



POLICY

POLICY NAME: FREE TRANSIT FARES

CATEGORY:	Environment
APPROVED BY COUNCIL:	2023-05-31
DEPARTMENT RESPONSIBLE:	Civic Operations - Transportation and Technical Services

PURPOSE:

To establish a policy offering free transit fares on Prince George's transit systems for the transit promotions listed below.

POLICY:

This policy reduces transit cash fares to zero on the Prince George Custom and Conventional transit systems, annually for the following promotional day(s) and event(s):

1. Clean Air Day, as determined by the federal government, set once annually;
2. On general voting days for all riders for General Local Elections; Referendum/Assent Voting; Federal or Provincial Elections; and By-Elections (*An election held to fill a vacancy in an elected local government office*);
3. "Go By Bike Week" event taking place in the late spring or early summer (not including Go By Bike Week events taking place at other times of the year), for registered participants with the presentation of their bike helmet to the transit operator;
4. During "Food for Fare" promotions with the donation of a non-perishable food item upon boarding;
5. On National Seniors Day (October 1st), for persons 65 or over with valid I.D.; and
6. Upon request for any class in School District no. 57, as well as private schools within the City of Prince George, limited to:
 - a. Trips along regularly scheduled routes, during off-peak hours (between 9:00am and 2:30pm);
 - b. A maximum of two trips per class per year;
 - c. A maximum of 35 people travelling on any one trip (including adult helpers); and
 - d. Travelers with a valid approval issued in writing by the responsible Department.
7. This policy does not apply to the Bulkley Nechako Regional Transit System.
8. This policy does not apply to advanced voting days for General Local Elections; Referendum/Assent Voting; Federal or Provincial Elections; or By-Elections.

9. Annual budgetary impacts associated with this promotion will be accounted for in the Transit Budget.
10. Utilization of free transit promotions by riders will be monitored and reviewed on an annual basis

The Director of Civic Operations or their designate is authorized to prepare the approvals necessary to administer the provisions of this Program, and to develop, establish, implement and maintain Administrative Procedures and amendments thereto. The City Manager is authorized to approve amendments to the Administrative Procedure as may be required.