

CITY OF PRINCE GEORGE

BYLAW NO. 8213

**A Bylaw to enact the 2009 to 2013 Operating and Capital Financial Plans for the City of Prince George.**

**WHEREAS**, pursuant to section 165 of the *Community Charter*, 5 - year Operating and Capital Financial Plans must be adopted by bylaw;

**NOW THEREFORE**, the Council of the City of Prince George, in open meeting assembled, **ENACTS AS FOLLOWS**:

1. Schedule 1 which is attached hereto, and made part of this bylaw sets out the objectives and policies of the municipality with respect to funding sources, distribution of property value taxes and the use of permissive tax exemptions.
2. Schedules 2, 3 and 4 which are attached hereto, and made part of this bylaw, set out the proposed expenditures, funding sources and the transfers to or between funds.
3. That the Mayor and Corporate Officer are hereby empowered to do all things necessary to give effect to this bylaw.
4. This bylaw may be cited for all purposes as "City of Prince George 5 - year Operating and Capital Financial Plans Bylaw No. 8213, 2009".

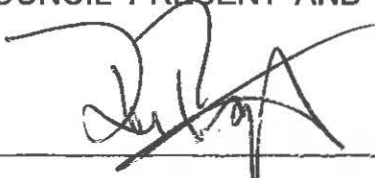
READ A FIRST TIME THIS THE            **27th** DAY OF            **APRIL**            , **2009**.

READ A SECOND TIME THIS THE        **27th** DAY OF            **APRIL**            , **2009**.

READ A THIRD TIME THIS THE        **27th** DAY OF            **APRIL**            , **2009**.

All three readings passed by a **unanimous** decision of Members of City Council present and eligible to vote.

ADOPTED THIS THE        **11th** DAY OF        **MAY** , **2009** , BY A **UNANIMOUS** DECISION OF ALL MEMBERS OF CITY COUNCIL PRESENT AND ELIGIBLE TO VOTE.

  
\_\_\_\_\_  
MAYOR

  
\_\_\_\_\_  
CORPORATE OFFICER



Objectives and Policies - Municipal Revenues and Expenditures

Revenue	Proportion of Total	Objective and Policy Statement
Property Value Taxes	54.92%	Maintain revenue from property value taxes at 50-60 percent of overall revenues
Parcel Taxes	0.74%	Parcel tax revenue set to recover specific servicing costs
Fees	23.46%	Review fees and charges annually, ensure users pay for specific identifiable services
Other Sources	20.84%	Review other sources of funds annually, seek grant revenue sources of funding
Proceeds from Borrowing	0.03%	Debenture funding for purpose of infrastructure expansion and major asset maintenance
Reserve Funding	0.01%	Allocate funding from reserves for capital programs and major asset maintenance
	<u>100.00%</u>	
Property Value Taxes	Distribution	Objective and Policy Statement
Residential	53.6%	The structure of property tax rates are reviewed annually by the Finance and Audit Committee and recommendations are brought to Council for approval.
Utility	1.6%	
Supportive Housing	0.0%	For 2009 the structure has been recommended to achieve the following objectives: - structure tax rates to provide for a tax burden that is more in proportion with the tax class values - provide for a mean average tax increase for a single family dwelling of \$61 - provide for a mean average tax increase for a business class property of \$493 - set utility properties rate at \$40 per 1,000 of assessment value - decrease major industry burden by 0.5% as a percent of the total levy - increase light industry burden by 0.5% as a percent of the total levy
Major Industry	17.5%	
Light Industry	2.3%	
Business	25.0%	
Recreation/Non-Profit	0.1%	
Farm	0.0%	
	<u>100%</u>	
Permissive Tax Exemptions	Value	Objective and Policy Statement
Permissive Exemptions	\$ 972,053	<ul style="list-style-type: none"> <li>- A permissive tax exemption is a means for Council to support organizations within the community which further Council's objectives of enhancing quality of life (economic, social, cultural) and delivering services economically.</li> <li>- The value of permissive tax exemptions granted to buildings for public worship and nonprofit organizations will not exceed 1.75% of the annual municipal levy requisition.</li> </ul>
Revitalization Exemptions	\$ 9,500	<ul style="list-style-type: none"> <li>- Council may consider revitalization tax exemptions as a way of encouraging development to achieve a range of revitalization objectives such as environmental, economic or social. Revitalization tax exemption programs are enacted by Bylaw and will be reviewed in the Annual Financial Plan.</li> <li>- The Downtown Revitalization Tax Exemption Bylaw was enacted in 2005 to foster the revitalization of the central business district (C1) as the primary area in the City for business, cultural and government activity.</li> </ul>

**General Operating Fund**  
**Financial Plans 2009 to 2013**  
**(by function)**

	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
<b>Revenues</b>					
Taxation and Grants in lieu, net (1)	(\$72,081,759)	(\$73,377,100)	(\$74,686,408)	(\$76,085,946)	(\$77,513,714)
Parcel and Frontage Tax	(796,474)	(796,474)	(796,475)	(796,475)	(796,475)
Sale of Services, User Rates and Rentals	(19,014,570)	(18,831,385)	(18,706,133)	(18,585,652)	(18,488,799)
Return on Investments	(1,386,715)	(1,498,882)	(1,617,187)	(1,739,870)	(1,857,064)
Contribution from Other Gov'ts & Agencies	(9,466,493)	(9,441,493)	(8,845,756)	(9,847,984)	(8,850,279)
Other Revenue	<u>(15,658,975)</u>	<u>(15,490,554)</u>	<u>(15,489,746)</u>	<u>(15,499,999)</u>	<u>(15,505,358)</u>
<b>Total Revenues Before Other Gov't Collections</b>	<b>(118,404,986)</b>	<b>(119,435,888)</b>	<b>(120,141,705)</b>	<b>(122,555,926)</b>	<b>(122,991,689)</b>
Collections For Other Governments	<u>(39,112,544)</u>	<u>(39,112,544)</u>	<u>(39,175,500)</u>	<u>(39,175,500)</u>	<u>(39,102,500)</u>
<b>Total Revenues Including Other Gov't Collections</b>	<b><u>(\$157,517,530)</u></b>	<b><u>(\$158,548,432)</u></b>	<b><u>(\$159,317,205)</u></b>	<b><u>(\$161,731,426)</u></b>	<b><u>(\$162,094,189)</u></b>
<b>Expenditures</b>					
General Government Services	\$16,214,764	\$15,601,925	\$15,951,292	\$16,008,018	\$16,212,355
Protective Services	33,847,338	34,696,990	35,638,358	35,885,096	36,553,490
Planning & Environmental Development	3,770,838	3,748,879	3,048,669	3,090,552	3,164,593
Road Transport	22,103,607	23,018,136	23,859,577	23,512,594	23,522,751
Public Transit	3,204,609	3,204,609	3,204,609	3,204,609	3,204,609
Environment Health	2,939,524	2,964,365	2,989,950	3,016,301	3,043,445
Public Health	357,185	363,960	370,938	378,125	435,529
Recreation/Cultural Services	19,705,945	19,992,001	19,766,393	20,197,980	20,552,886
Debt Charges (Int/Ext/Leases)	14,122,249	14,401,421	14,225,914	13,792,704	13,770,823
Fiscal Services Misc	<u>1,533,149</u>	<u>1,546,839</u>	<u>1,570,959</u>	<u>1,595,771</u>	<u>1,621,303</u>
<b>Total Expenditures Before Other Gov't Payments</b>	<b>117,799,208</b>	<b>119,509,125</b>	<b>120,626,659</b>	<b>120,681,750</b>	<b>122,081,784</b>
Taxes Collected For/Paid To Other Gov'ts	<u>39,112,544</u>	<u>39,112,544</u>	<u>39,175,500</u>	<u>39,175,500</u>	<u>39,102,500</u>
<b>Total Expenditures After Other Gov't Payments</b>	<b><u>\$156,911,752</u></b>	<b><u>\$158,621,669</u></b>	<b><u>\$159,802,159</u></b>	<b><u>\$159,857,250</u></b>	<b><u>\$161,184,284</u></b>
<b>Transfers</b>					
Capital Expenditure Reserve	(\$1,790,000)	(\$1,957,000)	(\$2,072,000)	(\$1,421,000)	(\$1,332,000)
Capital Expenditure Reserve	1,345,000	1,345,000	1,345,000	1,345,000	1,345,000
Community Works Reserve	(569,776)	(169,776)	(229,776)	(109,776)	(109,776)
Community Works Reserve	2,911,365	2,911,365	2,911,365	2,911,365	2,911,365
Computer Reserve	(423,861)	(549,258)	(387,132)	(372,748)	(372,746)
Development Cost Charges					
Drainage	(101,000)	0	0	0	0
Roads	0	0	(61,000)	0	0
Endowment Reserve	2,110,929	2,364,669	2,364,669	2,364,669	2,364,669
Local Improvement Reserve	188,190	188,190	108,921	108,921	108,921
Mobile Equipment Reserve	(503,017)	(737,553)	(799,184)	(872,537)	(918,758)
Off-Street Parking Reserve	0	(20,000)	(20,000)	(20,000)	0
Park Acquisition Reserve	(70,000)	0	0	0	0
Road Rehabilitation Reserve	(2,697,000)	(2,697,000)	(2,697,000)	(2,697,000)	(2,697,000)
Road Rehabilitation Reserve	2,697,316	2,429,900	2,429,900	2,429,900	2,429,900
Snow Reserve	(4,253,711)	(4,253,711)	(4,253,711)	(4,253,711)	(4,253,711)
Snow Reserve	5,000,000	4,521,600	4,612,000	4,704,000	4,798,000
Southwest Sector Reserve	(14,000)	0	0	0	0
Terasen Reserve	(5,639,025)	(5,626,931)	(5,626,892)	(5,626,827)	(5,626,834)
Terasen Reserve	5,565,264	5,398,306	5,236,357	5,079,266	4,926,888
RRFE Reserves	(119,000)	190,000	190,000	190,000	190,000
Miscellaneous Trusts	(75,000)	0	0	0	0
Interdepartmental Transfers	<u>(2,067,846)</u>	<u>(2,045,928)</u>	<u>(2,047,759)</u>	<u>(2,049,725)</u>	<u>(2,052,189)</u>
	1,494,828	1,291,873	1,003,758	1,709,799	1,711,729
<b>Accumulated Surplus</b>	<b><u>(889,050)</u></b>	<b><u>(1,365,110)</u></b>	<b><u>(1,488,712)</u></b>	<b><u>164,377</u></b>	<b><u>(801,824)</u></b>
<b>Total Transfers</b>	<b><u>\$605,778</u></b>	<b><u>(\$73,237)</u></b>	<b><u>(\$484,954)</u></b>	<b><u>\$1,874,176</u></b>	<b><u>\$909,905</u></b>
<b>Total Expenditures and Transfers</b>	<b><u>\$157,517,530</u></b>	<b><u>\$158,548,432</u></b>	<b><u>\$159,317,205</u></b>	<b><u>\$161,731,426</u></b>	<b><u>\$162,094,189</u></b>

(1) 2009 General Municipal Tax Levy is included at \$62,179,631, the Snow Levy at \$5,000,000 and the Road Rehab levy of \$2,697,316 for a combined total of \$69,876,947. 2009 General Tax Levy Increase was 3.48%

**Sewer Operating Fund**  
**Financial Plans 2009 to 2013**  
(by function)

	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
<b>Revenues</b>					
Parcel and Frontage Tax	(\$108,786)	(\$108,140)	(\$108,140)	(\$108,140)	(\$108,140)
Sale of Services, User Rates and Rentals	(5,132,008)	(5,182,949)	(5,234,400)	(5,286,365)	(5,338,848)
Return on Investments	(355,585)	(399,288)	(434,434)	(456,571)	(482,531)
Other Revenues	<u>(7,902)</u>	<u>(7,902)</u>	<u>(7,902)</u>	<u>(7,902)</u>	<u>(7,902)</u>
<b>Total Revenue</b>	<b><u>(\$5,604,281)</u></b>	<b><u>(\$5,698,259)</u></b>	<b><u>(\$5,784,876)</u></b>	<b><u>(\$5,858,978)</u></b>	<b><u>(\$5,937,421)</u></b>
<b>Expenditures</b>					
Administration	\$405,116	\$415,207	\$425,602	\$436,307	\$447,335
Sewage Collection	1,349,496	1,273,776	1,298,785	1,324,544	1,351,076
Sewage Lift Stations	1,002,899	927,312	945,248	963,720	982,748
Sewage Treatment	1,467,665	1,370,186	1,393,384	1,417,278	1,441,888
Debt Charges	<u>1,406,265</u>	<u>1,430,759</u>	<u>1,455,287</u>	<u>1,465,710</u>	<u>1,491,670</u>
<b>Total Expenditures</b>	<b><u>\$5,631,441</u></b>	<b><u>\$5,417,240</u></b>	<b><u>\$5,518,306</u></b>	<b><u>\$5,607,559</u></b>	<b><u>\$5,714,717</u></b>
<b>Transfers</b>					
Capital Expenditure Reserve	(\$233,000)	\$0	\$0	\$0	\$0
Community Works Reserve	(80,000)	0	0	0	0
Mobile Equipment Reserve	(5,316)	(5,313)	(1,329)	0	0
Interdepartmental Transfers	887,348	886,739	886,123	885,502	884,874
Accumulated Surplus	<u>(696,192)</u>	<u>(600,407)</u>	<u>(618,224)</u>	<u>(634,083)</u>	<u>(662,170)</u>
<b>Total Transfers</b>	<b><u>(\$27,160)</u></b>	<b><u>\$281,019</u></b>	<b><u>\$268,570</u></b>	<b><u>\$251,419</u></b>	<b><u>\$222,704</u></b>
<b>Total Expenditures and Transfers</b>	<b><u>\$5,604,281</u></b>	<b><u>\$5,698,259</u></b>	<b><u>\$5,784,876</u></b>	<b><u>\$5,858,978</u></b>	<b><u>\$5,937,421</u></b>

**Water Operating Fund**  
**Financial Plans 2009 to 2013**  
(by function)

	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
<b>Revenues</b>					
Parcel and Frontage Tax	(\$64,120)	(\$64,120)	(\$64,120)	(\$64,120)	(\$64,120)
Sale of Services, User Rates and Rentals	(6,632,987)	(6,698,541)	(6,764,754)	(6,831,626)	(6,899,168)
Return on Investments	(421,513)	(494,791)	(551,826)	(563,816)	(614,240)
Other Revenues	<u>(31,230)</u>	<u>(31,230)</u>	<u>(31,230)</u>	<u>(31,230)</u>	<u>(31,230)</u>
<b>Total Revenue</b>	<b><u>(\$7,149,850)</u></b>	<b><u>(\$7,288,682)</u></b>	<b><u>(\$7,411,930)</u></b>	<b><u>(\$7,490,792)</u></b>	<b><u>(\$7,608,758)</u></b>
<b>Expenditures</b>					
Administration	\$400,189	\$410,277	\$420,669	\$431,372	\$442,397
Purification & Treatment	55,000	55,000	55,000	55,000	55,000
Transmission & Distribution	2,194,146	2,239,338	2,285,885	2,333,828	2,383,210
Pumping	1,566,457	1,586,218	1,686,570	1,627,535	1,649,127
Debt Charges	<u>2,829,700</u>	<u>2,852,615</u>	<u>2,899,692</u>	<u>2,902,073</u>	<u>2,815,147</u>
<b>Total Expenditures</b>	<b><u>\$7,045,492</u></b>	<b><u>\$7,143,448</u></b>	<b><u>\$7,347,816</u></b>	<b><u>\$7,349,808</u></b>	<b><u>\$7,344,881</u></b>
<b>Transfers</b>					
Development Cost Charges	\$0	\$0	(\$80,000)	\$0	\$0
Mobile Equipment Reserve	(11,753)	(4,974)	(1,243)	0	0
Interdepartmental Transfers	889,845	888,531	887,204	885,862	884,508
Accumulated Surplus	<u>(773,734)</u>	<u>(738,323)</u>	<u>(741,847)</u>	<u>(744,878)</u>	<u>(620,631)</u>
<b>Total Transfers</b>	<b><u>\$104,358</u></b>	<b><u>\$145,234</u></b>	<b><u>\$64,114</u></b>	<b><u>\$140,984</u></b>	<b><u>\$263,877</u></b>
<b>Total Expenditures and Transfers</b>	<b><u>\$7,149,850</u></b>	<b><u>\$7,288,682</u></b>	<b><u>\$7,411,930</u></b>	<b><u>\$7,490,792</u></b>	<b><u>\$7,608,758</u></b>



<b>5 Year Capital Financial Plan</b>					
	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
	<u>(000's)</u>	<u>(000's)</u>	<u>(000's)</u>	<u>(000's)</u>	<u>(000's)</u>
	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
<b>Capital Funding</b>					
<b>General Capital Fund</b>					
Sale of Services	(\$3,260)	(\$3,250)	\$0	\$0	\$0
Grants	(16,685)	(10,591)	-	-	-
Debentures	(41,529)	(12,126)	(90)	(2,968)	-
<b>Reserves</b>					
Capital Expenditure Reserve	(4,269)	(2,273)	(3,577)	(937)	(2,366)
Community Works Reserve	(3,396)	(508)	(3,693)	(560)	(252)
Computer Reserve	(1,909)	(1,605)	(1,115)	(1,205)	(935)
<b>Development Cost Charges</b>					
Drainage	(249)	(36)	(36)	(336)	(36)
Roads	(4,101)	(2,403)	(34)	-	-
Downtown Development Reserve	(300)	-	-	-	-
Endowment Reserve	(43)	-	-	-	-
Local Improvement Reserve	(1,398)	-	-	-	-
Storm Sewer Reserve	(44)	(44)	(44)	(44)	-
Miscellaneous Trusts	(6)	-	-	-	-
	<u>(\$77,189)</u>	<u>(\$32,836)</u>	<u>(\$8,589)</u>	<u>(\$6,050)</u>	<u>(\$3,589)</u>
<b>Water Capital Fund</b>					
Debentures	\$ (49)	\$ -	\$ -	\$ -	\$ -
<b>Reserves</b>					
Capital Expenditure Reserve	(919)	-	-	-	-
Community Works Reserve	(20)	-	-	-	-
Development Cost Charges	(595)	(100)	-	-	-
	<u>(\$1,583)</u>	<u>(\$100)</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<b>Sewer Capital Fund</b>					
<b>Reserves</b>					
Capital Expenditure Reserve	\$ (205)	\$ -	\$ -	\$ -	\$ -
Community Works Reserve	(20)	(500)	-	-	-
Development Cost Charges	(225)	(180)	-	-	-
	<u>(\$450)</u>	<u>(\$680)</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<b>Total Capital Funding</b>	<u>(\$79,222)</u>	<u>(\$33,616)</u>	<u>(\$8,589)</u>	<u>(\$6,050)</u>	<u>(\$3,589)</u>
<b>Capital Expenditures</b>					
General Capital Projects	\$ 77,189	\$ 32,836	\$ 8,589	\$ 6,050	\$ 3,589
Water Capital Projects	1583	100	-	-	-
Sewer Capital Projects	<u>450</u>	<u>680</u>	-	-	-
<b>Total Capital Expenditures</b>	<u>\$79,222</u>	<u>\$33,616</u>	<u>\$8,589</u>	<u>\$6,050</u>	<u>\$3,589</u>
<b>Capital Transfers</b>					
Capital Expenditure Reserve	\$ (4,100)	\$ (4,250)	\$ (5,250)	\$ (2,000)	\$ (3,000)
Land Development Reserve	4,100	3,000	3,000	2,000	3,000
Endowment Reserve		1,250	2,250		
<b>Total Capital Transfers</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>