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| Date: | July 9, 2024 |
| To: | **Mayor and Council** |
| Name and title: | Kris Dalio, Director of Finance and IT Services |
| Subject: | 2024 Procurement Quarterly Report – Q2 |
| Attachment(s): | None |
| Recommendation(s): | | |
| That Council RECEIVES FOR INFORMATION the report dated July 9, 2024, from the Director of Finance and IT Services titled “2024 Procurement Quarterly Report – Q2”. | | |

Purpose:

The purpose of this report is to provide City Council with information concerning the contracts issued by Procurement for the time period from April 1, 2024, to June 30, 2024. The Tender, Request for Proposal, Exemption (Sole Source), Corporate Service Arrangement (Buying Groups), Formal Request for Quote and Informal Request for Quotation contracts have been approved pursuant to the limits within the Purchasing Bylaw, applicable financial plan and the Purchasing Procedures shown below:

A) Manager of Risk and Procurement – not to exceed $200,000.

B) Director of Finance and IT Services – not to exceed $500,000; and  
C) City Manager – over $500,000 and all revenue generating contracts.

Strategic Priorities:

The Purchasing Delegation of Authority Bylaw contributes to the City’s financial sustainability.

1. Approvals by the MANAGER OF RISK and procurement

ROTATIONAL CONSULTING: Pre-authorized consultants / engineers are invited to enter into a Contract for less than $75,000.

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| Rotational | Product/Services | Contract Dollar  Amount | Supplier |
| R24-033 | Mechanical Consulting - Hydronic Heating System | $17,300.00 | Clean Energy Consulting Inc. |
| R24-071 | Mechanical Consulting Services - Plumbing Infrastructure for CN Centre | $15,000.00 | Clean Energy Consulting Inc. |

Informal REquest for Quotation: Informal solicitation for goods and services under $75,000.00 and construction over $200,000.00.

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| IRFQ | Product/Services | Contract Dollar  Amount | Supplier |
| IRFQ24-036 | Steel Work and Fall Protection - Prince George Playhouse | $102,700.00 | CFI Steel Ld. |
| IRFQ24-055 | Supply Materials for 7th Avenue Watermain Looping | $100,050.78 | Flocor Inc.  Northlands Water & Sewer Supply |
| IRFQ24-062 | Interior Repainting Services - CN Centre | $132,807.15 | Decorum Painting Ltd. |

Request for Proposal: Formal solicitation for goods and services over $75,000.00 and construction over $200,000.00 awarded to the highest scoring proponent.

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| RFP | Product/Services | Contract Dollar  Amount | Supplier |
| P24-002 | Safety and Learning Management System Replacement | $57,637.45 | Advanced Safety Management Ltd |
| P24-004 | Consulting Services - Two Rivers Art Gallery & Civic Centre Mechanical System Upgrades Phase 1 | $43,165.00 | Rae McLean & Associates Ltd |
| P24-008 | Fitness Equipment Replacement PG Aquatic Centre | $124,376.00 | LIVun Ltd. |
| P24-017 | Consulting Services - Digital Sanitary Model Rehabilitation | $102,094.02 | GeoAdvice Engineering Inc |
| P24-023 | Information Technology Service Management System Replacement | $107,685.00 | Alemba Group Inc |
| P24-030 | Sidewalk and Walkway Condition Assessments 2024 | $92,272.00 | Tetra Tech Canada Inc |
| P24-035 | Civic Conditions Assessment 2024 | $89,677.20 | AECOM Canada Ltd |
| \*P19-022 | Multi-Function Printers and Systems (Extension) | $66,700.80 | Konica Minolta Business Solutions |

\*Extension

Invitation to Tender: Formal solicitation seeking competitive bids for goods and/or services awarded to the lowest compliant bid.

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| ITT | Product/Services | Contract Dollar  Amount | Supplier |
| T24-025 | Connaught Youth Centre Exterior Wall Finishes Replacement | $159,500.00 | Fresno Construction |
| T24-034 | Trail Rehabilitation Program | $115,281.59 | Twin Rivers Development Ltd |
| T24-041 | Supply and Install New Bleachers | $179,187.14 | Royal Stewart Ltd |

exemption: Public solicitation not necessary due to permitted exemption.

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| Exemption | Product/Services | Contract Dollar  Amount | Supplier |
| X24-051 | Fire Services Training Site Project Phase 2 | $74,310.00 | Cornerstone Planning Group |
| X24-070 | Supply Utilities Pre-Paving Materials | $98,440.00 | Fred Surridge Ltd |
| X24-053 | Cityworks PLL | $100,305.97 | Esri Canada Ltd |

1. Approvals by the director of finance and it services

Request for Proposal: Formal solicitation for goods and services over $75,000.00 and construction over $200,000.00 awarded to the highest scoring proponent.

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| RFP | Product/Services | Contract Dollar  Amount | Supplier |
| P24-052 | Supply and Deliver One New Single Axle Automated Garbage Truck | $476,132.88 | Rollins Machinery Ltd |

Invitation to Tender: Formal solicitation seeking competitive bids for goods and/or services awarded to the lowest compliant bid.

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| ITT | Product/Services | Contract Dollar  Amount | Supplier |
| T24-043 | Asphaltic Concrete Sidewalk Rehabilitation 2024 | $350,689.80 | Terus Construction |

1. Approvals by the City MANAGER

REQUEST FOR PROPOSAL: Formal solicitation for goods and services over $75,000.00 and construction over $200,000.00 awarded to the highest scoring proponent.

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| RFP | Product/Services | Contract Dollar  Amount | Supplier |
| P24-006 | Asphaltic Concrete Rehabilitation and Related Works | $6,394,710.98 | Lafarge Canada Inc |
| \*P21-012 | Skating Programs & Services | Revenue Generating | Arandem Studio Corporation dba North Edge Ice Sports |

\*Extension

Invitation to Tender: Formal solicitation seeking competitive bids for goods and/or services awarded to the lowest compliant bid.

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| ITT | Product/Services | Contract Dollar  Amount | Supplier |
| T23-001 | Sanitary & Storm Sewer Relining | $553,455.00 | Insituform Technologies Ltd |
| T24-028 | Supply and Delivery of Redi Mix Concrete | Non-Exclusive - As required | Terus Construction, A Division of Colas Western Canada Inc. |
| T24-029 | Supply Road Patching Material and Aggregate | Non-Exclusive - As required | Terus Construction, A Division of Colas Western Canada Inc. Lafarge Canada Inc |

Summary and Conclusion:

Administration has provided this report for Council’s information to summarize the contracts issued by Procurement from April 1, 2024, to June 30, 2024.

Respectfully submitted:

Kris Dalio, Director of Finance and IT Services

Approved:

Walter Babicz, City Manager

Meeting Date: 2024/07/22