\$280.00



Commercial Recreation (>1001 m <sup>2</sup> in GFA)			\$421.00
		Equestrian Centre, Major and Minor	
	Commercial Recreation	Recreation, Indoor	
	Commercial Arcade		
	Commercial Open - Land Recreation	Recreation, Outdoor	
Commercial Retail (<1000 m <sup>2</sup> GFA)	Commercial Retail (less than 1000 m <sup>2</sup> )		\$280.00
Commercial Retail (>1001 m <sup>2</sup> GFA)	Commercial Retail- Department Store (greater than 1000 m <sup>2</sup> )		\$561.00
		Aircraft Sale and Rental	
		Business or Office Supplies	
		Retail, Convenience	
		Retail, General	
	Building or Garden Supplies	Building and Garden Supply	\$280.00
	Farmers Retail	Retail, Farmers Market	\$74.00
	Flea or Farmers Market (year)	Retail, Flea Market	\$421.00
	Direct Sales, Group	Direct Sales, Group	\$280.00
	Direct Sales, Individual	Direct Sales, Individual	\$74.00
Commercial Service (<100 m <sup>2</sup> GFA)	Commercial Service (100 m <sup>2</sup> or less floor area)		\$140.00
Commercial Service (>101 m <sup>2</sup> GFA)	Commercial Service (more than 100 m <sup>2</sup> floor area)		\$280.00
		Agriculture, General	
		Agriculture, Intensive Impact	
		Animal Breeding and Boarding	
		Aquaculture	
		Entertainment, Patron Participation	
		Entertainment, Spectator	
		Exhibition and Convention Facility	
		Feedlot	
		Fish Hatchery	
		Forestry	
		Health Service, Community Outreach	
		Library and Exhibit	

		Residential Sales Centre	
		Service, Funeral	
		Service, Massage	
		Service, Massage Therapy	
		Service, Personal	
		Service, Pet Grooming and Day Care	
		Winery and Cidery	
	Personal Care Home	Health Service, Major	\$140.00
	Medical or Dental Office	Health Service, Minor	\$140.00
	Printing or Publishing	Service, Business Support	\$280.00
	Animal Clinic	Veterinary Service, Major and Minor	\$140.00
	Vending Machines (per machine)	Vending Machines (per machine)	\$41.00
	Vending Machines (Maximum)	Vending Machines (Maximum)	\$268.00
Community Care Facility	Day Care/Group Homes	Community Care Facility, Major	\$140.00
		Community Care Facility, Minor	\$64.00
		Community Care Facility, Specialized	\$140.00
Financial Institution	Banks and Financial Institutions	Service, Financial	\$701.00
Food Primary Establishment	Restaurant/Food Primary Establishment	Restaurant	\$280.00
	Coffee Shop/Café/Deli (less than 30 seats)		\$214.00
Gaming Facility	Gaming Facility	Gaming Facility	\$280.00
Home Business 1	Home Craft	Home Business 1	\$87.00
Home Business 2	Home Business	Home Business 2	\$140.00
Home Business 3	Home Business Contractor/Trade	Home Business 3	\$186.00
	Home Business General Contractor		\$421.00
	Home Occupation, Special		\$280.00
Industry, Light	Industrial, Service (100 m <sup>2</sup> or less floor area)		\$140.00
	Industrial, Service (more than 100 m <sup>2</sup> floor area)		\$280.00
		Animal Shelter	
		Brewery and Distillery, Minor	
		Consulting, Scientific and Technical	
		Fleet Service	

		Log Storage	
		Manufacturing, Custom Indoor	
		Railway	
		Recycling Center, Intermediate and Minor	
		Retail General of only Business or Office Supplies	
		Service, Household Repair	
		Service, Industrial Support	
		Utility, Major and Minor	
	Commercial Auction	Auction, Major and Minor	\$280.00
	Contractor, General or Logging	Contractor Service, Major and Minor	\$421.00
	Contractor/Trade		\$186.00
	Industrial Equipment Sales and Service	Equipment Major and Minor	\$701.00
	Industrial Equipment Service		\$280.00
	Nursery or Greenhouse	Greenhouse and Plant Nursery	\$140.00
	Industrial Light Manufacturing/Retail	Industry, Light	\$280.00
	Transportation Depot	Transportation Depot	\$280.00
	Truck or Rail Terminal	Truck or Rail Terminal, Minor	\$280.00
	Warehousing	Warehousing & Storage	\$280.00
	Bulk Storage or Distribution		\$421.00
	Wholesale (500 m <sup>2</sup> or less floor area)	Wholesale	\$280.00
	Wholesale (more than 500 m <sup>2</sup> floor area)		\$561.00
Industry, Medium		Outdoor Storage	
		Recycling Centre, Major	
		Truck or Rail Terminal, Major	
	Salvage or Wrecking Yard	Wrecking Yard	\$354.00
	Scrap Metal Dealer		\$701.00
Industry, Heavy		Abattoir	

		Brewery and Distillery, Major	
	Cemetery, Crematorium	Crematorium/Cemetery	\$140.00
		Concrete and Asphalt Plant	
	Prefab/Manufactured Buildings	Industry, Heavy	\$701.00
	Industrial, Special Heavy Manufacturing (8 hectares or less in site area)	Industry, Special Heavy	\$701.00
	Industrial, Special Heavy Manufacturing (more than 8 hectares in site area)		\$1,403.00
		Waste Management	
Liquor Primary Establishment	Liquor Primary Establishment	Retail, Liquor	\$280.00
		Restaurant	
Manufactured Home Park	Mobile Home Park	Manufactured Home Park	\$140.00
Mobile Business	Mobile Vendors (per unit)	Mobile Vendors (per unit)	\$214.00
	Sidewalk Vendor	Sidewalk Vendor	\$74.00
Not-for-Profit	Charitable/Non-Profit/Religious	Housing, Supportive	\$36.00
		Housing, Transitional	
		Religious Assembly	
		Service, Food Bank	
		Temporary Shelter Services	
Office	Commercial Office	Office	\$140.00
	Studio, Radio or Television	Claims Centre	\$354.00
Parking Non-Accessory	Commercial Parking Lot or Parkade	Parking, Non-Accessory	\$140.00
	Car Storage	Car Storage	\$140.00
Passenger Directed Vehicles	Vehicle Hire (Per Unit)	Vehicle Hire (Per Unit)	\$56.00
	Vehicle Hire (Maximum Fee)	Vehicle Hire (Maximum Fee)	\$400.00
	Taxi/Limousine/Shuttle Service (per unit)	Taxi/Limousine/Shuttle Service (per unit)	\$74.00
	Courier/Delivery Service (per unit)	Courier/Delivery Service (per unit)	\$74.00

	Pawn Shop/Second Hand Dealer	Second Hand Dealer	Second Hand Goods	\$511.00
		Pawn Shop and Second Hand Dealer		\$627.00
	Service Station	Gasoline Service Station	Service Station, Major and Minor	\$421.00
	Vehicle Rental	Car or Truck Rental	Vehicle Rental Major and Minor	\$421.00
	Vehicle Repair	Truck Repair and Sales	Vehicle Repair, Major and Minor	\$701.00
		Truck Repair		\$280.00
	Vehicle Sale	Car Dealership	Vehicle Sale, Major and Minor	\$1,042.00
		Car Sales or Service		\$280.00
		Recreational Vehicle Sales and Service		\$701.00
		Recreational Vehicle Service only		\$280.00
	Vehicle Wash		Vehicle Wash, Major and Minor	\$140.00

**A-2(b)**

<b>Amending Bylaws</b>		
<b>9161, 2020</b>	<b>Miscellaneous Business Licence Fee(s)</b>	
	<b>Business Licence Category</b>	<b>Business Licence Fee</b>
	Replacement of an Issued Licence	\$50
	Replacement of an Issued Decal	\$50

## "A - 3"

**CEMETERY FEES***Fees and Charges for the Cemetery*

EFFECTIVE: January 1, 2020

## A-3(a)

Amending Bylaws						
9221, 2021	Grave Space Permit Fees	Rates Effective Jan 1 <sup>st</sup> - Dec 31 <sup>st</sup>				
		2020	2021	2022	2023	
	Flat Marker Gravespace					
	Adult - single	Resident	\$2,736.00	\$2,818.00	\$2,903.00	\$2,990.00
		<i>Includes Perpetual Care Fund Contribution</i>	\$684.00	\$705.00	\$726.00	\$748.00
		Non-Resident	\$3,075.00	\$3,167.00	\$3,262.00	\$3,360.00
		<i>Includes Perpetual Care Fund Contribution</i>	\$769.00	\$792.00	\$816.00	\$840.00
	Adult - companion plot	Resident	\$4,787.00	\$4,931.00	\$5,079.00	\$5,231.00
		<i>Includes Perpetual Care Fund Contribution</i>	\$1,197.00	\$1,233.00	\$1,270.00	\$1,308.00
		Non-Resident	\$5,472.00	\$5,636.00	\$5,805.00	\$5,979.00
		<i>Includes Perpetual Care Fund Contribution</i>	\$1,368.00	\$1,409.00	\$1,451.00	\$1,495.00
	Child (2-14 years)	Resident	\$847.00	\$872.00	\$898.00	\$925.00
		<i>Includes Perpetual Care Fund Contribution</i>	\$212.00	\$218.00	\$225.00	\$232.00
		Non-Resident	\$1,096.00	\$1,129.00	\$1,163.00	\$1,198.00
		<i>Includes Perpetual Care Fund Contribution</i>	\$274.00	\$282.00	\$290.00	\$299.00
Infant (less than 2 years of age)	Resident	\$604.00	\$622.00	\$641.00	\$660.00	
	<i>Includes Perpetual Care Fund Contribution</i>	\$151.00	\$156.00	\$161.00	\$166.00	
	Non-Resident	\$748.00	\$770.00	\$793.00	\$817.00	

	<i>Includes Perpetual Care Fund Contribution</i>	\$187.00	\$193.00	\$199.00	\$205.00
Cremated Remains - single	Resident	<b>\$684.00</b>	<b>\$705.00</b>	<b>\$726.00</b>	<b>\$748.00</b>
	<i>Includes Perpetual Care Fund Contribution</i>	\$171.00	\$176.00	\$181.00	\$186.00
	Non-Resident	<b>\$733.00</b>	<b>\$755.00</b>	<b>\$778.00</b>	<b>\$801.00</b>
	<i>Includes Perpetual Care Fund Contribution</i>	\$183.00	\$188.00	\$194.00	\$200.00
<b>Upright Monument Gravespace</b>		<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
Adult - single	Resident	<b>\$3,072.00</b>	<b>\$3,164.00</b>	<b>\$3,259.00</b>	<b>\$3,357.00</b>
	<i>Includes Perpetual Care Fund Contribution</i>	\$768.00	\$791.00	\$815.00	\$839.00
	Non-Resident	<b>\$3,411.00</b>	<b>\$3,513.00</b>	<b>\$3,618.00</b>	<b>\$3,727.00</b>
	<i>Includes Perpetual Care Fund Contribution</i>	\$853.00	\$879.00	\$905.00	\$932.00
Adult - companion plot	Resident	<b>\$5,379.00</b>	<b>\$5,540.00</b>	<b>\$5,706.00</b>	<b>\$5,877.00</b>
	<i>Includes Perpetual Care Fund Contribution</i>	\$1,345.00	\$1,385.00	\$1,427.00	\$1,470.00
	Non-Resident	<b>\$6,055.00</b>	<b>\$6,237.00</b>	<b>\$6,424.00</b>	<b>\$6,617.00</b>
	<i>Includes Perpetual Care Fund Contribution</i>	\$1,514.00	\$1,559.00	\$1,606.00	\$1,654.00
Child (2-14 years)	Resident	<b>\$1,035.00</b>	<b>\$1,066.00</b>	<b>\$1,098.00</b>	<b>\$1,131.00</b>
	<i>Includes Perpetual Care Fund Contribution</i>	\$259.00	\$267.00	\$275.00	\$283.00
	Non-Resident	<b>\$1,336.00</b>	<b>\$1,376.00</b>	<b>\$1,417.00</b>	<b>\$1,460.00</b>
	<i>Includes Perpetual Care Fund Contribution</i>	\$336.00	\$346.00	\$356.00	\$367.00
Infant (less than 2 years of age)	Resident	<b>\$723.00</b>	<b>\$745.00</b>	<b>\$767.00</b>	<b>\$790.00</b>
	<i>Includes Perpetual Care Fund Contribution</i>	\$181.00	\$186.00	\$192.00	\$198.00
	Non-Resident	<b>\$916.00</b>	<b>\$943.00</b>	<b>\$971.00</b>	<b>\$1,000.00</b>
	<i>Includes Perpetual Care Fund Contribution</i>	\$229.00	\$236.00	\$243.00	\$250.00
Cremated Remains	Resident	<b>\$765.00</b>	<b>\$788.00</b>	<b>\$1,624.00</b>	<b>\$1,672.00</b>

		<i>Includes Perpetual Care Fund Contribution</i>	\$191.00	\$197.00	\$406.00	\$418.00
		Non-Resident	<b>\$825.00</b>	<b>\$850.00</b>	<b>\$1,752.00</b>	<b>\$1,804.00</b>
		<i>Includes Perpetual Care Fund Contribution</i>	\$206.00	\$212.00	\$438.00	\$451.00
	<b>Green Burial Gravespace</b>		<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
	Adult - single	Resident	<b>\$2,736.00</b>	<b>\$2,818.00</b>	<b>\$2,903.00</b>	<b>\$2,990.00</b>
		<i>Includes Perpetual Care Fund Contribution</i>	\$684.00	\$705.00	\$726.00	\$748.00
		Non-Resident	<b>\$3,075.00</b>	<b>\$3,167.00</b>	<b>\$3,262.00</b>	<b>\$3,360.00</b>
		<i>Includes Perpetual Care Fund Contribution</i>	\$769.00	\$792.00	\$816.00	\$840.00
	Cremated Remains - single	Resident	<b>\$684.00</b>	<b>\$705.00</b>	<b>\$726.00</b>	<b>\$748.00</b>
		<i>Includes Perpetual Care Fund Contribution</i>	\$171.00	\$176.00	\$181.00	\$186.00
		Non-Resident	<b>\$733.00</b>	<b>\$755.00</b>	<b>\$778.00</b>	<b>\$801.00</b>
		<i>Includes Perpetual Care Fund Contribution</i>	\$183.00	\$188.00	\$194.00	\$200.00
	Scattering of Cremated Remains	Resident	<b>\$227.00</b>	<b>\$234.00</b>	<b>\$241.00</b>	<b>\$248.00</b>
		<i>Includes Perpetual Care Fund Contribution</i>	\$0.00	\$0.00	\$0.00	\$0.00
		Non-Resident	<b>\$242.00</b>	<b>\$249.00</b>	<b>\$256.00</b>	<b>\$264.00</b>
		<i>Includes Perpetual Care Fund Contribution</i>	\$0.00	\$0.00	\$0.00	\$0.00



A-3(b)

Amending Bylaws					
Service Fees		Rates Effective Jan 1 <sup>st</sup> - Dec 31 <sup>st</sup>			
		2020	2021	2022	2023
<b>Opening and Closing Grave for Burial</b>					
Adult		\$1,096.00	\$1,129.00	\$1,163.00	\$1,198.00
Child		\$324.00	\$334.00	\$344.00	\$354.00
Infant		\$0.00	\$0.00	\$0.00	\$0.00
Cremated Remains		\$342.00	\$352.00	\$363.00	\$374.00
Extra Depth (Additional Fee)		\$596.00	\$614.00	\$632.00	\$651.00
<b>Opening and Closing Grave for Exhumation</b>					
Adult		\$2,186.00	\$2,252.00	\$2,320.00	\$2,390.00
Child		\$2,186.00	\$2,252.00	\$2,320.00	\$2,390.00
Infant		\$1,093.00	\$1,126.00	\$1,160.00	\$1,195.00
Cremated Remains		\$411.00	\$423.00	\$436.00	\$449.00
Extra Depth (Additional Fee)		\$754.00	\$777.00	\$800.00	\$824.00
The above exhumation shall apply to each exhumation required in the case of multiple grave space interments as provided for in Section 5.1 of the City of Prince George Cemetery Bylaw No. 8046, 2008, as amended from time to time.					
<b>Additional Fees Interment, Entombment, Inurnments</b>					
Adult, Child for Saturday burials		\$699.00	\$720.00	\$742.00	\$764.00
Cremated Remains for Saturday burials		\$183.00	\$188.00	\$194.00	\$200.00
Fee for after 3:30 pm services (Monday-Friday)		\$183.00	\$188.00	\$194.00	\$200.00
Pallbearer assistance (maximum 2 people)		\$143.00	\$147.00	\$151.00	\$156.00
Lowering device rental		\$175.00	\$180.00	\$185.00	\$191.00
Administration Fee		\$74.00	\$76.00	\$78.00	\$80.00
<b>Flat Grave Marker Installation - Concrete wash installed by City</b>					
		2020	2021	2022	2023
Extra Small Marker (0.20m x 0.31m)	Total Fee	\$281.00	\$289.00	\$298.00	\$307.00
	<i>Includes Perpetual Care Fund Contribution</i>	\$10.00	\$10.00	\$10.00	\$10.00

9221, 2021

Small Flat Marker (0.31m x 0.51m)	Total Fee	\$281.00	\$289.00	\$298.00	\$307.00
	<i>Includes Perpetual Care Fund Contribution</i>	\$10.00	\$10.00	\$10.00	\$10.00
Medium Flat Marker (0.41m x 0.71m)	Total Fee	\$363.00	\$374.00	\$385.00	\$397.00
	<i>Includes Perpetual Care Fund Contribution</i>	\$10.00	\$10.00	\$10.00	\$10.00
Large Flat Marker (0.46m x 0.76m)	Total Fee	\$524.00	\$540.00	\$556.00	\$573.00
	<i>Includes Perpetual Care Fund Contribution</i>	\$10.00	\$10.00	\$10.00	\$10.00
Extra Large Flat Marker (0.46m x 1.10m)	Total Fee	\$524.00	\$540.00	\$556.00	\$573.00
	<i>Includes Perpetual Care Fund Contribution</i>	\$10.00	\$10.00	\$10.00	\$10.00
<b>Flat Grave Marker Installation - Concrete wash installed by Supplier</b>					
Extra Small Marker (0.20m x 0.31m)	Total Fee	\$197.00	\$203.00	\$209.00	\$215.00
	<i>Includes Perpetual Care Fund Contribution</i>	\$10.00	\$10.00	\$10.00	\$10.00
Small Flat Marker (0.31m x 0.51m)	Total Fee	\$197.00	\$203.00	\$209.00	\$215.00
	<i>Includes Perpetual Care Fund Contribution</i>	\$10.00	\$10.00	\$10.00	\$10.00
Medium Flat Marker (0.41m x 0.71m)	Total Fee	\$254.00	\$262.00	\$270.00	\$278.00
	<i>Includes Perpetual Care Fund Contribution</i>	\$10.00	\$10.00	\$10.00	\$10.00
Large Flat Marker (0.46m x 0.76m)	Total Fee	\$332.00	\$342.00	\$352.00	\$363.00
	<i>Includes Perpetual</i>	\$10.00	\$10.00	\$10.00	\$10.00

		<i>Care Fund Contribution</i>				
Extra Large Flat Marker (0.46m x 1.10m)	Total Fee	\$332.00	\$342.00	\$352.00	\$363.00	
	<i>Includes Perpetual Care Fund Contribution</i>	\$10.00	\$10.00	\$10.00	\$10.00	
<b>Upright Monument / Columbaria Private Estate Installation</b>						
		<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	
Small Upright / Small Private Estate (1-4 cremains) - up to 0.91m base	Total Fee	\$731.00	\$753.00	\$776.00	\$799.00	
	<i>Includes Perpetual Care Fund Contribution</i>	\$10.00	\$10.00	\$10.00	\$10.00	
Large Upright / Large Private Estate (5-10 cremains) - up to 1.52m base	Total Fee	\$1,086.00	\$1,119.00	\$1,153.00	\$1,188.00	
	<i>Includes Perpetual Care Fund Contribution</i>	\$10.00	\$10.00	\$10.00	\$10.00	
Small Pillow Marker - up to 0.91m base	Total Fee	\$731.00	\$753.00	\$776.00	\$799.00	
	<i>Includes Perpetual Care Fund Contribution</i>	\$10.00	\$10.00	\$10.00	\$10.00	
Large Pillow Marker - up to 1.52m base	Total Fee	\$1,086.00	\$1,119.00	\$1,153.00	\$1,188.00	
	<i>Includes Perpetual Care Fund Contribution</i>	\$10.00	\$10.00	\$10.00	\$10.00	
<b>Grave Covers</b>		<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	
Grave Cover Foundation Construction		\$1,393.00	\$1,435.00	\$1,478.00	\$1,522.00	
Grave Cover Installation (each time)	Total Fee	\$359.00	\$370.00	\$381.00	\$392.00	
	<i>Includes Perpetual Care Fund Contribution</i>	\$10.00	\$10.00	\$10.00	\$10.00	

Grave Cover removal & reinstallation for subsequent interment	\$2,052.00	\$2,114.00	\$2,177.00	\$2,242.00
<b>Marker Handling Fees</b>				
Loading and Unloading of Markers	\$79.00	\$81.00	\$83.00	\$85.00
Flat Marker Removal	\$79.00	\$81.00	\$83.00	\$85.00
Flat Marker Reinstallation	N/A	N/A	N/A	N/A
Flat Marker Removal and Reinstallation	\$158.00	\$163.00	\$168.00	\$173.00
Upright Marker Removal	\$394.00	\$406.00	\$418.00	\$431.00
Upright Marker Removal and Reinstallation	\$788.00	\$812.00	\$836.00	\$861.00
Disposal of Flat Markers	\$108.00	\$111.00	\$114.00	\$117.00
Disposal of Upright Markers	\$155.00	\$160.00	\$165.00	\$170.00
<b>Interment Liners</b>				
Adult Casket Liner	\$591.00	\$609.00	\$627.00	\$646.00
Adult Casket Vault	\$754.00	\$777.00	\$800.00	\$824.00
Child Casket Liner	\$406.00	\$418.00	\$431.00	\$444.00
Infant Casket Liner	\$337.00	\$347.00	\$357.00	\$368.00
Cremation Liner	\$180.00	\$185.00	\$191.00	\$197.00
Cremation Companion Liner	\$224.00	\$231.00	\$238.00	\$245.00
Externally Supplied Casket Liner / vault handling fee	\$171.00	\$176.00	\$181.00	\$186.00
Externally Supplied Cremation Liner / vault handling fee	\$103.00	\$106.00	\$109.00	\$112.00

## A-3(c)

Amending Bylaws		Rates Effective Jan 1 <sup>st</sup> - Dec 31 <sup>st</sup>				
<b>9080, 2019</b>	<b>Mausoleum/Columbaria Fees</b>	2020	2021	2022	2023	
	<b>Mausoleum Crypts</b>					
	<b>Single Crypts - Price includes single crypt (for one casket) and perpetual care. Services and accessories are additional at time of use. Level E is top level. Level A is bottom level.</b>					
	Level E	Resident	<b>\$11,312.00</b>	<b>\$11,651.00</b>	<b>\$12,001.00</b>	<b>\$12,361.00</b>
		<i>Includes Perpetual Care Fund Contribution</i>	\$1,697.00	\$1,748.00	\$1,800.00	\$1,854.00
		Non-Resident	<b>\$13,575.00</b>	<b>\$13,982.00</b>	<b>\$14,401.00</b>	<b>\$14,833.00</b>
		<i>Includes Perpetual Care Fund Contribution</i>	\$2,036.00	\$2,097.00	\$2,160.00	\$2,225.00
	Level D	Resident	<b>\$14,850.00</b>	<b>\$15,296.00</b>	<b>\$15,755.00</b>	<b>\$16,228.00</b>
		<i>Includes Perpetual Care Fund Contribution</i>	\$2,227.00	\$2,294.00	\$2,363.00	\$2,434.00
		Non-Resident	<b>\$17,375.00</b>	<b>\$17,896.00</b>	<b>\$18,433.00</b>	<b>\$18,986.00</b>
		<i>Includes Perpetual Care Fund Contribution</i>	\$2,606.00	\$2,684.00	\$2,765.00	\$2,848.00
	Level C	Resident	<b>\$19,457.00</b>	<b>\$20,041.00</b>	<b>\$20,642.00</b>	<b>\$21,261.00</b>
		<i>Includes Perpetual Care Fund Contribution</i>	\$2,919.00	\$3,007.00	\$3,097.00	\$3,190.00
		Non-Resident	<b>\$23,348.00</b>	<b>\$24,048.00</b>	<b>\$24,769.00</b>	<b>\$25,512.00</b>
		<i>Includes Perpetual Care Fund Contribution</i>	\$3,502.00	\$3,607.00	\$3,715.00	\$3,826.00
	Level B	Resident	<b>\$20,212.00</b>	<b>\$20,818.00</b>	<b>\$21,443.00</b>	<b>\$22,086.00</b>
		<i>Includes Perpetual Care Fund Contribution</i>	\$3,032.00	\$3,123.00	\$3,217.00	\$3,314.00
		Non-Resident	<b>\$24,253.00</b>	<b>\$24,981.00</b>	<b>\$25,730.00</b>	<b>\$26,502.00</b>
		<i>Includes Perpetual Care Fund Contribution</i>	\$3,638.00	\$3,747.00	\$3,859.00	\$3,975.00
	Level A	Resident	<b>\$18,100.00</b>	<b>\$18,643.00</b>	<b>\$19,202.00</b>	<b>\$19,778.00</b>
<i>Includes Perpetual Care Fund Contribution</i>		\$2,715.00	\$2,796.00	\$2,880.00	\$2,966.00	
Non-Resident		<b>\$21,719.00</b>	<b>\$22,371.00</b>	<b>\$23,042.00</b>	<b>\$23,733.00</b>	
<i>Includes Perpetual Care Fund Contribution</i>		\$3,258.00	\$3,356.00	\$3,457.00	\$3,561.00	

<b>Companion Front Crypts</b>					
Includes double crypt space (for two caskets) and perpetual care. Services and accessories are additional at time of use. Level E is top level. Level A is bottom level.					
Level E	Resident	\$24,113.00	\$24,836.00	\$25,581.00	\$26,348.00
	<i>Includes Perpetual Care Fund Contribution</i>	\$3,620.00	\$3,729.00	\$3,841.00	\$3,956.00
	Non-Resident	\$28,959.00	\$29,828.00	\$30,723.00	\$31,645.00
	<i>Includes Perpetual Care Fund Contribution</i>	\$4,344.00	\$4,474.00	\$4,608.00	\$4,746.00
Level D	Resident	\$34,389.00	\$35,421.00	\$36,484.00	\$37,579.00
	<i>Includes Perpetual Care Fund Contribution</i>	\$5,158.00	\$5,313.00	\$5,472.00	\$5,636.00
	Non-Resident	\$41,267.00	\$42,505.00	\$43,780.00	\$45,093.00
	<i>Includes Perpetual Care Fund Contribution</i>	\$6,190.00	\$6,376.00	\$6,567.00	\$6,764.00
Level C	Resident	\$40,724.00	\$41,946.00	\$43,204.00	\$44,500.00
	<i>Includes Perpetual Care Fund Contribution</i>	\$6,109.00	\$6,292.00	\$6,481.00	\$6,675.00
	Non-Resident	\$48,869.00	\$50,335.00	\$51,845.00	\$53,400.00
	<i>Includes Perpetual Care Fund Contribution</i>	\$7,330.00	\$7,550.00	\$7,777.00	\$8,010.00
Level B	Resident	\$43,741.00	\$45,053.00	\$46,405.00	\$47,797.00
	<i>Includes Perpetual Care Fund Contribution</i>	\$6,561.00	\$6,758.00	\$6,961.00	\$7,170.00
	Non-Resident	\$52,488.00	\$54,063.00	\$55,685.00	\$57,356.00
	<i>Includes Perpetual Care Fund Contribution</i>	\$7,873.00	\$8,109.00	\$8,352.00	\$8,603.00
Level A	Resident	\$42,231.00	\$43,498.00	\$44,803.00	\$46,147.00
	<i>Includes Perpetual Care Fund Contribution</i>	\$6,335.00	\$6,525.00	\$6,721.00	\$6,923.00
	Non-Resident	\$50,678.00	\$52,198.00	\$53,764.00	\$55,377.00
	<i>Includes Perpetual Care Fund Contribution</i>	\$7,602.00	\$7,830.00	\$8,065.00	\$8,307.00
<b>Mausoleum Crypt Memorialization</b>					
Single Crypts Bronze Light / Vase Unit, Surname, 2 Given Names Birth & Death dates included		\$1,508.00	\$1,553.00	\$1,600.00	\$1,648.00

Companion Front Crypts Bronze Light / Vase Unit, Surname, 2 Given Names Birth & Death dates included	\$2,716.00	\$2,797.00	\$2,881.00	\$2,967.00
Crypt Bronze Religious Plaque for Memorial	\$334.00	\$344.00	\$354.00	\$365.00
Crypt Lettering over the 4 line limit	\$218.00	\$225.00	\$232.00	\$239.00
<b>Mausoleum Services</b>				
Entombment Fees - Per Casket	\$1,026.00	\$1,057.00	\$1,089.00	\$1,122.00
Placement of Floral Arrangements on Crypts	\$36.00	\$37.00	\$38.00	\$39.00
Crypt Photo Ceramic (8 cmx10 cm) with frame	\$359.00	\$370.00	\$381.00	\$392.00

A-3(d)

Amending Bylaws						
Mausoleum/Columbaria Fees		Rates Effective Jan 1 <sup>st</sup> - Dec 31 <sup>st</sup>				
		2020	2021	2022	2023	
<b>Mausoleum Cremation Niches</b>						
<b>Marble Front Niches</b>						
9080, 2019	Marble Niches - 0.30m W, 0.30m H 0.30m D Type A Level 10	Resident	\$1,357.00	\$1,398.00	\$1,440.00	\$1,483.00
		<i>Includes Perpetual Care Fund Contribution</i>	\$203.00	\$209.00	\$215.00	\$221.00
		Non-Resident	\$1,629.00	\$1,678.00	\$1,728.00	\$1,780.00
		<i>Includes Perpetual Care Fund Contribution</i>	\$244.00	\$251.00	\$259.00	\$267.00
	Marble Niches - 0.30m W, 0.30m H 0.30m D Type A Level 9	Resident	\$1,508.00	\$1,553.00	\$1,600.00	\$1,648.00
		<i>Includes Perpetual Care Fund Contribution</i>	\$226.00	\$233.00	\$240.00	\$247.00
		Non-Resident	\$1,810.00	\$1,864.00	\$1,920.00	\$1,978.00
		<i>Includes Perpetual Care Fund Contribution</i>	\$271.00	\$279.00	\$287.00	\$296.00
	Marble Niches - 0.30m W, 0.30m H 0.30m D Type A Level 8	Resident	\$1,659.00	\$1,709.00	\$1,760.00	\$1,813.00
		<i>Includes Perpetual Care Fund Contribution</i>	\$249.00	\$256.00	\$264.00	\$272.00
		Non-Resident	\$1,991.00	\$2,051.00	\$2,113.00	\$2,176.00
		<i>Includes Perpetual Care Fund Contribution</i>	\$299.00	\$308.00	\$317.00	\$327.00
	Corner Marble Niches - 0.30m W, 0.30m H 0.30m D Type D Level 10	Resident	\$1,810.00	\$1,864.00	\$1,920.00	\$1,978.00
		<i>Includes Perpetual Care Fund Contribution</i>	\$271.00	\$279.00	\$287.00	\$296.00
		Non-Resident	\$2,172.00	\$2,237.00	\$2,304.00	\$2,373.00
		<i>Includes Perpetual Care Fund Contribution</i>	\$326.00	\$336.00	\$346.00	\$356.00
Corner Marble Niches - 0.30m W, 0.30m H 0.30m D	Resident	\$1,960.00	\$2,019.00	\$2,080.00	\$2,142.00	
	<i>Includes Perpetual Care Fund Contribution</i>	\$294.00	\$303.00	\$312.00	\$321.00	



Type D Level 9	Non-Resident	\$2,354.00	\$2,425.00	\$2,498.00	\$2,573.00
	<i>Includes Perpetual Care Fund Contribution</i>	\$353.00	\$364.00	\$375.00	\$386.00
Corner Marble Niches - 0.30m W, 0.30m H 0.30m D Type D Level 8	Resident	\$2,112.00	\$2,175.00	\$2,240.00	\$2,307.00
	<i>Includes Perpetual Care Fund Contribution</i>	\$317.00	\$327.00	\$337.00	\$347.00
	Non-Resident	\$2,535.00	\$2,611.00	\$2,689.00	\$2,770.00
	<i>Includes Perpetual Care Fund Contribution</i>	\$380.00	\$391.00	\$403.00	\$415.00
<b>Glass Front Niches</b>					
Glass Niches - 0.28m W, 0.28m H 0.30m D Type C Level 10	Resident	\$1,810.00	\$1,864.00	\$1,920.00	\$1,978.00
	<i>Includes Perpetual Care Fund Contribution</i>	\$271.00	\$279.00	\$287.00	\$296.00
	Non-Resident	\$2,172.00	\$2,237.00	\$2,304.00	\$2,373.00
	<i>Includes Perpetual Care Fund Contribution</i>	\$326.00	\$336.00	\$346.00	\$356.00
Glass Niches - 0.28m W, 0.28m H 0.30m D Type C Level 9	Resident	\$2,074.00	\$2,136.00	\$2,200.00	\$2,266.00
	<i>Includes Perpetual Care Fund Contribution</i>	\$311.00	\$320.00	\$330.00	\$340.00
	Non-Resident	\$2,487.00	\$2,562.00	\$2,639.00	\$2,718.00
	<i>Includes Perpetual Care Fund Contribution</i>	\$373.00	\$384.00	\$396.00	\$408.00
Glass Niches - 0.28m W, 0.28m H 0.30m D Type C Level 8	Resident	\$2,337.00	\$2,407.00	\$2,479.00	\$2,553.00
	<i>Includes Perpetual Care Fund Contribution</i>	\$351.00	\$362.00	\$373.00	\$384.00
	Non-Resident	\$2,805.00	\$2,889.00	\$2,976.00	\$3,065.00
	<i>Includes Perpetual Care Fund Contribution</i>	\$421.00	\$434.00	\$447.00	\$460.00

Glass Niches - 0.30m W, 0.30m H 0.30m D Type A Level 7	Resident	\$2,487.00	\$2,562.00	\$2,639.00	\$2,718.00
	<i>Includes Perpetual Care Fund Contribution</i>	\$373.00	\$384.00	\$396.00	\$408.00
Glass Niches - 0.30m W, 0.30m H 0.30m D Type A Level 6	Non-Resident	\$2,986.00	\$3,076.00	\$3,168.00	\$3,263.00
	<i>Includes Perpetual Care Fund Contribution</i>	\$448.00	\$461.00	\$475.00	\$489.00
Glass Niches - 0.30m W, 0.30m H 0.30m D Type A Level 6	Resident	\$2,716.00	\$2,797.00	\$2,881.00	\$2,967.00
	<i>Includes Perpetual Care Fund Contribution</i>	\$407.00	\$419.00	\$432.00	\$445.00
	Non-Resident	\$3,257.00	\$3,355.00	\$3,456.00	\$3,560.00
	<i>Includes Perpetual Care Fund Contribution</i>	\$489.00	\$504.00	\$519.00	\$535.00
Glass Niches - 0.30m W, 0.30m H 0.30m D Type A Level 5	Resident	\$2,942.00	\$3,030.00	\$3,121.00	\$3,215.00
	<i>Includes Perpetual Care Fund Contribution</i>	\$441.00	\$454.00	\$468.00	\$482.00
	Non-Resident	\$3,530.00	\$3,636.00	\$3,745.00	\$3,857.00
	<i>Includes Perpetual Care Fund Contribution</i>	\$529.00	\$545.00	\$561.00	\$578.00
Glass Niches - 0.30m W, 0.30m H 0.30m D Type A Level 2	Resident	\$2,942.00	\$3,030.00	\$3,121.00	\$3,215.00
	<i>Includes Perpetual Care Fund Contribution</i>	\$441.00	\$454.00	\$468.00	\$482.00
	Non-Resident	\$3,530.00	\$3,636.00	\$3,745.00	\$3,857.00
	<i>Includes Perpetual Care Fund Contribution</i>	\$529.00	\$545.00	\$561.00	\$578.00
Glass Niches - 0.30m W, 0.30m H	Resident	\$2,791.00	\$2,875.00	\$2,961.00	\$3,050.00
	<i>Includes Perpetual Care</i>	\$419.00	\$432.00	\$445.00	\$458.00

0.30m D Type A Level 1	<i>Fund Contribution</i>				
	Non-Resident	<b>\$3,349.00</b>	<b>\$3,449.00</b>	<b>\$3,552.00</b>	<b>\$3,659.00</b>
	<i>Includes Perpetual Care Fund Contribution</i>	\$502.00	\$517.00	\$533.00	\$549.00
Corner Glass - 0.30m W, 0.30m H 0.30m D Type B Level 7	Resident	<b>\$3,168.00</b>	<b>\$3,263.00</b>	<b>\$3,361.00</b>	<b>\$3,462.00</b>
	<i>Includes Perpetual Care Fund Contribution</i>	\$475.00	\$489.00	\$504.00	\$519.00
	Non-Resident	<b>\$3,800.00</b>	<b>\$3,914.00</b>	<b>\$4,031.00</b>	<b>\$4,152.00</b>
	<i>Includes Perpetual Care Fund Contribution</i>	\$570.00	\$587.00	\$605.00	\$623.00
Corner Glass - 0.30m W, 0.30m H 0.30m D Type B Level 6	Resident	<b>\$3,394.00</b>	<b>\$3,496.00</b>	<b>\$3,601.00</b>	<b>\$3,709.00</b>
	<i>Includes Perpetual Care Fund Contribution</i>	\$509.00	\$524.00	\$540.00	\$556.00
	Non-Resident	<b>\$4,073.00</b>	<b>\$4,195.00</b>	<b>\$4,321.00</b>	<b>\$4,451.00</b>
	<i>Includes Perpetual Care Fund Contribution</i>	\$611.00	\$629.00	\$648.00	\$667.00
Corner Glass - 0.30m W, 0.30m H 0.30m D Type B Level 5	Resident	<b>\$3,619.00</b>	<b>\$3,728.00</b>	<b>\$3,840.00</b>	<b>\$3,955.00</b>
	<i>Includes Perpetual Care Fund Contribution</i>	\$543.00	\$559.00	\$576.00	\$593.00
	Non-Resident	<b>\$4,344.00</b>	<b>\$4,474.00</b>	<b>\$4,608.00</b>	<b>\$4,746.00</b>
	<i>Includes Perpetual Care Fund Contribution</i>	\$652.00	\$672.00	\$692.00	\$713.00
Corner Glass - 0.30m W, 0.30m H 0.30m D Type B Level 2	Resident	<b>\$3,619.00</b>	<b>\$3,728.00</b>	<b>\$3,840.00</b>	<b>\$3,955.00</b>
	<i>Includes Perpetual Care Fund Contribution</i>	\$543.00	\$559.00	\$576.00	\$593.00
	Non-Resident	<b>\$4,344.00</b>	<b>\$4,474.00</b>	<b>\$4,608.00</b>	<b>\$4,746.00</b>
	<i>Includes Perpetual Care</i>	\$652.00	\$672.00	\$692.00	\$713.00

	<i>Fund Contribution</i>				
Corner Glass - 0.30m W, 0.30m H 0.30m D Type B Level 1	Resident	\$3,394.00	\$3,496.00	\$3,601.00	\$3,709.00
	<i>Includes Perpetual Care Fund Contribution</i>	\$509.00	\$524.00	\$540.00	\$556.00
	Non-Resident	\$4,073.00	\$4,195.00	\$4,321.00	\$4,451.00
	<i>Includes Perpetual Care Fund Contribution</i>	\$611.00	\$629.00	\$648.00	\$667.00
Glass Niches - 0.30m W, 0.36m H 0.30m D Type G Level 4	Resident	\$4,223.00	\$4,350.00	\$4,481.00	\$4,615.00
	<i>Includes Perpetual Care Fund Contribution</i>	\$633.00	\$652.00	\$672.00	\$692.00
	Non-Resident	\$5,068.00	\$5,220.00	\$5,377.00	\$5,538.00
	<i>Includes Perpetual Care Fund Contribution</i>	\$760.00	\$783.00	\$806.00	\$830.00
Glass Niches - 0.30m W, 0.36m H 0.30m D Type G Level 3	Resident	\$4,223.00	\$4,350.00	\$4,481.00	\$4,615.00
	<i>Includes Perpetual Care Fund Contribution</i>	\$633.00	\$652.00	\$672.00	\$692.00
	Non-Resident	\$5,068.00	\$5,220.00	\$5,377.00	\$5,538.00
	<i>Includes Perpetual Care Fund Contribution</i>	\$760.00	\$783.00	\$806.00	\$830.00
Corner Glass - 0.30m W, 0.36m H 0.30m D Type I Level 4	Resident	\$4,828.00	\$4,973.00	\$5,122.00	\$5,276.00
	<i>Includes Perpetual Care Fund Contribution</i>	\$724.00	\$746.00	\$768.00	\$791.00
	Non-Resident	\$5,792.00	\$5,966.00	\$6,145.00	\$6,329.00
	<i>Includes Perpetual Care Fund Contribution</i>	\$869.00	\$895.00	\$922.00	\$950.00
Corner Glass - 0.30m W, 0.36m H	Resident	\$4,828.00	\$4,973.00	\$5,122.00	\$5,276.00
	<i>Includes Perpetual Care</i>	\$724.00	\$746.00	\$768.00	\$791.00

0.30m D Type I Level 3	<i>Fund Contribution</i>				
	Non-Resident	\$5,792.00	\$5,966.00	\$6,145.00	\$6,329.00
	<i>Includes Perpetual Care Fund Contribution</i>	\$869.00	\$895.00	\$922.00	\$950.00
Glass Niches - 0.41m W, 0.30m H 0.30m D Type D Level 7	Resident	\$5,418.00	\$5,581.00	\$5,748.00	\$5,920.00
	<i>Includes Perpetual Care Fund Contribution</i>	\$813.00	\$837.00	\$862.00	\$888.00
	Non-Resident	\$5,689.00	\$5,860.00	\$6,036.00	\$6,217.00
	<i>Includes Perpetual Care Fund Contribution</i>	\$853.00	\$879.00	\$905.00	\$932.00
Glass Niches - 0.41m W, 0.30m H 0.30m D Type D Level 6	Resident	\$5,204.00	\$5,360.00	\$5,521.00	\$5,687.00
	<i>Includes Perpetual Care Fund Contribution</i>	\$781.00	\$804.00	\$828.00	\$853.00
	Non-Resident	\$6,244.00	\$6,431.00	\$6,624.00	\$6,823.00
	<i>Includes Perpetual Care Fund Contribution</i>	\$937.00	\$965.00	\$994.00	\$1,024.00
Glass Niches - 0.41m W, 0.30m H 0.30m D Type D Level 2	Resident	\$5,204.00	\$5,360.00	\$5,521.00	\$5,687.00
	<i>Includes Perpetual Care Fund Contribution</i>	\$781.00	\$804.00	\$828.00	\$853.00
	Non-Resident	\$6,244.00	\$6,431.00	\$6,624.00	\$6,823.00
	<i>Includes Perpetual Care Fund Contribution</i>	\$937.00	\$965.00	\$994.00	\$1,024.00
Glass Niches - 0.41m W, 0.30m H 0.30m D Type D Level 1	Resident	\$4,978.00	\$5,127.00	\$5,281.00	\$5,439.00
	<i>Includes Perpetual Care Fund Contribution</i>	\$747.00	\$769.00	\$792.00	\$816.00
	Non-Resident	\$5,973.00	\$6,152.00	\$6,337.00	\$6,527.00
	<i>Includes Perpetual Care</i>	\$896.00	\$923.00	\$951.00	\$980.00

	<i>Fund Contribution</i>				
Glass Niches - 0.46m W, 0.30m H 0.30m D Type E Level 7	Resident	\$5,279.00	\$5,437.00	\$5,600.00	\$5,768.00
	<i>Includes Perpetual Care Fund Contribution</i>	\$792.00	\$816.00	\$840.00	\$865.00
	Non-Resident	\$6,335.00	\$6,525.00	\$6,721.00	\$6,923.00
	<i>Includes Perpetual Care Fund Contribution</i>	\$950.00	\$979.00	\$1,008.00	\$1,038.00
Glass Niches - 0.46m W, 0.30m H 0.30m D Type E Level 6	Resident	\$5,505.00	\$5,670.00	\$5,840.00	\$6,015.00
	<i>Includes Perpetual Care Fund Contribution</i>	\$826.00	\$851.00	\$877.00	\$903.00
	Non-Resident	\$6,606.00	\$6,804.00	\$7,008.00	\$7,218.00
	<i>Includes Perpetual Care Fund Contribution</i>	\$991.00	\$1,021.00	\$1,052.00	\$1,084.00
Glass Niches - 0.46m W, 0.30m H 0.30m D Type E Level 5	Resident	\$5,731.00	\$5,903.00	\$6,080.00	\$6,262.00
	<i>Includes Perpetual Care Fund Contribution</i>	\$860.00	\$886.00	\$913.00	\$940.00
	Non-Resident	\$6,877.00	\$7,083.00	\$7,295.00	\$7,514.00
	<i>Includes Perpetual Care Fund Contribution</i>	\$1,032.00	\$1,063.00	\$1,095.00	\$1,128.00
Glass Niches - 0.46m W, 0.30m H 0.30m D Type E Level 2	Resident	\$5,731.00	\$5,903.00	\$6,080.00	\$6,262.00
	<i>Includes Perpetual Care Fund Contribution</i>	\$860.00	\$886.00	\$913.00	\$940.00
	Non-Resident	\$6,877.00	\$7,083.00	\$7,295.00	\$7,514.00
	<i>Includes Perpetual Care Fund Contribution</i>	\$1,032.00	\$1,063.00	\$1,095.00	\$1,128.00
Glass Niches - 0.46m W, 0.30m H	Resident	\$5,505.00	\$5,670.00	\$5,840.00	\$6,015.00
	<i>Includes Perpetual Care</i>	\$826.00	\$851.00	\$877.00	\$903.00

0.30m D Type E Level 1	<i>Fund Contribution</i>				
	Non-Resident	\$6,606.00	\$6,804.00	\$7,008.00	\$7,218.00
Glass Niches - 0.46m W, 0.36m H 0.30m D Type J Level 4	<i>Includes Perpetual Care Fund Contribution</i>	\$991.00	\$1,021.00	\$1,052.00	\$1,084.00
	Resident	\$6,787.00	\$6,991.00	\$7,201.00	\$7,417.00
Glass Niches - 0.46m W, 0.36m H 0.30m D Type J Level 4	<i>Includes Perpetual Care Fund Contribution</i>	\$1,018.00	\$1,049.00	\$1,080.00	\$1,112.00
	Non-Resident	\$8,145.00	\$8,389.00	\$8,641.00	\$8,900.00
Glass Niches - 0.46m W, 0.36m H 0.30m D Type J Level 4	<i>Includes Perpetual Care Fund Contribution</i>	\$1,222.00	\$1,259.00	\$1,297.00	\$1,336.00
	Resident	\$6,787.00	\$6,991.00	\$7,201.00	\$7,417.00
Glass Niches - 0.46m W, 0.36m H 0.30m D Type J Level 3	<i>Includes Perpetual Care Fund Contribution</i>	\$1,018.00	\$1,049.00	\$1,080.00	\$1,112.00
	Non-Resident	\$8,145.00	\$8,389.00	\$8,641.00	\$8,900.00
Glass Niches - 0.46m W, 0.36m H 0.30m D Type J Level 3	<i>Includes Perpetual Care Fund Contribution</i>	\$1,222.00	\$1,259.00	\$1,297.00	\$1,336.00
	Resident	\$7,240.00	\$7,457.00	\$7,681.00	\$7,911.00
Glass Niches - 0.61m W, 0.36m H 0.30m D Type H Level 5	<i>Includes Perpetual Care Fund Contribution</i>	\$1,086.00	\$1,119.00	\$1,153.00	\$1,188.00
	Non-Resident	\$8,689.00	\$8,950.00	\$9,219.00	\$9,496.00
Glass Niches - 0.61m W, 0.36m H 0.30m D Type H Level 5	<i>Includes Perpetual Care Fund Contribution</i>	\$1,303.00	\$1,342.00	\$1,382.00	\$1,423.00
	Resident	\$8,597.00	\$8,855.00	\$9,121.00	\$9,395.00
Glass Niches - 0.61m W, 0.30m H 0.30m D Type F Level 4	<i>Includes Perpetual Care Fund Contribution</i>	\$1,290.00	\$1,329.00	\$1,369.00	\$1,410.00
	Non-Resident	\$10,316.00	\$10,625.00	\$10,944.00	\$11,272.00
Glass Niches - 0.61m W, 0.30m H 0.30m D Type F Level 4	<i>Includes Perpetual Care</i>	\$1,547.00	\$1,593.00	\$1,641.00	\$1,690.00

		<i>Fund Contribution</i>				
		Resident	<b>\$8,597.00</b>	<b>\$8,855.00</b>	<b>\$9,121.00</b>	<b>\$9,395.00</b>
	Glass Niches - 0.61m W, 0.30m H 0.30m D Type F Level 3	<i>Includes Perpetual Care Fund Contribution</i>	\$1,290.00	\$1,329.00	\$1,369.00	\$1,410.00
		Non-Resident	<b>\$10,316.00</b>	<b>\$10,625.00</b>	<b>\$10,944.00</b>	<b>\$11,272.00</b>
		<i>Includes Perpetual Care Fund Contribution</i>	\$1,547.00	\$1,593.00	\$1,641.00	\$1,690.00



**A-3(e)**

<b>Amending Bylaws</b>					
	<b>Mausoleum / Columbaria Private Estate Niche Services and Memorialization</b>	<b>Rates Effective Jan 1<sup>st</sup> - Dec 31<sup>st</sup></b>			
		<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
<b>9221, 2021</b>	Niche Interment for Cremation	\$203.00	\$209.00	\$215.00	\$221.00
	Opening of Glass Niche for decoration	\$75.00	\$77.00	\$79.00	\$81.00
	Niche Photo Ceramic (6 cm x 8 cm) with frame	\$302.00	\$311.00	\$320.00	\$330.00
	Marble Front Niche Letters (each)	\$6.00	\$6.00	\$7.00	\$7.00

## A-3(f)

Amending Bylaws						
<b>9080, 2019</b>	<b>Memorialization</b>		<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
	Green Burial Memorial Rock Space and Plaque	Resident	<b>\$218.00</b>	<b>\$225.00</b>	<b>\$232.00</b>	<b>\$239.00</b>
		<i>Includes Perpetual Care Fund Contribution</i>	\$10.00	\$10.00	\$10.00	\$10.00
		Non-Resident	<b>\$245.00</b>	<b>\$252.00</b>	<b>\$260.00</b>	<b>\$268.00</b>
		<i>Includes Perpetual Care Fund Contribution</i>	\$10.00	\$10.00	\$10.00	\$10.00
	Memorial Wall Space and Plaque	Resident	<b>\$328.00</b>	<b>\$338.00</b>	<b>\$348.00</b>	<b>\$358.00</b>
		<i>Includes Perpetual Care Fund Contribution</i>	\$10.00	\$10.00	\$10.00	\$10.00
		Non-Resident	<b>\$361.00</b>	<b>\$372.00</b>	<b>\$383.00</b>	<b>\$394.00</b>
		<i>Includes Perpetual Care Fund Contribution</i>	\$10.00	\$10.00	\$10.00	\$10.00
	Memorial Wall Space	Resident	<b>\$109.00</b>	<b>\$112.00</b>	<b>\$115.00</b>	<b>\$118.00</b>
		<i>Includes Perpetual Care Fund Contribution</i>	\$10.00	\$10.00	\$10.00	\$10.00
		Non-Resident	<b>\$121.00</b>	<b>\$125.00</b>	<b>\$129.00</b>	<b>\$133.00</b>
		<i>Includes Perpetual Care Fund Contribution</i>	\$10.00	\$10.00	\$10.00	\$10.00
	Stainless Steel cost/letter for Header – 8 cm		\$21.00	\$22.00	\$23.00	\$24.00
	Stainless Steel cost/letter for Surname/dates - 3.5 cm		\$8.00	\$8.00	\$9.00	\$9.00
	Stainless Steel cost/letter for Given Name and Dates – 2 cm		\$6.00	\$6.00	\$7.00	\$7.00

A-3(g)

Amending Bylaws						
	Columbaria/Private Estates Plot Fee		Rates Effective Jan 1 <sup>st</sup> - Dec 31 <sup>st</sup>			
			2020	2021	2022	2023
9221, 2021	1.5m x 0.6m x 1.2m 60"x 24"x 48" Length x Depth x Height	Resident	\$2,186.00	\$2,252.00	\$3,259.00	\$3,357.00
		Includes Perpetual Care Fund Contribution	\$328.00	\$338.00	\$815.00	\$839.00
		Non-Resident	\$2,622.00	\$2,701.00	\$3,618.00	\$3,727.00
		Includes Perpetual Care Fund Contribution	\$393.00	\$405.00	\$905.00	\$932.00

## "A - 4"

**DEVELOPMENT COST CHARGES**

Amending Bylaws	
7825, 2007	Section "A-4" is repealed by "City of Prince George Development Cost Charge Bylaw No. 7825, 2007", adopted on April 6, 2009.

**“A – 5”  
DEVELOPMENT SERVICES**

*Fees and Charges for Development Procedures*

EFFECTIVE: January 1, 2014

**A – 5 (a)**

<b>Amending Bylaws</b>		
<b>8533, 2013</b>	<b>APPLICATION FEES</b>	
	<b>Official Community Plan Amendment Application</b>	
	Any Schedule amendment	\$1,400 + \$4 per 100 m <sup>2</sup> of site area (maximum \$800) + notification costs <sup>1</sup>
	Any Schedule amendment accompanied by an amendment to Schedule A of the Zoning Bylaw	\$2,000 + \$5 per 100 m <sup>2</sup> of site area (maximum \$2,000) + notification costs <sup>1</sup>
	Development Information Meeting under Section 879 of <i>Local Government Act</i> . <sup>2</sup>	Additional \$250
	<b>Zoning Bylaw Amendment Application</b>	
	Schedule A: rezoning to any rural, rural residential, and one or two-family residential zone with the potential to create 3 or fewer lots	\$800 + notification costs <sup>1</sup>
	Schedule A: rezoning to any rural, rural residential, and one or two-family residential zone with the potential to create 4 or more lots or rezoning to any commercial, business & industrial, recreation & institutional, or multiple-family zone	\$1,400 + \$4 per 100 m <sup>2</sup> of site area (maximum \$2,000) + notification costs <sup>1</sup>
	Amendment to any other Schedule	\$800 + notification costs <sup>1</sup>
	Text Amendment only	\$1,400 + notification costs <sup>1</sup>
	Text Amendment added to a Schedule amendment	Additional \$600

Text Amendment added to a Schedule amendment for the creation of a Site Specific zone (i.e. “Z” zone)	Additional \$1000
<b>Land Use Contract Discharge or Amendment Application</b>	
Amendment to any rural, rural residential, and one or two-family residential zone with the potential to create 3 or fewer lots	\$600 + notification costs <sup>1</sup>
Amendment to any rural, rural residential, and one or two-family residential zone with the potential to create 4 or more lots or to any commercial, business & industrial, recreation & institutional, or multiple-family zone	\$1,200 + \$4 per 100 m <sup>2</sup> of site area (maximum \$1,200) + notification costs <sup>1</sup>
<b>Section 219 Covenant</b>	
Text Amendment or discharge	\$600 + notification costs <sup>1</sup>
<b>Heritage Alteration Permit Application</b>	
Subdivision of land or construction of, addition to, or alteration of a building or structure, feature or land within the designated heritage conservation area	\$500 + notification <sup>1</sup>
<b>Development Permit Application</b>	
Downtown, Commercial, industrial or multiple-residential development permit area: façade improvement only, with a construction value less than \$75,000	\$400 + notification <sup>1</sup>
Downtown, Commercial, industrial or multiple-residential development permit area: façade improvement only, with a construction value greater than \$75,000	\$700 + notification <sup>1</sup>
Downtown, Commercial, industrial or multiple-residential development permit area: subdivision, construction or addition to or alteration of a building or structure	\$800 + \$20 per 100 m <sup>2</sup> of additional or altered gross floor area (maximum of \$2,000) + notification <sup>1</sup>
Intensive residential development permit area: new construction of a residential dwelling	\$150 + notification <sup>1</sup>
Environmental or hazardous condition development permit area: for sites less than 1 ha	\$1,200 + notification <sup>1</sup>
Environmental or hazardous condition development permit area: for sites greater than 1 ha	\$1,800 + notification <sup>1</sup>
Minor amendment to an issued Development Permit	\$100

8950, 2018	<b>Temporary Use Permit Application</b>	
	Application review and processing	\$800 + notification <sup>1</sup>
	Existing Approved Temporary Use Permit time extension (Required 3 months prior to Permit expiration)	\$600 + notification <sup>1</sup>
	<b>Development Variance Permit Application</b>	
	Zoning Bylaw: one variance to any rural, rural residential, and one or two-family residential zone regulation	\$500 + notification <sup>1</sup>
	Zoning Bylaw: 2 or more variances to any rural, rural residential, and one or two-family residential zone regulations or a variance to any other zoning or land use contract regulation	\$900 + notification <sup>1</sup>
	Subdivision and Development Servicing Bylaw regulation variance	\$1000 + notification <sup>1</sup>
	Sign Bylaw regulation variance	\$600 + notification <sup>1</sup>
	<b>Liquor License Application</b>	
	Liquor primary: new license	\$1,200 + notification <sup>1</sup>
	Liquor primary: change to an existing license	\$800 + notification <sup>1</sup>
	Temporary Change	\$150
	Food Primary: hours of services past midnight or patron participation entertainment	\$800 + notification <sup>1</sup>
	Development Information Meeting if required <sup>2</sup>	Additional \$250
8533, 2013	<b>Notification of Public Hearing and Council Consideration</b>	
	Notification of Public Hearing for: <ul style="list-style-type: none"> <li>• First required Public Hearing</li> <li>• Re-notification for a second Public Hearing</li> <li>• Waiving of Public Hearing</li> <li>• Change to a Section 219 covenant</li> <li>• Liquor license resolution</li> </ul>	\$800
	Notification for Council consideration of permit issuance	\$400
	<b>Miscellaneous</b>	
	If work commenced prior to submission of complete application or without valid Building Permit where one is required	Add 30% to base application fee
	Land Use Information Letter (Comfort Letter)	\$160

	Re-inspection fee beyond 2 <sup>nd</sup> inspection for release of security	\$50
	Document Administration Fee	Refer to Schedule A-19 Land Agreements
	<p>Document Preparation Fee</p> <p><sup>1</sup> Notification costs are to be paid by the Applicant or owner if required by a resolution of City Council, the <i>Local Government Act</i> or the Development Procedures Bylaw.</p> <p>Application fees are not refundable except for notification costs, which will be returned to the Applicant or Owner if notification does not occur.</p> <p><sup>2</sup> Development Information Meeting costs are to be paid prior to meeting occurring.</p>	Refer to Schedule A-19 Land Agreements



## "A – 6"

**DEVELOPMENT SERVICES***Fees and Charges for Garbage Collection***EFFECTIVE: January 1, 2020****A-6(a)**

Amending Bylaws						
<b>9080, 2019</b>	<b>GENERAL FEES:</b>					
	<b>Standard Manual Collection Service</b>					
	<b>Standard Manual Collection Service</b>		<b>Rates Effective Jan 1<sup>st</sup> - Dec 31<sup>st</sup></b>			
			<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
	Dwelling Unit (per 3 month period)	1 collection per week; 4 containers per collection	\$46.02	\$46.94	\$47.88	\$48.84
	Church (per 3 month period)	1 collection per week; 4 containers per collection	\$46.02	\$46.94	\$47.88	\$48.84
	All other categories (per 3 month period)	2 collections per week; 4 containers per collection	\$114.45	\$116.74	\$119.07	\$121.45
	<b>Automated Collection Service</b>					
	Small container (per 3 month period)		\$38.00	\$38.75	\$39.50	\$40.25
	Medium container (per 3 month period)		\$50.00	\$51.00	\$52.00	\$53.00
	Large container (per 3 month period)		\$60.75	\$62.00	\$63.25	\$64.50
	<b>Miscellaneous Service Fees</b>					
	Container Replacement Fee		\$75.00	\$75.00	\$75.00	\$75.00
	Container Exchange Fee (to increase size)		\$30.00	\$30.00	\$30.00	\$30.00
	Container Recovery Credit		(\$75.00)	(\$75.00)	(\$75.00)	(\$75.00)
	One Time Pick-up		\$75.00	\$75.00	\$75.00	\$75.00

**A-6(b)**

Schedule "A" - Revised: December 20, 2021

Amending Bylaws	
<p>9176, 2021</p>	<p><b>1. <u>BILLING PROCEDURES</u></b></p> <p>Bills shall be rendered twice yearly by the City except for commercial accounts and metered residential accounts, which shall be rendered quarterly. Should the due date as printed on the bill fall on any Saturday, Sunday or Holiday, then the last business day prior to the Saturday, Sunday or Holiday shall be taken as the due date.</p> <p>The date of payment shall be the date the account is received at City Hall or paid at any chartered bank in British Columbia, as evidenced by cash register impression or tellers stamp.</p> <p>Payments shall be applied firstly against charges in arrears and thereafter against the current charges.</p> <p>During the first six months of the program, the container can be exchanged once free of charge. Subsequent exchange of containers is subject to the container exchange fee.</p> <p>Non-receipt of the utility bill will not be recognized as a valid excuse for failure to pay the rates when due.</p>
<p>9269, 2021</p>	<p><b>2. <u>PENALTY ON LATE PAYMENTS</u></b></p> <p>The user rate for all consumer accounts rendered shall be subject to a penalty of five percent (5%) if the account is paid after the due date as printed on the utility bill.</p>

## "A - 7"

**DEVELOPMENT SERVICES***Fees and Charges for Highways*

EFFECTIVE: January 1, 2020

## A-7(a)

Amending Bylaws						
9080, 2019	<b>SCHEDULE OF FEES</b>					
	<b>A</b>	<b>New Culvert Installation</b>				
	New culvert installation is based on the required 8.0m culvert length. The City shall charge for supply and installation. Installation includes supply and delivery of two(2) loads of granular material. Should the applicant provide his own culvert, the culvert supply cost shall be refunded. Should the applicant request additional granular material, supply and delivery will be charged per load.					
			Rates Effective Jan 1 <sup>st</sup> - Dec 31 <sup>st</sup>			
	New Culvert Installation	Supply of Culvert	2020 Total Fee	2021 Total Fee	2022 Total Fee	2023 Total Fee
	400mm Diameter Culvert	\$364.00	\$1,689.00	\$1,740.00	\$1,792.00	\$1,846.00
	500mm Diameter Culvert	\$454.00	\$1,828.00	\$1,883.00	\$1,939.00	\$1,997.00
	600mm Diameter Culvert	\$600.00	\$1,938.00	\$1,996.00	\$2,056.00	\$2,118.00
	<b>Additional length of culvert per meter cost</b>					
	400mm Diameter Culvert		\$66.00	\$68.00	\$70.00	\$72.00
	500mm Diameter Culvert		\$83.00	\$85.00	\$88.00	\$91.00
	600mm Diameter Culvert		\$97.00	\$100.00	\$103.00	\$106.00
	<b>B</b>	<b>Extensions to Existing Culverts</b>				
	<b>4.0 m Extension</b>					
	400mm Diameter Culvert	\$182.00	\$1,247.00	\$1,284.00	\$1,323.00	\$1,363.00
	500mm Diameter Culvert	\$227.00	\$1,328.00	\$1,368.00	\$1,409.00	\$1,451.00
	600mm Diameter Culvert	\$300.00	\$1,390.00	\$1,432.00	\$1,475.00	\$1,519.00
	<b>2.0 m Extension</b>					
	400mm Diameter Culvert	\$91.00	\$906.00	\$933.00	\$961.00	\$990.00
	500mm Diameter Culvert	\$113.00	\$951.00	\$980.00	\$1,009.00	\$1,039.00
	600mm Diameter Culvert	\$150.00	\$987.00	\$1,017.00	\$1,048.00	\$1,079.00
	<b>Additional Granular Material - Supply and Delivery per load (6.0 cubic meters)</b>					
			\$300.00	\$309.00	\$318.00	\$328.00
	<b>C</b>	<b>Erect Concrete Curb and Gutter</b>				
		1) Curb Drop Installation		\$320.00	per linear meter	
		2) Concrete Sidewalk Installation		\$160.00	per square meter	
		3) Asphalt Installation		\$70.00	per square meter	

<b>D</b>	<b>Access Application Permit Fee</b>	\$50.00
<b>E</b>	<b>Extraordinary Vehicle Permit Fee</b>	
	Yearly rate below or 0.10 per km of vehicle travel for which the permit is issued, whichever is greater; to a maximum of an Extraordinary Vehicle Annual Permit Fee of the yearly rate below.	
	1) Vehicle Travel	\$50.00 or \$0.10 per km, whichever is greater
	2) Extraordinary Vehicle Annual Permit Fee	\$200.00
<b>F</b>	<b>Highway Right-of-Way Occupancy Permit Fee*</b>	\$50.00
<b>G</b>	<b>Work on Highway Right-Of-Way / Utility Permit Fee*</b>	\$250.00
<b>Road Cut Fees</b>		
Road Cut Fees apply when work or an activity affects the paved portion of a Highway, and are in addition to permit fees.		
<b>Calendar years since road construction, last reconstruction or last resurfacing</b>		<b>Pavement Degradation Fee (per m<sup>2</sup>)</b>
2 years or less		\$33.00
2 to 4 years		\$28.00
4 to 7 years		\$22.00
7 to 10 years		\$14.00
More than 10 years		\$6.00
Road cuts will be a minimum width of 1 metre. Pavement cuts shall be straight, vertical and parallel or perpendicular to property lines. No uneven or ragged edges will be permitted. Pavement cuts parallel to the direction of traffic shall occur at land lines. Asphalt patching shall be completed with a step joint with a minimum 300mm overlap. All surfaces will be tack coated. All edges will be sealed with a bead of hot rubberized asphalt.		
<b>H</b>	<b>Administration Charge</b>	\$100.00
<b>I</b>	<b>Inspection Fee</b>	\$100.00
* May require security as described in Section 10.05 of City of Prince George Highways 8065, 2008, as amended from time to time.		
All applications for culvert installations, curb drop installations, asphalt and concrete sidewalk installations that apply between October 1st and April 15th shall pay the actual costs of construction. The applicant will be required to authorize by signature, a third party billing agreement, agreeing to pay all costs incurred during the installations. The applicant must deposit, with the City, security equaling the additional costs related to thawing or excavating		

	frozen ground. The final account reconciliation will be made after all work is complete in the following spring and the City will advise the applicant of any refund or additional cost at that time.
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**“A – 8”**

**MANUFACTURED HOME PARK**

<p><b>Amending Bylaws</b></p>	
<p><b>8950, 2018</b></p>	<p>Section “A-8: Manufactured Home Park” is repealed by “City of Prince George Comprehensive Fees and Charges 7557, 2004, Amendment 8950, 2018”.</p>

**“A – 9”**

**DEVELOPMENT SERVICES**

*Fees and Charges for Sanitary Sewer*

**EFFECTIVE: January 1, 2020**

**A-9(a)**

Amending Bylaws															
9080, 2019	<p><b>1. <u>CONNECTION FEES</u></b></p> <p>Pursuant to Section 16.0 of “City of Prince George Sanitary Sewer Use 9055, 2019”, the normal connection fees for residential service connections on roadways with classifications of Local or Collector with a depth of less than three (3) meters from April 15th to September 1st shall be:</p>														
9176, 2021	<p>1.1</p> <table border="1" style="margin-left: 40px;"> <thead> <tr> <th>Connection Size</th> <th>2020</th> <th>2021</th> <th>2022</th> <th>2023</th> </tr> </thead> <tbody> <tr> <td>100mm (4inch)</td> <td>\$4,600.00</td> <td>\$5,300.00</td> <td>\$6,000.00</td> <td>\$6,000.00</td> </tr> </tbody> </table> <p>*Fee applies to connection installed on the basis of a single connection in a single trench                      **Where multiple services can be installed in a single one (1) metre wide trench, a reduction of \$2,000.00 per additional service will be applied.</p>	Connection Size	2020	2021	2022	2023	100mm (4inch)	\$4,600.00	\$5,300.00	\$6,000.00	\$6,000.00				
Connection Size	2020	2021	2022	2023											
100mm (4inch)	\$4,600.00	\$5,300.00	\$6,000.00	\$6,000.00											
9080, 2019	<p>1.2 Where curbs, gutters, sidewalk and asphaltic pavement have been installed on the street prior to the sewer connection application being received, the extra cost of connection to cover repairs, over and above the connection fee, shall be:</p> <table style="margin-left: 40px;"> <tr> <td style="padding-left: 20px;">1.2.1. Curb and gutter repair – each curb</td> <td style="text-align: right;">\$1,500.00</td> </tr> <tr> <td style="padding-left: 20px;">1.2.2. Pavement repair or pipe pushing</td> <td></td> </tr> <tr> <td style="padding-left: 40px;">-8m wide road</td> <td style="text-align: right;">\$5,000.00</td> </tr> <tr> <td style="padding-left: 40px;">-10m wide road</td> <td style="text-align: right;">\$5,500.00</td> </tr> <tr> <td style="padding-left: 20px;">1.2.3 Concrete sidewalk repair – each sidewalk</td> <td style="text-align: right;">\$2,000.00</td> </tr> <tr> <td style="padding-left: 20px;">1.2.4 Asphalt sidewalk repair – each sidewalk</td> <td style="text-align: right;">\$1,000.00</td> </tr> <tr> <td style="padding-left: 20px;">1.2.5 Boulevard repair-each side</td> <td style="text-align: right;">\$600.00</td> </tr> </table>	1.2.1. Curb and gutter repair – each curb	\$1,500.00	1.2.2. Pavement repair or pipe pushing		-8m wide road	\$5,000.00	-10m wide road	\$5,500.00	1.2.3 Concrete sidewalk repair – each sidewalk	\$2,000.00	1.2.4 Asphalt sidewalk repair – each sidewalk	\$1,000.00	1.2.5 Boulevard repair-each side	\$600.00
1.2.1. Curb and gutter repair – each curb	\$1,500.00														
1.2.2. Pavement repair or pipe pushing															
-8m wide road	\$5,000.00														
-10m wide road	\$5,500.00														
1.2.3 Concrete sidewalk repair – each sidewalk	\$2,000.00														
1.2.4 Asphalt sidewalk repair – each sidewalk	\$1,000.00														
1.2.5 Boulevard repair-each side	\$600.00														
	<p><b>2. <u>INSTALLATION</u></b></p> <p>Upon receipt of the connection fee, the Authorized Person will, within ninety days, weather permitting, provide and install a service connection to the applicant's property. If such connection is not practicable the Authorized Person will so notify the applicant within sixty days and the City shall refund charges or fees paid to the City by the applicant.</p>														

	<p>3. <b><u>DEEP CONNECTION AND OFF-SEASON CONSTRUCTION</u></b></p> <p>3.1 All applicants for service connections that apply between September 2<sup>nd</sup> and April 15<sup>th</sup> shall pay the actual cost of the construction. The applicant will be required to authorize, by signature, a third party billing arrangement agreeing to pay all costs incurred during the installation of the connection. They must deposit with the City security equaling the estimated cost of doing the work. Charges may include costs for replacement of cold mix asphalt and hot mix asphalt in the spring, hydro/telephone pole holding, dewatering and costs relating to thawing or excavating frozen ground. The final count reconciliation will be made after all work is complete in the spring and the City will advise the applicant of any refund or extra cost at that time.</p> <p>3.2 All applications for service connections where the connection will be at a depth of three (3) meters or deeper, shall pay the actual cost of the construction. The applicant will be required to authorize, by signature, a third party billing arrangement agreeing to pay all costs incurred during the installation of the connection. They must deposit with the City security equaling the estimated cost of doing the work. The final account reconciliation will be made after all work is complete and the City will advise the applicant of any refund or extra cost at that time.</p>
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A-9(b)

Amending Bylaws	Rates Effective Jan 1 <sup>st</sup> - Dec 31 <sup>st</sup>			
Flat Rate Charges (per month)	2020	2021	2022	2023
<b>One or Two Family Residential Dwelling</b>				
Each Dwelling Unit	\$40.00	\$42.00	\$44.00	\$46.00
<b>Business and Multi Family Dwelling</b>				
Churches	\$46.00	\$48.00	\$50.00	\$53.00
Laundromats and Laundries, per washing machine	\$66.00	\$69.00	\$72.00	\$76.00
Motels, per unit	\$25.00	\$26.00	\$27.00	\$28.00
Multiple Family Dwelling and/or Strata, per dwelling unit	\$30.00	\$32.00	\$34.00	\$36.00
Schools, per classroom	\$39.00	\$41.00	\$43.00	\$45.00
Trailer and/or Mobile Home Parks, per licensed trailer or mobile home space	\$30.00	\$32.00	\$34.00	\$36.00
<b>All Other Uses Not Listed</b>				
First 100 m <sup>2</sup> of floor space or part thereof	\$40.00	\$42.00	\$44.00	\$46.00
Each additional 100 m <sup>2</sup> or part thereof	\$14.00	\$15.00	\$16.00	\$17.00
<b>Metered User Rate (per Imperial Gallon) (90% of Water Rate)</b>	\$0.00306	\$0.00315	\$0.00325	\$0.00335
<b>2. METERED USER RATES</b>				
All metered accounts are subject to a capacity and a consumption charge for each quarterly period.				
<b>2.1 Capacity Charge</b>				
The capacity charge for each quarterly period is a flat rate charge based on water meter size.				
<ul style="list-style-type: none"> <li>• 0.75" and 1" water meters will be charged the 4" sewer capacity charge;</li> <li>• 1.5", 2" and 3" water meters will be charged the 6" sewer capacity charge; and</li> <li>• 4" or larger water meters will be charged the 8" and larger sewer capacity charge.</li> </ul>				
The following rates shall apply (per quarterly period):				

Capacity Charge (per quarterly period)	Rates Effective Jan 1 <sup>st</sup> - Dec 31 <sup>st</sup>			
	2020	2021	2022	2023
4" (102mm)	\$35.00	\$70.00	\$74.00	\$78.00
6" (152mm)	\$189.54	\$199.00	\$209.00	\$219.00
8" (203mm) AND LARGER	\$405.67	\$426.00	\$447.00	\$469.00
<b>3. <u>EXTRA TREATMENT CHARGES</u></b>				
3.1 Pursuant to Section 16.5 of "City of Prince George Sanitary Sewer Use 9055, 2019", extra treatment charges shall be as follows:				
Charge for Treating one (1) Kilogram of B.O.D. above permitted limits - \$0.5929				
Charge for Treating one (1) Kilogram of T.S.S. above permitted limits - \$0.5929				
<b>4. <u>EMERGENCY CALL OUT</u></b>				
During regular working hours \$ 0.00				
Outside of regular working hours \$90.00 per call out				
After Hours Blocked Sewer \$120.00 per hour				
<b>5. <u>WASTE DISCHARGE PERMIT ADMINISTRATION FEE</u></b>				
5.1 The holder of a Waste Discharge Permit shall pay an annual Waste Discharge Permit Administration Fee of \$1,000.00 for each Waste Discharge Permit issued to him for the discharge of Non-Domestic Waste to a Sewer.				
5.2 The Waste Discharge Permit Administration Fee is payable upon Issuance of a Waste Discharge Permit and upon each anniversary thereafter.				
5.3 If the Waste Discharge Permit Administration Fee is not paid within 90 days of its due date, the Waste Discharge Permit in respect of which the Waste Discharge Permit Administration Fee is payable shall be automatically terminated and of no effect.				
5.4 Each person who applies for a Waste Discharge Permit shall pay an Application Fee of \$100.00. The Application Fee is not refundable but is credited to the Waste Discharge Permit Administration Fee.				
5.5 Each time a holder of a Waste Discharge Permit requests an amendment to the Waste Discharge Permit held by him, he shall pay a fee of \$100.00 for a minor amendment, and \$250.00 for major amendment shall be applied.				
<b>6. <u>WASTE DISCHARGE PERMITS ISSUED FOR PERIODS OF LESS THAN 365 DAYS</u></b>				

9080, 2019

	Where a Waste Discharge Permit is issued for a period of less than 365 days, the Waste Discharge Permit Administration Fee shall be pro-rated based on the number of days remaining before the end of the year.							
	<b>7. BILLING PROCEDURES</b>							
	7.1	Bills shall be rendered twice yearly by the City for the use of the sewer system, except for metered accounts and metered residential accounts which shall be rendered quarterly. Should the due date as printed on the bill fall on any Saturday, Sunday or Holiday, then the next business day following that Saturday, Sunday or Holiday shall be taken as the due date.						
	7.2	Non-receipt of the utility bill will not be recognized as a valid excuse for failure to pay the rates when due.						
9269, 2021	7.3	The date of payment shall be the date the account is received at City Hall or paid at any chartered bank in British Columbia, as evidenced by cash register impression or tellers stamp.						
	7.4	Payment shall be applied firstly against charges in arrears and thereafter against the current charges.						
	<b>8. SPECIAL USER RATES</b>							
9080, 2019	8.1	<b>TRUCKED WASTE</b>						
		Trucked waste will require haulers to obtain a permit to discharge at authorized location. Authorized locations may change based on operational needs/requirements at each site.						
	8.1.1	Authorization access fee for each hauling company (includes first access card)	\$500.00 per year					
		8.1.1.1 Additional Access Cards or Replacement Cards	\$100.00 each					
9263, 2021	8.1.2	Volume charge* effective January 1, 2022 *for sites without flow meters, truck capacity must be provided and billing will be based off 90% of total capacity for each unit.					\$45 per cubic meter	
		<b>Rates Effective Jan. 1<sup>st</sup> – Dec. 31<sup>st</sup></b>						
			<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>
	<b>Charge per cubic meter</b>	\$22.50	\$22.50	\$22.50	\$33.75	\$33.75	\$33.75	
9080, 2019	8.1.3	Unauthorized or contaminated discharge (not meeting Bylaw)					\$5000.00 per offence**	

	**Additional cleanup costs to remove material and transfer for proper facility plus treatment may also apply.	
	8.2 Sani-dump Authorization – New and Existing	\$100 per site/year
	8.3 Sampling requirement for non-compliance with City of Prince George Sanitary Sewer Bylaw No. 9055, 2019 as amended from time to time.  For sites which require follow-up testing due to non-compliance with the City of Prince George Sanitary Sewer Use Bylaw No. 9055, 2019 as amended from time to time may require additional onsite sampling.	
	8.3.1 Return site visit to obtain follow-up sample	\$150.00 per visit
<b>9269, 2021</b>	<b>9. <u>PENALTY ON LATE PAYMENTS</u></b>	
	9.1 The user rate for all consumer accounts rendered shall be subject to a penalty of five percent (5%) if the account is paid after the due date as printed on the utility bill.	
<b>9080, 2019</b>	<b>10. <u>ESTIMATION OF USAGE AND ADJUSTMENTS</u></b>	
	Where an adjustment in rates of the City of Prince George Water Bylaw has occurred to an individual account, the maximum calculated period for adjustment purposes to the Sewer rates shall be 12 months.	

**“A – 10”**

**SIDEWALK VENDORS**

<b>Amending Bylaws</b>	
	<b><u>FEES</u></b>
	Annual fee for Permit <span style="float: right;">\$300.00</span>
	If less that the full year remains in the permit year, the fee shall be <b>\$30.00</b> per month to the Permit year end, (not exceeding <b>\$300.00</b> ).
	Business License Fee as per Section “A-2” of this Bylaw.

## "A – 11"

**DEVELOPMENT SERVICES***Fees and Charges for Signage*

EFFECTIVE: January 1, 2014

**A-11(a)**

Amending Bylaws		
	SIGN TYPE	PERMIT FEE PER SIGN <sup>1 2 3</sup>
<b>8533, 2013</b>	Balloon signs	\$50.00
	Banner Sign	\$50.00
	Canopy sign	\$50.00
	Facia sign	\$50.00
	Marquee Sign	\$50.00
	Freestanding Sign	\$100.00
	Portable Signs	\$50.00
	Projecting Sign	\$100.00
	Roof Sign, Integral	\$50.00
	<ol style="list-style-type: none"> <li>1. Any Sign which requires electrical service shall have an additional permit fee of \$25.00.</li> <li>2. Any Sign identified as an Animated Sign within the City of Prince George Sign 8215 and as amended, shall have an additional permit fee of \$100.00 (no additional electrical service fee)</li> <li>3. Any Sign erected, constructed, placed, with structural alteration, relocation, rebuilding or enlargement of a Sign requiring a permit without first obtaining and holding a valid Permit for that work, shall pay double the required permit fee.</li> </ol>	

## “A – 12”

**DEVELOPMENT SERVICES***Fees and Charges for Soil Removal and Deposit*

EFFECTIVE: January 1, 2014

Amending Bylaws	
<b>8533, 2013</b>	<b><u>FEES</u></b>
	1. The application fee for a Permit is: <ul style="list-style-type: none"> <li>(a) \$1,000.00 for an application which indicates that less than 250,000 cubic metres of Soil is planned to be Removed or Deposited; or</li> <li>(b) \$1,500.00 for an application which indicates that more than 250,000 cubic metres of Soil is planned to be Removed or Deposited.</li> </ul>
	2. The application fee for a Short Term Permit is \$500.00
	3. The application fee for the transfer of a Permit or Short Term Permit is \$250.00
	4. The fee for the annual Permit review for all permits and amended plans is \$200.00
	5. The application fee for the designation of Land as a Designated Soil Removal or Deposit Area is \$800.00 plus \$900.00 Notification Fee
	There are no fees required when the applicant for a Permit, Short Term Permit, or Permit renewal is the City.
	<b><u>PENALTIES</u></b>
1. The annual Permit review report not received as per 10.2 of the Soil Removal and Deposit Bylaw is subject to a \$250.00 penalty	

**“A – 13”**

**PUBLIC WORKS**

*Fees and Charges for Storm Sewer Rates*

**EFFECTIVE: January 1, 2020**

Amending Bylaws					
<b>9080, 2019</b>	<b>1. CONNECTION FEES</b>				
	Pursuant to Section 3.1 the normal connection fees for connections for residential service connections on roadways with classifications of Local or Collector and with a depth of less than three (3) meters from April 15th to September 1 <sup>st</sup> shall be as follows:				
	1.1				
	Connection Size	2020	2021	2022	2023
	100mm (4 inch)	\$4,600.00	\$5,300.00	\$6,000.00	\$6,000.00
	* Fee applies to connections installed on the basis of a single connection in a single trench. ** Where multiple services can be installed in a single one (1) metre wide trench, a reduction of \$2,000 per additional service will be applied.				
	1.2 Where curbs, gutters, asphaltic pavement, concrete or asphaltic sidewalk or boulevard exists on the street prior to the storm sewer connection application being received, the extra cost of connection to cover repairs, over and above the connection fee, shall be:				
					<b>Fee</b>
	1.2.1 Curb & Gutter Repair - each curb				\$1,500.00
	1.2.2 Pavement Repair or Pipe Pushing - 8m wide road - 10m wide road				\$5,000.00 \$5,500.00
	1.2.3 Concrete Sidewalk Repair - each sidewalk				\$2,000.00
	1.2.4 Asphalt Sidewalk Repair - each sidewalk				\$1,000.00
	1.2.5 Boulevard repair – each side				\$600.00
	<b>2. INSTALLATION</b>				
	Upon receipt of the connection fee, the Engineer will, within ninety days, weather permitting, provide and install a service connection to the applicant’s property. If such connection is not practicable, the Engineer will so notify the applicant within sixty days and the City shall refund charges or fees paid to the City by the applicant.				
<b>3. DEEP CONNECTION &amp; OFF-SEASON CONSTRUCTION</b>					
3.1 All applications for service connections that apply between September 2 <sup>nd</sup> and April 15 <sup>th</sup> shall pay the actual cost of the construction. The applicant will be required to authorize, by signature, a third party billing arrangement agreeing to pay all costs incurred during the installation of the connection. They must deposit with the City security equaling the estimated cost of doing the work. Charges may include costs for replacement of cold mix asphalt and hot mix asphalt in the Spring and costs relating to thawing or excavating frozen ground. The final account reconciliation will be made after all work is complete in the Spring and the City will advise the applicant of any refund or extra cost at that time.					



<p>9080, 2019</p>	<p>3.2 All applications for service connections where the connection will be at a depth of three (3) meters or deeper, shall pay the actual cost of the construction. The applicant will be required to authorize, by signature, a third party billing arrangement agreeing to pay all costs incurred during the installation of the connection. They must deposit with the City security equaling the estimated cost of doing the work. The final account reconciliation will be made after all work is complete and the City will advise the applicant of any refund or extra cost at that time.</p>
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## "A – 14"

**DEVELOPMENT SERVICES***Fees and Charges for Subdivision Control*

EFFECTIVE: January 1, 2014

Amending Bylaws			
8533, 2013	The following fees, where applicable, shall be paid by cash or certified cheque.		
	1.	<b>Subdivision Applications:</b>	
	a)	<u>Base fee</u> – For Fee Simple, Bare Land Strata, and Phased Strata* subdivision and for Strata Conversion * Fee payable for each phase	\$750.00
	b)	<u>Processing fee</u> for each additional lot resulting from subdivision for Fee Simple, Bare Land Strata and Phased Strata subdivision and for Strata Conversion	\$100.00
	c)	<u>Approving Officer Examination Fee</u> – as per Land Title Act	\$50.00
	d)	<u>PRL Renewal/Amendment Fee</u> –	\$250.00
	2.	<b>Subdivision Inspection Fee:</b>	
	a)	<u>Fee Simple Subdivisions:</u> Based on an estimate of construction value for off-site and on-site construction of municipal infrastructure, prepared and certified by a Professional Engineer or prepared by City of Prince George staff. Payable at the time the subdivision receives final approval.	2% of construction value
	b)	<u>Bare Land Strata Subdivisions:</u> Based on an estimate of construction value for off-site construction of municipal infrastructure and any on-site municipal servicing, prepared and certified by a Professional Engineer or by City of Prince George staff. Payable at the time the subdivision receives final approval.	2% of construction value
	3.	<b>City Utility Connection Applications:</b>	
		Processing fee, per application, for a water, sanitary sewer or storm sewer service connection. One application may include one, two or all three types of service connections. Payable at the time of application for connection to a City utility or storm sewer, or, at the time of building permit issuance.	\$100.00
	4.	<b>Inspection Fee for Offsite Works and Services</b>	

		Based on an estimate of construction value for off-site construction of municipal infrastructure, prepared and certified by a Professional Engineer or prepared by City of Prince George staff.	2% of construction value			
9080, 2019	5.	<b>Street Signs</b>				
		Fee, per sign, for the fabrication and installation, by the City of Prince George, of street signs required for a subdivision or a development, including regulatory signs and street name signs. Payable at the time the subdivision receives final approval or at the time of building permit issuance.	\$200.00			
		<b>Street Signs</b>	<b>Rates Effective Jan 1<sup>st</sup> – Dec 31<sup>st</sup></b>			
			<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
		Fee, per sign	\$291.00	\$300.00	\$309.00	\$318.00
8533, 2013	6.	<b>Development Cost Charges</b>				
		In accordance with the Development Cost Charge Bylaw.				

“A – 15”

**TREE PROTECTION**

Amending Bylaws	
	<p><b><u>Application Fees:</u></b></p> <p>An application to cut from <b>1 to 10 trees</b> will require an application fee of <b>\$25.00</b> (twenty five dollars).</p> <p>An application to cut from <b>11 to 20 trees</b> will require an application fee of <b>\$50.00</b> (fifty dollars).</p> <p>An application to cut <b>21 or more trees</b> will require an application fee of <b>\$100.00</b> (one hundred dollars).</p>

## “A – 16”

**DEVELOPMENT SERVICES***Fees and Charges for Water Rates and Regulation*

EFFECTIVE: January 1, 2020

**A-16(a)**

Amending Bylaws						
<b>9080, 2019</b>	<b>1. CONNECTION FEES</b>					
	Pursuant to Section 3.2 the normal connection fees for residential service connections on roadways with classifications of Local or Collector and with a depth of less than three (3) meters from April 15 <sup>th</sup> to September 1 <sup>st</sup> shall be as follows:					
	1.1	Connection Size	2020	2021	2022	2023
		Less than 25mm (1 inch)	\$5,300.00	\$6,400.00	\$7,600.00	\$7,600.00
	*Fee applies to connections installed on the basis of a single connection in a single trench. Services over 1” in size will be charged based on actual costs for installation. Cost estimates will be provided by the City for approval prior to commencing with any work.					
	**Where multiple services can be installed in a single one (1) metre wide trench, a reduction of \$2,000 per additional service will be applied.					
	1.2	Where curbs, gutters, asphaltic pavement, concrete or asphaltic sidewalk or boulevard exists on the street prior to the water connection application being received, the extra cost of connection to cover repairs, over and above the connection fee, shall be:				
					<b>Fee</b>	
	1.2.1	Curb & Gutter Repair - each curb			\$1,500.00	
	1.2.2	Pavement Repair or Pipe Pushing				
		- 8m wide road			\$5,000.00	
		- 10m wide road			\$5,500.00	
	1.2.3	Concrete Sidewalk Repair - each sidewalk			\$2,000.00	
	1.2.4	Asphalt Sidewalk Repair – each sidewalk			\$1,000.00	
	1.2.5	Boulevard Repair – each side			\$ 600.00	
2.	<b>INSTALLATION</b>					
Upon receipt of the connection fee, the Engineer will, within ninety days, weather permitting, provide and install a service connection to the applicant’s property. If such connection is not practicable, the Engineer will so notify the applicant within sixty days and the City shall refund charges or fees paid to the City by the applicant.						
3.	<b>DEEP CONNECTION &amp; OFF-SEASON CONSTRUCTION</b>					

	3.1	All applicants for service connections that apply between September 2 <sup>nd</sup> and April 15 <sup>th</sup> shall pay the actual cost of the construction. The applicant will be required to authorize, by signature, a third party billing arrangement agreeing to pay all costs incurred during the installation of the connection. They must deposit with the City security equaling the estimated cost of doing the work. Charges may include costs for replacement of cold mix asphalt and hot mix asphalt in the spring, hydro/tel pole holding, dewatering and costs relating to thawing or excavating frozen ground. The final count reconciliation will be made after all work is complete in the spring and the City will advise the applicant of any refund or extra cost at that time.
	3.2	All applications for service connections where the connection will be at a depth of three (3) meters or deeper, shall pay the actual cost of the construction. The applicant will be required to authorize, by signature, a third party billing arrangement agreeing to pay all costs incurred during the installation of the connection. They must deposit with the City security equaling the estimated cost of doing the work. The final account reconciliation will be made after all work is complete and the City will advise the applicant of any refund or extra cost at that time.

## A-16(b)

Amending Bylaws						
9080, 2019	1.	<b><u>USER RATES</u></b>				
	1.1	Flat Rate Charges (per month)	Rates Effective Jan 1 <sup>st</sup> - Dec 31 <sup>st</sup>			
			2020	2021	2022	2023
	1.1.1	<b>One or Two Family Residential Dwelling</b>				
		Each Dwelling Unit	\$43.00	\$44.00	\$45.00	\$46.00
	1.1.2	<b>Business and Multi Family Dwelling</b>				
		All business or Multiple Family Dwelling property owners shall install a water meter except where special exemption has been granted by the Engineer, in which case, the applicable flat rate charge below shall be levied ( <b>MINIMUM</b> charge (per month) except where specific rate is given:				
		Churches	\$49.00	\$50.00	\$52.00	\$54.00
		Laundromats and Laundries, per washing machine	\$69.00	\$71.00	\$73.00	\$75.00
		Motels, per unit	\$27.00	\$28.00	\$29.00	\$30.00
		Multiple Family Dwelling, per dwelling unit	\$32.00	\$33.00	\$34.00	\$35.00
		Schools, per classroom	\$42.00	\$43.00	\$44.00	\$45.00
		Trailer and/or Mobile Home Parks, per licensed trailer or mobile home space	\$32.00	\$33.00	\$34.00	\$35.00
	1.1.3	<b>All Other Uses Not Listed</b>				
		First 100 m <sup>2</sup> of floor space or part thereof	\$43.00	\$44.00	\$45.00	\$46.00
		Each additional 100 m <sup>2</sup> or part thereof	\$14.00	\$15.00	\$15.00	\$16.00
	1.1.4	<b>Strata Title Unit</b>				
		Each Dwelling Unit	\$32.00	\$33.00	\$34.00	\$35.00
	1.1.5	<b>Landscaping Irrigation</b>				
		The flat rate for unmetered service connections used exclusively for irrigation of landscaped areas shall be Three Hundred and Thirty Three Dollars and One Cent (\$333.01) per acre for the summer irrigation season. Such flat rate shall become due and payable on the first day of July in each year.				
1.2	<b><u>METERED USER RATES</u></b>					
	All metered accounts are subject to a capacity and a consumption charge for each quarterly period.					
1.2.1	<b>Capacity Charge</b>					

	The capacity charge for each quarterly period is a flat rate charge based on meter size. The following rates shall apply (per quarterly period):				
	Capacity Charge (per quarterly period)	Rates Effective Jan 1 <sup>st</sup> - Dec 31 <sup>st</sup>			
		2020	2021	2022	2023
	<b>Meter Size</b>				
	Up to 3/4" (19mm)	\$55.38	\$57.00	\$59.00	\$61.00
	1" (25mm)	\$113.98	\$117.00	\$121.00	\$125.00
	1.5" (38mm)	\$342.83	\$353.00	\$364.00	\$375.00
	2" (51mm)	\$743.29	\$766.00	\$789.00	\$813.00
	3" (76mm)	\$2,122.20	\$2,186.00	\$2,252.00	\$2,320.00
	4" (102mm)	\$4,601.13	\$4,739.00	\$4,881.00	\$5,027.00
	6" (152mm)	\$13,136.96	\$13,531.00	\$13,937.00	\$14,355.00
	8" (203mm) AND LARGER	\$28,116.46	\$28,960.00	\$29,829.00	\$30,724.00
1.2.2	<b>Combined Fire and Domestic Meters</b>				
	4" (102mm)	\$4,601.13	\$4,739.00	\$4,881.00	\$5,027.00
	6" (152mm)	\$13,136.96	\$13,531.00	\$13,937.00	\$14,355.00
	8" (203mm) AND LARGER	\$28,116.46	\$28,960.00	\$29,829.00	\$30,724.00
1.2.3	<b>Consumption Charge (per Imperial Gallon)</b>	\$0.00340	\$0.00350	\$0.00361	\$0.00372
1.3	<b><u>WATER CONSTRUCTION FLAT RATE CHARGE</u></b>				
	All commercial and residential property owners shall pay a flat rate charge for water consumed during the construction process up until a water meter is installed. The charge shall be calculated on the gross square meter of floor space of the building as follows:				
	Gross Floor Area (m <sup>2</sup> )			Water Construction Rate per month	
	0 – 200			\$25.00	
	201 – 1,000			\$26.00	
	1,001 – 5,000			\$27.00	
	5,001 – 10,000			\$28.00	
	10,001 – above			\$29.00	
2.	<b><u>OTHER CHARGES</u></b>				
2.1	<b><u>METER ACCESS CHARGE</u></b>				
	Each failed attempt to access a meter where notice has been requested by the City and access has not been provided.			\$150.00 per call	
2.1.1	<b><u>FINAL OR SPECIAL METER READINGS</u></b>				



	Each manual reading or special reading by the meter reader.	\$150.00 per call
2.1.2	<b><u>METER TESTING</u></b>	
	Deposit for testing of water meter  - If testing determines that meter is: o Reading accurately, City keeps deposit. o Reading is inaccurate, City returns deposit and adjusts previous billing to average of previous billing history (maximum six (6) month adjustment)	\$150.00
2.2	<b><u>TAMPERING WITH WATER METERS</u></b>	
	Penalty for each incident where City staff determine that tampering has occurred with a water meter	\$500.00 per incident
2.3	<b><u>PRIVATE USE OF CITY FIRE HYDRANTS</u></b>	
	The charge for the use of a fire hydrant shall be:	
	Permit Fee	\$100.00
	Monthly charge	\$1000.00
2.3.1	Penalty for connecting to a hydrant without a permit:	\$2000.00 per incident
2.4	<b><u>MUNICIPAL FIRE PROTECTION</u></b>	
	The annual charge payable to the City for the availability of fire hydrants and water supplies for fire protection purposes shall be the actual annual maintenance costs.	
2.5	<b><u>SERVICE CONNECTION ABANDONMENT CHARGE</u></b>	
	The charge for service connection abandonment shall be:	\$3,500.00
	At the discretion of the Authorized Person, if a new service is in a location that may facilitate the service abandonment within the same excavation the abandonment charge shall be waived.  The abandonment charge is exclusive of restoration requirements. Restoration costs shall be the rate as outlined in section 1 Connection Fees	
2.6	<b><u>EMERGENCY CALL OUT</u></b>	
	Outside of regular working hours	\$150.00 per call out
2.7	<b><u>WATER SERVICE TURN ON OR TURN OFF CHARGE</u></b>	
	Water service turn on or turn off charge outside of normal City working hours	\$200.00 per call
2.8	<b><u>UTILITY BILL SUSPENSION FEE</u></b>	
	Per three (3) month billing period	\$45.00
2.8	<b><u>PRIVATE FIRE HYDRANT MAINTENANCE</u></b>	
	Per hydrant	\$300.00
2.10	<b><u>ACCOUNT SET UP FEE</u></b>	
	A flat fee for each new account added to the billing system	\$50.00

2.11	<b>WATER METER REPLACEMENT</b>					
	The following flat rate amounts will be charged for replacement of water meters. The fee is based upon meter replacement value and labour costs.					
	<b>Meter Size/Meter Reader</b>	<b>Type</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
	20mm (¾in.)	Displacement Meter	\$610.00	\$646.60	\$685.40	\$726.52
		Meter Body Only	\$400.00	\$424.00	\$449.44	\$476.41
	25mm (1.0in.)	Displacement Meter	\$720.00	\$763.20	\$808.99	\$857.53
		Meter Body Only	\$475.00	\$503.50	\$533.71	\$565.73
	40mm (1.5in.)	Displacement Meter	\$1,080.00	\$1,144.80	\$1,213.49	\$1,286.30
		Meter Body Only	\$800.00	\$848.00	\$898.88	\$952.81
	50mm (2.0in.)	Compound Meter	\$3,260.00	\$3,455.60	\$3,662.94	\$3,882.71
		Meter Body Only	\$2,520.00	\$2,671.20	\$2,831.47	\$3,001.36
	75mm (3.0in.)	Compound Meter	\$4,300.00	\$4,558.00	\$4,831.48	\$5,121.37
		Meter Body Only	\$4,100.00	\$4,346.00	\$4,606.76	\$4,883.17
	100mm (4.0in.)	Compound Meter	\$6,150.00	\$6,519.00	\$6,910.14	\$7,324.75
		Meter Body Only	\$5,800.00	\$6,148.00	\$6,516.88	\$6,907.89
	150mm (6.0in.)	Compound Meter	\$10,540.00	\$11,172.40	\$11,842.74	\$12,553.31
		Meter Body Only	\$9,940.00	\$10,536.40	\$11,168.58	\$11,838.70
	200mm (8.0in.)	Compound Meter	\$23,600.00	\$25,016.00	\$26,516.96	\$28,107.98
		Meter Body Only	\$19,600.00	\$20,776.00	\$22,022.56	\$23,343.91

	20mm – 50mm (¾in. – 2.0in.) Pro/auto read	Positive Displacement Remote – Replace Register Only	\$590.00	\$625.40	\$662.92	\$702.70
	50mm – 200mm (¾ in. – 2.0in. E- coder R900I2-8.0in.)	Compound Remote – Replace Register Only	\$1,100.00	\$1,166.0 0	\$1,235. 96	\$1,310.12
	2.12	<b><u>BACKFLOW TESTING (commencing January 1, 2021)</u></b>				
		Documentation processing fee				
		- City Data Input			\$10.00 per test result	
		- Online/remote entry (available by 2021)			\$5.00 per test result	
		Failure to provide test results prior to expiry date			\$20.00 per device	
	3.	<b><u>BILLING PROCEDURES</u></b>				
		<p>Bills shall be rendered twice yearly by the City for the use of the waterworks except for metered accounts and metered residential accounts, which shall be rendered quarterly. Should the due date as printed on the bill fall on any Saturday, Sunday or Holiday, then the next business day following the Saturday, Sunday or Holiday shall be taken as the due date.</p> <p>The date of payment shall be the date the account is received at City Hall or paid at any chartered bank in British Columbia, as evidenced by cash register impression or tellers stamp.</p> <p>Payments shall be applied firstly against charges in arrears and thereafter against the current charges.</p> <p>Non-receipt of the utility bill will not be recognized as a valid excuse for failure to pay the rates when due.</p>				
	4.	<b><u>PENALTY ON LATE PAYMENTS</u></b>				
9269, 2021		The user rate for all consumer accounts rendered shall be subject to a penalty of five percent (5%) if the account is paid after the due date as printed on the utility bill.				

## "A – 17"

**DEVELOPMENT SERVICES***Fees and Charges for Commercial Vehicle Licensing***EFFECTIVE: January 1, 2020**

Amending Bylaws			
<b>9080, 2019</b>	The fees due under the City of Prince George Commercial Vehicle Licensing Bylaw No. 7852, 2007, as amended from time to time and section 633 (1), (2) and (3) and 671 (1) of the <i>Local Government Act</i> are as follows:		
	Local Government Act Section	Item	Fee \$
	633 (1)	Vehicle license fees for each license year for a vehicle of gross vehicular weight:	
		Not exceeding 2,800 kg	25.00
		Over 2,800 kg but not over 11,800 kg	30.00
		Over 11,800 kg but not over 20,000 kg	35.00
		Over 20,000 kg	40.00
	633 (2)	Vehicle license fee for each license year for a vehicle operated under an agreement under section 10 of the <i>Commercial Transport Act</i>	30.00
	633 (3)	Vehicle license transfer fee	6.25
	635 (1)	Vehicle license administration fee	6.25

**“A – 18”**

**DEVELOPMENT SERVICES**

*Fees and Charges for Snow Dumping*

**EFFECTIVE:** January 1, 2020

**A-18(a)**

Amending Bylaws					
9080, 2019	Private snow haulers to deposit snow in the Guay Road Snow Dump are as follows:	Rates Effective Jan 1 <sup>st</sup> - Dec 31 <sup>st</sup>			
		2020 Total Fee	2021 Total Fee	2022 Total Fee	2023 Total Fee
	Tandem Truck Load	\$18.00	\$19.00	\$20.00	\$21.00
	End Dump Load	\$34.00	\$35.00	\$36.00	\$37.00
	Truck/Pup Load	\$34.00	\$35.00	\$36.00	\$37.00
<p>For each load hauled to the site.</p> <p>Haulers shall pay to cover cost of snow dump attendant in times of sole or dedicated use. Payment shall be determined based on number of hours attendant is required for private use. Applicable amount of tickets for dedicated use to be paid to account</p>					

## "A – 19"

**DEVELOPMENT SERVICES***Fees and Charges for Real Estate Services*

EFFECTIVE: January 1, 2014

## A – 19

Amending Bylaws		
8533, 2013	<b>Permanent Closure and Sale of Roads</b>	
	Purchase Price	Current Market Value
	Non-refundable processing fee  (includes preparation of purchase agreement and Road Closure Bylaw, and satisfying Notice requirements under sections 40 and 94 of the <i>Community Charter</i> )	2% of purchase price (minimum fee - \$550 maximum fee - \$2,000)
	Document Administration Fee (provide document precedent)	\$50 per document
	Document Preparation Fee (required only if preparing documentation)	\$250 per document
	<b>Land Agreements</b>	
	Document Administration Fee (provide document precedent)	\$50 per document
	Document Preparation Fee (Right of Way, Easement, Restrictive Covenant, Lease, License, Encroachment, Modification or renewal, etc.)	\$250 per document
	Document Review Fee	\$50 per document
	<b>Land Title Discharges</b>	
	Discharge Execution Fee	\$50 per discharge
	Discharge Preparation Fee (Right of Way, Easement, Restrictive Covenant, Lease, License, Encroachment, Condition, etc.)	\$250 per discharge
	Discharge Registration at Land Title Office	\$50 + applicable Land Title & Survey Authority of BC Fees

**Schedule "B"**  
**City of Prince George Consolidated Fees & Charges Bylaw No. 7557, 2004**

**COMMUNITY SERVICES**  
***(Formerly known as LEISURE SERVICES)***

Index

<i>Section No.</i>	<i>Description</i>	<i>Main Bylaw</i>	<i>Amendments</i>	
B- 1	<b>Community Services</b> Fees and Charges for <i>CN Centre</i>	7557, 2004	7799, 2005 8227, 2009 8255, 2009 8375, 2011 8482, 2012	8533, 2013 8830, 2016 9080, 2019 9176, 2021
B- 2	<b>Community Services</b> Fees and Charges for <i>CN Centre and Community Arenas</i>	7557, 2004	7799, 2005 8227, 2009 8375, 2011 8482, 2012 8533, 2013	8830, 2016 9080, 2019 9176, 2021
B - 3	<b>Community Services</b> Fees and Charges for <i>Prince George Conference and Civic Centre</i>	7557, 2004	7729, 2005 7941, 2006 7965, 2007 8211, 2009 8327, 2010 8375, 2011 8482, 2012	8533, 2013 8708, 2015 8830, 2016 8839, 2017 9080, 2019 9101, 2020
B - 4	<b>Community Services</b> Fees and Charges for <i>Aquatics</i>	7557, 2004	7800, 2006 7906, 2006 8209, 2009 8314, 2010 8375, 2011 8482, 2012	8533, 2013 8729, 2015 8732, 2016 8830, 2016 9080, 2019
B - 5	<b>Community Services</b> Fees and Charges for <i>Pine Valley Golf Course</i>	7557, 2004	7965, 2007 8239, 2009 8305, 2010 8482, 2012	8830, 2016 9313, 2022
B - 6	<b>Parks and Recreation</b> Fees and Charges for <i>City Park Facilities and School District #57 Facility Rentals</i>	7557, 2004	7724, 2005 7942, 2006 8239, 2009 8305, 2010 8375, 2011 8482, 2012	8491, 2013 8533, 2013 8830, 2016 9080, 2019 9101, 2020

B - 7	<b>Community Services</b> Fees and Charges for <i>Prince George Playhouse Theatre</i>	7557, 2004	7723, 2005 8139, 2008 8239, 2009 8305, 2010	8673, 2016 8830, 2016 9080, 2019
B - 8	<b>Community Services</b> Fees and Charges for Athletic Commission	7557, 2004	8562, 2014	
B - 8	<b>Community Services</b> Fees and Charges for Gifts and Legacies	7557, 2004	7799, 2005 7907, 2006 8392, 2011	8533, 2013 8562, 2014 8830, 2016
B - 9	<b>Community Services</b> Fees and Charges for Gifts and Legacies	7557, 2004	7799, 2005 7907, 2006 8392, 2011	8533, 2013 8562, 2014
B - 9	<b>Community Services</b> Fees and Charges for Active Living Guide	7557, 2004	8392, 2011 8533, 2013 8562, 2014	8830, 2016
B - 10	<b>Community Services</b> Fees and Charges for Active Living Guide	7557, 2004	8533, 2013 8562, 2014	



**“B – 1”**

**COMMUNITY SERVICES**

*Fees and Charges for CN Centre*

**EFFECTIVE: January 1, 2017**

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Amending Bylaws	
9176, 2021	Intentionally deleted and replaced by Schedule “B”, Section “B-2 – Community Services: Fees and Charges for CN Centre and Community Arenas.

**“B – 2”****COMMUNITY SERVICES****Fees and Charges for CN Centre and Community Arenas****EFFECTIVE: January 1, 2017**

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**B-2(a)****Amending  
Bylaws****CN Centre and Community Arenas Definitions, Terms and Conditions****EVENT AND ACTIVITY DEFINITIONS:****Recreation Activities**

Includes a variety of local participatory leisure pursuits such as hockey, figure skating and lacrosse where participation is the main purpose of the rental. These activities may be preempted. Includes regular season games and practices. The City reserves the right to adjust the Level of Service under extenuating circumstances such as a pandemic.

Level of Service – dressing room access for 30 minutes prior to, during and 30 minutes after a rental; one fifteen minute flood per 90 minutes of use or as deemed necessary by City of Prince George (hereinafter referred to as “CPG”) operations staff; in house sound system where available.

**Recreation Events – Secured Dates/Non Exclusive**

Includes recreation/sport competitions, tournaments and test days that do not require exclusive use of a facility. The events in this category will not be preempted after the contract is signed and deposit paid except for events in the CN Centre, Spruce Kings playoff games or special events. Rental rates include start to finish times including all flood times. Rental space includes the ice/dry floor arena, the dressing rooms; and access to the seating area. The user group may levy admission charges; however, the cost of administering the control of admission will be a responsibility of the user and shall be consistent with the City/ticket provider service agreement. Other groups may be booked into the arena prior to or after the non-exclusive event each day. Hourly rates are used for Recreational Activities and for Recreation Events – Secured Dates/Non Exclusive. Additional charges may be applied. The City reserves the right to adjust the Level of Service under extenuating circumstances such as a pandemic.

Level of Service – up to two operations staff, score clock, dressing room access for 30 minutes prior, during and after a rental; one 15 minute flood per 90 minutes of use; in-house sound system where available. The concourse may be set up for in-house furniture and fixtures as part of rental. All other equipment is available at external rental charges. Additional required services or spaces such as net pegging, cleaning, damage deposits, security, first aid, host services, electrical hook-ups, parking control and meeting rooms will be added as additional charges. No changes to existing venue advertising. Banners permitted with prior written approval.

9176, 2021

**Recreation Events – Secure Dates/Exclusive**

This category is designed for events that require exclusive use of a facility. This category is generally applicable to major tournaments, test days, provincial or national competitions, and any event that needs a higher level of service and requires exclusive use of the venue. It generally includes all public and meeting room spaces within a building. Once the contract is signed and a deposit made, the dates are secured and cannot be pre-empted. Daily rates apply. Additional charges may be applied. The City reserves the right to adjust the Level of Service under extenuating circumstances such as a pandemic.

Level of Service – Dependent on event demands. Additional equipment required will be charged an external equipment charge. Additional charges may be charged for event set-up and event service or cleaning above regular standards. Set up day and tear down at half-day rates. There may be a restriction in available set up and take down days. Advertising covering; ice preparation; ticket takers, security and spectator first aid (can include volunteers), electrical hook ups, traffic control charged additionally. All ticketing will be done through on site ticket service provider.

**Trade Show**

Exhibits of products and services that is not open to the public. An exhibition of products and/or services held for members of a common or related industry.

**Consumer Shows**

Exhibitions open to the public usually requiring an entrance fee.

Events are primarily spectator focused such as concerts, circuses, and rodeos. Dates are secure once contract is signed and deposit paid. Tentative booking procedures apply.

Additional cleaning or set up charges may be applied. Additional equipment required will be charged as external equipment charges. Additional charges for event set-up and event service above regular standards. Set up day and tear down at half-day price. There may be a restriction in available set up and take down days. Event rates for promoters apply. All ticketing is done through on site ticket service provider.

**Sustaining Ice Users**

A not-for-profit organization (e.g. PG Minor Hockey, PG Ringette, Blizzards Speed Skating Club) or an Adult Recreation Group that is scheduled on a regular weekly basis.

**Private Ice Users**

A group or individual that uses space on an occasional basis only.

**RATE DEFINITIONS:****Standard Rate**

This rate is applied to all bookings. The standard rate applies to hourly adult or youth renters offering programs for a fee, with the intention of personal or organizational gain and/or where admission fees are charged and the community is not the main beneficiary. It includes recreational rentals by private or commercial organizations. All conferences, conventions, and/or tradeshow events are charged the standard rate.

**Discount Rate**

A discount rate is available to any Prince George based not-for-profit group, charitable organization or registered society with the primary purpose of community service where the local community is the beneficiary. Includes City of Prince George Departments and Committees of Council. Organizations are not eligible for this rate when hosting conferences, conventions and/or tradeshows.

**Non-Prime Time** - 8:00 am – 3:00 pm on weekdays from the first Monday in October – the first Monday after School District #57 Spring Break; on days that School District #57 is in session for elementary and/ or secondary students only. This definition does not apply to any rentals for special events.

**Prime Time** – 6:00 am – 8:00 am; 3:00 pm – 12:30 am Monday to Friday and 6:00 am – 12:30 am Saturday and Sundays from the first Monday in October – the first Monday after School District #57 Spring Break.

**Youth Discount Recreation Rental Rates**

A discount rate is available to any Prince George or Regional District of Fraser Fort George based not-for-profit group or registered society organizing leisure opportunities for individuals, when all participants are 18 years of age or younger. Youth Discount Recreation rates include all times from start to finish of booking including flood times. Youth may be scheduled up until 9:30 pm.

**Adult Discount Recreation Rental Rates**

A discount rate is available to any Prince George or Regional District of Fraser Fort George based not-for-profit group or registered society organizing leisure opportunities for individuals 19 years of age and over, or any combination of individuals 19 years and over and 18 years of age and younger. Adults will be scheduled following youth not-for-profit users.

**Non-Resident Rental Rates**

The individual, group, organization or business renting the facility that is based outside the Prince George City Boundaries and/or outside the Regional District of Fraser Fort George boundaries. Non-residents will be charged Standard Recreation Rates.

**Event Rates - Promoter**

This applies to all Recreation Events – Secure Dates and Exclusive that a business, organization or agency produces, have ticketed admission and the proceeds generated are not 100% directed to a Prince George based registered charity under Canada Revenue Agency. These rates are the standard rate or 14% of gross ticket revenue, whichever is greater. The gross ticket revenue may have an upper limit set as approved by the Director of Community Services and Public Safety or their designate.

**Event Rates - Negotiations**

The Director of Community Services and Public Safety or their designate may negotiate rental rates lower than those rates outlined in this Bylaw when the hosting of an event in a City of Prince George facility may generate substantial event tourism dollars for the community at large.

**Facility Fee**

This applies to all major special event rentals that a business or organization or agency produces, that have ticketed admission. A fee per ticket may be added to the service charge

and is payable by the spectator.

**Set up/ Take Down Rates**

Customer event setup and take down rates are 50% of the appropriate rental rate.

**School District #57 Rental Rates**

School District #57 sponsored events will be charged staff labour and benefit costs or the applicable discount rate, whichever is less plus additional charges.

**Statutory Holidays Rates**

Facilities are closed on all statutory holidays as defined in the collective agreement with CUPE Local 1048. Customers wishing to rent on a statutory holiday will be charged additional staff labour at the applicable overtime rate and benefits costs. Each booking must be a minimum of two hours.

**Additional Staff Costs**

Additional charges, which are listed as actual staff costs, are calculated at the City of Prince George staff pay rate for the specific hours worked plus all employee benefits including accrual costs. Staff costs for planned overtime will be calculated at the applicable overtime rate plus employee benefits.

**Spring/Summer Season**

Begins April 1<sup>st</sup> and ends August 31<sup>st</sup>.

**Regular Season**

September 1<sup>st</sup> and ends March 31<sup>st</sup>.

**Advertising**

Advertising opportunities are available in some of the community arenas to user groups. Price does not include design, production and installation of the graphic panels.

**TERMS AND CONDITIONS:****Liability Insurance**

All user groups of City facilities are required to hold comprehensive general liability insurance for no less than \$5,000,000.00 inclusive with respect to bodily injury including death and property damage. The policy shall include an endorsement adding the City of Prince George as an additional named insured on the policy. Host Liquor Liability insurance is required for rentals where the licensee is holding a special occasion license. If no insurance is presented, the licensee may be denied access for facility.

**Damage / Cleaning Deposits**

A damage deposit not greater than \$2,500.00, payable prior to any event may be required upon signing of the applicable contract. This is also required for anticipated cleaning requirements above normal use.

**First Aid and Security Requirements**

First Aid and Security costs for events where public use of the facility requires these services will be coordinated by the City and charged to the user.

**Tentative Booking Procedures**

A maximum of three (3) tentative bookings per event will be held without a deposit until another request for the same space is received. At the time of the 2<sup>nd</sup> request, the 1<sup>st</sup> tentative booking will be notified and given three (3) business days to confirm or cancel the booking.

Confirmation will require a 25% non-refundable deposit of the space rental only. When a “second hold” obtains a space rental under this procedure, they will be required to pay a 25% non-refundable deposit. All bookings will be based on appropriate Space Allocation Policies.

**Payment**

Payment is accepted by cash, debit card, cheque made payable to the City of Prince George. Credit card payments with a maximum allowable payment will be accepted. The City of Prince George reserves the right to limit the amount payable and/or charge a processing fee on credit card payments. If the licensee neglects to sign the contract agreement or pay the full facility rental, the licensee may be denied access to the facility. Interest on outstanding invoices will be charged at 1.5% net thirty (30) days, compounded monthly. (18% per annum)

**Payment – Sustaining Ice Users:**

Full payment of facility rental is due thirty (30) days after final date of the current month. If a cancellation is received with less than sixteen (16) full days, a full rental charge will apply.

**Payment - Private Rentals:**

Full payment of facility rental is due sixteen (16) days in advance. If a reservation is accepted less than sixteen (16) days prior to a rental for a rental and where the user does not rent ice on a weekly basis, full payment is required immediately and cheques may not be accepted. If a cancellation is received with less than sixteen (16) full days, a full rental charge will apply.

**Payment - Recreation Events – Secured Dates/Non Exclusive**

A non-refundable deposit of 10% of the facility rental is due upon contract signing. Full payment of facility rental is due thirty (30) days after event completion date. If a reservation is accepted less than sixteen (16) days prior to a rental for a rental, full payment is required immediately and cheques may not be accepted.

Event Schedule must be confirmed sixteen (16) full days prior to the first reserved date. If a cancellation is received with less than five (5) full days’ notice a full rental charge will apply. Adjustments to tournaments can be made up to five (5) days prior to the tournament.

**Payment – Recreation Events – Secure Dates/Exclusive**

A non-refundable deposit of 10% of the facility rental is due upon contract signing. Payment of remaining facility rental and fixed additional charges is due thirty (30) days prior to the first reserved date. Full payment minus deposit is refundable if a cancellation has been received thirty (30) days prior to the first reserved date. If a cancellation is received with less than thirty (30) full days’ notice a full rental charge will apply.

**Equipment**

Equipment assigned to each facility is included in the fee for each venue. Requirements for additional equipment such as, but not limited to, table, chairs, risers, staging, and audiovisual equipment will have an additional charge.

**Tickets**

Any event selling advance sales of tickets will be required to use the exclusive box office services provided by the City’s box office contractor. Exemptions may occur where mutually agreed upon conditions between the City and the exclusive ticket provider e.g. PG Spruce Kings at RMCA, BCNE and Canadian Home Builders’ Association of Northern BC at Exhibition Park.

**Licence Agreements**

All licence agreements must be signed, all conditions met and proper payment received in order to provide access to the CN Centre and Community Arenas.

**Concessions and Catering**

Any event requiring the provision of food will be required to use the exclusive services provided by the City’s food and beverage contractor(s). Outside food and beverage is not permitted on these premises without prior written consent.

**B-2(b)**

Amending Bylaws					
	Regular Season Hourly Rental Fees: CN Centre, Kin 1, 2, 3, RMCA, Elksentre	Rates Effective Jan 1 <sup>st</sup> - Dec 31 <sup>st</sup>			
		2020	2021	2022	2023
9176, 2021	Standard Recreation Rate - Ice Rental	\$333.00	\$343.00	\$353.00	\$364.00
	Adult Discount Recreation Ice (Prime)	\$209.00	\$215.00	\$221.00	\$228.00
	Adult Discount Recreation Ice (Non-prime)	\$168.00	\$173.00	\$178.00	\$183.00
	Youth Discount Recreation Ice (Prime)	\$112.00	\$115.00	\$118.00	\$122.00
	Youth Discount Recreation Ice (Non-prime)	\$90.00	\$93.00	\$96.00	\$99.00
	Standard Recreation Rate - Dry Floor	\$185.00	\$191.00	\$197.00	\$203.00
	Adult Discount Recreation - Dry Floor	\$93.00	\$96.00	\$99.00	\$102.00
	Youth Discount Recreation - Dry Floor	\$63.00	\$65.00	\$67.00	\$69.00

**B-2(c)**

Amending Bylaws					
	Spring & Summer Hourly Rental Fees: CN Centre, Kin 1, 2, 3, RMCA, Elksentre	Rates Effective Jan 1 <sup>st</sup> - Dec 31 <sup>st</sup>			
		2020	2021	2022	2023
9176, 2021	Standard	\$333.00	\$343.00	\$353.00	\$364.00
	Adult Discount Recreation Ice	\$209.00	\$215.00	\$221.00	\$228.00
	Youth Discount Recreation Ice	\$156.00	\$161.00	\$166.00	\$171.00
	Standard – Dry Floor	\$185.00	\$191.00	\$197.00	\$203.00
	Adult Discount Recreation Ice – Dry Floor	\$93.00	\$96.00	\$99.00	\$102.00
	Youth Discount Recreation Ice – Dry Floor	\$63.00	\$65.00	\$67.00	\$69.00



**B-2(d)**

Amending Bylaws						
9176, 2021	CN Centre: Recreation Events - Secure Dates/Exclusive Daily Rates		Rates Effective Jan 1 <sup>st</sup> - Dec 31 <sup>st</sup>			
			2020	2021	2022	2023
	Standard Rate		\$3,900.00	\$4,000.00	\$4,150.00	\$4,300.00
	Discount Rate		\$3,150.00	\$3,225.00	\$3,325.00	\$3,425.00
	Kin 1, 2, 3, RMCA, Elksentre: Recreation Events - Secure Dates/Exclusive Daily Rates		Rates Effective Jan 1 <sup>st</sup> - Dec 31 <sup>st</sup>			
			2020	2021	2022	2023
	Standard Rate		\$1,960.00	\$2,025.00	\$2,100.00	\$2,150.00
	Discount Rate		\$1,575.00	\$1,625.00	\$1,675.00	\$1,725.00

**B-2(e)**

Amending Bylaws						
9176, 2021	CN Centre Meeting Rooms		Rates Effective Jan 1 <sup>st</sup> - Dec 31 <sup>st</sup>			
			2020	2021	2022	2023
	Canfor Room - Ice Level 420 sq. ft.	Standard Daily Rate	\$78.00	\$80.00	\$82.00	\$84.00
		Discount Daily Rate	\$63.00	\$65.00	\$67.00	\$69.00
		Discount Evening Rate	\$41.00	\$42.00	\$43.00	\$44.00
	Production office 209 sq. ft.	Standard Daily Rate	\$52.00	\$54.00	\$56.00	\$58.00
		Discount Daily Rate	\$39.00	\$40.00	\$41.00	\$42.00
		Discount Evening Rate	\$32.00	\$33.00	\$34.00	\$35.00
	5th Dressing Room 378 sq. ft.	Standard Daily Rate	\$72.00	\$74.00	\$76.00	\$78.00
		Discount Daily Rate	\$59.00	\$61.00	\$63.00	\$65.00
		Discount Evening Rate	\$32.00	\$33.00	\$34.00	\$35.00

**B-2(f)**

Amending Bylaws						
	Daily Room Rental Rates		Rates Effective Jan 1 <sup>st</sup> - Dec 31 <sup>st</sup>			
			2020	2021	2022	2023
9176, 2021	Rolling Mix Concrete Arena: Multi-purpose room	Standard Daily Rate	\$250.00	\$258.00	\$266.00	\$274.00
		Discount Daily Rate	\$200.00	\$206.00	\$212.00	\$218.00
		Discount Evening Rate	\$95.00	\$98.00	\$101.00	\$104.00
	Kin Arenas: Activity Lounge	Standard Daily Rate	\$364.00	\$375.00	\$386.00	\$398.00
		Discount Daily Rate	\$285.00	\$294.00	\$303.00	\$312.00
		Discount Evening Rate	\$137.00	\$141.00	\$145.00	\$149.00
	Kin Arenas: Kin Atrium	Standard Daily Rate	\$391.00	\$403.00	\$415.00	\$428.00
		Discount Daily Rate	\$313.00	\$323.00	\$332.00	\$342.00
		Discount Evening Rate	\$313.00	\$323.00	\$332.00	\$342.00
	Kin 1 Meeting Room (per room)	Standard Daily Rate	\$110.00	\$113.00	\$116.00	\$119.00
		Discount Daily Rate	\$72.00	\$74.00	\$76.00	\$78.00
		Discount Evening Rate	\$54.00	\$56.00	\$58.00	\$60.00

**B-2(g)**

Amending Bylaws						
9176, 2021	Exhibition Park Rates	Rates Effective Jan 1 <sup>st</sup> - Dec 31 <sup>st</sup>				
		2020	2021	2022	2023	
	Midways*	\$895.00	\$922.00	\$950.00	\$979.00	
	<b>Parking Lot* (Inner Paved, Outer Paved, Outer Gravel)</b>					
	Hourly	Standard	\$54.00	\$56.00	\$58.00	\$60.00
		Discount	\$27.00	\$28.00	\$29.00	\$30.00
	Half Day	Standard	\$178.00	\$183.00	\$188.00	\$194.00
		Discount	\$90.00	\$93.00	\$96.00	\$99.00
	Daily	Standard	\$296.00	\$305.00	\$314.00	\$323.00
		Discount	\$148.00	\$152.00	\$157.00	\$162.00
	<i>*plus additional charges</i>					

**B-2(h)**

Amending Bylaws					
9176, 2021	Additional Services	Rates Effective Jan 1 <sup>st</sup> - Dec 31 <sup>st</sup>			
		2020	2021	2022	2023
	Electrical Connect/Disconnect	actual cost			
	Arena Ice Removal/Replace	actual cost			
	Arena Glass Removal/Replace	actual cost			
	Concert Bowl	actual cost			
	3/4 Bowl	actual cost			
	Half House	actual cost			
	Full House	actual cost			
	Rink Boards Removal/Replace	actual cost			
	Arena Flooring	actual cost			
	Bleacher Removal	actual cost			
	Custodial Charges	actual cost			
	Local crew labour and rigging, stagehands	actual cost			
	External Rentals	actual cost plus 25% admin fee			
	Statutory Holiday Rates	actual cost			
	Stage	actual cost			
	Host Services	actual cost			
	Additional Cleaning	actual cost plus labour and benefits			
	Security	actual cost			
	First Aid	actual cost			
	Towel Service (per towel)	\$5.00	\$5.00	\$5.25	\$5.25
	Parking Control	actual cost			
	Traffic Control	actual cost			
	Entandem (SOCAN & Re: SOUND Tariff Fees)	actual cost			
	Catering	actual cost			
Shaving Removal Replace Footings	actual cost				
Camping – Exhibition Park – per day/unit; self-contained units only. No services provided. Charged to Event Licensee. Approved Sites only. Includes applicable taxes.	\$22.00	\$23.00	\$24.00	\$25.00	

**B-2(i)**

Amending Bylaws			
9176, 2021	<b>Program fees</b>	<b>Includes Tax</b>	<b>Includes Tax</b>
	Drop in Hockey	\$9 per admission	\$80 per 10 sessions punch card
	Adult Summer Hockey Program	\$125 per person per season	\$1800 per team per season

**B-2(j)**

Amending Bylaws		
9176, 2021	<b>Commercial Merchandising Fees</b>	
	Sellers provided by promoter	20% of gross sales or as negotiated by Director or designate.
	Sellers provided by City	30% of gross sales or as negotiated by Director or designate.

**B-2(k)**

Amending Bylaws					
9176, 2021	<b>Audio Visual Rates</b>	<b>Rates Effective Jan 1<sup>st</sup> - Dec 31<sup>st</sup></b>			
		<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
	Camera Operator	Actual Cost plus Labour and Benefits			
	Score Clock Operator	Actual Cost plus Labour and Benefits			
	Music Operator	Actual Cost plus Labour and Benefits			
	White Board	No charge			
	Wired Microphone	\$21.00	\$22.00	\$23.00	\$24.00
	Easel/Podium	No charge			
	Radio (each)	Deposit required			
	Portable P.A. System with one corded microphone	\$111.00	\$114.00	\$117.00	\$121.00
	External Rentals	Rental cost plus 25% admin fee			

**B-2(l)**

Amending Bylaws	
9176, 2021	<b>CN Centre Ospika Sign</b> Double sided backlit sign (45" X 67") on the Main CN Centre Sign, on Ospika Blvd. Cost does not include sign production, installation, or applicable taxes. \$8,500.00 per year.

**B-2(m)**

Amending Bylaws				
9176, 2021	<b>Prince George CN Centre Suite Fees</b>			
	Suite Number	Total Base License Fee	Maintenance Fee	Total Fees
	#1a	\$12,709.38	\$300	\$13,009.38 plus 10 Cougars Seasons Tickets
	#1	As per CN Rail Naming Rights Agreement		
	#2	\$13,876.56	\$300	\$14,176.56 plus 15 Cougars Seasons tickets
	#3	Cougar's suite at no cost as per Cougars/City Contract		
	#4	City Managed Suite (see exceptions "Rentals" below)		
	#4 Rentals	Suite may be rented on a per event or game basis as a fee applicable to the event or game.		
	#5	\$14,265.63	\$300	\$14,565.63 plus 10 Cougars Seasons tickets
	#6	\$15,406.88	\$300	\$15,706.88 plus 14 Cougars Seasons tickets
	#7	\$14,265.63	\$300	\$14,565.63 plus 10 Cougars Seasons tickets
	#8	\$12,709.38	\$300	\$13,009.38 plus 10 Cougars Seasons tickets
	#9	\$12,709.38	\$300	\$13,009.38 plus 10 Cougars Seasons tickets
	#10	\$12,242.50	\$300	\$12,542.50 plus 16 Cougars Seasons tickets
	#11	\$12,605.63	\$300	\$12,905.63 plus 18 Cougars Seasons tickets
	#12	\$11,153.13	\$300	\$11,453.13 plus 10 Cougars Seasons tickets
#14	\$12,424.06	\$300	\$12,724.06 plus 17 Cougars Seasons tickets	

**B-2(n)**

<b>Amending Bylaws</b>	
	<b><i>Arena Advertising</i></b>
	<p><b><u>Non-profit Regular Season Users of Kin Centre – Rights to sell advertising</u></b></p> <ol style="list-style-type: none"> <li>1. Regular season non-profit dry floor and ice users have the non-exclusive rights to sell advertising at the Kin Arenas in locations pre-approved by the City of Prince George pending space availability and a first come first served procedure.</li> <li>2. Rates are based on a 12-month basis and signs not renewed will be removed after 12 months.</li> <li>3. Advertising may be covered for special events due to event sponsorship requirements.</li> <li>4. All advertising signs shall be hung and removed by City of Prince George staff at actual cost and appropriate non-profit groups will be invoiced. Non-profit groups selling advertising are exclusively responsible for all costs of making and hanging all signs under the supervision of the Exhibition Park foreman or designate.</li> <li>5. Each non-profit group selling advertising may set the rates for such advertising however, they shall not be lower than those set by the City of Prince George.</li> <li>6. Each group selling advertising shall receive full payment for such advertising and is responsible for submitting 20% of the gross sales for all new sales and 25% on all renewals to the City of Prince George.</li> <li>7. Advertising proofs are subject to approval by the City of Prince George. Liquor and tobacco advertising is not permitted.</li> <li>8. Any new advertising spaces not noted below are subject to prices set by Market Conditions.</li> </ol>
<b>9176, 2021</b>	<p><b><u>Terms for Payment Remittance</u></b></p> <ol style="list-style-type: none"> <li>1. Not for profit (NFP) user group accounts will be managed on a monthly basis with invoicing occurring at the end of each month. Payment is required within 30 days of invoiced date.</li> <li>2. A monthly payment installment plan may be arranged upon the approval of the City designate.</li> <li>3. Accounts must be paid in full by August 31<sup>st</sup> otherwise advertising program participation privileges will be suspended.</li> <li>4. External Agencies must submit payment upon application approval and prior to installation of advertisement.</li> </ol>
	<p><b><u>Minimum Advertising Rates</u></b></p> <p>The rates noted do not include tax and the cost for fabricating the signage, which are the responsibility of the advertiser/user group. The rates do not include sign installation at the facilities. Rates are based on 1 year terms. All signs must be made of ¼ inch chloroplast material. Advertising rates are subject to change as per the City’s Fees and Charges Bylaw B-2 CN Centre and Community Services.</p> <p><b>KIN 1 Arena:</b> has a 26m x 61m ice surface than can expand to 31m x 61m (international dimensions) with 1,000 bleacher seats with an 11m x 44m concession equipped with lounge seating.</p>

<b>KIN 2 Arena:</b> has a 26m x 61 ice surface with 150 bleacher seats.			
Advertisement Type	Annual Cost	20% Remittance on New Sales	25% Remittance on Renewals
Wall Board 4'x8' signs	\$ 800.00	\$ 160.00	\$ 200.00
Wall Board 3'x8' signs	\$1,500.00	\$ 300.00	\$ 375.00
Backlit Score Clock Sign	\$3,000.00	\$ 600.00	\$ 750.00
Rink Board (3'x8' signs)	\$1,500.00	\$ 300.00	\$ 375.00
<b>KIN 3 Arena:</b> has a 26m x 61m ice surface with 150 bleacher seats.			
Advertisement Type	Annual Cost	20% Remittance on New Sales	25% Remittance on Renewals
Wall Board 4'x8' signs by score clock	\$ 800.00	\$ 160.00	\$ 200.00
Wall Board 3'x8' signs by players box	\$1,500.00	\$ 300.00	\$ 375.00
Backlit Score Clock Sign	\$3,000.00	\$ 600.00	\$ 750.00
<i>*Kin 3 has No Lexan on Rink Board spaces available.</i>			
<b>ELKSENTRÉ Arena</b>			
Advertisement Type	Annual Cost	20% Remittance on New Sales	25% Remittance on Renewals
Wall Board 4'x 8' signs by score clock	\$ 500.00	\$ 100.00	\$ 125.00
<i>*Elksentre has No Lexan on Rink Board spaces available.</i>			
<b>ZAMBONI ADVERTISING (decals)</b>			
Advertisement Type	Annual Cost	20% Remittance on New Sales	25% Remittance on Renewals
1 space front:46"wide x20"high	\$ 500.00	\$ 100.00	\$ 125.00
2 space front:40" wide x 24"high	\$ 500.00	\$ 100.00	\$ 125.00
<b>ICE RESURFACING MACHINE KIN ARENAS (2 IN TOTAL)</b>			
Advertisement Type	Annual Cost	20% Remittance on New Sales	25% Remittance on Renewals
1 space front:46"wide x20"high	\$ 350.00	\$ 70.00	\$ 87.50
2 space front:40" widex24"high	\$ 350.00	\$ 70.00	\$ 87.50
<b>ICE RESURFACING MACHINE ELKSENTRÉ</b>			
Advertisement Type	Annual Cost	20% Remittance on New Sales	25% Remittance on Renewals
1 space front:46"wide x20"high	\$ 200.00	\$ 40.00	\$ 50.00
2 space front:40" widex24"high	\$ 200.00	\$ 40.00	\$ 50.00
<b>Private use of the Arenas</b>			
<b>Community Use Space</b>			
<b>Elksentre – Northern BC Skating Club</b>			
a) Coaches Room (162 sq ft)		No charge	
b) Locker Room (91 sq ft)		No charge	
c) Sound Booth (66 sq. ft)		No charge	



<b><u>Kin Arenas – Northern BC Skating Club</u></b> a) Chain lockup under Kin 1 bleachers	No charge
<b><u>Kin Arenas – Prince George Minor Hockey</u></b> a) Office (525 sq. ft.) b) Chain lockup under Kin 1 bleachers c) Storage - 2 rooms in Kin 3 hallway (72 sq. ft. each)	No charge No charge No charge
<b><u>Kin Arenas – Prince George Figure Skating Club</u></b> a) Pro Room (80 sq. ft.) b) Music Room (185 sq. ft.) c) Chain lockup under Kin 1 bleachers	No charge No charge No charge
<b><u>Kin Arenas – Sledge Hockey</u></b> a) Chain lockup under Kin 1 bleachers	No charge
<b><u>Kin Arenas – Minor Lacrosse</u></b> a) Chain lockup under Kin 1 bleachers	No charge
<b><u>Kin Arenas – Senior Lacrosse</u></b> a) Chain lockup under Kin 1 bleachers	No charge
<b><u>Kin Arenas – Speed Skating</u></b> a) Two chain lockups under Kin 1 bleachers	No charge
<b><u>Kin Arenas – School District #57</u></b> Chain lockup under Kin 1 bleachers Storage under Kin 1 stairs	No charge No charge
<b><u>Kin Arenas - Cariboo Cougars</u></b> Dressing Room Kin 3 Coach’s Room Kin 3	No charge No charge
<b><u>Kin Arenas – Northern Capital</u></b> Storage Kin 1 hallway	No charge
<b><u>Rolling Mix Concrete Arena – Ringette</u></b> a) Storage - Dressing Room 4 (75 sq. ft.) b) Storage - Dressing Room 2 (13 sq. ft.)	No charge No charge

## "B - 3"

**COMMUNITY SERVICES***Fees and Charges for Prince George Conference and Civic Centre*

EFFECTIVE: January 1, 2020

**B-3(a)**

Amending Bylaws			Rates Effective Jan 1 <sup>st</sup> - Dec 31 <sup>st</sup>			
9080, 2019	Prince George Conference & Civic Centre (discount rate at 20% of standard rate) (catered events at 55% of standard and discount rate)		2020	2021	2022	2023
	<b>Event Rates</b>					
	Auditorium 1	Standard	\$1,461.00	\$1,505.00	\$1,550.00	\$1,597.00
		Discount	\$1,169.00	\$1,204.00	\$1,240.00	\$1,277.00
		Catered - Standard	\$803.00	\$827.00	\$852.00	\$878.00
		Catered - Discount	\$643.00	\$662.00	\$682.00	\$702.00
	Auditorium 1 & 2	Standard	\$2,922.00	\$3,010.00	\$3,100.00	\$3,193.00
		Discount	\$2,337.00	\$2,407.00	\$2,479.00	\$2,553.00
		Catered - Standard	\$1,607.00	\$1,655.00	\$1,705.00	\$1,756.00
		Catered - Discount	\$1,285.00	\$1,324.00	\$1,364.00	\$1,405.00
	Auditorium 1, 2 & 3	Standard	\$4,384.00	\$4,516.00	\$4,651.00	\$4,791.00
		Discount	\$3,506.00	\$3,611.00	\$3,719.00	\$3,831.00
		Catered - Standard	\$2,411.00	\$2,483.00	\$2,557.00	\$2,634.00
Catered - Discount		\$1,929.00	\$1,987.00	\$2,047.00	\$2,108.00	
Lower Pre- Function	Standard	\$732.00	\$754.00	\$777.00	\$800.00	
	Discount	\$586.00	\$604.00	\$622.00	\$641.00	
	Catered - Standard	\$402.00	\$414.00	\$426.00	\$439.00	
	Catered - Discount	\$322.00	\$332.00	\$342.00	\$352.00	
Lower Pre- Function 1&2	Standard	\$1,461.00	\$1,505.00	\$1,550.00	\$1,597.00	
	Discount	\$1,169.00	\$1,204.00	\$1,240.00	\$1,277.00	
	Catered - Standard	\$803.00	\$827.00	\$852.00	\$878.00	
	Catered - Discount	\$643.00	\$662.00	\$682.00	\$702.00	
Lower Pre- Function 1,2 & 3	Standard	\$2,192.00	\$2,258.00	\$2,326.00	\$2,396.00	
	Discount	\$1,754.00	\$1,807.00	\$1,861.00	\$1,917.00	
	Catered - Standard	\$1,205.00	\$1,241.00	\$1,278.00	\$1,316.00	

	Catered - Discount	\$964.00	\$993.00	\$1,023.00	\$1,054.00
Rotunda	Standard	\$141.00	\$145.00	\$149.00	\$153.00
	Discount	\$113.00	\$116.00	\$119.00	\$123.00
	Catered - Standard	\$77.00	\$79.00	\$81.00	\$83.00
	Catered - Discount	\$63.00	\$65.00	\$67.00	\$69.00
<b>Day Rates: 7am - 5pm</b>		<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
Room 201 - 206 (each)	Standard	\$148.00	\$152.00	\$157.00	\$162.00
	Discount	\$118.00	\$122.00	\$126.00	\$130.00
	Catered - Standard	\$81.00	\$83.00	\$85.00	\$88.00
	Catered - Discount	\$66.00	\$68.00	\$70.00	\$72.00
Room 201 - 203 OR Room 204 - 206	Standard	\$426.00	\$439.00	\$452.00	\$466.00
	Discount	\$341.00	\$351.00	\$362.00	\$373.00
	Catered - Standard	\$234.00	\$241.00	\$248.00	\$255.00
	Catered - Discount	\$186.00	\$192.00	\$198.00	\$204.00
Room 207	Standard	\$212.00	\$218.00	\$225.00	\$232.00
	Discount	\$170.00	\$175.00	\$180.00	\$185.00
	Catered - Standard	\$116.00	\$119.00	\$123.00	\$127.00
	Catered - Discount	\$94.00	\$97.00	\$100.00	\$103.00
Room 208	Standard	\$353.00	\$364.00	\$375.00	\$386.00
	Discount	\$283.00	\$291.00	\$300.00	\$309.00
	Catered - Standard	\$194.00	\$200.00	\$206.00	\$212.00
	Catered - Discount	\$155.00	\$160.00	\$165.00	\$170.00
Upper Pre- Function (201- 203 / 204-206)	Standard	\$212.00	\$218.00	\$225.00	\$232.00
	Discount	\$170.00	\$175.00	\$180.00	\$185.00
	Catered - Standard	\$116.00	\$119.00	\$123.00	\$127.00
	Catered - Discount	\$94.00	\$97.00	\$100.00	\$103.00
Upper Pre- Function (207/208)	Standard	\$177.00	\$182.00	\$187.00	\$193.00
	Discount	\$142.00	\$146.00	\$150.00	\$155.00
	Catered - Standard	\$99.00	\$102.00	\$105.00	\$108.00
	Catered - Discount	\$78.00	\$80.00	\$82.00	\$84.00
Upper Pre- Function (Entire)	Standard	\$602.00	\$620.00	\$639.00	\$658.00
	Discount	\$481.00	\$495.00	\$510.00	\$525.00
	Catered - Standard	\$330.00	\$340.00	\$350.00	\$361.00
	Catered - Discount	\$264.00	\$272.00	\$280.00	\$288.00
<b>Evening Rates: 6pm-10pm (60% of day)</b>		<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
Room 201 - 206 (each)	Standard	\$88.00	\$91.00	\$94.00	\$97.00
	Discount	\$71.00	\$73.00	\$75.00	\$77.00
	Catered - Standard	\$47.00	\$48.00	\$49.00	\$50.00

	Catered - Discount	\$39.00	\$40.00	\$41.00	\$42.00
Room 201 - 203 OR Room 204 - 206	Standard	\$255.00	\$263.00	\$271.00	\$279.00
	Discount	\$205.00	\$211.00	\$217.00	\$224.00
	Catered - Standard	\$141.00	\$145.00	\$149.00	\$153.00
	Catered - Discount	\$112.00	\$115.00	\$118.00	\$122.00
Room 207	Standard	\$129.00	\$133.00	\$137.00	\$141.00
	Discount	\$103.00	\$106.00	\$109.00	\$112.00
	Catered - Standard	\$70.00	\$72.00	\$74.00	\$76.00
	Catered - Discount	\$58.00	\$60.00	\$62.00	\$64.00
Room 208	Standard	\$212.00	\$218.00	\$225.00	\$232.00
	Discount	\$170.00	\$175.00	\$180.00	\$185.00
	Catered - Standard	\$116.00	\$119.00	\$123.00	\$127.00
	Catered - Discount	\$94.00	\$97.00	\$100.00	\$103.00
Upper Pre- Function (201- 203 / 204-206)	Standard	\$129.00	\$133.00	\$137.00	\$141.00
	Discount	\$103.00	\$106.00	\$109.00	\$112.00
	Catered - Standard	\$47.00	\$48.00	\$49.00	\$50.00
	Catered - Discount	\$39.00	\$40.00	\$41.00	\$42.00
Upper Pre- Function (207/208)	Standard	\$106.00	\$109.00	\$112.00	\$115.00
	Discount	\$84.00	\$87.00	\$90.00	\$93.00
	Catered - Standard	\$60.00	\$62.00	\$64.00	\$66.00
	Catered - Discount	\$46.00	\$47.00	\$48.00	\$49.00
Upper Pre- Function (Entire)	Standard	\$361.00	\$372.00	\$383.00	\$394.00
	Discount	\$288.00	\$297.00	\$306.00	\$315.00
	Catered - Standard	\$199.00	\$205.00	\$211.00	\$217.00
	Catered - Discount	\$158.00	\$163.00	\$168.00	\$173.00
<b>24 Hour Rates: (day rate + evening rate)</b>		<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
Room 201 - 206 (each)	Standard	\$236.00	\$243.00	\$251.00	\$259.00
	Discount	\$189.00	\$195.00	\$201.00	\$207.00
	Catered - Standard	\$128.00	\$131.00	\$134.00	\$138.00
	Catered - Discount	\$105.00	\$108.00	\$111.00	\$114.00
Room 201 - 203 OR Room 204 - 206	Standard	\$681.00	\$702.00	\$723.00	\$745.00
	Discount	\$546.00	\$562.00	\$579.00	\$597.00
	Catered - Standard	\$375.00	\$386.00	\$397.00	\$408.00
	Catered - Discount	\$298.00	\$307.00	\$316.00	\$326.00
Room 207	Standard	\$341.00	\$351.00	\$362.00	\$373.00
	Discount	\$273.00	\$281.00	\$289.00	\$297.00
	Catered - Standard	\$186.00	\$191.00	\$197.00	\$203.00
	Catered - Discount	\$152.00	\$157.00	\$162.00	\$167.00

	Room 208	Standard	\$565.00	\$582.00	\$600.00	\$618.00
		Discount	\$453.00	\$466.00	\$480.00	\$494.00
		Catered - Standard	\$310.00	\$319.00	\$329.00	\$339.00
		Catered - Discount	\$249.00	\$257.00	\$265.00	\$273.00
	Upper Pre-Function (201-203 / 204-206)	Standard	\$341.00	\$351.00	\$362.00	\$373.00
		Discount	\$273.00	\$281.00	\$289.00	\$297.00
		Catered - Standard	\$163.00	\$167.00	\$172.00	\$177.00
		Catered - Discount	\$133.00	\$137.00	\$141.00	\$145.00
	Upper Pre-Function (207/208)	Standard	\$283.00	\$291.00	\$299.00	\$308.00
		Discount	\$226.00	\$233.00	\$240.00	\$248.00
		Catered - Standard	\$159.00	\$164.00	\$169.00	\$174.00
		Catered - Discount	\$124.00	\$127.00	\$130.00	\$133.00
	Upper Pre-Function (Entire)	Standard	\$963.00	\$992.00	\$1,022.00	\$1,052.00
		Discount	\$769.00	\$792.00	\$816.00	\$840.00
		Catered - Standard	\$529.00	\$545.00	\$561.00	\$578.00
		Catered - Discount	\$422.00	\$435.00	\$448.00	\$461.00

**B-3(b)**

<b>Amending Bylaws</b>						
<b>9080, 2019</b>	<b>Canada Games Plaza* (discount rate at 20% of standard rate) (catered events at 55% of standard and discount rate)</b>		<b>Rates Effective Jan 1<sup>st</sup> - Dec 31<sup>st</sup></b>			
			<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
	<b>Event Rates</b>					
	<b>1/2 day rate (up to 5 hours)</b>	Standard	\$117.00	\$121.00	\$125.00	\$129.00
		Discount	\$95.00	\$98.00	\$101.00	\$104.00
		Catered - Standard	\$65.00	\$67.00	\$69.00	\$71.00
		Catered - Discount	\$50.00	\$52.00	\$54.00	\$56.00
	<b>24 Hour Rate</b>	Standard	\$187.00	\$193.00	\$199.00	\$205.00
		Discount	\$150.00	\$155.00	\$160.00	\$165.00
		Catered - Standard	\$104.00	\$107.00	\$110.00	\$113.00
		Catered - Discount	\$82.00	\$84.00	\$87.00	\$90.00
	<b>*Refer to Canada Games Plaza Definitions</b>					

**B-3(c)**

Amending Bylaws						
<b>9080, 2019</b>	<b>Recreation Rates (discount adult at 20% of standard rate) (discount youth at 50% of standard rate)</b>		<b>Rates Effective Jan 1<sup>st</sup> - Dec 31<sup>st</sup></b>			
			<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
	Auditorium 1, 2 OR 3 (per hour)	Standard	\$100.00	\$103.00	\$106.00	\$109.00
		Discount Adult	\$79.00	\$81.00	\$83.00	\$85.00
		Discount Youth	\$48.00	\$49.00	\$50.00	\$52.00
	Auditorium 1, 2 AND 3 (per hour)	Standard	\$296.00	\$305.00	\$314.00	\$323.00
		Discount Adult	\$238.00	\$245.00	\$252.00	\$260.00
		Discount Youth	\$148.00	\$152.00	\$157.00	\$162.00
	<b>Special Events</b>		<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
	Auditorium 1, 2 OR 3 (per hour)	Standard	\$109.00	\$112.00	\$115.00	\$118.00
		Discount Adult	\$87.00	\$90.00	\$93.00	\$96.00
		Discount Youth	\$56.00	\$58.00	\$60.00	\$62.00
	Auditorium 1, 2 AND 3 (per hour)	Standard	\$327.00	\$337.00	\$347.00	\$357.00
		Discount Adult	\$261.00	\$269.00	\$277.00	\$285.00
		Discount Youth	\$165.00	\$170.00	\$175.00	\$180.00

**B-3(d)**

Amending Bylaws	A/V Equipment Rental/Services	Rates Effective Jan 1 <sup>st</sup> - Dec 31 <sup>st</sup>			
		2020	2021	2022	2023
	42" Flat Screen Television/Monitor (per day)	\$113.00	\$116.00	\$119.00	\$123.00
	Flipchart with Paper and Pen (per day)	\$30.00	\$31.00	\$32.00	\$33.00
	Extra Paper	\$13.00	\$13.00	\$13.00	\$13.00
	Portable White Board and Pen/Brush*	\$24.00	\$25.00	\$26.00	\$27.00
	Portable Projection Screen (per day)	\$28.00	\$29.00	\$30.00	\$31.00
	12' x 12' Front Projection Screen (per day)	\$152.00	\$157.00	\$162.00	\$167.00
	9' x 12' Rear Projection Screen (per day)	\$152.00	\$157.00	\$162.00	\$167.00
	Projection Screen Dress Kit (per day)	\$106.00	\$109.00	\$112.00	\$115.00
	Wired Microphone (per day)	\$38.00	\$39.00	\$40.00	\$41.00
	Laser Pointer (per day)	\$35.00	\$36.00	\$37.00	\$38.00
	CD Player, I-Pod Station (per day)	\$42.00	\$43.00	\$44.00	\$45.00
	Electric Screen (per day)	\$42.00	\$43.00	\$44.00	\$45.00
	Easel* (per day)	\$15.00	\$15.50	\$16.00	\$16.50
	Podium* (per day)	\$52.00	\$54.00	\$56.00	\$58.00
	Extension Cords*	\$11.00	\$11.50	\$12.00	\$12.50
	Computer Cable Extension Cord, RCA Audio Cord	\$25.00	\$26.00	\$27.00	\$28.00
9080, 2019	Sound/Light Technician	actual cost plus 25% administration fee			
<b>AUDIO-VISUAL PACKAGES &amp; SERVICES</b>		<b>RATES</b>			
<b><i>Auditorium Package:</i></b> VGA projector with VGA extension 15'x20' screen, AV cart, extension cord, RCA cord, data cable, podium with microphone, wireless internet, includes 15 minutes of technical support setup.		\$ 500.00/day			
<b><i>Auditorium (Client's Own VGA) Package:</i></b> 15'x20' screen, AV carts, extension cord, podium with microphone, wireless internet.		\$ 200.00/day			
<b><i>Meeting Room Package:</i></b> VGA projector w/VGA extension, 6'x8' screen, RCA cord, extension cord, wireless internet, small round with linen, podium with microphone, whiteboard, brush pens.		\$ 270.00/day			
<b><i>Meeting room (Client's Own VGA) Package:</i></b> 6'x8' screen, extension cord, wireless internet, podium with microphone, small round with linen, whiteboard, brush, pens.		\$ 85.00/day			
<b><i>Banquet Package (Auditorium):</i></b> Satellite background music, podium with microphone, wireless internet, <b>Add:</b> 15'x20' screen, AV cart, extension cord, RCA cable		\$ 85.00/ day \$ 225.00/day			
<b><i>Banquet Package (Second Floor Meeting Room):</i></b> CD player for background music, podium with microphone, wireless internet <b>Add:</b> 6'x8' screen, AV cart, extension cord, RCA cable.		\$ 85.00/day \$ 105.00/day			
<b>BUSINESS CENTRE SERVICES</b>					
Photocopying		\$ .35 per page			
Photocopying (100+, black & white copies)		\$ .20 per page			

Printing	\$ .35 per page			
Fax - Outgoing (Local)	\$ .35 per page			
Fax - Outgoing (Long Distance)	\$ .60 per page			
Fax - Incoming	\$ .35 per page			
<b>COMMUNICATION SERVICES</b>				
Speaker Telephone	\$ 60.50/day			
Wired Internet Connections	\$ 35.00/connection per day			
Wireless Internet Connections:				
Individual Guest	\$ 11.00/day			
2-80 Guests	\$ 55.00/day			
81 - 150 Guests	\$ 88.00/day			
150+ Guests	\$ 220.00/day			
Communications Technician	actual cost plus 25% administration fee			
<b>ADDITIONAL SERVICES &amp; FURNITURE</b>				
<b>ELECTRICAL SERVICES</b>				
Electrical Connect/Disconnect	\$ 425.00			
Electrician Time On-Site	actual cost			
Electrical Distribution Panel with Power Connection (100amp, 3 phase)	\$ 230.00/connection per day*			
<b>Services/Furniture/Equipment</b>	<b>Rates Effective Jan 1<sup>st</sup> - Dec 31<sup>st</sup></b>			
	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
Table Skirt* (per skirt)	\$21.00	\$22.00	\$23.00	\$24.00
8' Table* (per table)	\$24.00	\$25.00	\$26.00	\$27.00
8' Skirted Table* (per table)	\$38.00	\$39.00	\$40.00	\$41.00
16" & 24" high staging units (4'x8' panels)* (per unit)	\$13.00	\$13.50	\$14.00	\$14.50
48" high staging units (4'x8' panel)* (per unit)	\$38.00	\$39.00	\$40.00	\$41.00
Leather Sofa (per day)	\$29.00	\$30.00	\$31.00	\$32.00
Coffee Table (per day)	\$29.00	\$30.00	\$31.00	\$32.00
Banner Hanging* (per banner)	\$28.00	\$29.00	\$30.00	\$31.00
Bleacher setup/takedown* (additional labour costs will apply)	\$224.00	\$231.00	\$238.00	\$245.00
Pipe and Wall drape (100' x 12' Charcoal Grey) (per day)	\$299.00	\$308.00	\$317.00	\$327.00
LPF Coat Check Setup (includes tickets, coat racks, hangers, skirted table)	\$62.00	\$64.00	\$66.00	\$68.00
Scissor Lift - Half day (up to 4 hours)	\$123.00	\$127.00	\$131.00	\$135.00
Scissor Lift - Full day (more than 4 hours)	\$248.00	\$255.00	\$263.00	\$271.00



Event Maintenance Labour Charges (per hour)	\$47.00	\$48.00	\$49.00	\$50.00
Statutory Holiday Rates	actual cost			
Stage Set Up*	actual cost			
Event Host Services (per hour - 4 hour minimum)	\$34.00	\$35.00	\$36.00	\$37.00
Security Services (4 hour minimum)	actual cost plus 25% administration fee			
First Aid Services	actual cost plus 25% administration fee			
SOCAN & Re: SOUND Tariff Fees	actual cost			
Catering	actual cost			
External Rentals	rental cost plus 25% administration fee			
Storage Service (per day) (space permitted)	\$34.00	\$35.00	\$36.00	\$37.00
<b>* Limited quantity <i>included</i> with some rental rates</b>				

**B-3(e)**

<b>Amending Bylaws</b>		
<b>9080, 2019</b>	<b>COMMERCIAL MERCHANDISING FEES:</b>	
	Sellers provided by promoter	20% of gross sales or as negotiated by Director or designate
	Sellers provided by City	30% of gross sales or as negotiated by Director or designate

**B-3(f)**

<b>Amending Bylaws</b>		
<b>9101, 2019</b>	<b>*CONTRACTOR FEES:</b>	
	Contractor fees will be based on the current fees and charges for the Prince George Conference and Civic Centre (PGCCC) as set out in "Schedule B-3" of "City of Prince George Comprehensive Fees and Charges Bylaw No. 7557, 2004" as amended from time to time, and will be applied on an annual basis. These fees apply to all external contractors providing a service in the PGCCC.	
	<i>*Applies to all external contractors providing service in the PGCC (Fee includes: electrical connection, storage space (limited), one skirted table, two chairs, internet access for the day and half day use of scissor lift)</i>	

**B-3(g)**

Amending Bylaws		
9080, 2019	<b>CANADA GAMES PLAZA RENTALS</b>	
	<b>Equipment Requirements:</b>	
	<b>Tent Rentals:</b>	
	15'x30' Marquee Tent	\$450.00
	15'x30' Marquee Tent without 4' extensions	\$350.00
	10'x10' Canopy Tent	\$40.00
	<b>Table Requirements:</b>	
	8'x2.5' rectangle tables (no linen)	\$22.00
	4' round bistro table plus 4 chairs	\$15.00
	4' round bistro table plus 4 chairs / umbrella	\$20.00
	6' round table (no linen)	\$22.00
	Riser/ Stage Requirements (4'x8' panels) 16"/24"	\$ 15.00
	<b>OUTDOOR WASHROOMS:</b>	
	To be opened for all outdoor public events. Security is required onsite and must be arranged either through the venue or an independent security service provider at the event organizer's own cost.	
	<b>ELECTRICAL POWER CONNECTION:</b>	
	15 AMP – 1 PHASE/120 V	\$ 30.00/day
	50 AMP – 1 PHASE/220 V	\$55.00/day
	100 AMP – 3 PHASE/220 V	\$750.00/event
	200 AMP – 3 PHASE/220 V	\$1300.00/event
	400 AMP – 3 PHASE/220 V	\$2000.00/event
	<b>CPG ONE DAY ELECTRICAL PACKAGE:</b>	
includes multiple 15 AMP/50AMP connections	\$350.00/day	

**B-3(h)**

Amending Bylaws		
9080, 2019	<b>LIGHTING OF THE CAULDRON</b>	
	Flat fee (does not include cost of security)	\$ 100.00
	*Consideration will be given to those events taking place at the Prince George Conference and Civic Centre or in Canada Games Plaza. Upon approval, the cauldron can be lit for a minimum of four (4) hours.	

**B-3(i)**

<b>Amending Bylaws</b>	
<b>9080, 2019</b>	<b><u>EVENT DEFINITIONS:</u></b>
	<b>Annual Special Events</b> Includes all special events that are re-occurring on an annual or bi-annual basis and that require a tentative hold of their consistent annual calendar dates into the future. In order to become an annual special event, customers must request in writing that their event be classified as an “Annual Special Event” and pay the deposits as required by the fee bylaw. Annual dates will be held for up to five years in advance at any given time. Cancelled dates will be subject to a non-refundable deposit if cancelled within 11 months. Two consecutive cancellations will result in a loss of annual user status.
	<b>Conventions and Conferences</b> Includes events where there is an assemblage of delegates, representatives and members of an organization convened for a common purpose. These events normally include the word ‘conference’, ‘convention’ or ‘symposium’ in their title and are generally more than one day in length. These events often generate economic benefit to the community because they include delegates from out of town that require accommodations and meals.
	<b>Trade Shows</b> Exhibits of products and services that is not open to the public. An exhibition of products and/or services held for members of a common or related industry.
	<b>Consumer Shows</b> Exhibitions open to the public usually requiring an entrance fee.
	<b>Special Events</b> Includes events such as concerts and entertainment shows, banquets, tradeshow, consumer shows, religious assemblies, ceremonies, dances, seminars, carnivals, fundraising events, spectator events and/or western Canadian and national sporting events.
	<b>Recreation Events</b> Includes a variety of participatory leisure pursuits such as sports, games, performing arts, and visual arts, outdoor nature oriented skills and hobbies.
	<b><u>RATE DEFINITIONS:</u></b>
	<b>Standard Rate</b> This rate is applied to all bookings at the Prince George Conference and Civic Centre. This includes all conferences, conventions, tradeshow and consumer shows. <i>Exempt Events: Golden Age Socials, &amp; Studio Fair</i>
<b>Discount Rate</b> The rate may be available to Prince George based individuals, not-for-profit groups, charitable organizations or registered societies with the primary purpose of community service and where the local community is the beneficiary. This includes the City of Prince George Departments and Committees of Council. Organizations are not eligible for this rate when hosting conferences, conventions, and/or tradeshow and consumer shows.	

	<p><b>Statutory Holiday Rates</b></p> <p>The Prince George Conference and Civic Centre is closed on all statutory holidays. When a group wishes to rent the facility on a statutory holiday, regular rental rates and additional staff costs will be charged.</p>
	<p><b>Set up/ Take Down Rates</b></p> <p>Customer event setup and take down rates are 50% of the regular rental rate. The City reserves the right to charge set up and take down rates to space that is not available for other use due to extensive facility preparation for customer's requirements.</p>
	<p><b>Additional Set-up Charges</b></p> <p>Event staff must be supplied with specific details of all set-up requirements well in advance, so that the set-ups may be accomplished as efficiently and cost-effectively as possible. If details are unavailable or significantly altered within 72 hours of the event move-in date, additional charges may be incurred.</p>
	<p><b>Included in the Room Setup</b></p> <ul style="list-style-type: none"> <li>• One room set-up (Theatre, Classroom, Boardroom, U-shape, Hollow Square, or Rounds)</li> <li>• One customized floor plan (if required or upon request)</li> <li>• Ice water service on tables and water station</li> <li>• Monitor listing of your event on the Omnivex and outside of meeting space on signage display</li> <li>• One 15 amp circuit</li> <li>• White board, markers and brush (Upstairs meeting rooms ONLY)</li> <li>• Registration table/chairs</li> <li>• Three (3) – 16"/24" x 4'x8' staging units ( Auditorium bookings ONLY)</li> <li>• Projection screens (upstairs meeting rooms only)</li> </ul>
	<p><b>Booking Changes</b></p> <ul style="list-style-type: none"> <li>• Change to the seating style within a session (7:00 am- 5:00 pm or 6:00pm – 10:00 pm) will incur room change labour charges.</li> <li>• Changes made to the preset room less than 24 hours prior to the event will be charged for the turn over.</li> </ul>
	<p><b>Event Rate - Auditoriums</b></p> <p>These rates are used for customers who require exclusive use of the auditorium space from 7am to 2am.</p>
	<p><b>Meeting Room Rates – Upper Meeting Rooms</b></p> <p>Day Rates: These rates refer to bookings of the upper meeting rooms from 7am to 5pm.</p> <p>Evening Rates: These rates refer to bookings of the upper meeting rooms from 6pm to 10pm</p> <p>Full Day Rates: These rates refer to bookings of the upper meeting rooms booked from 7am through to till 10p.m. The rate is based on a combined price of the day rate and the evening rate.</p>
	<p><b>Event Promoter Rates</b></p> <p>This rate applies to all event rentals that a business or organization or agency produces, have ticket sales to the public and the proceeds generated are not 100% directed to a Prince George based registered charity under Revenue Canada. These rates are the standard rate</p>

	versus 14% of gross ticket revenue, whichever is greater. A limit of the % gross ticket revenue may be set, subject to approval of the Director of Community Services or designate.
	<p><b>Catered Events Rate</b></p> <p>Rooms reserved for meal functions where the meal is \$19 or more per person, excluding beverages, service charges and taxes, are eligible for a room rental reduction as per the Catered Event rates.</p> <p><b>Wedding Receptions Rates</b></p> <p>The Catered Events Rate will be applied when ordering a meal at \$19 or more per person, excluding beverages, service charges and taxes.</p>
	<p><b>Wedding Ceremony Rates</b></p> <p>The rental rate applies for the use of the Canada Games Plaza, Rotunda or Pre-Function Area(s) when booking a ceremony only.</p>
	<p><b>Lower &amp; Upper Pre-function Area Rates</b></p> <p>This rate applies when the space is rented exclusively. No charge will apply when booked in conjunction with Auditorium(s) and/or Meeting Room(s).</p>
	<p><b>Rotunda Rates</b></p> <p>This rate applies when the space is rented exclusively. No charge will apply when booked in conjunction with another rental.</p>
	<p><b>Canada Games Plaza Rates</b></p> <p>This rate applies to all bookings in the Canada Games Plaza, and includes road closure of the Plaza. Outdoor washrooms are to be opened for all outdoor public events. Security is required onsite and must be arranged either through the venue or an independent security provider at the event organizer's own cost. When the Plaza is rented exclusively, it does not include access to the Prince George Conference and Civic Centre. Labour and equipment charges will apply in addition to the rental rate. Damage deposit may be required and is subject to the approval of the Director of Community Services or designate.</p>
	<p><b>Standard Recreation Rates</b></p> <p>This rate applies to all recreation bookings. The standard rate applies to hourly adult or youth renters offering programs for a fee, with the intention of personal or organizational gain and/or where admission fees are charged and the community is not the main beneficiary. It includes recreational rentals by private or commercial organizations.</p>
	<p><b>Youth Recreation Rates</b></p> <p>When all participants are 18 years or younger, the youth non-profit rate will apply in the Recreation Hourly rental categories.</p>
	<p><b>Adult Recreation Rates</b></p> <p>When all participants are 19 years and older or when a group in which both minors and adults participate will be considered an Adult Group for the purpose of fees and charges.</p>
	<p><b>Special Event - Recreation Rate</b></p> <p>Includes events such as local, regional and provincial sport tournaments, competitions and all other recreation activities that wish to pre-empt regular use. When the customer charges admission fees, the <i>Event Rates – Auditorium</i> will apply. Where applicable special rates for</p>

<p>extended use of the auditorium may be set and will be subject to approval of the Director of Community Services or designate.</p>
<p><b><u>TERMS &amp; CONDITIONS</u></b></p>
<p><b>Liability Insurance</b></p> <p>All user groups of City facilities are required to hold liability insurance of \$5,000,000.00 with the City of Prince George as an additional named insured on the policy. Private meetings and functions will not be required to provide insurance.</p>
<p><b>Damage Deposits</b></p> <p>A damage deposit may be required upon signing of the applicable contract and paid prior to the event. This may also be required for anticipated additional cleaning requirements. Damage deposit will be negotiated by Director of Community Services or designate.</p>
<p><b>First Aid and Security Requirements</b></p> <p>First Aid and security costs for events open to the general public will require these services to be coordinated by the City and charged to the renter.</p>
<p><b>Shipping and Receiving Procedures</b></p> <p>All event related shipments must arrive on the appropriate move-in day and be returned immediately following the event. Early shipments will not be accepted by the facility, and may result in additional costs charged by the carrier and/or the facility. The Prince George Conference and Civic Centre will not coordinate shipping/receiving details such as contacting carriers/transporters. All materials must be packaged with a return address label and completed bill of landing. Additional storage charges will apply.</p>
<p><b>Preemptions</b></p> <p>Sustaining or single time bookings that are cancelled due to the prioritization for use allocation. These bookings will be given notice which is no less than the cancellation period notice for that space except in the case of recreation bookings which will require a minimum of 7 days notice of preemption.</p>
<p><b>Tentative Booking Procedures</b></p> <ul style="list-style-type: none"> <li>• Tentative bookings will be held without a deposit until another request for the same space is received.</li> <li>• At the time of the 2<sup>nd</sup> request the 1<sup>st</sup> tentative booking will be notified and given 72 hours (3 business days) to confirm or cancel the booking.</li> <li>• Confirmation will require a signed contract and a 25% non-refundable deposit of the space rental only.</li> <li>• When a “second hold” obtains a space under this procedure, they will be required to sign the contract agreement and pay the 25% non-refundable deposit.</li> <li>• Payment of the 25% non-refundable deposit shall be received within 72 hours (3 business days) of agreeing to pay the deposit.</li> <li>• All bookings will be based on appropriate Space Allocation Policies.</li> </ul>
<p><b>Payment</b></p> <ul style="list-style-type: none"> <li>• Payment is accepted by cash, debit card, cheque made payable to the City of Prince George</li> </ul>

<ul style="list-style-type: none"> <li>• Credit card payments with a maximum allowable payment will be accepted</li> <li>• The City Of Prince George reserves the right to limit the amount payable on credit cards</li> <li>• If the licensee neglects to sign the contract agreement or pay the full facility rental, the licensee may be denied access to the facility.</li> <li>• Interest on outstanding invoices will be charged at 1.5% net thirty days, compounded monthly. (18% per annum)</li> </ul>
<p><b>Upper Meeting Rooms and Auditoriums</b></p>
<p><b>Recreation Use</b></p> <ul style="list-style-type: none"> <li>• Full payment of facility rental is due seven (7) full days prior to the first reserved date.</li> <li>• Full payment is refundable if a cancellation has been received seven (7) full days prior to the first reserved date.</li> <li>• If a cancellation is received with less than seven (7) full days notice a full rental charge will apply.</li> <li>• Bookings that are made within the cancellation periods will not be refundable.</li> </ul>
<p><b>Auditoriums and Exclusive Use of Entire Upper Meeting Rooms</b></p>
<p><b>Conventions and Conferences Utilizing Upper Meeting Rooms</b></p> <ul style="list-style-type: none"> <li>• A non-refundable deposit of 10% of the facility rental is due upon contract signing.</li> <li>• Payment of remaining facility rental and fixed additional charges is due thirty (30) days prior to the first reserved date.</li> <li>• Full payment, less the non-refundable deposit is refundable if a cancellation has been received thirty (30) days prior to the first reserved date.</li> <li>• If a cancellation is received with less than thirty (30) full days notice a full rental charge will apply</li> <li>• Bookings that are made within the cancellation periods will not be refundable.</li> </ul>
<p><b>Annual Special Event Bookings – Discount Rates ONLY</b></p> <ul style="list-style-type: none"> <li>• 10% non-refundable deposit required 11 months in advance of booking date</li> <li>• 3 months prior – additional 30% payment – this portion is refundable if cancelled more than 30 days prior to the event date</li> <li>• 30 days prior – full rental payment due</li> </ul>
<p><b>Annual Special Event Bookings – Standard Rates ONLY</b></p> <ul style="list-style-type: none"> <li>• 25% non-refundable deposit required 11 months in advance of booking date</li> <li>• 3 months prior – additional 15% payment – this portion is refundable if cancelled more than 30 days prior to the event date</li> <li>• 30 days prior – full rental payment due</li> </ul>
<p><b>Private Banquet Functions – (i.e. Weddings, Anniversary Parties, Retirement Parties)</b></p> <ul style="list-style-type: none"> <li>• Full payment of facility rental is due at contract signing.</li> <li>• Full payment, less the non-refundable 10% deposit is refundable if a cancellation has been received six (6) months prior to the reserved date.</li> <li>• Payment of fixed additional charges and 50% of the estimated catering charges will be due thirty (30) days prior to the reserved date.</li> <li>• Bookings that are made within the cancellation periods will not be refundable.</li> </ul> <p>Full payment is due three (3) days prior to the reserved date</p>

	<b>License Agreements</b> All license agreements must be signed, all conditions met and proper payment received in order to provide access to the Prince George Conference and Civic Centre.
	<b>Ticket Sales</b> Events with advanced sales of tickets will be required to use the box office services provided by the venue’s exclusive ticket provider. Exemptions may occur where mutually agreed upon conditions between the City of Prince George and the exclusive ticket provider.
	<b>Exclusive Catering</b> The sale of food and beverage is exclusive to the in-house caterer at the Prince George Conference and Civic Centre and Canada Games Plaza. Outside food and beverage is not permitted on these premises without prior written consent.



**“B – 4”****COMMUNITY SERVICES***Fees and Charges for Aquatics***EFFECTIVE: September 1, 2022****B-4(a)**Amending  
Bylaws  
9339, 2022**Definitions and Terms and Conditions of Rentals:****Definitions****Recreation /Leisure Activities**

Includes a variety of recreation and event pursuits such as swimming lessons, water safety, fitness, sport (swimming, diving, artistic swimming, water polo, etc.) special events and general unstructured recreation/play in the pool.

**Aquatic Public Admission Categories**

The following public admission categories identify the age for all customers attending public swimming at the aquatic facilities. Customers are required to pay the appropriate admission rates for each category listed.

Senior:	60 years of age and older
Adult:	19 years to 59 years
Youth/Student:	13 to 18 years of age and students with valid full-time student cards
Child:	3 to 12 years of age
Toddler (preschooler):	2 years of age and younger
Family 1 <sup>st</sup> Adult	Adult with their children/youth 18 years of age and younger
Family Additional	Additional family accompanied with Family 1 <sup>st</sup> Adult (children/youth 18 years and younger/second parent)

**Advance 10 Visit Admission (swipe/punch card) Rates:**

The advance purchase of 10 admissions per one age category is calculated at a 15% discount.

**Swim Pass:**

The advance purchase of a one-month pass providing unlimited access for one person to all public access areas is calculated as 3 visits X 4 weeks less 15% per category.

The advance purchase of a three-month pass providing unlimited access for one person to all public access areas is calculated as 3 visits X 1 month pass less 15% per category.

The advance purchase of six month pass providing unlimited access for one person to all public access areas is calculated as 6 X 1 month pass less 20% per category.

The advance purchase of twelve month pass providing unlimited access for one person to all

public access area is calculated as 12 X 1 month pass less 25% per category.

**Family Passes:**

The advance purchase of a one, three, six or twelve-month family pass plan applies to the family 1<sup>st</sup> adult category and the family additional category. The family 1<sup>st</sup> adult rate is equivalent to the youth /senior pass rate. The family additional is equivalent to the child pass rate.

**Swimming Lessons:**

Rates based on 30 minute lessons and includes: parent participation, child, youth, adult, private, semi-private.

**Leadership Courses:**

Rate based on half the number of 60 min youth rate plus affiliate fees, manuals, and instructor preparation time. Courses offered by the Canadian Red Cross and the Lifesaving Society.

**Standard:**

This rate is applied to all bookings. The standard rate applies to hourly adult or youth renters offering programs for a fee, with the intention of personal or organizational gain and/or where admission fees are charged and the community is not the main beneficiary. It includes recreational rentals by private or commercial organizations.

**Discount Youth:**

A discount rate is available to any Prince George based not-for-profit group or registered society organizing leisure opportunities for individuals 18 years of age and younger including all tournaments, practices and competitions that are part of the regular program.

**Discount Adult:**

A discount rate is available to any Prince George based not-for-profit group or registered society organizing leisure opportunities for individuals 19 years of age and over, or any combination of individual 19 years and over and 18 years of age and younger.

**Set-up and Take-down Rates:**

Staff costs including benefits are charged for all event set-up and take downs. The City of Prince George reserves the right to charge rental rates for space that is not available for other use due to extensive facility preparation for customer requirements. Includes swim meet set-up and takedown.

**Lifeguard Charges:**

All rental rates are subject to lifeguard charges, which are based on a Lifeguard II rate and benefits. The cost of the lifeguard for a single 25-meter lane is calculated on the following formula. Per lane cost = Lifeguard II rate (plus benefits) X 1.5 lifeguards/16 lanes. When the hourly rate for a lifeguard increases, the charges for lifeguards will increase in accordance to the increases in the CUPE collective agreement. The number of lifeguards required is subject to the provincial regulation and industry standards.

**Statutory Holidays Rates:**

Facilities are closed on Christmas Day and Boxing Day (or other statutory holidays dependent on the City's annual budget and as defined in the collective agreement with CUPE Local 1048.) Customers wishing to rent on a statutory holiday outside of statutory holiday operating hours will be charged additional staff labour and benefits costs.

**Promotional Fees**

The Director of Recreation and Events or his/her designate may approve the following promotional rates:

- Single admissions/Two admissions for the price of one for community special events or donation requests by non-profit group.
- 25% discount for public admissions for community service organizations providing social programs.
- Free admission for customer service problems
- Reduced admission prices for low use periods (discount swim time)
- 15% discount for groups of 10 or more who book in advance
- Special Events – reducing or waiving regular admission rates

**Event Rates – Negotiations**

The Director of Recreation and Events or his/her designate may negotiate rental rates lower than those rates outlined in this bylaw when the hosting of an event in a City of Prince George facility may generate substantial event tourism dollars for the community at large.

**B-4(b)**

Amending Bylaws					
9339, 2022	Public Admissions (taxes not included)	Rates Effective Jan 1 <sup>st</sup> - Dec 31 <sup>st</sup>			
		2020	2021	2022	2023
	Adult	\$7.10	\$7.30	\$7.50	\$7.70
	Senior	\$5.40	\$5.60	\$5.80	\$6.00
	Youth/Student	\$5.40	\$5.60	\$5.80	\$6.00
	Child	\$3.80	\$3.90	\$4.00	\$4.10
	Family – 1 <sup>st</sup> Adult	\$5.40	\$5.60	\$5.80	\$6.00
	Family - Additional	\$3.80	\$3.90	\$4.00	\$4.10
	<b>Advance 10 Visit Admissions</b>				
	Adult	\$60.00	\$62.00	\$64.00	\$66.00
	Senior	\$46.00	\$47.00	\$48.00	\$49.00
	Youth/Student	\$46.00	\$47.00	\$48.00	\$49.00
	Child	\$32.00	\$33.00	\$34.00	\$35.00
	<b>One Month Pass (taxes not included)</b>				
	Adult	\$72.00	\$74.00	\$76.00	\$78.00
	Senior	\$56.00	\$58.00	\$60.00	\$62.00
	Youth/Student	\$56.00	\$58.00	\$60.00	\$62.00
	Child	\$39.00	\$40.00	\$41.00	\$42.00
	Family – 1 <sup>st</sup> Adult	\$56.00	\$58.00	\$60.00	\$62.00
	Family - Additional	\$39.00	\$40.00	\$41.00	\$42.00
	<b>Three Month Pass (15% discount) (taxes not included)</b>				
	Adult	\$184.00	\$190.00	\$196.00	\$202.00
	Senior	\$140.00	\$144.00	\$148.00	\$152.00
	Youth/Student	\$140.00	\$144.00	\$148.00	\$152.00
	Child	\$100.00	\$103.00	\$106.00	\$109.00
	Family – 1 <sup>st</sup> Adult	\$140.00	\$144.00	\$148.00	\$152.00
	Family - Additional	\$100.00	\$103.00	\$106.00	\$109.00
	<b>Six Month Pass (20% discount) (taxes not included)</b>				
	Adult	\$347.00	\$357.00	\$368.00	\$379.00
	Senior	\$264.00	\$272.00	\$280.00	\$288.00
	Youth/Student	\$264.00	\$272.00	\$280.00	\$288.00
	Child	\$187.00	\$193.00	\$199.00	\$205.00
	Family – 1 <sup>st</sup> Adult	\$264.00	\$272.00	\$280.00	\$288.00
Family - Additional	\$187.00	\$193.00	\$199.00	\$205.00	

<b>Twelve Month Pass (25% discount) (taxes not included)</b>				
Adult	\$650.00	\$670.00	\$690.00	\$711.00
Senior	\$495.00	\$510.00	\$525.00	\$541.00
Youth/Student	\$495.00	\$510.00	\$525.00	\$541.00
Child	\$352.00	\$363.00	\$374.00	\$385.00
Family – 1 <sup>st</sup> Adult	\$495.00	\$510.00	\$525.00	\$541.00
Family - Additional	\$352.00	\$363.00	\$374.00	\$385.00

**B-4(c)**

<b>Amending Bylaws</b>						
<b>Lane and Pool Hourly Rental (subject to lifeguard changes)</b>		<b>Rates Effective Jan 1<sup>st</sup> - Dec 31<sup>st</sup></b>				
		<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	
<b>9339, 2022</b>	1 x 25 metre	Standard	\$19.80	\$20.40	\$21.00	\$21.60
		Discount Adult	\$12.10	\$12.50	\$12.90	\$13.30
		Discount Youth	\$8.60	\$8.90	\$9.20	\$9.50
	Main or Leisure Pool (Aquatic Centre)	Standard	\$321.00	\$331.00	\$341.00	\$351.00
		Discount Adult	\$197.00	\$203.00	\$209.00	\$215.00
		Discount Youth	\$138.00	\$142.00	\$146.00	\$150.00
	Dive Tank (Aquatic Centre)	Standard	\$95.00	\$98.00	\$101.00	\$104.00
		Discount Adult	\$57.00	\$59.00	\$61.00	\$63.00
		Discount Youth	\$37.00	\$38.00	\$39.00	\$40.00
	1 Diving Board (Aquatic Centre)	Discount Adult	\$7.90	\$8.10	\$8.30	\$8.50
		Discount Youth	\$5.20	\$5.40	\$5.60	\$5.80
	Movable Floor (Aquatic Centre)	Discount Adult	\$37.00	\$38.00	\$39.00	\$40.00
		Discount Youth	\$27.00	\$28.00	\$29.00	\$30.00
		Standard			\$63.00	\$64.80
			<b>Rates Effective September 1, 2022</b>			
					<b>2022</b>	<b>2023</b>
	Main & Teach Pool (Canfor Leisure Pool)	Standard	-	-	\$210.00	\$216.00
		Discount Adult	-	-	\$129.00	\$133.00
Discount Youth		-	-	\$92.00	\$95.00	
Leisure Pool (Canfor Leisure Pool)	Standard	-	-	\$210.00	\$216.00	
	Discount Adult	-	-	\$129.00	\$133.00	
	Discount Youth	-	-	\$92.00	\$95.00	

**B-4(d)**

Schedule "B" - Revised: August 29, 2022

Amending Bylaws						
9339, 2022	<b>Room Bookings (Recreation)</b>		<b>Rates Effective Jan 1<sup>st</sup> - Dec 31<sup>st</sup></b>			
			<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
	Multipurpose Room: (Aquatic Centre)	Hourly	\$15.50	\$16.00	\$16.50	\$17.00
		Daily	\$63.00	\$65.00	\$67.00	\$69.00
		Evening	\$31.00	\$32.00	\$33.00	\$34.00
	<b>Room Bookings (Recreation)</b>		<b>Rates Effective September 1, 2022</b>			
					<b>2022</b>	<b>2023</b>
	Multipurpose Room (Canfor Leisure Pool)	Hourly – Room 1 or 2	-	-	\$33.00	\$34.00
		Hourly – Room 1 & 2	-	-	\$66.00	\$68.00
		Evening – Room 1 or 2	-	-	\$66.00	\$68.00
		Evening – Room 1 & 2	-	-	\$132.00	\$136.00
		Daily – Room 1 or 2	-	-	\$133.00	\$137.00
Daily – Room 1 & 2		-	-	\$266.00	\$274.00	

**B-4(e)**

Amending Bylaws						
9339, 2022	<b>Discount Admissions</b> (taxes not included) Aquatic Centre and Canfor Leisure Pool		<b>Rates effective September 1, 2022</b>			
					<b>2022</b>	<b>2023</b>
	<i>Monday – Friday:</i> 12:00pm-1:00pm & 2:00pm-3:00pm		-	-	\$4.00	\$4.10
	<i>Non-Instructional Days:</i> Discount Swims are valid during all School District #57 non-instructional days.		-	-	\$2.00	\$2.00
	<i>Swimming Lessons:</i> Customers registered in lessons (caregiver included) may swim before or after lessons		-	-	\$2.00	\$2.00
Discount Admissions are not valid during special events, statutory holidays and school vacation periods and does not apply to school bookings or group bookings.						

**B-4(f)**

<b>Amending Bylaws</b>		
<b>9339, 2022</b>	<b>Locker (tax included)</b>	<b>Rates Effective Jan 1<sup>st</sup> - Dec 31<sup>st</sup></b>
	Aquatic Centre & Canfor Leisure Pool	\$.75 all lockers

**B-4(g)**

<b>Amending Bylaws</b>					
<b>9339, 2022</b>	<b>Swim Lessons (tax not included)</b>	<b>Rates Effective Jan 1<sup>st</sup> - Dec 31<sup>st</sup></b>			
		<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
	Preschool (30 min)	\$7.20	\$7.40	\$7.60	\$7.80
	Tot Parent Participation (30 min)	\$6.90	\$7.10	\$7.30	\$7.50
	Youth (30 min)	\$6.90	\$7.10	\$7.30	\$7.50
	Youth (45 min)	\$8.10	\$8.30	\$8.50	\$8.80
	Youth (60 min)	\$10.40	\$10.70	\$11.00	\$11.30
	Private (30 min)	\$25.00	\$26.00	\$27.00	\$28.00
	Semi-private	1st person pays private lesson rate and each additional person pays public admission rate plus applicable candidate fees. Badge fees sold separate.			
	Leadership (30 min)	\$5.20	\$5.40	\$5.60	\$5.80
	School District #57 (30 min)	\$5.50	\$5.70	\$5.90	\$6.10
	Adult (60 min)	\$10.50	\$10.80	\$11.10	\$11.40
	<p>Notes:                      Candidate Fee included in the swim lesson rate                      Lifesaving and leadership courses do not include affiliate fees, manuals and instructor preparation                      School District #57 rate as per the Joint Use Agreement (rate includes applicable candidate fee)</p>				

**B-4(h)**

<b>Amending Bylaws</b>					
<b>9339, 2022</b>	<b>Aquatic Birthday Parties (tax not included)</b>	<b>Rates Effective Jan 1<sup>st</sup> - Dec 31<sup>st</sup></b>			
		<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
	Birthday Parties 2 - Includes 1/2 hour games for up to 10 children and room rental	\$74.00	\$76.00	\$78.00	\$80.00

**“B – 5”**

**COMMUNITY SERVICES**

*Fees and Charges for the Pine Valley Golf Centre*

**EFFECTIVE: June 2022**

**B-5(a)**

Amending Bylaws	Pine Valley Golf Course Rates (rates include all applicable taxes)	Rates Effective Jan 1 <sup>st</sup> - Dec 31 <sup>st</sup>	
		2022	2023
9313, 2022	Adult - 18 holes	\$33.00	\$35.00
	Adult - 9 holes	\$23.00	\$24.00
	Senior - 18 holes	\$27.00	\$29.00
	Senior - 9 holes	\$18.00	\$19.00
	Junior - 18 holes	\$20.00	\$21.00
	Junior - 9 holes	\$13.00	\$14.00
	Twilight - 18 holes	\$30.00	\$31.00
	Senior - 18 holes Restricted*	\$21.00	\$23.00
	Unrestricted 10 pack 18 hole Adult	\$297.00	\$315.00
	Unrestricted 10 pack 18 hole Senior	\$243.00	\$261.00
	Unrestricted 10 pack 18 hole Junior	\$180.00	\$189.00
	Unrestricted 20 pack 18 hole Adult	\$561.00	\$595.00
	Unrestricted 20 pack 18 hole Senior	\$459.00	\$493.00
	Restricted 10 pack 9 hole Senior*		
	Restricted 10 pack 18 hole Adult*		
	Restricted 10 pack 18 hole Senior*	\$189.00	\$207.00
	Restricted 20 pack 18 hole Adult*		
	Restricted 20 pack 18 hole Senior*	\$357.00	\$391.00
Restricted 40 pack 18 hole Senior*	\$693.00	\$759.00	
* At the discretion of the Director of Recreation and Events (or their designate) the contractor may vary green fees for special promotions or tournaments.			



<b>Notes:</b>			
“Restricted” means - 18 holes restricted to weekdays before 3:00pm			
“Twilight” means - when 18 holes cannot be played before dark			
Age categories are as follows:			
2022-2023	Adult: 19 – 59 years	Senior: 60+ year	Junior: 18 years and under

## “B- 6”

**PARKS & RECREATION**Fees and Charges for City Park Facilities and School District #57 Facility Rentals**EFFECTIVE: January 1, 2020****B-6(a)**Amending  
Bylaws**Definitions and Terms and Conditions****Actual Staff Costs**

Additional charges, which are, listed as actual staff costs are calculated at the union rate for the specific hours worked plus all employee benefits including accrual costs.

**Admission**

Charging a fee for spectators

**Camping**

For self-contained units in approved sites only with no services provided.

**Commercial Rates**

The commercial rate applies to all organizations who are offering programs for a fee with the intention of making personal or organizational gain and /or where admission fees are charged and the community is not the main beneficiary.

9080, 2019

**Community Associations**

Community Associations are specific volunteer organizations under the City's community development model, who deliver low cost recreation services and programs (e.g. College Heights Community Association).

**Daily Rate**

Event rate for a facility with a minimum of four (4) hours and up to a maximum of twelve (12) hours.

**Discount Adult Rates**

A discount rate is available to a not for profit group registered society or non-commercial group organizing leisure opportunities for participants nineteen (19) years and over that charge no admissions and have no intention of making personal financial gains. Includes City of Prince George Departments and Committees of Council.

**Discount Youth Rates**

A discount rate is available to a not for profit group, registered society or non-commercial group organizing leisure opportunities where at least 80% of the participants are eighteen (18) years and younger that charge no admissions and have no intention of making

personal financial gains. Includes City of Prince George Departments and Committees of Council.

**Event Rates - Negotiations**

The Director of Public Works or their designate may negotiate rental rates lower than those rates outlined in this bylaw.

**Half Day Rate**

Event Rate for a facility booking up to and including four (4) hours.

**School District #57 (SD57) Facilities**

The “Shared Use Agreement” between the City of Prince George and School District #57 outlines the terms and conditions which govern the use of School District #57 facilities.

**Set Up and Take Down Rates**

Event set up and take down rates are 50% of the regular rental rates. The City reserves the right to charge set up and take down rates for a space that is not available for other use due to extensive facility preparation for permit holder requirements.

**Statutory Holiday Rates**

Any park rental on a statutory holiday, if available, will be charged actual staff labour and benefits costs.

**Terms and Conditions:****Liability Insurance**

All permit holders of City facilities are required to hold liability insurance of \$5,000,000.00, or other reasonable limit as identified by the Manager of Risk & Procurement, with the City of Prince George and/or School District #57 as an additional named insured on the policy.

Host Liquor Liability insurance is required for rentals where the permit holder is holding a special occasion license.

**Damage/Security Deposits**

A damage/security deposit not greater than \$1,500.00 as determined by the Director of Public Works or designate, may be required and payable prior to any event upon signing of the applicable facility contract. This deposit may also be required for anticipated cleaning requirements above normal use.

**First Aid and Security Requirements**

First Aid and security costs for events where public use of the facility requires these services will be coordinated by the permit holder at their expense.

**Tentative Event Booking Procedures**

Tentative event bookings will be held without a deposit until another request for the same space is received. At the time of the 2<sup>nd</sup> request, the 1<sup>st</sup> tentative event booking will be notified and given three (3) business days to confirm or cancel the event booking. Confirmation will require a 25% non-refundable deposit of the space rental only. When a second hold obtains a space under this procedure, they will be required to sign the facility

contract and provide full payment for the facility rental within three (3) business days of receiving the invoice. All event bookings will be based on the City's Park and Outdoor Recreation Facility Allocation Administrative Procedure.

**Non-Authorized Use**

Any use of a park or outdoor recreation facility without previous authorization by the City of Prince George may be subject to a fine at twice the rental rate, any applicable damages, plus a 25% administrative fee, which must be paid in full prior to being issued any future permits for use.

**Minimum Event Booking Fee**

All event bookings are subject to a minimum fee of \$10.00 if the total event booking charges for the permit are less than \$10.00. Community Associations are not subject to the minimum event booking fee.

**Payment**

Payment is accepted by cash, cheque made payable to the City of Prince George, Visa and MasterCard, and/or debit card. If the permit holder neglects to sign the facility contract or pay the full facility rental, the permit holder may be denied access to the facility. Interest on outstanding invoices will be charged at 1.5% net thirty days, compounded monthly (18% per annum).

Full payment for a facility event booking is due sixteen (16) calendar days prior to the 1<sup>st</sup> reserved date. If a reservation is accepted less than (16) calendar days prior to the event booking start date, and where the permit holder does not rent on a regular weekly, seasonal, or annual basis, full payment is required immediately and will include all applicable charges for the event booking. Cheques may not be an accepted form of payment. Permit holders who rent on a regular weekly, seasonal or annual basis may be invoiced monthly or may pay the full amount in advance. Any additional charges which are incurred from an event booking will be added to the facility contract after the event.

**Cancellation**

Full payment is refundable if a cancellation has been received sixteen (16) full calendar days prior to the first reserved date. If a cancellation is received with less than sixteen (16) full calendar days notice a full rental charge will apply. Schedules for tournaments must be confirmed sixteen (16) calendar days prior to the first reservation date and adjustments can be made up to five (5) days prior to the tournament start date.

**B-6 (b)**

Amending Bylaws						
9080, 2019	<b>City Park Facility Rentals</b>					
	<b>Park Rentals (includes any non-designated park location)</b>		<b>Rates Effective Jan 1<sup>st</sup> - Dec 31<sup>st</sup></b>			
			<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
	Hourly	Commercial	\$54.00	\$56.00	\$58.00	\$60.00
		Discount Youth & Adult	\$27.00	\$28.00	\$29.00	\$30.00
	Half Day	Commercial	\$178.00	\$183.00	\$188.00	\$194.00
		Discount Youth & Adult	\$90.00	\$93.00	\$96.00	\$99.00
	Daily	Commercial	\$296.00	\$305.00	\$314.00	\$323.00
		Discount Youth & Adult	\$148.00	\$152.00	\$157.00	\$162.00
	Picnic Table (per table per day including delivery and pickup)	Commercial	\$31.00	\$32.00	\$33.00	\$34.00
		Discount Youth & Adult	\$14.00	\$15.00	\$15.00	\$16.00
	<b>Masich Place Stadium &amp; PGSS Sport Fields Complex Rentals</b>		<b>Rates Effective Jan 1<sup>st</sup> - Dec 31<sup>st</sup></b>			
			<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
	<b>Full Stadium Rental (includes synthetic turf infield, track, throws, jumps area, PGSS Field 3, concession, and all change rooms)</b>					
	Hourly	Commercial	\$170.00	\$175.00	\$180.00	\$185.00
		Discount Youth	\$50.00	\$52.00	\$54.00	\$56.00
		Discount Adult	\$100.00	\$103.00	\$106.00	\$109.00
	Daily	Commercial	\$1,000.00	\$1,030.00	\$1,061.00	\$1,093.00
		Discount Youth	\$250.00	\$258.00	\$266.00	\$274.00
		Discount Adult	\$500.00	\$515.00	\$530.00	\$546.00
	<b>Synthetic Turf Infield Rental (includes change rooms)</b>					
Hourly	Commercial	\$100.00	\$103.00	\$106.00	\$109.00	
	Discount Youth	\$30.00	\$31.00	\$32.00	\$33.00	

		Discount Adult	\$60.00	\$62.00	\$64.00	\$66.00	
	<b>Track, Throws &amp; Jump Area Rental (includes PGSS Field 3 and change rooms)</b>						
	Hourly	Commercial	\$70.00	\$72.00	\$74.00	\$76.00	
		Discount Youth	\$20.00	\$21.00	\$22.00	\$23.00	
		Discount Adult	\$40.00	\$41.00	\$42.00	\$43.00	
9101, 2019	<b>City Sports Field &amp; Hard Surface Court Rentals</b>		<b>Rates Effective Jan 1<sup>st</sup> - Dec 31<sup>st</sup></b>				
			<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	
		Commercial	\$33.00	\$34.00	\$35.00	\$36.00	
		Community Association	No Charge				
		Discount Youth	No Charge	\$2.00	\$2.00	\$2.25	
		Discount Adult	\$18.00	\$18.00	\$19.00	\$19.00	
		Daily	Commercial	\$165.00	\$170.00	\$175.00	\$180.00
			Community Association	No Charge			
			Discount Youth	No Charge	\$24.00	\$25.00	\$25.00
			Discount Adult	\$125.00	\$129.00	\$133.00	\$137.00

**B-6(c)**

Amending Bylaws						
9080, 2019	<b>School District #57 Facility Rentals</b>					
	School District #57 Facility Rentals	Rates Effective Jan 1 <sup>st</sup> - Dec 31 <sup>st</sup>				
		2020	2021	2022	2023	
	Elementary Schools (per hour)					
	Gym	Commercial	\$84.00	\$87.00	\$90.00	\$93.00
		Community Association	No Charge			
		Discount Youth	No Charge	\$5.00	\$5.25	\$5.50
		Discount Adult	\$42.00	\$43.00	\$44.00	\$45.00
	Meeting Space	Commercial	\$29.00	\$30.00	\$31.00	\$32.00
		Community Association	No Charge			
		Discount Youth	No Charge	\$5.00	\$5.25	\$5.50
		Discount Adult	\$15.00	\$16.00	\$16.00	\$17.00
	Secondary Schools (per hour)					
	Main Gym	Commercial	\$91.00	\$94.00	\$97.00	\$100.00
		Community Association	No Charge			
		Discount Youth	No Charge	\$10.00	\$10.00	\$11.00
		Discount Adult	\$45.00	\$46.00	\$47.00	\$48.00
	Small Gym	Commercial	\$46.00	\$47.00	\$48.00	\$49.00
		Community Association	No Charge			
		Discount Youth	No Charge	\$5.00	\$5.25	\$5.50
Discount Adult		\$25.00	\$26.00	\$27.00	\$28.00	
Meeting Space	Commercial	\$34.00	\$35.00	\$36.00	\$37.00	
	Community Association	No Charge				
	Discount Youth	No Charge	\$5.00	\$5.25	\$5.50	
	Discount Adult	\$19.00	\$20.00	\$21.00	\$22.00	

School District #57 Sport Field and Hard Surface Court Rentals		Rates Effective Jan 1 <sup>st</sup> - Dec 31 <sup>st</sup>			
		2020	2021	2022	2023
Hourly	Commercial	\$33.00	\$34.00	\$35.00	\$36.00
	Community Association	No Charge			
	Discount Youth	No Charge	\$2.00	\$2.00	\$2.25
	Discount Adult	\$18.00	\$18.00	\$19.00	\$19.00
Daily	Commercial	\$165.00	\$170.00	\$175.00	\$180.00
	Community Association	No Charge			
	Discount Youth	No Charge	\$24.00	\$25.00	\$25.00
	Discount Adult	\$125.00	\$129.00	\$133.00	\$137.00

**B-6(d)**

Amending Bylaws		
9080, 2019	<b>Additional Service Fees</b>	
	<b>Additional City Park and School District #57 Facility Services</b>	<b>Rates</b>
	Additional Cleaning	Actual cost – plus 25% administration fee
	Additional Turf Maintenance	Actual cost
	Additional Washroom Service	Actual cost
	Commercial Waste & Recycling Containers	Actual cost – plus 25% administration fee
	Custodial Charges	Actual cost
	Electrical Connect/Disconnect	Actual cost
	External Rentals/Services	Actual cost - plus 25% administration fee
	First Aid Services	Actual cost - plus 25% administration fee
	Host Services	Actual cost
	Internal Equipment Rentals	Actual cost - plus 25% administration fee
	Parking / Traffic Control Services	Actual cost - plus 25% administration fee
	Security Services	Actual cost - plus 25% administration fee
	Snow Removal	Actual cost
	Staffing Rates	Actual cost – as required
	Statutory Holiday Rates	Actual cost
	Weekend Load-in/Load-out Supervision	Actual cost
<b>Additional City Park Facility Services (taxes not included in rates with the exception)</b>	<b>Rates Effective Jan 1<sup>st</sup> - Dec 31<sup>st</sup></b>	



of camping)		2020	2021	2022	2023
Field Lights (hourly)		\$22.00	\$23.00	\$24.00	\$25.00
Camping - per unit rate (daily)		\$22.00	\$23.00	\$24.00	\$25.00
Concession or Change Rooms (per set of 2 change rooms)	Hourly	\$6.00	\$6.25	\$6.50	\$6.75
	Daily	\$40.00	\$41.00	\$42.00	\$43.00
Mobile Vendor Space - approved park locations only (daily)		\$40.00	\$41.00	\$42.00	\$43.00
Key/FOB Deposit (per key/FOB) (hourly)		\$15.00	\$15.00	\$16.00	\$16.00
Mr. P.G. Flag - set up and take down rate per flag (Two Week)		\$200.00	\$206.00	\$212.00	\$218.00

B – 7

**COMMUNITY SERVICES**

*Fees and Charges for the Prince George Playhouse Theatre*

EFFECTIVE: JANUARY 1, 2020

Amending Bylaws						
9080, 2019	Prince George Playhouse Theatre Fees & Charges		Rates Effective Jan 1 <sup>st</sup> - Dec 31 <sup>st</sup>			
			2020	2021	2022	2023
	Standard Rate is defined as all bookings including conferences, conventions and tradeshow					
	Discount Rate may be available to Prince George based not-for-profit groups, charitable organizations or registered societies with the primary purpose of community service and where the local community is the beneficiary					
	Full Theatre Rental**					
	Performance Rates:					
	Ticketed Events	Standard	\$600.00	\$618.00	\$637.00	\$656.00
		Discount	\$490.00	\$505.00	\$520.00	\$536.00
	Non-Ticketed Events	Standard	\$600.00	\$618.00	\$637.00	\$656.00
		Discount	\$390.00	\$402.00	\$414.00	\$426.00
	Additional Performance Fee (each performance):					
	Ticketed Events	Standard	\$218.00	\$225.00	\$232.00	\$239.00
		Discount	\$165.00	\$170.00	\$175.00	\$180.00
	Non-Ticketed Events	Standard	\$218.00	\$225.00	\$232.00	\$239.00
		Discount	\$137.00	\$141.00	\$145.00	\$149.00
	Rehearsal Fees:					
	All Events	Standard	\$274.00	\$282.00	\$290.00	\$299.00
		Discount	\$218.00	\$225.00	\$232.00	\$239.00
	Dark Days:					
	All Events	Standard	\$137.00	\$141.00	\$145.00	\$149.00
Discount		\$109.00	\$112.00	\$115.00	\$118.00	
Other:						
Lobby Only	Standard	\$246.00	\$253.00	\$261.00	\$269.00	
	Discount	\$218.00	\$225.00	\$232.00	\$239.00	

Stage Consumables - per performance	Standard	\$28.00	\$29.00	\$30.00	\$31.00
	Discount	\$28.00	\$29.00	\$30.00	\$31.00
<b>Additional Services</b>	<b>Rates Effective Jan 1<sup>st</sup> - Dec 31<sup>st</sup></b>				
	<b>2020</b>	<b>2021</b>		<b>2022</b>	<b>2023</b>
Yamaha Piano	\$90.00 per day + tuning charges				
Kawai Piano	\$50.00 per day + tuning charges				
Technical Fees	actual cost				
Technician	\$30.00 - \$55.00 per hour (First 8 hours)				
	Overtime pay per hour after 8 hours				
Stage Manager	\$30.00 - \$40.00 per hour (First 8 hours)				
	Overtime pay per hour after 8 hours				
Fly Operator	\$20.00 - \$30.00 per hour (First 8 hours)				
	Overtime pay per hour after 8 hours				
Extra Stage Help	\$16.00 - \$25.00 per hour (First 8 hours)				
	Overtime pay per hour after 8 hours				
Ushers and Box Office	\$16.00 - \$25.00 per hour (minimum 4 hour call)				
House Manager	\$20.00 - \$30.00 per hour (After 5 hours - first 5 hours included in facility rental)				
Photocopying	\$0.25 per page				
Debit/Credit Payment System	5% administration fee on sale account				
Extension Cords	\$6.00				
External Rentals	Rental Cost plus 25% Administration Fee				
Long Distance Telephone Charges	Rental Cost plus 25% Administration Fee				
Electrical Connect/Disconnect	\$400.00				
Electrician Remaining on Site	actual cost - minimum two hours				
Custodial Rates	actual cost				
Statutory Holiday Rates	actual cost				
Additional Staging	actual cost				
Security	actual cost				
First Aid	actual cost				
Towel Services	actual cost				
Linen Services	actual cost				
SOCAN Fees	actual cost				
ReSound Fees	actual cost				
Catering	actual cost				

	<b>Commercial Merchandising Fees:</b>	
	Sellers provided by promoter	20% of gross sales or as negotiated by General Manager of Community Services or designate
	Sellers provided by City	30% of gross sales or as negotiated by General Manager of Community Services or designate
<p><b>** The General Manager of Community Services or their designate may negotiate rental rates lower than those outlined in this bylaw when in his/her opinion, the hosting of an event in the Prince George Playhouse would likely generate event tourism dollars for the municipality at large.</b></p>		

## “B – 8”

**COMMUNITY SERVICES***Fees and Charges for Athletic Commission*

EFFECTIVE: January 20, 2014

Amending Bylaws	
8562, 2014	<p>Intentionally deleted.</p> <p>The remaining sections of Schedule “B” are renumbered accordingly:</p> <ul style="list-style-type: none"> <li>• B-9: Fees and Charges for Gifts and Legacies becomes B-8</li> <li>• B-10: Fees and Charges for Active Living Guide becomes B-9</li> </ul>

## B - 8

**COMMUNITY SERVICES***Fees and Charges for Gifts and Legacies*

EFFECTIVE: January 1, 2014

**B-8 (a)**Amending  
Bylaws**Definitions and Terms and Conditions****Definitions:**

**Park Bench:** Plastic lumber bench with powder coated frame installed onto a concrete pad.

**Picnic Table:** Concrete top with exposed aggregate trim, concrete legs and seats installed onto a concrete pad.

8533, 2013

**Litter Container:** Attractive 700 lb. exposed aggregate litter container with lock-down metal lid.

**Bear Proof Litter Container:** Metal container with wood siding and a bear-proof lid.

**Tree:** Deciduous tree, either blooming or non-blooming, or a Coniferous tree (Evergreen).

**Terms and Conditions:****Payment**

8830, 2016

Payment will be accepted by cheque, cash, money order, credit card or debit card payable to the City of Prince George. Receipt of payment will be completed after submission of the Application Form, a site meeting with Community Services and Engineering and Public Works Department staff, and prior to the installation of the product.

**Tax Receipts**

8533, 2013

The City of Prince George will issue official tax receipts upon receipt of payment for any of the above listed products.

**B-8 (b)**

<b>Amending Bylaws</b>		
<b>8533, 2013</b>	<b><i>Gifts &amp; Legacies Fees</i></b>	
	Park Bench (includes plaque)	Actual Cost
	Picnic Table (includes plaque)	Actual Cost
	Trees	Actual Cost
	Litter Container (includes plaque)	
	Bear Proof Container small	Actual Cost
	Bear Proof Container large	Actual Cost
	Stone Aggregate – City streets	Actual Cost

**B-8 (c)**

<b>Amending Bylaws</b>		
<b>8533, 2013</b>	<b>Additional Services</b> On occasion, a donor may have a special request that is not reflected in our current Gifts & Legacies price list. The cost of these additional services will be charged out at the actual cost of the product or service. This is in keeping with this cost recovery program.	
	Additional plaques	Actual Cost
	Changes to standard plaque	Actual Cost
	Other requests	Actual Cost

“B – 9”

**COMMUNITY SERVICES**

*Fees and Charges for Active Living Guide*

EFFECTIVE: January 1, 2017

**B-9(a)**

<b>Amending Bylaws</b>	
<b>8830, 2016</b>	<b><u>Definitions and Terms and Conditions</u></b>
	<b><u>Definitions:</u></b>
	<p><b>Standard Rates</b> The standard rate applies to organizations offering programs and services for a fee with the intention of making personal or organizational gain or where admission fees are charged and the community is not the main beneficiary and the proceeds generated are not 100% directed to a not for profit organization or registered charity.</p>
	<p><b>Discount Rates</b> A discount rate is available to not for profit groups, charitable organizations or registered societies organizing leisure opportunities or community services that do not charge admissions and/or have no intention of making personal financial gains.</p>
	<p><b>Inside Front or Back Cover</b> A rate for full colour pages – outside back cover and inside back and front covers are available. A full page is approximately 7” wide x 9 ½” high but may vary depending on printer requirements.</p>
	<p><b>Body</b> All ads in the body of the guide are featured in black and white and typically appear towards the end of the guide. The number of ads accepted depends on available space in the guide and size may vary depending on printer requirements. All ads need to be provided in pdf format.</p>
	<b>Terms and Conditions:</b>
	<p><b>Booking and Payment</b> An Advertising Agreement Form must be completed and returned with payment to the City of Prince George Service Centre. Customers choose the ad size that best meets their needs and confirm the space prior to the specified deadline date by returning their completed form to the City of Prince George. Ads are not confirmed until payment is made.</p>
	<p><b>General Timelines</b> The Active Living Guide is printed and distributed two (2) times per year:</p> <ul style="list-style-type: none"> <li>• The Fall/Winter Active Living Guide is distributed in early September</li> <li>• The Spring/Summer Active Living Guide is distributed in early March</li> </ul>



	Advertising opportunity letters are sent out in November with a deadline of mid-late December and again in May with a deadline of mid-late June.
	<p><b>Placement and Content</b></p> <p>Ad placement within the Active Living Guide is at the discretion of the City of Prince George. Ads are accepted on a first come first serve basis. Ad space is limited and the City of Prince George cannot guarantee acceptance of an advertisement or its location.</p>

**B-9 (b)**

Amending Bylaws							
	Advertisement Rates		Rates Effective Jan 1 <sup>st</sup> - Dec 31 <sup>st</sup>				
			2016	2017	2018	2019	
8830, 2016	1/8 Page	Standard	\$113.00	\$116.00	\$119.00	\$123.00	
		Discount	\$79.75	\$82.00	\$84.00	\$87.00	
	1/4 Page	Standard	\$226.25	\$233.00	\$240.00	\$247.00	
		Discount	\$159.75	\$165.00	\$170.00	\$175.00	
	1/2 Page	Standard	\$452.50	\$466.00	\$480.00	\$494.00	
		Discount	\$319.50	\$329.00	\$339.00	\$349.00	
	Full Page	Standard	\$905.00	\$932.00	\$960.00	\$989.00	
		Discount	\$638.75	\$658.00	\$678.00	\$698.00	
	Inside Front/Back Cover	Standard	\$1,810.00	\$1,864.00	\$1,920.00	\$1,978.00	
		Discount	\$1,277.75	\$1,316.00	\$1,355.00	\$1,396.00	
	* The above rates may be negotiable at the discretion of the General Manager of Community Services						

Schedule "C"

City of Prince George Comprehensive Fees & Charges Bylaw No. 7557

ADMINISTRATIVE SERVICES

Index

<i>Section No.</i>	<i>Description</i>	<i>Main Bylaw</i>	<i>Amendments</i>	
C - 1	<b>Responsible Animal Ownership</b> Fees and Charges	8899, 2017	8375, 2011 8472, 2012 8830, 2016 8899, 2017	
C - 2	<b>Parking and Traffic</b> Fees and Charges	6056, 1993	8188, 2008 8347, 2011 8533, 2013 8569, 2014 8653, 2015	8779, 2016 8830, 2016 8912, 2017 9080, 2019 9176, 2021
C - 3	<b>Records Administration</b> Fees and Charges	6277, 1997	7709, 2005 7700, 2005 8227, 2009	8249, 2009 8830, 2016 9080, 2019
C - 4	<b>Fire Protection and Emergency Response</b> Fees and Charges	8272, 2013	8245, 2013 9080, 2019	
C - 5	<b>RCMP Support Services</b> Fees and Charges	8259, 2009	8533, 2013 9080, 2019	

“C – 1”

**PUBLIC SAFETY AND CIVIC FACILITIES**

*Fees and Charges for Responsible Animal Ownership*

EFFECTIVE: January 1, 2018

Amending Bylaws			
8899, 2017	<b>FEES AND CHARGES</b>		
	Dog License Fees Effective January 1 <sup>st</sup> to December 31 <sup>st</sup> of each year.	2018	2019
	Dangerous Dog	\$500.00	\$515.00
	Aggressive Dog	\$300.00	\$310.00
	Nuisance Dog	\$100.00	\$105.00
	Dog Not Sterilized	\$79.00	\$81.00
	Dog Sterilized	\$35.00	\$36.00
	Dog Not Sterilized other than a Dangerous, Aggressive or Nuisance Dog which becomes 4 months of age or was purchased by the Owner on or after September 1 <sup>st</sup>	\$33.00	\$34.00
	Dog Sterilized other than a Dangerous, Aggressive or Nuisance Dog which becomes 4 months of age or was purchased by the Owner on or after September 1 <sup>st</sup>	\$21.00	\$22.00
	Service Dog	Free	Free
	Foster Dog registered to and Ownership retained by a Humane Society	Free	Free
	Replacement Dog Tag	\$7.00	\$7.00
	Transfer to Dog Tag from Deceased Dog to a new Dog	\$7.00	\$7.00
	Commission paid per license sold to businesses selling dog licenses.	\$2.00	\$2.00
	Impoundment Fees Effective January 1 <sup>st</sup> to December 31 <sup>st</sup> of each year.	2018	2019
	Dangerous Dog	\$500.00	\$515.00
	Aggressive Dog	\$300.00	\$310.00
	Nuisance Dog	\$200.00	\$205.00

Licensed Dog Not Sterilized	\$102.00	\$105.00
Licensed Dog Sterilized	\$51.00	\$53.00
Unlicensed Dog Not Sterilized	\$150.00	\$154.00
Unlicensed Dog Sterilized	\$75.00	\$77.00
Cat without Identification	\$75.00	\$77.00
Cat with Identification	\$51.00	\$53.00
Livestock other than Poultry	\$168.00	\$173.00
Poultry	\$14.00	\$15.00
Other Animals	\$14.00	\$15.00
<b>Animal Care Fees Effective January 1<sup>st</sup> to December 31<sup>st</sup> of each year.</b>	<b>2018</b>	<b>2019</b>
Animal picked up by the Owner on the same day that it was impounded	No Fee	No Fee
Dangerous Dog or Aggressive Dog picked up the day following the day of impoundment (per day or partial day)	\$50.00	\$52.00
Dog or Nuisance Dog picked up the day following the day of impoundment (per day or partial day)	\$25.00	\$26.00
Cat picked up the day following the day of impoundment (per day or partial day)	\$15.00	\$16.00
Livestock, other than Poultry, picked up the day following the day of impoundment (per day or partial day)	\$25.00	\$26.00
Poultry, picked up the day following the day of impoundment (per day or partial day)	\$7.00	\$7.00
Other Animals, picked up the day following the day of impoundment (per day or partial day)	\$7.00	\$7.00
Veterinary Fees for any Animal	As Expended	As Expended
<b>Other Fees Effective January 1<sup>st</sup> to December 31<sup>st</sup> of each year.</b>	<b>2018</b>	<b>2019</b>
Inspection and Approval of Controlled Confinement (per visit)	\$100.00	\$105.00
Application to Review Aggressive Dog Declaration	\$200.00	\$210.00
Application to Review Nuisance Animal Declaration	\$100.00	\$105.00
Cat Trap Rental	\$20.00	\$20.00

**“C – 2”**

**PUBLIC SAFETY AND CIVIC FACILITIES**  
*Fees and Charges for Parking and Traffic*

**EFFECTIVE: January 1, 2017**

**C-2(a)**

<b>Amending Bylaws</b>	
	<b>PARKING METER RATES</b>
	<p><b><u>RESERVED PARKING STALL RATE<sup>1</sup></u></b></p> <p>Daily Charge per parking stall or portion of a parking stall: \$5.00.</p> <p>Minimum total charge \$30.00 per Reserved Parking Stall request.</p> <p><sup>1</sup> Angled Parking stalls are as marked on the street; Parallel Parking Stalls are based on every seven (7) lineal meters of curb or portion thereof.</p>

**C-2(b)**

<b>Amending Bylaws</b>													
	<b>PARKING PERMIT RATES</b>												
	<table border="1"> <thead> <tr> <th style="text-align: left;">Type of Permit</th> <th style="text-align: left;">Valid</th> <th style="text-align: left;">Fee</th> </tr> </thead> <tbody> <tr> <td>City Council Parking Permit</td> <td>Council Term</td> <td>No fee</td> </tr> <tr> <td>Freedom of the City Parking Permit</td> <td>For life or until revoked</td> <td>No fee</td> </tr> <tr> <td>Residential Parking Permits</td> <td>Renewed Annually</td> <td>No fee</td> </tr> </tbody> </table>	Type of Permit	Valid	Fee	City Council Parking Permit	Council Term	No fee	Freedom of the City Parking Permit	For life or until revoked	No fee	Residential Parking Permits	Renewed Annually	No fee
Type of Permit	Valid	Fee											
City Council Parking Permit	Council Term	No fee											
Freedom of the City Parking Permit	For life or until revoked	No fee											
Residential Parking Permits	Renewed Annually	No fee											

**C-2(c)**

Amending Bylaws		Rates Effective Jan 1 <sup>st</sup> - Dec 31 <sup>st</sup>				
Off-Street Parking Facilities Fees Monthly Parking Rate (GST or applicable taxes not included)		2020	2021	2022	2023	
<b>Lots/Parkades</b>						
2nd Avenue Parkade		\$74.00	\$75.00	\$77.00	\$79.00	
5th Avenue Parkade	Under Cover	\$105.00	\$107.00	\$109.00	\$111.00	
	Roof Top	\$73.00	\$74.00	\$75.00	\$77.00	
Plaza Parkade	Under Cover with plug	\$80.00	\$82.00	\$84.00	\$86.00	
	Roof Top with plug	\$57.00	\$58.00	\$59.00	\$60.00	
Westel Parkade		\$107.00	\$109.00	\$111.00	\$113.00	
6th Avenue Parkade		\$141.00	\$144.00	\$147.00	\$150.00	
Westel Lot		\$73.00	\$74.00	\$75.00	\$77.00	
Royal Lot		\$105.00	\$107.00	\$109.00	\$111.00	
Columbus Lot		\$66.00	\$67.00	\$68.00	\$69.00	
Earl Brown Lot		\$105.00	\$107.00	\$109.00	\$111.00	
3rd Avenue Lot		\$66.00	\$67.00	\$68.00	\$69.00	
9080, 2019	Days Inn Lot	\$73.00	\$74.00	\$75.00	\$77.00	
	George Street Parkade - market value stalls	\$141.00	\$144.00	\$147.00	\$150.00	
	George Street Parkade - discounted tenant stalls	\$113.15	\$114.28	\$115.42	\$116.58	
	<b>Hourly, Daily &amp; Overnight Parking Rate Fee:</b>					
	PLAZA PARKADE	\$1.00 per hour; \$6.00/day (7:00 am to 5:00 pm); Free/night (5:00 pm to 7:00 am)				
	WESTEL LOT	\$ 1.00 per hour; \$6.00/day (7:00 am to 5:00 pm); \$Free/night (5:00 pm to 7:00 am)				
	ROYAL LOT	\$ 1.00 per hour; \$6.00/day (7:00 am to 5:00 pm); \$Free/night (5:00 pm to 7:00 am)				
	COLUMBUS LOT	\$ 1.00 per hour; \$6.00/day (7:00 am to 5:00 pm); \$Free/night (5:00 pm to 7:00 am)				
	4TH AVENUE LOT	\$ 1.00 per hour; \$6.00/day (7:00 am to 5:00 pm); \$Free/night (5:00 pm to 7:00 am)				
	QUEENSWAY LOT	\$ 1.00 per hour;				

		\$6.00/day (7:00 am to 5:00 pm); \$Free/night (5:00 pm to 7:00 am)
9176, 2021	<b>Incidental Operating Fees:</b> Security Deposit for Access Cards of other devices to use or otherwise gain access to the facilities. <sup>1</sup>	\$20.00/each
	<sup>1</sup> Fee for lost, stolen or damaged access cards/ devices	
	Fee for Administrative Changes to a User’s Account (such as, but not limited to, changing stalls within a facility)	

**C-2(d)**

<b>Amending Bylaws</b>	
	<p><b>ADMINISTRATIVE TOWING COSTS</b></p> <p>In addition to all costs incurred by the towing contractor to tow and store a vehicle or to drop a vehicle hooked up by the towing contractor prior to towing a vehicle impounded pursuant the City of Prince George Highways Bylaw No. 8065, 2008, the City of Prince George Parking and Traffic Bylaw No. 6056, 1993 or the Off-Street Parking Bylaw No. 8348, 2011, the vehicle owner shall pay the Administrative Cost of \$50.00 to the Towing Contractor prior to the vehicle being released to the owner of the vehicle. The Towing Contractor shall then remit the full amount of the Administrative Cost to the City of Prince George. The Administrative Costs are intended to recover a portion of the administrative and staff costs associated with preparing, issuing tow slips, and following up on with owners of impounded vehicles.</p>

**“C - 3”**

**ADMINISTRATIVE SERVICES**

*Fees and Charges for Records Administration*

**EFFECTIVE: January 1, 2020**

**C-3(a)**

Amending Bylaws	DESCRIPTION		FEE*		
9080, 2019	(a)	For locating and retrieving a record	\$10.00 per ¼ hour or portion thereof		
	(b)	For producing a record manually	\$10.00 per ¼ hour or portion thereof		
	(c)	For producing a record from a machine readable record excluding records produced on the plotter	\$15.00 per ¼ hour for developing a computer program to produce the record plus \$0.35 per page or printout produced.		
	(d)		For producing a record on the plotter	\$15.00 per ¼ hour or portion thereof for preparation time plus cost of materials	
				E size +	\$20.00
				E size (900x1200)	\$10.00
				D size (600x900)	\$ 5.00
				B size (275x425)	\$ 2.00
	(e)		For shipping copies of records	Actual cost of shipping by method chosen by applicant	
				(f)	For copying records (except historical property records and building plans, see subsection (k))
		(i)	photocopies and/or computer printouts	\$0.35 per page (8.5x11, 8.5x14) \$0.60 per page (11x17)	
		(ii)	scanned electronic copy of a record (sent electronically)	\$0.25 per page (8.5x11, 8.5x14, 11x17)	
		(iii)	microfiche – paper or electronic duplication	\$1.00 per page (8.5x11)	
		(iv)	USB drive	\$10.00 per drive	
	(v)	photographs – colour, or black and white	actual cost of reproduction		
	(vi)	engineering/legal maps/drawings	E size +	\$20.00	
			E size (900x1200)	\$15.00	
			D size (275x425)	\$10.00	
			B size (275x425)	\$ 0.40	
			A size (200x275)	\$ 0.25	
	(g)	For sending records by fax	\$0.25 per page local \$1.00 per page long distance		



DESCRIPTION		FEE*	
(h)	Miscellaneous Records		
	(i) Ready copies of bylaws or reports	\$0.15 per page	
	(ii) Cerlox binding if required	\$2.00 per document	
	(iii) Ready copies of maps/plans (including street, zoning, legal composite, OCP maps.	E size +	\$ 20.00
		E size (900x1200)	\$ 10.00
		D size (600x900)	\$ 5.00
		B size (275x425)	\$ 2.00
		A size (200x275)	\$ 2.00
		1:5000 map sets (275x425)	\$ 35.00
		1:2500 map sets (600x900)	\$400.00
	(iv) Zoning Map (22"x34")	\$ 5.00 per map \$400.00 per set	
	(v) Building record	\$150.00 per parcel	
	(vi) Environmental record Search/Summary	\$200.00 per parcel	
	(vii) Fire Department record search and copy	\$20.00 per street address plus \$1.00 per page of records copied	
	(viii) Criminal Record search	\$35.00 per search	
	(ix) Police information search and copy	\$35.00 per search	
	(x) Council Agenda	\$20.00 per agenda	
(i)	Land Title and Survey Authority Services		
	(i) Title Search	\$20.00 per search	
	(ii) State of Title Certificate	\$25.00 per certificate	
	(iii) Copies of land title documents	actual cost of reproduction +\$10.00 per ¼ hour or portion thereof	
(j)	Engineering Records		
	For preparing Computer Modeling of City Infrastructure (water, sanitary sewer, etc.)		
	(i) Water modeling information for sprinkler design	\$135.00 flat fee based on 2.5 hours per project	
	(ii) Modeling information for Infrastructure expansion (includes planning studies, design briefs, subdivisions, main extension analysis, etc.	\$ 60.00 per hour (includes) 15% administration charge)	
(k)	Historical property file records searches and copies of exterior building plans (per civic address)		
	Property file records search (includes search fee, copies of all applications, permits, inspections, survey certificates on file)	\$28.00	
	(i) Permits and inspections only	\$20.00	
	(ii) Applications only	\$15.00	
	(iii) Location survey (survey certificate)	\$13.00	
	(iv) Building plans – view only	\$45.00	
	(v) Building plans – copies	\$50.00 for first 10 pages, \$10.00 per additional page	

<b>DESCRIPTION</b>		<b>FEE*</b>
(l)	<b>Fees for Human Resources Records Search</b>	
	A search fee shall be charged for each written reply to requests to the Human Resources Department from ICBC, Solicitors and other for information pertaining to employment where such disclosure is authorized.  Request from Worksafe BC, Canada Revenue Agency, Canada Pension Plan, Human Resource Development Canada and the Pension Corporation are exempt from this fee, as well as simple employment verification/confirmation requests.	
	(i) Requests from law firms	\$100.00
	(ii) Requests from ICBC	\$ 50.00
	(iii) Requests from others not listed	\$ 50.00 (max)
	(iv) Photocopies	\$ 0.35 per page
<b>MUNICIPAL DIGITAL MAPPING PRODUCTS</b>		
Please contact the Engineering Department for a list of the available digital files. Completion of a LICENSE AGREEMENT is required for these products. The map sheet numbers must be indicated when ordering. Allow ten working days for delivery.		

## "C – 4"

**FIRE PROTECTION AND FIREWORKS***Fees and Charges for Fire Protection and Emergency Response*

EFFECTIVE: January 1, 2020

**C-4(a)**

Amending Bylaws	Service Provided	Rates Effective Jan 1 <sup>st</sup> - Dec 31 <sup>st</sup>				
		2020	2021	2022	2023	
9080, 2019	<b>21 - Permits</b>					
	Fireworks Sales Permit	\$103.00	\$106.00	\$109.00	\$112.00	
	Special Event/festival permits (consumer fireworks)	\$21.00	\$22.00	\$23.00	\$24.00	
	Display Fireworks permit	\$103.00	\$106.00	\$109.00	\$112.00	
	Pyrotechnics permit	\$258.00	\$266.00	\$274.00	\$282.00	
	Removal of underground fuel storage tank	\$103.00	\$106.00	\$109.00	\$112.00	
	Installation of aboveground fuel storage tank	2,500 litres (660 gallons) to 25,000 litres (6604 gallons)	\$206.00	\$212.00	\$218.00	\$225.00
		Each litre over 25,000	.002 cents per litre			
	Installation of underground fuel storage tank	Up to 5,000 litres	\$103.00	\$106.00	\$109.00	\$112.00
		Up to 25,000 litres	\$258.00	\$266.00	\$274.00	\$282.00
		Exceeding 25,000 litres	\$361.00	\$372.00	\$383.00	\$394.00
	Install Liquid Petroleum Tank	\$103.00	\$106.00	\$109.00	\$112.00	
	21.7 - Renewal of Permits	\$52.00	\$54.00	\$56.00	\$58.00	
	23.2 - Fire Investigation Fee - damage in excess of \$5,000	\$515.00	\$530.00	\$546.00	\$562.00	
	23.3 - Decontamination, repair or replacement of equipment	Actual cost				
	23.4 - Wildland Urban Interface - Existing Development	Actual cost				
	23.5 - Accumulation of combustibles	Actual cost				
	23.6 - Exterior Waste Receptacles and Waste Material	Actual cost				
	23.7 - Burning without a burning permit	Actual cost to respond				
23.8 - Failure to comply with burning permit	Actual cost to respond					

23.9 - Securing a vacant or fire damaged building		Actual cost			
23.10 - Fire Watch Costs		Actual cost of security company			
23.11 - Fire Protection Technician Costs		Actual cost of fire protection technician			
23.12 - Private Hydrant Testing		Actual cost			
23.13 - Failure to maintain private hydrant		Actual cost			
23.13 - Failure to maintain access to private hydrant		Actual cost			
<b>23.14 - Inspection Fees</b>					
No access provided to property		\$155.00	\$160.00	\$165.00	\$170.00
Property not in compliance		\$155.00	\$160.00	\$165.00	\$170.00
Request for inspection	1st hour	\$155.00	\$160.00	\$165.00	\$170.00
	Subsequent hours	Actual cost			
23.15 - Failure of contact persons to attend (per hour, per occurrence) (minimum 1 hour)		\$515.00	\$530.00	\$546.00	\$562.00
23.16 - False alarms	2nd false alarm	\$180.00	\$185.00	\$191.00	\$197.00
	3rd false alarm	\$361.00	\$372.00	\$383.00	\$394.00
	Subsequent false alarms	\$567.00	\$584.00	\$602.00	\$620.00
Provision of other documents		\$21.00	\$22.00	\$23.00	\$24.00

**C-4(b)**

<b>Amending Bylaws</b>					
<b>9080, 2019</b>	<b>Vehicle and Personnel Charges</b>				
	Aerial per hour (minimum 2 hours)	\$258.00	\$266.00	\$274.00	\$282.00
	Pumper per hour (minimum 2 hours)	\$155.00	\$160.00	\$165.00	\$170.00
	Rescue per hour (minimum 2 hours)	\$103.00	\$106.00	\$109.00	\$112.00
	Small vehicles (per hour)	\$62.00	\$64.00	\$66.00	\$68.00
	<b>PERSONNEL COST</b>				
	<b>A – Response:</b> Charges for full-time staff responses will be based on the latest collective agreement between the City of Prince George and I.A.F.F Local 1372.				
	Cost per incident will be assessed on each hour or portion thereof, for units dispatched and the number of Fire Department personnel responding to the incident, including those placed on standby. In addition to the preceding Vehicle and Personnel Costs, the following charges will be assessed:				
	Consumable Goods	Replacement value plus all applicable taxes			
	Administration Fee	15%			

**B – Inspection:** Charges for inspections will be based on the latest collective agreement between the City of Prince George and I.A.F.F Local 1372.

Cost per inspection will be assessed on each hour or portion thereof, for personnel and equipment required to perform the inspection. In addition to the preceding Personnel Costs, the following charges will be assessed:

Consumable Goods	Replacement value plus all applicable taxes
Administration Fee	15%

## "C - 5"

**PUBLIC SAFETY AND CIVIC FACILITIES**Fees and Charges for RCMP Support Services

EFFECTIVE: January 1, 2020

**C-5**

Amending Bylaws						
	Service Provided	Rates Effective Jan 1 <sup>st</sup> - Dec 31 <sup>st</sup>				
		2020	2021	2022	2023	
9080, 2019	Mechanical Inspection	at cost	at cost	at cost	at cost	
	Analyst Report	\$103.00	\$106.00	\$109.00	\$112.00	
	Synopsis on file - Traffic to ICBC (for every email request response)	\$10.00	\$10.00	\$10.00	\$10.00	
	Information Requiring Research - for all organizations except Ministry of Children and Families	For First Hour	\$77.00	\$79.00	\$81.00	\$83.00
		For every 15 minutes or portion thereafter, after the first hour	\$10.00	\$11.00	\$11.00	\$11.00
		plus the applicable photocopying rate	at cost	at cost	at cost	at cost
	Information Requiring Research - Ministry of Children and Families	For every 15 minutes of research	\$10.00	\$11.00	\$11.00	\$11.00
		For every email request response	\$10.00	\$11.00	\$11.00	\$11.00
		For every written response/report	\$36.00	\$37.00	\$38.00	\$39.00
	Criminal Record Checks for employment purposes	\$64.00	\$66.00	\$68.00	\$70.00	
	False alarms	\$103.00	\$106.00	\$109.00	\$112.00	

Schedule "D"

City of Prince George Comprehensive Fees & Charges Bylaw No. 7557

CORPORATE SERVICES

Index

<i>Section No.</i>	<i>Description</i>	<i>Main Bylaw</i>	<i>Amendments</i>
D-1	<b>Corporate Services</b> Fees and Charges	6958, 1998	8227, 2009 8482, 2012 8830, 2016

“D - 1”

**CORPORATE SERVICES**

*Fees and Charges for Corporate Services*

**EFFECTIVE: January 1, 2013**

**D-1(a)**

<b>Amending Bylaws</b>		
	1. Levied fees for the provision of taxes payable Mortgage Company listing information as set out below:	
	<b>Mortgage Company Listing Fee</b>	
	Per Folio Listing	\$ 5.00

**D-1(b)**

<b>Amending Bylaws</b>		
<b>8830, 2016</b>	2. In the event that a property owner or mortgage company, in the judgment of the Director of Finance, persistently overpays property taxes, a fee for the provision of property tax refunds as set out below:	
	<b>Property Tax Refund Fee</b>	
	Per Folio Listing	\$60.00

**D-1(c)**

<b>Amending Bylaws</b>		
<b>8482, 2012</b>	3. Tax/Utility Accounts, prior or current year search and copy (includes certificate)	
	<b>Tax/Utility Account Search</b>	
	Per Folio Electronically	\$20.00 – until December 31, 2009 \$25.00 – effective January 1, 2010
	Per Folio Manually	\$25.00 – until December 31, 2012 \$35.00 – effective January 1, 2013



**D-1(d)**

<b>Amending Bylaws</b>		
	4. Levied fees for the purpose of mortgage companies tax account balance searches	
	<b>Mortgage Company Tax Account Balance Search</b>	
	Per Folio Electronically	\$5.00 – until December 31, 2009 \$10.00 – effective January 1, 2010
	Per Folio Manually	\$5.00 – until December 31, 2009 \$10.00 – effective January 1, 2010

**D-1(e)**

<b>Amending Bylaws</b>		
	5. Levied fees for the recovery of administrative costs associated with NSF (non sufficient funds) charges	
<b>8482, 2012</b>	<b>NSF (non sufficient funds) Charge</b>	
	Per Charge	\$ 25.00

**D-1(f)**

<b>Amending Bylaws</b>		
	6. Levied fees for the recovery of administrative costs associated with transferring funds between accounts.	
<b>8830, 2016</b>	<b>Transferring funds between accounts</b>	
	Per Charge	\$ 25.00

**D-1(g)**

<b>Amending Bylaws</b>		
	7. Levied fees for the recovery of administrative costs associated with setting up and/or changing tenants listed on a homeowners account	
<b>8482, 2012</b>	<b>Utility invoicing re: homeowners and tenants</b>	
	Per Charge	\$ 10.00