

Sport PG hosting grant 2026

City of Prince George

Instructions for scoring

Please review each application carefully and assign a score of 0, 1, or 2 for each question based on the definitions provided. Use the score that best reflects the strength of the response provided in the application.

Sport Event Name

Character Limit: 100

Estimated total cost of the event

Character Limit: 20

1. Experience with hosting Events*

How clearly does the applicant identify their organizations experience hosting events

Scoring Guide (0-2):

- **0 – Limited experience :** Some involvement in small-scale or one-time sporting events
- **1 – Moderate experience:** Hosted multiple small or mid-sized events
- **2 – Extensive experience:** Demonstrated consistent history of successfully hosting large-scale or recurring sporting events

Scoring Options: 0 - 2

2. Participants and Impact*

How clearly does the applicant explain the expected number of participants and spectators? Do the estimates appear realistic?

Scoring Guide (0-2):

- **0 – Limited:** Participant and spectator numbers are unclear, unrealistic, or missing. No explanation of how estimates were determined.
- **1 – Satisfactory:** Numbers are provided but lack supporting detail (e.g., unclear if based on past attendance or projections). Estimates appear somewhat reasonable but need stronger justification.
- **2 – Strong:** Participant and spectator numbers are clearly stated, realistic, and supported by evidence such as past event data, registration trends, or partnerships that indicate strong turnout.

Scoring Options: 0 - 2

3. Budget*

Is the budget clear, realistic, and complete? Does it cover all necessary costs for the successful delivery of the event?

Scoring Guide (0-2):

- **0 – Limited:** The budget is unclear, unrealistic, or missing key details. Major costs may be omitted or poorly justified.
- **1 – Satisfactory:** The budget is generally clear and realistic but may be missing minor details or justifications.
- **2 – Strong:** The budget is clear, complete, and realistic. All necessary costs are included and well justified.

Scoring Options: 0 - 2

4. Participants and Impact*

Does the event provide strong value for the grant dollars requested based on overall participant numbers?

Scoring Guide (0-2):

- **Scoring:**
 - **0 – Limited:** The number of participants is low, providing poor value for the funding requested.
 - **1 – Satisfactory:** The number of participants is moderate, providing reasonable value for the funding requested.
 - **2 – Strong:** The number of participants is high, providing excellent value for the funding requested.

Scoring Options: 0 - 2

Regional/Provincial OR National/International Event

Please indicate if your event is Regional/Provincial OR National/International Event by selecting below

Choices

Regional & Provincial (%50 or more out of town participants expected)

National or International (%30 or more out of province participants expected)

Estimated Amount Calculation

Regional/Provincial Reach – Funding Calculator

Rate: \$10 per participant | **Max:** \$6,000 | **50% out-of-town required**

1. Total local participants: _____

2. Total out-of-town participants: _____

3. Total Combined (sum of #1 and #2) _____

4. Total Percentage of out of town (#2 divided by #3) _____

Eligible if 50% or more are out-of-town

5. Amount Eligible (Total participants #3 x \$10)

Character Limit: 10000

Estimated Amount Calculation

National/International Reach – Funding Calculator

Rate: \$13 per participant | Max: \$8,000 | 30% out-of-province required

1. Total in province participants (including local participants): _____

2. Total out-of-province participants: _____

3. Total Combined (sum of #1 and #2) _____

4. Total Percentage of out of province (Total participant #2 divided by #3) _____

Eligible if 30% or more are out-of-town

5. Amount Eligible (#3 x \$13)

Character Limit: 10000

Amount Recommended*

Character Limit: 20